



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
38<sup>TH</sup> OAK PARK CITY COUNCIL**

**August 3, 2020  
5:30 PM**

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**AGENDA**

**1. CALL TO ORDER**

**2. ROLLCALL**

**3. SPECIAL BUSINESS**

- A. Request to award the proposal from OLSHA for CDBG Senior Yard Contract Assistance for the 2019 Program Year Yard Services Program
- B. Request to award the bid for the 2019 Program Year Yard Services Request for Proposals and Qualifications, M-715 to Lawnclippers Landscaping of Warren, MI
- C. Mary Coleman-Burton donation
- D. Trash receptacles

**4. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; and the speaker, alone, is responsible for his or her comments; the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. There is a three minute time limit per speaker.

**5. ADJOURNMENT**



## BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

**AGENDA OF:** August 3, 2020

**AGENDA #**

**SUBJECT:** The Department of Technical and Planning is requesting authorization to award a proposal from OLSHA for Proposed Services for CDBG Senior Yard Contract Assistance for the 2019 Program Year Yard Services Program.

**DEPARTMENT:** Technical & Planning – RMB

**SUMMARY:** At the June 15, 2020 regular meeting of the Oak Park City Council, the request to bid the 2019 Program Year Yard Services Contract, M-715 was approved. Unfortunately, we did not receive any bids to administer our Program Year 2019 CDBG Yard Services contract. Subsequently, a request for proposals and qualifications was prepared for the City to contract our own landscaping contractor and we would administer the Yard Services Program internally. Additionally, OLSHA has offered to provide CDBG enrollment assistance and qualification verification for our residents. The proposed offer, for \$3,500, will assist us immensely in expediting the return of lawn services to our qualified seniors. OLSHA has performed this service for us in the past and has done a great job of servicing our residents and meeting the CDBG and HUD requirements.

**FINANCIAL STATEMENT:** The 2019 Program Year Yard Services expenses are funded through the Community Development Block Grant and is allocated under account number 275-16-508-818.

**RECOMMENDED ACTION:** It is recommended City Council award the proposal from OLSHA to provide CDBG enrollment assistance. Funding is available in the CDBG fund for this expenditure.

**APPROVALS:**

City Manager: \_\_\_\_\_ *ET* \_\_\_\_\_

Department Director: \_\_\_\_\_ *RMB* \_\_\_\_\_

Director of Finance: \_\_\_\_\_

Legal: \_\_\_\_\_

Budgeted:

**EXHIBITS:** none



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** August 3, 2020

**AGENDA #**

**SUBJECT:** The Department of Technical and Planning is requesting authorization to award the bid for the 2019 Program Year Yard Services Request for Proposals and Qualifications, M-715

**DEPARTMENT:** Technical & Planning – RMB

**SUMMARY:** At the June 15, 2020 regular meeting of the Oak Park City Council, the request to bid the 2019 Program Year Yard Services Contract, M-715 was approved. Unfortunately, we did not receive any bids to administer our Program Year 2019 CDBG Yard Services contract. Subsequently, a request for proposals and qualifications was prepared for the City to contract our own landscaping contractor and we would administer the Yard Services Program internally. On July 24, 2020, three proposals were received. The low bidder, Lawnclippers Landscaping of Warren, MI submitted a bid totaling \$357.00 per price per service total. The total amount of services requested will not exceed \$24,000. Lawnclippers Landscaping has worked with OLSHA performing the City of Oak Park, Yard Services Program for our residents in the past and has performed great work.

**FINANCIAL STATEMENT:** The 2019 Program Year Yard Services expenses are funded through the Community Development Block Grant and is allocated under account number 275-16-508-818.

**RECOMMENDED ACTION:** It is recommended City Council award the bid for the 2019 Program Year Yard Services Request for Proposals and Qualifications, M-715, to Lawnclippers Landscaping of Warren, MI. Funding is available in the CDBG fund for this expenditure.

**APPROVALS:**

City Manager: \_\_\_\_\_ *ET* \_\_\_\_\_

Department Director: \_\_\_\_\_ *RMB* \_\_\_\_\_

Director of Finance: \_\_\_\_\_

Legal: \_\_\_\_\_

Budgeted:

**EXHIBITS:** bid tab.

<b>BID TABULATION</b>				
2019 Program Year Yard Services Request for Proposals and Qualifications, M-715 Bid Deadline Date: July 24, 2020 @ 10:00 am Page 1 of 1		Lawncippers Landscaping 4564 12-Mile Rd. Warren, MI 48092	Expert Lawn Care 21083 Mound Warren, MI 48091	Chappy Group Investments, LLC 19753 Snowden St. Detroit, MI 48235
<b>Item</b>	<b>Item Description</b>	<b>Price Per Service</b>	<b>Price Per Service</b>	<b>Price Per Service</b>
			-	-
1	Lawn Mowing, Average Sized Lot	\$ 17.00	\$ 29.00	\$ 60.00
2	Lawn Mowing, Larger or Corner Lot	\$ 34.00	\$ 34.00	\$ 60.00
3	Snow Removal, Average Sized Lot, 2" - 4"	\$ 17.00	\$ 39.00	\$ 100.00
4	Snow Removal, Average Sized Lot, 4" - 8"	\$ 34.00	\$ 39.00	\$ 100.00
5	Snow Removal, Average Sized Lot, 8" or more	\$ 51.00	\$ 78.00	\$ 100.00
6	Snow Removal, Larger or Corner Lot, 2" - 4"	\$ 34.00	\$ 49.00	\$ 100.00
7	Snow Removal, Larger or Corner Lot, 4" - 8"	\$ 68.00	\$ 49.00	\$ 100.00
8	Snow Removal, Larger or Corner Lot, 8" or more	\$ 102.00	\$ 98.00	\$ 100.00
<b>TOTAL PAYMENTS NOT TO EXCEED \$24,000.00</b>		\$357.00	\$415.00	\$720.00