

Oak Park

City Council Agenda

January 21, 2020





AGENDA
REGULAR CITY COUNCIL MEETING
38th CITY COUNCIL
OAK PARK, MICHIGAN
January 21, 2020
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes of January 6, 2020
- B. Request to advertise for bids for the 2020 Joint and Crack Sealing Project, M-698
- C. Payment Application No. 1 for the 2019 Bridge Enhancement Project, M-670 to Z Contractors of Shelby Township, MI for the total amount of \$444,617.96
- D. Proposed Change Order No. 2 in the amount of (\$10,397.00) and Payment Application No. 3 (final) for the total amount of \$21,133.00 to Lacaria Concrete Construction for the 2018-2019 Catch Basin Line Replacement Project, M-687
- E. Payment Application No. 2 for the 2019-2 Water Main Replacement Project, M-704 to Macomb Pipeline & Utilities Company of Sterling Heights, MI. for the amount of \$82,016.41
- F. Payment Application No. 2 for the 2019 Lead Water Service Replacement Project, M-701 to D'Angelo Brothers Inc. of Northville, MI for the amount of \$115,805.00
- G. Licenses - New and Renewals as submitted for January 21, 2020

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Annual Audit Presentation - Rehmann Robson
- B. Summer Blast Presentation - Laurie Stasiak, Recreation Director

8. PUBLIC HEARINGS:

- A. Public Hearing to receive public comment on the request of Rachel's Restaurant (Daniel Kohn), 25850 Greenfield Road, for the issuance of a Class C Liquor License
- B. Resolutions approving a Class C Liquor License to Rachel's Restaurant (Daniel Kohn), 25850 Greenfield Road.

9. COMMUNICATIONS: None

10. SPECIAL LICENSES: None

11. ACCOUNTING REPORTS:

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$15,572.94

12. **BIDS:** None

13. **ORDINANCES:** None

14. **CITY ATTORNEY:**

15. **CITY MANAGER:**

Economic Development and Communications

A. Resolution endorsing support for Forgotten Harvest to retain its administration and operations on a new campus in the City of Oak Park

Department of Public Works

B. Request to reject the bids and re-advertise for bids the 2020 Sewer Lining Project, M-703

C. Request to authorize the Public Works Department to participate in the Oakland County pre-bid contract for the purchase of a public safety vehicle in the amount of \$36,588.00 plus outfitting and to authorize the funding of this vehicle and the required up-fitting to be provided from the Motor Pool Fund Balance (\$45,000) and the General Fund Balance (\$10,000) with the total amount not to exceed \$55,000

16. **CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. **CALL TO THE COUNCIL**

18. **ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
38th OAK PARK CITY COUNCIL
January 6, 2020
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner, Council Member Weiss, Council Member Edgar

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-01-001-20 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED – APPROVED

Motion by Weiss, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda with the following additions:

- Add Item #7A – Ferndale Area Chamber of Commerce presentation
- Add Item #15B – Lead service line update

Voice Vote: Yes: McClellan, Burns, Radner, Weiss, Edgar
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-002-20 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of December 16, 2019 **CM-01-003-20**
- B. Special City Council Meeting Minutes of December 16, 2019 **CM-01-004-20**
- C. Parks and Recreation Commission Meeting Minutes of November 20, 2019 **CM-01-005-20**
- D. Arts and Cultural Diversity Commission Meeting Minutes of May 9, 2019, June 13, 2019, September 12, 2019, October 10, 2019, and November 14, 2019 **CM-01-006-20**
- E. Payment of an invoice from G2 Consulting Group for material testing on the 9 Mile Road Diet Project for the total amount of \$1,904.75 **CM-01-007-20**
- F Licenses - New and Renewals submitted for January 6, 2020 **CM-01-008-20**

MERCHANT'S LICENSES – January 6, 2020
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>2019 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
GREENSCAPES	8555 CAPITAL	\$150.00	LANDSCAPE
IMPRESSIVE STYLE	8575 CAPITAL	\$150.00	CUSTOM CABINETS
B & G WHOLESALE	8625 CAPITAL	\$150.00	FOOD WHOLESALE
HUNTINGTON CLEANERS	8775 CAPITAL	\$150.00	PRODUCTION PLANT
SOCKS GALORE WHOLESALE	10355 CAPITAL	\$150.00	SAFETY GEAR/APPAREL/SOCKS
EZ GROOM	10411 CAPITAL	\$150.00	MANUFACTURING
PRO WHEELS	12720 CAPITAL	\$150.00	AUTOMOTIVE WHEELS
MIDLAND EQUIPMENT CO.	12771 CAPITAL	\$150.00	TOOL SUPPLIER
UNITED REFRIGERATION	12811 CAPITAL	\$150.00	WHOLESALE DISTRIBUTION
			PARTS AC HEATING AND REFRIGERATION
WOODWAY CORP	12981 CAPITAL	\$150.00	GENERAL CONTRACTOR
HUNTINGTON CLEANERS	13103 CAPITAL	\$150.00	DRY CLEANERS
FEDERAL AUTOCAT	13425 CAPITAL	\$150.00	AUTO PARTS WAREHOUSE
BURDAS TRANSPORT	12950 CLOVERDALE	\$150.00	TRUCKING
CLOVERDALE EQUIPMENT	13133 CLOVERDALE	\$150.00	CONSTRUCTION EQUIPMENT RENTAL AND DISTRIBUTION
D/A CENTRAL	13155 CLOVERDALE	\$150.00	SECURITY AND IT SYSTEMS INTEGRATOR
DEEZER	13201 CLOVERDALE	\$150.00	HOOKAH ACCESSORIES
NEW NORTHEAST MARKET	21601 COOLIDGE	\$150.00	LIQUOR STORE
PHYSICAL MEDICINE REHAB AND THERAPY	21675 COOLIDGE 1A	\$150.00	OUTPATIENT THERAPY
REMARKABLE REHAB SERVICES	21675 COOLIDGE 1B	\$150.00	PHYSICAL THERAPY CLINIC
HANDS OF HOPE INT.	21790 COOLIDGE	\$150.00	NON PROFIT
CHIROPRACTIC WORKS PC	21790 COOLIDGE	\$150.00	CHIROPRACTIC CLINIC
HAIR N THINGS	22105 COOLIDGE	\$150.00	BEAUTY SALON
JOYFUL TOTS CHILDCARE	22141 COOLIDGE	\$150.00	CHILDCARE
GOTTA HAVE WATER	22175 COOLIDGE	\$150.00	STEAM DISTILLED WATER
TIM HORTONS	22211 COOLIDGE	\$150.00	COFFEE, BAKERY
RAMSEY F DASS MD	24601 COOLIDGE	\$150.00	MEDICAL OFFICE
HUNGRY HOWIE'S	24691 COOLIDGE	\$150.00	PIZZA DELIVERY AND PICK UP
SPEEDWAY	24771 COOLIDGE	\$150.00	GAS STATION
A HEAD OF EXSALONCE	25201 COOLIDGE	\$150.00	HAIR SALON
THE BLIND FACTORY	25603 COOLIDGE	\$150.00	BLIND MANUFACTURER
LEARNING DISABILITIES CLINIC	25611 COOLIDGE	\$150.00	TUTORING
LINCOLN AUTO SERVICE	25761 COOLIDGE	\$150.00	MECHANIC SHOP
LINCOLN LIQUOR	25901 COOLIDGE	\$150.00	LIQUOR STORE
LINCOLN RX	25901 COOLIDGE 1	\$150.00	PHARMACY
COOLIDGE CYCLE	25909 COOLIDGE	\$150.00	BICYCLE SALES AND REPAIR
STAR BAKERY	26031 COOLIDGE	\$150.00	BAKERY
METRO FRAME	26045 COOLIDGE	\$150.00	PICTURE FRAMING
BERTONI HOLDINGS	13600 EIGHT MILE	\$150.00	GAS STATION
WHEEL DEPOT	13800 EIGHT MILE	\$150.00	AUTO REPAIR, RIMS, TIRE SALES AND INSTALL
U.S WHEEL AND TIRE	13800 EIGHT MILE STE B	\$150.00	RIMS AND TIRE SALES
EL MAR'S SUBURBAN SHOP	13661 ELEVEN MILE	\$150.00	RETAIL FURRIER - COLD STORAGE/ALTERATIONS
AAA FERGUSON AGENCY	13691 ELEVEN MILE 200	\$150.00	INSURANCE
FORTSON DENTAL	13741 ELEVEN MILE	\$150.00	DENTAL OFFICE

FINE FURNITURE REST.	13751 ELEVEN MILE	\$150.00	FURNITURE RESTORATION
MICHIGAN CONSTRUCTION PROTECTION	14211 ELEVEN MILE	\$150.00	PROCESSING, CONSTRUCTION NOTICES AND LIENS
UNIVERSAL WHOLESALE	14511 ELEVEN MILE	\$150.00	PLUMBING SUPPLIES
DEPENDABLE GAGE AND TOOL	15321 ELEVEN MILE	\$150.00	MANUFACTURING PRECISION GAGES, TOOLS AND FIXTURES
MARO JEWELERS	21700 GREENFIELD 365	\$150.00	JEWELER
PRINCE JEWELERS	21700 GREENFIELD 447	\$150.00	JEWELER
PINEWOOD DENTAL	21950 GREENFIELD	\$150.00	GENERAL DENTISTRY
T. NAILS	26028 GREENFIELD	\$150.00	NAIL SALON
MCDONALDS	26160 GREENFIELD	\$150.00	FAST FOOD RESTAURANT
DALE PRENTICE COMPANY	26511 HARDING	\$150.00	
MARINA'S ALTERATIONS	15075 LINCOLN 117	\$150.00	CLOTHING ALTERATIONS
JTS DESIGN JEWELRY	15075 LINCOLN 119	\$150.00	JEWELRY AND ANTIQUE SILVER RESTORATION
PRAIRIE FARMS DAIRY	21631 MEYERS	\$150.00	DAIRY SUPPLIER
SCHEER'S ACE HARDWARE	8601 NINE MILE	\$150.00	RETAIL HARDWARE
DAVISON CONEY ISLAND	13631 NINE MILE	\$150.00	CONEY ISLAND
WIRELESS SUPERSTORE OF GRAND RAPIDS	13645 NINE MILE	\$150.00	RETAIL
ALASKA FRESH FISH AND CHICKEN	13701 NINE MILE	\$150.00	RESTAURANT CARRY OUT
CHINA CITY	13715 NINE MILE	\$150.00	CHINESE RESTAURANT
OAK PARK FRUIT MARKET	13745 NINE MILE	\$150.00	GROCERY, BAKERY
DALLAS DESIGN SALON	13831 NINE MILE	\$150.00	HAIR SALON
SHERWIN WILLIAMS #4318	13101 NORTHEND	\$150.00	SALE OF PAINT AND RELATED
MR. BIGGS	22151 COOLIDGE	\$150.00	MENS CLOTHING AND SHOES
STUDIO NOVA	22153 COOLIDGE	\$150.00	MENS CLOTHING AND SHOES
PCI INDUSTRIES	21717 REPUBLIC	\$150.00	COMMERCIAL INTERIOR CONSTRUCTION
STATE FARM INSURANCE	10841 TEN MILE	\$150.00	INSURANCE SALES
ACCESS & VASCULAR CARE	10861 TEN MILE	\$150.00	MEDICAL OFFICE
GREAT EXPRESSIONS DENTAL	13231 TEN MILE	\$150.00	DENTAL OFFICE
FANCY LADIES APPAREL	13261 TEN MILE	\$150.00	CLOTHING
SUBWAY	13311 TEN MILE	\$150.00	FAST FOOD RESTAURANT
UBER TECHNOLOGIES	13331 TEN MILE	\$150.00	TRANSPORTATION
FAMILY DOLLAR	13471 TEN MILE	\$150.00	CONVEINIENCE STORE
MISS BETTYS SELF STORAGE	13631 TEN MILE	\$150.00	SELF STORAGE
MURRAYS WORLDWIDE	21841 WYOMING	\$150.00	MANUFACTURE OF HAIR CARE PRODUCTS
CURV BELLA BOUTIQUE	22125 COOLIDGE	\$150.00	CLOTHING AND FASHION BOUTIQUE

Voice Vote: Yes: McClellan, Burns, Radner, Weiss, Edgar
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

State Representative Robert Wittenberg provided an update on activities in Lansing and promoted upcoming Community Conversation events to be held in the area.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Added to the Agenda. Director Joy Wells presented information about the Ferndale Area Chamber of Commerce.

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

CM-01-009-20 (AGENDA ITEM #15A) REQUEST APPROVAL OF INTERLOCAL AGREEMENT BETWEEN OAKLAND COUNTY AND THE CITY OF OAK PARK REGARDING MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) CONTINUING LEGAL EDUCATION REQUIREMENTS SUBJECT TO REVIEW BY THE CITY ATTORNEY - APPROVED

Motion by Edgar, Seconded by Weiss, CARRIED UNANIMOUSLY, to approve an Interlocal Agreement between Oakland County and the City of Oak Park regarding Michigan Indigent Defense Commission (MIDC) Continuing Legal Education Requirements subject to review by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Weiss, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(AGENDA ITEM #15B) City Manager Tungate reported that 61 of the initial 85 lead service lines that have been identified have been replaced and the project should be completely finished by this summer.

CALL TO THE AUDIENCE:

Aaron Siegel, 14570 Ludlow, provided suggestions to prevent problems with rodents including changing Oak Park's garbage pick-up day to Monday.

CALL TO THE COUNCIL:

Mayor Pro Tem Burns wished everyone good night.

Council Member Radner wished everyone good night.

Council Member Weiss reminded everyone about upcoming Martin Luther King Jr. Day events to be held in Southfield.

Council Member Edgar reminded everyone about upcoming Community Center events including Winterfest that will be held January 26, 2020.

Mayor McClellan wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:35 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020

AGENDA #

SUBJECT: Request authorization to bid the 2020 Joint and Crack Sealing Project, M-698.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Plans and specifications are nearly complete for the 2020 Joint and Crack Sealing Project, M-698. This project will seal the cracks and joints in the streets shown on the attached map.

FINANCIAL STATEMENT: There is \$150,000 budgeted in the Local Streets Fund 203-18-479-970 for this expenditure.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2020 Joint and Crack Sealing Project, M-698 be approved. Funding is available in the Local Street Fund 203-18-479-970 for this expenditure.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: *[Signature]*

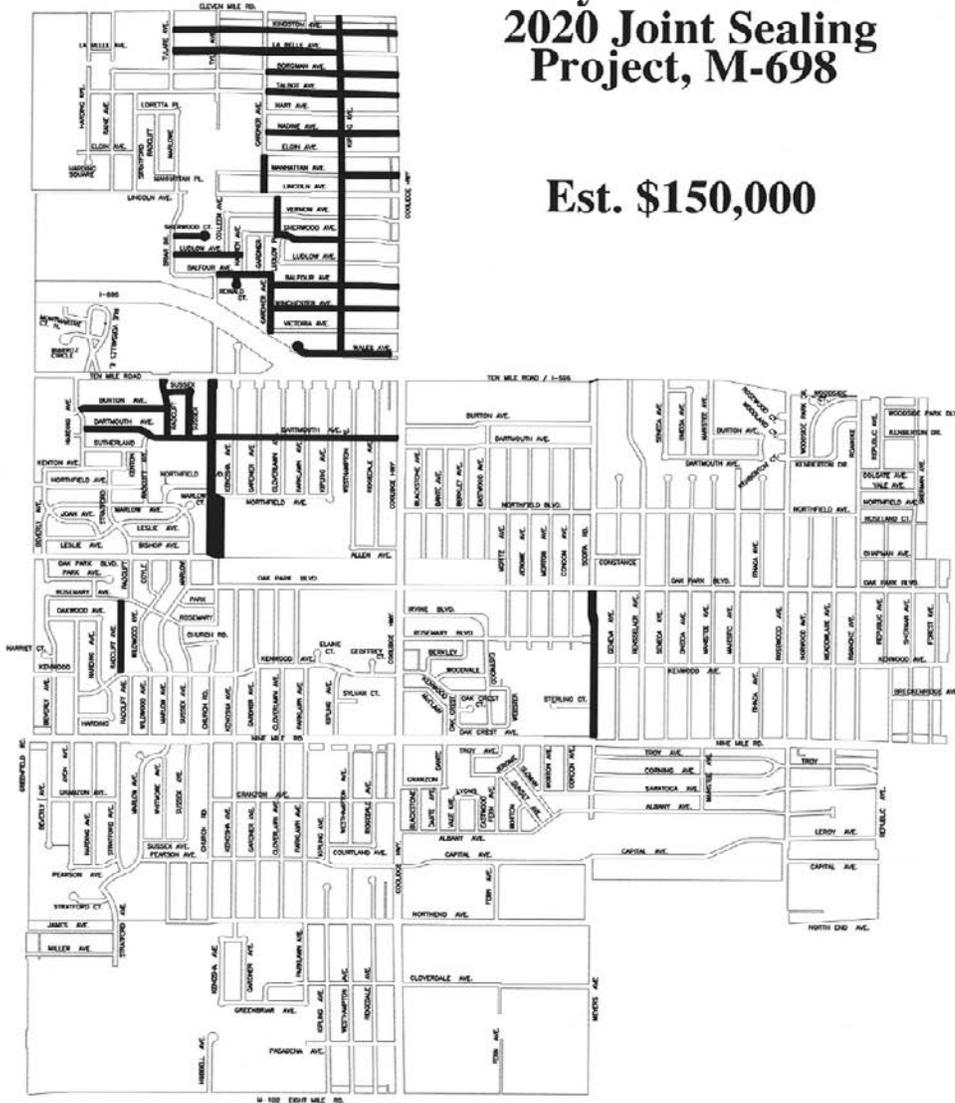
City Attorney: N/A

Budgeted:

EXHIBITS: map

City of Oak Park 2020 Joint Sealing Project, M-698

Est. \$150,000





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020 **AGENDA#**

SUBJECT: Payment Application No. 1 for the 2019 Bridge Enhancement Project, M-670.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached is Payment Application No. 1 for the 2019 Bridge Enhancement Project, M-670. This project will replace the fencing and enhance the bridge at Coolidge over I-696. This project is approximately 83% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$595,598.47
Total Completed to Date:	\$494,019.95
Less Retainage:	\$ 49,402.00
Net Earned:	\$444,617.96
Deductions:	\$ 0.00
Balance:	\$444,617.96
Payments to Date:	\$ 0.00
Amount Due Z Contracting:	\$444,617.96

RECOMMENDED ACTION: It is recommended that Payment Application No. 1 for the 2019 Bridge Enhancement Project, M-670 be approved to Z Contractors of Shelby Township, MI for the amount of \$444,617.96. Funding is available in the Major Street Fund 202-18-479-970 and the General Fund 101-18-444-970 for this expenditure.

APPROVALS:

City Manager: *[Signature]* Department Director: *[Signature]*

Director of Finance: *[Signature]* Legal: NA

Budgeted:

EXHIBITS: Payment Application No. 1



January 9, 2020

Mr. Kevin Yee
Assistant City Manager
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48237

Regarding: Bridge Enhancements I-696 & Coolidge Road Overpass, M-670
OHM Job No. 0037-16-0021

Dear Mr. Yee:

Enclosed are Construction Payment Application No. 1 and a Contractor's Declaration for the referenced project.

Z Contractors has completed the work shown on the attached construction estimate for the period ending January 1, 2020 and we would recommend payment to the Contractor in the amount of **\$444,617.96**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Barry Gates". The signature is written in a cursive, flowing style.

Barry Gates.
Client Representative

cc: Mike Phelps, Z Contractors (via email)
Ben Weaver, OHM (via email)
File

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Overpass_PA#1.docx

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

PAYMENT APPLICATION



Project: City of Oak Park - Bridge Enhancements I-696 & Coolidge Road Overpass, M-670

Job Number: 0037-16-0021

OWNER: City of Oak Park
14000 Oak Park Blvd.

Oak Park, MI 48237

CONTRACTOR: Z Contractors
50500 Design Lane

Shelby Township, MI 48315
(586) 625-8899

Number: 1
Period End Date: 1/1/2020
Status: Approved
Contract Start Date: 3/29/2019
Contract End Date: 12/19/2019
Contract Duration: 255
Print Date: 1/9/2020

SCHEDULE On
STATUS:
NOTE:

Original Contract Amount: \$595,598.47
Change Orders Amount: \$0.00
Current Contract Amount: \$595,598.47

Earnings This Period: \$494,019.95
Earnings To Date: \$494,019.95
Previous Retainage Amount: \$0.00
Retainage This Period: \$49,402.00
Less Total Retained To Date: \$49,402.00
Net Earned: \$444,617.96
Previous Earnings: \$0.00
Amount Due Contractor: \$444,617.96

Retainage: 10 % of Total Earnings

Approved By

Kevin Yee - Assistant City Manager - City of Oak Park

Date _____

Recommended By

Barry Gates, Client Representative

Barry Gates

Digitally signed by Barry Gates
DN: cn=US, e=barry.gates@ohm-advisors.com,
o=OHM-Advisors, CN=Barry Gates
Date: 2020.01.09 13:42:26 -0500

Date _____

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A									
1	Mobilization, Max.	1.00 Ls	1.00	\$31,250.00	1.00	0.00	\$31,250.00	1.00	\$31,250.00
2	Ornamental Railing	35500.00 Dlr	35500.00	\$1.00	28400.00	0.00	\$284,000.00	28400.00	\$284,000.00
3	Accent Lighting	1.00 Ls	1.00	\$36,860.00	0.80	0.00	\$45,488.00	0.80	\$45,488.00
4	Bridge Sign Connection, Conc. Type A	2.00 Ea	2.00	\$1,350.00	0.00	0.00	\$0.00	0.00	\$0.00
5	Bridge Sign Connection, Type A, Rem	2.00 Ea	2.00	\$175.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Sign, Typell, Fern	2.00 Ea	2.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
7	Sign, Typell, A	34.00 Sft	34.00	\$16.50	0.00	0.00	\$0.00	0.00	\$0.00
8	Structures Rehabilitation, Rem Partions (518 of 63102)	1.00 Ls	1.00	\$86,500.00	1.00	0.00	\$86,500.00	1.00	\$86,500.00
9	Barricade, Type III, High Intensity, Double Sided, Lighted, Full	10.00 Ea	10.00	\$65.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Barricade, Type II, High Intensity, Double Sided, Lighted, Open	10.00 Ea	10.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
11	Pedestrian Type II Barricade, Temp	2.00 Ea	2.00	\$200.00	2.00	0.00	\$400.00	2.00	\$400.00
12	Lighted Arrow, Type C, Full	3.00 Ea	3.00	\$400.00	3.00	0.00	\$1,200.00	3.00	\$1,200.00
13	Lighted Arrow, Type C, Oper	3.00 Ea	3.00	\$0.01	3.00	0.00	\$0.03	3.00	\$0.03
14	Minor Traffic Devices	1.00 Ls	1.00	\$6,500.00	1.00	0.00	\$6,500.00	1.00	\$6,500.00
15	Mobile Attenuator	2.00 Ea	2.00	\$1.00	1.00	0.00	\$1.00	1.00	\$1.00
16	Plastic Drum, High Intensity, Full	120.00 Ea	120.00	\$18.00	120.00	0.00	\$2,160.00	120.00	\$2,160.00
17	Plastic Drum, High Intensity, Oper	120.00 Ea	120.00	\$0.01	120.00	0.00	\$1.20	120.00	\$1.20
18	Sign Cover	10.00 Ea	10.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
19	Sign, Portable, Changeable Message, Full	4.00 Ea	4.00	\$3,000.00	0.00	0.00	\$0.00	0.00	\$0.00
20	Sign, Portable, Changeable Message, Oper	4.00 Ea	4.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
21	Sign, Type B, Temp, Prismatic, Full	182.00 Sft	182.00	\$4.00	182.00	0.00	\$728.00	182.00	\$728.00
22	Sign, Type B, Temp, Prismatic, Oper	182.00 Sft	182.00	\$0.01	182.00	0.00	\$1.82	182.00	\$1.82
23	Sign, Type B, Temp, Prismatic, Special, Full	90.00 Sft	90.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
24	Sign, Type B, Temp, Prismatic, Special, Oper	90.00 Sft	90.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
25	Conduit, DB, 1.2 inch	215.00 Ft	215.00	\$14.00	215.00	0.00	\$3,010.00	215.00	\$3,010.00
26	Conduit, Directional Bore, 13 inch	100.00 Ft	100.00	\$39.00	100.00	0.00	\$3,900.00	100.00	\$3,900.00
27	Conduit, Galvanized Steel, 1 inch, Structure	315.00 Ft	315.00	\$29.00	370.00	0.00	\$10,730.00	370.00	\$10,730.00
28	Ht. Polymer Conc	2.00 Ea	2.00	\$300.00	2.00	0.00	\$1,600.00	2.00	\$1,600.00
29	Metered Lighting Panel and Service Rack	1.00 Ea	1.00	\$7,500.00	1.00	0.00	\$7,500.00	1.00	\$7,500.00
30	Elec Grounding System	2.00 Ea	2.00	\$1,750.00	2.00	0.00	\$3,500.00	2.00	\$3,500.00
31	Sidewalk, Conc, 4inch	72.00 Sft	72.00	\$30.00	172.27	0.00	\$5,168.10	172.27	\$5,168.10
32	Sidewalk, Rem	8.00 Syd	8.00	\$20.00	19.09	0.00	\$381.80	19.09	\$381.80
33	Crew Days	34.00 Day	34.00	\$0.00	23.25	0.00	\$0.00	23.25	\$0.00
A Sub-Total:							\$494,019.95		\$494,019.95

City of Oak Park - Bridge Enhancements I-696 & Coolidge Road Overpass, M-570

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
						Retainage	\$49,402.00		



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020

AGENDA #

SUBJECT: Proposed Change Order No. 2 and Payment Application No. 3 (final) for the 2018-2019 Catch Basin Line Replacement Project, M-687.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached are Proposed Change Order No. 2 and Payment Application No. 3 (final) for the 2018-2019 Catch Basin Line Replacement Project, M-687. The Change Order is decrease due to final, as constructed measurements. This project replaced sewer pipes in several areas throughout the City. This project is 100% complete.

FINANCIAL STATEMENT:	Original Contract Amount:	\$205,220.00
	Change Order No. 1:	\$ 1,711.16
	Proposed Change Order No. 2:	<u>(\$10,397.00)</u>
	Proposed New Contract Amount:	\$196,534.16
	 Total Completed to Date:	 \$196,534.16
	Less Retainage:	\$ 0.00
	Net Earned:	\$196,534.16
	Deductions:	\$ 0.00
	Balance:	\$196,534.16
	Payments to Date:	<u>\$175,401.16</u>
	Amount Due Lacaria Concrete Construction:	\$ 21,133.00

RECOMMENDED ACTION: It is recommended that Proposed Change Order No. 2 for the 2018-2019 Catch Basin Line Replacement Project, M-687 to Lacaria Concrete Construction be approved for the amount of (\$10,397.00). It is further recommended that Payment Application No. 3 (final) for the same be approved for the total amount of \$21,133.00. Funding is available in the Water & Sewer Fund for this project. (No. 592-18-550-970).

APPROVALS:
City Manager: *[Signature]*

Department Director: *[Signature]*

Director of Finance: *[Signature]*

Legal: N/A

Budgeted:

EXHIBITS: Proposed Change Order No. 2, Payment Application No. 3, Project Area Map

CHANGE ORDER

PROJECT:	2018 Catch Basin Line Replacement Project	JOB NUMBER:	M-687
OWNER:	City of Oak Park, Michigan	CHANGE ORDER NO.:	2
CONTRACTOR:	Lacaria Concrete Construction 3720 Central Detroit, MI 48100	PAGE:	1 OF 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	Decreased Amount
4	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Drive app, Modified	256	SFT	\$9.00	-100.00	156.00	-\$900.00
10	Aggregate Base Under 9" Concrete (6" 21AA cr. Limestone)	498.85	SYD	\$13.00	-3.00	495.85	-\$39.00
15	Sewer Trap, 12" and under	12	EACH	\$300.00	-3.00	9.00	-\$900.00
19	Class A Sodding	105	SYD	\$10.00	-87.80	17.20	-\$878.00
24	inspection crew days	24	DAYS	\$320.00	-24.00	0.00	-\$7,680.00

Totals: (\$10,397.00)

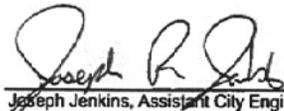
SUMMARY

Total Decrease	(\$10,397.00)
Total Amount for Change Order No. 1:	(\$10,397.00)



 Lacaria Concrete Construction 1-9-2020
Date

Original Contract Amount:	\$205,220.00
Change Order No. 1:	\$1,711.16
Proposed Change Order No. 2:	(\$10,397.00)
New Contract Amount	\$196,534.16



 Joseph Jenkins, Assistant City Engineer 1/9/2020
Date

PAYMENT APPLICATION

PROJECT: 2018 CATCH BASIN LINE REPLACEMENT PROJECT

JOB NUMBER: M-687

OWNER: CITY OF OAK PARK

APPLICATION NO.: 3 (final)

CONTRACTOR: LACARIA CONCRETE CONST.
3720 CENTRAL
DETROIT, MI 48109

PERIOD ENDING: 12/6/2019

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	U/M	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	REMOVE CONCRETE PAVEMENT MODIFIED	678	SYD	\$30.00	0.00	\$0.00	749.66	\$22,469.80
2	CONCRETE PAVEMENT W/INT CURB AND GUTTER 9" CONC. MODIFIED	615	SYD	\$90.00	0.00	\$0.00	664.68	\$59,821.20
3	SIDEWALK CONC. NON-REINFORCED 6" SIDEWALK/DRIVE APP MODIFIED	479	SFT	\$9.00	0.00	\$0.00	383.79	\$3,454.11
4	SIDEWALK CONC. NON-REINFORCED 4" SIDEWALK/DRIVE APP MODIFIED	100	SFT	\$9.00	0.00	\$0.00	156.00	\$1,404.00
5	ADJUSTING DRAINAGE STRUCTURES	5	EA	\$650.00	0.00	\$0.00	12.00	\$7,800.00
6	24" CURB AND GUTTER SECTION 7" CONCRETE NON REINFORCED	42	LFT	\$50.00	0.00	\$0.00	21.40	\$1,070.00
7	SEWER REMOVE LESS THAN 24"	512	LFT	\$45.00	0.00	\$0.00	499.50	\$22,477.50
8	SEWER 10" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	466	LFT	\$39.00	0.00	\$0.00	440.50	\$17,179.50
9	SEWER 12" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	26	LFT	\$45.00	0.00	\$0.00	39.00	\$1,755.00
10	AGGREGATE BASE UNDER 9" CONCRETE (6" 21AA CR. LIMESTONE)	615	SYD	\$13.00	0.00	\$0.00	495.85	\$6,446.05
11	DRAINAGE STRUCTURE REMOVING MODIFIED	2	EA	\$790.00	0.00	\$0.00	0.00	\$0.00
12	DRAINAGE STRUCTURE, 24" INLET MODIFIED	2	EA	\$3,200.00	0.00	\$0.00	0.00	\$0.00
13	DRAINAGE STRUCTURE, 48" DIAMETER MODIFIED	2	EA	\$8,000.00	0.00	\$0.00	1.00	\$6,000.00
14	DRAINAGE STRUCTURE COVER	760	LBS	\$3.00	0.00	\$0.00	4,055.00	\$12,165.00
15	SEWER TRAP, 12" AND UNDER	12	EA	\$300.00	9.00	\$2,700.00	9.00	\$2,700.00
16	SEWER TAP, 12" AND UNDER	5	EA	\$300.00	0.00	\$0.00	0.00	\$0.00
17	4" OR 6" PVC PIPE WITH BACKFILL	20	LFT	\$50.00	0.00	\$0.00	20.00	\$1,000.00
18	TUCK POINT DRAINAGE STRUCTURE	5	EA	\$300.00	0.00	\$0.00	2.00	\$600.00
19	CLASS A SODDING	105	SYD	\$10.00	17.20	\$172.00	17.20	\$172.00
20	CAST IN PLACE DETECTABLE/TACTILE WARNING SURFACE	20	SFT	\$300.00	0.00	\$0.00	20.00	\$6,000.00
21	MOBILIZATION, 5% MAX	1	LSUM	\$8,000.00	0.00	\$0.00	1.00	\$8,000.00
22	MINOR TRAFFIC DEVICES, 5% MAX	1	LSUM	\$8,000.00	0.00	\$0.00	1.00	\$8,000.00
23	PROJECT CLEAN UP, 5% MAX	1	LSUM	\$8,000.00	1.00	\$8,000.00	1.00	\$8,000.00
24	INSPECTION CREW DAYS	\$320	DAY	24.00	0.00	\$0.00	0.00	\$0.00

Period Total Amount: \$10,872.00 Amount to Date: \$196,534.16

Earnings This Period: \$10,872.00

Original Contract Amount: \$285,220.00
Change Order #1: \$1,711.16
Proposed Change Order No.2: -\$10,397.00
New Contract Amount: \$196,534.16

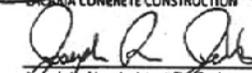
Total Earnings to Date: \$196,534.16

Less Retainage: \$0.00
Net Earned: \$196,534.16
Deductions: \$0.00
Balance: \$196,534.16
Payments to Date: \$175,401.16

AMOUNT DUE LACARIA CONCRETE CONSTRUCTION: \$21,133.00

Accepted By: 
LACARIA CONCRETE CONSTRUCTION

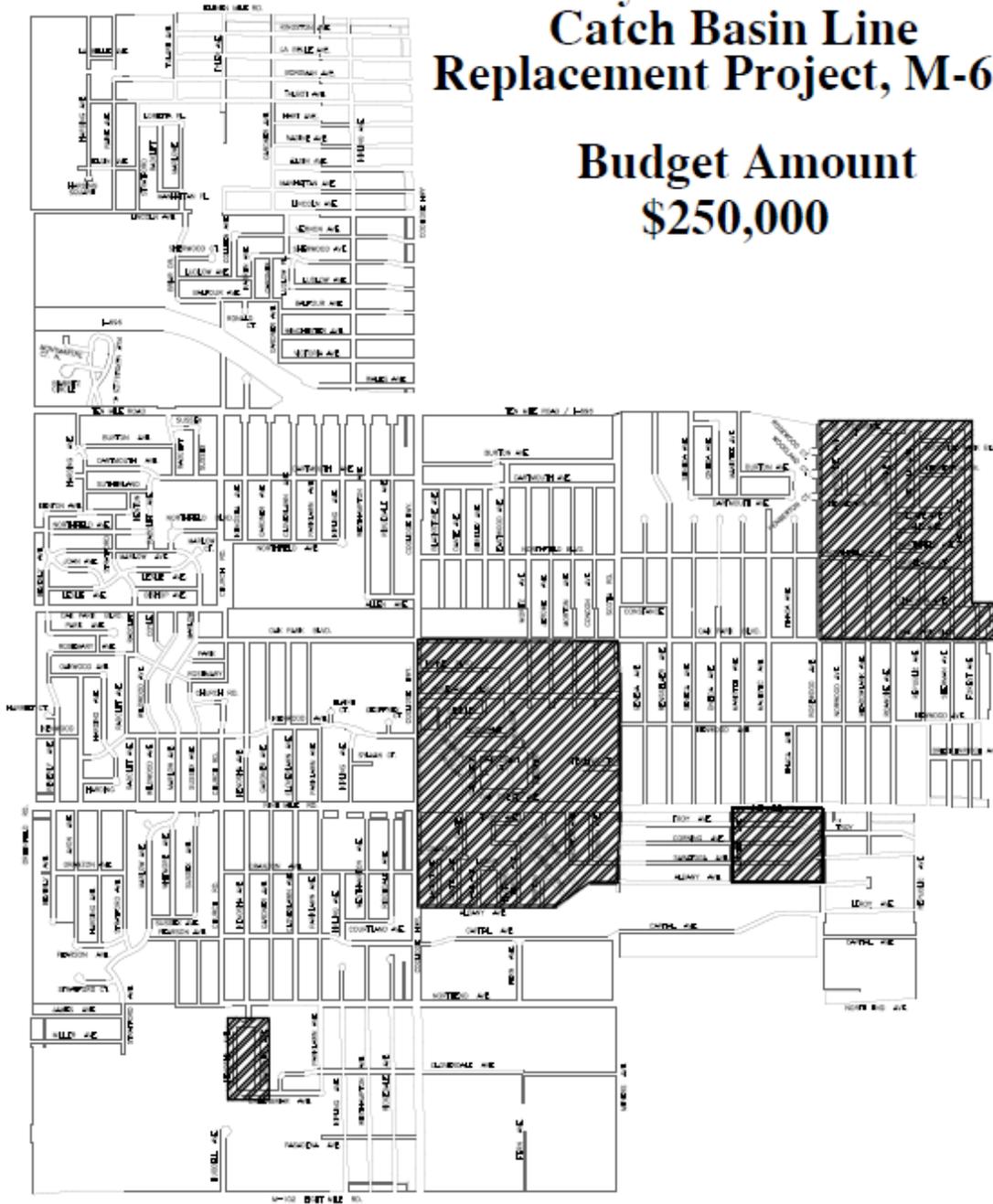
Date: 1-9-2020

Approved By: 
Joseph Jenkins, Assistant City Engineer
City of Oak Park, Michigan

Date: 1/8/2020

City of Oak Park Catch Basin Line Replacement Project, M-687

Budget Amount
\$250,000





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020

AGENDA#

SUBJECT: Payment Application No. 2 for the 2019-2 Water Main Replacement Project, M-704.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached is Payment Application No. 2 for the 2019-2 Water Main Replacement Project, M-704. This project will replace the water main on Kenosha St. from Northend to 9 Mile Road. This project is approximately 53% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$616,080.00
Total Completed to Date:	\$328,700.80
Less Retainage:	\$ 30,804.00
Net Earned:	\$297,896.80
Deductions:	\$ 0.00
Balance:	\$297,896.80
Payments to Date:	<u>\$215,880.39</u>
Amount Due Macomb Pipeline:	\$ 82,016.41

RECOMMENDED ACTION: It is recommended that Payment Application No. 2 for the 2019-2 Water Main Replacement Project, M-704 be approved to Macomb Pipeline & Utilities Company of Sterling Heights, MI. for the amount of \$82,016.41. Funding is available in the Water and Sewer Fund 592-18-538-970 for this expenditure.

APPROVALS:

City Manager: *[Signature]* Department Director: *KJY*

Director of Finance: *[Signature]* Legal: NA

Budgeted:

EXHIBITS: Payment Application No. 2, map

PAYMENT APPLICATION

PROJECT: Kenosha Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Macomb Pipeline and Utilities Company
 44444 Mound Rd
 Sterling Hgts, MI 48413

JOB NUMBER: M-704
APPLICATION NO.: 2
PERIOD ENDING: 1/3/19
PAGE: 1 of 2

Item No.	Description	Original Bid			Period Quantity	Period Amount	Quantity To Date	Amount To Date
		Quantity	Unit	Unit Price				
1	Mobilization, Max 5%	1	LSUM	\$25,000.00	0.00	\$0.00	1.00	\$25,000.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$5,500.00	0.12	\$660.00	0.50	\$2,750.00
3	Pavement Removal, Modified SP	2,165	SYD	\$10.00	185.67	\$1,856.70	1,310.10	\$13,101.00
4	Bore Water Main across 9 mile rd including pipe	1	LSUM	\$38,000.00	0.00	\$0.00	0.00	\$0.00
5	Water Main 8" Ductile Iron, Class 54, Trench Detail B, Modified SP	2,515	LFT	\$88.00	283.00	\$24,904.00	2,343.50	\$206,228.00
6	Install Fire Hydrant, EJIW 5BR-250	7	EACH	\$3,800.00	0.00	\$0.00	0.00	\$0.00
7	Kenosha Water Main Connect. "A" @ Kenosha Ave/9 mile Rd. (north side)	1	LSUM	\$4,000.00	0.00	\$0.00	0.00	\$0.00
8	Kenosha Water Main Connect. "B" @ Gardner Ave/9 mile Rd. (south side)	1	LSUM	\$18,500.00	0.00	\$0.00	0.00	\$0.00
9	Kenosha Water Main Connect. "C" Kenosha Ave/Northend Ave.	1	LSUM	\$8,000.00	1.00	\$8,000.00	1.00	\$8,000.00
10	Install 8" Gate valve and well	5	LSUM	\$3,700.00	1.00	\$3,700.00	5.00	\$18,500.00
11	Rem./Rep. Short Side Service curb Stop box 3/4" to 1"	44	EACH	\$250.00	26.00	\$6,500.00	26.00	\$6,500.00
12	Service Transfers (long and Short side) 3/4" to 1"	88	EACH	\$650.00	51.00	\$33,150.00	51.00	\$33,150.00
13	3/4" to 1" Type K Copper	225	LFT	\$40.00	151.25	\$6,050.00	151.25	\$6,050.00
14	Remove Existing Fire Hydrant	4	EACH	\$350.00	0.00	\$0.00	0.00	\$0.00
15	Remove Existing Gate Valve and Well	5	EACH	\$350.00	0.00	\$0.00	0.00	\$0.00
16	Abandon Existing Water Kenosha and Gardner Ave.	1	LSUM	\$2,000.00	0.00	\$0.00	0.00	\$0.00
17	Conc. Pavt Win/egral curb and gutter, Non-Reinf. 8", Modified SP	32	SYD	\$85.00	39.00	\$3,315.00	39.00	\$3,315.00
18	Sidewalk Conc. Non-Reinf. 6" Conc. Sidewalk/Drive App., Mod. SP	6,800	SFT	\$6.00	0.00	\$0.00	0.00	\$0.00
19	Sidewalk Conc. Non-Reinf. 4" Conc. Sidewalk/Driveway, Mod. SP	12,400	SFT	\$4.00	0.00	\$0.00	0.00	\$0.00
20	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	32	SYD	\$10.00	15.00	\$150.00	15.00	\$150.00
21	Cast In Place Detectable/ Tactile Warning Surface.	100	SFT	\$25.00	0.00	\$0.00	0.00	\$0.00
22	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$15.00	0.00	\$0.00	0.00	\$0.00
23	Class A Sodding, Modified SP	2,800	SYD	\$6.00	0.00	\$0.00	0.00	\$0.00
24	Adjusting Drainage Structure Cover, Case 1, Modified SP	1	EACH	\$500.00	0.00	\$0.00	0.00	\$0.00
25	Drainage Structure Cover	2,280	LBS	\$1.50	380.00	\$570.00	1,900.00	\$2,850.00
26	Salvage Sign	6	EACH	\$50.00	0.00	\$0.00	0.00	\$0.00
27	Erosion Control Inlet Filter, Fabric Drop, Modified SP	20	EACH	\$75.00	0.00	\$0.00	16.00	\$1,200.00
28	Maintenance Gravel, Modified SP	750	TON	\$20.00	0.00	\$0.00	90.34	\$1,806.80
29	Crossing Existing Water Main, Sewers	10	EACH	\$50.00	0.00	\$0.00	2.00	\$100.00
30	Unidentified Irrigation System Repairs - Sprinkler Lines	100	LFT	\$5.00	0.00	\$0.00	0.00	\$0.00
31	Unidentified Irrigation System Repairs - Sprinkler Heads	50	EACH	\$20.00	0.00	\$0.00	0.00	\$0.00
32	Project Cleanup	1	LSUM	\$5,000.00	0.00	\$0.00	0.00	\$0.00

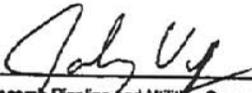
\$88,855.70

\$328,700.80

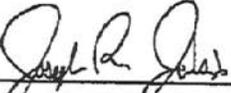
Original Contract Amount: \$616,080.00

Earnings This Period:	\$88,855.70
Total Earnings to Date:	\$328,700.80
Less Retainage:	\$30,804.00
Net Earned:	\$297,896.80
Deductions:	\$0.00
Balance:	\$297,896.80
Payments to Date:	\$215,880.39
Amount Due:	\$82,016.41

Accepted By:


Mecorob Pipelines and Utilities Company

Date: 1-13-2020

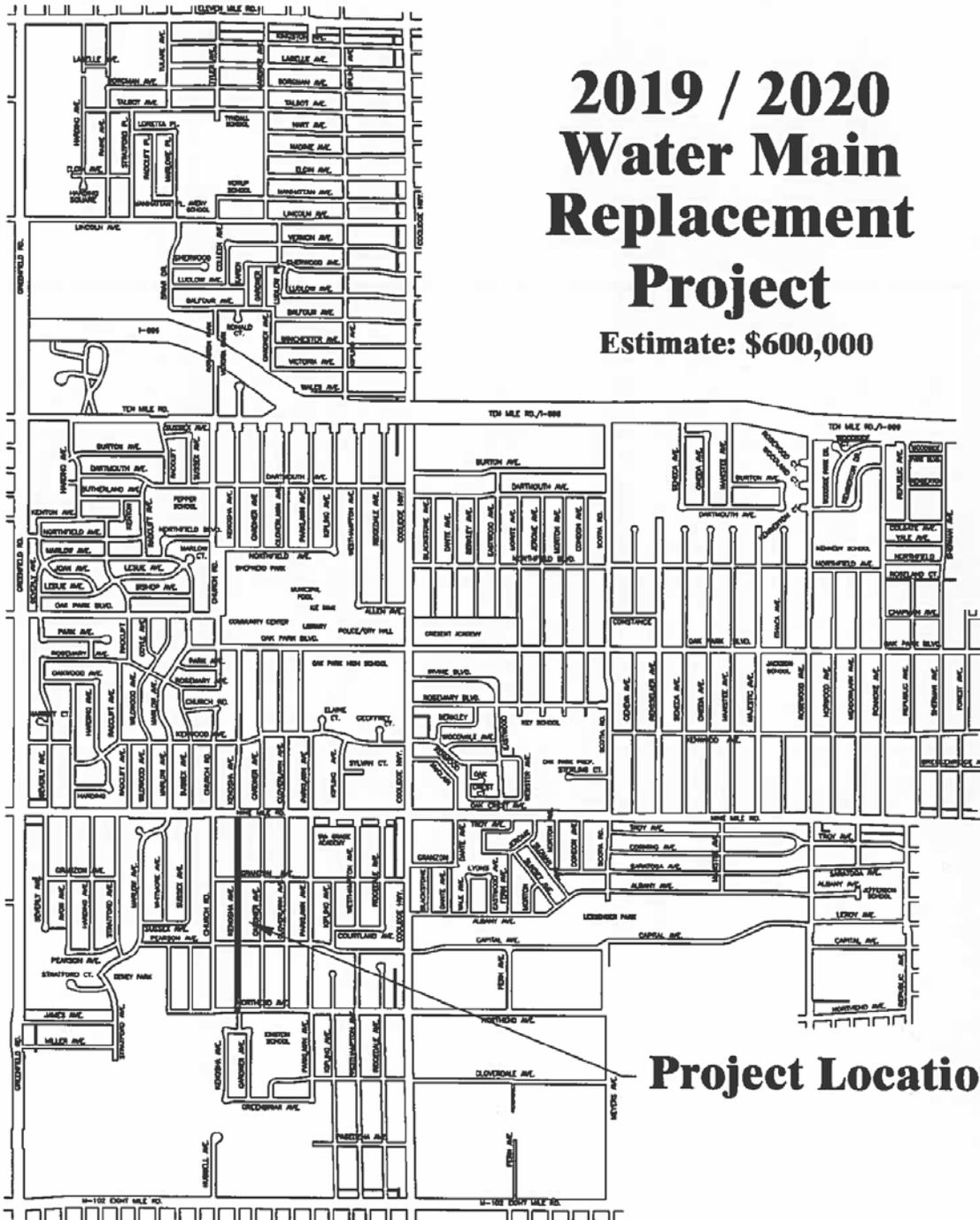

Joseph Jenkins, Assistant City Engineer
City of Oak Park, Michigan

Date: 1/9/2020

City of Oak Park

2019 / 2020 Water Main Replacement Project

Estimate: \$600,000



Project Location



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020

AGENDA#

SUBJECT: Payment Application No. 2 for the 2019 Lead Water Service Replacement Project, M-701.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached is Payment Application No. 2 for the 2019 Lead Water Service Replacement Project, M-701. This project will replace lead water services throughout the City. This project is approximately 60% complete.

FINANCIAL STATEMENT:

Original Approved Amount:	\$300,000.00
Total Completed to Date:	\$228,020.00
Less Retainage:	\$ 11,401.00
Net Earned:	\$216,619.00
Deductions:	\$ 0.00
Balance:	\$216,619.00
Payments to Date:	<u>\$100,814.00</u>
Amount Due D'Angelo Brothers, Inc.:	\$115,805.00

RECOMMENDED ACTION: It is recommended that Payment Application No. 2 for the 2019 Lead Water Service Replacement Project, M-701 be approved to D'Angelo Brothers Inc. of Northville, MI for the amount of \$115,805.00. Funding is available in the Water & Sewer Fund (592-18-538-970) for this project.

APPROVALS:

City Manager: *[Signature]* Department Director: *[Signature]*

Director of Finance: *[Signature]* Legal: NA

Budgeted:

EXHIBITS: Payment Application No. 2

PAYMENT APPLICATION

PROJECT: LEAD WATER SERVICE REPLACEMENT PROJECT

JOB NUMBER: M-701

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 2

CONTRACTOR: D'ANGELO BROTHERS
21213 EQUESTRIAN TRAIL
NORTHVILLE, MI 48167

PERIOD ENDING: 1/8/2020

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	WATER SERVICE CONNECTION TO WATER MAIN LESS THAN 2"	2	EA	\$1,550.00	14.00	\$21,700.00	25.00	\$38,750.00
2	WATER SERVICE CONNECTION TO EXISTING STOP BOX	27	EA	\$430.00	35.00	\$15,050.00	66.00	\$28,380.00
3	WATER SERVICE LINE TYPE K COPPER 3/4"	1,350	LFT	\$25.00	2,253.00	\$56,325.00	4,123.00	\$103,075.00
4	WATER SERVICE LINE TYPE K COPPER 1"	100	LFT	\$25.00	0.00	\$0.00	45.00	\$1,125.00
5	WATER SERVICE CONNECTION ON PRIVATE PROP. (BASEMENT OR CRAWL)	25	EA	\$485.00	35.00	\$16,975.00	66.00	\$32,010.00
6	WATER SERVICE CONNECTION ON PRIVATE PROPERTY (SLAB)	2	EA	\$485.00	0.00	\$0.00	0.00	\$0.00
7	UTILITY LOCATION ON PRIVATE PROPERTY	25	EA	\$100.00	3.00	\$300.00	29.00	\$2,900.00
8	REMOVE AND REPLACE DRAIN TILES	125	LFT	\$5.00	0.00	\$0.00	0.00	\$0.00
9	NEW CURB STOP INSTALLATION	0	EA	\$330.00	35.00	\$11,550.00	66.00	\$21,780.00

Period Total Amount: \$121,900.00 Amount to Date: \$228,020.00

Original Contract Amount: \$300,000.00

Earnings This Period: \$121,900.00

Total Earnings to Date: \$228,020.00

Less Retainage: \$11,401.00

Net Earned: \$215,619.00

Deductions: \$0.00

Balance: \$215,619.00

Payments to Date: \$100,814.00

AMOUNT DUE D'ANGELO BROTHERS: \$115,805.00

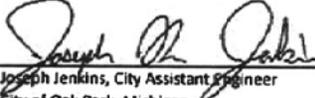
Accepted By:


D'Angelo Brothers

Date:

1/14/20

Approved By:


Joseph Jenkins, City Assistant Engineer
City of Oak Park, Michigan

Date:

1/15/20

MERCHANT'S LICENSES - JANUARY 21ST, 2020
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
RENEWALS	ADDRESS	FEES	BUSINESS TYPE
RILEY PEARSON FINANCIAL SERVICES	10831 CAPITAL 200	\$150.00	ACCOUNTING, INCOME TAX AND FINANCIAL SERVICES
EXCELL SNOW AND TURF MAINTENANCE	11000 CAPITAL	\$150.00	LANDSCAPING, MAINTENANCE, SNOW REMOVAL
MIDWEST RECYCLING SERVICES	11000 CAPITAL	\$150.00	METAL RECYCLING/ROLL OFF SERVICE
SECURITY CENTRAL PROTECTION	12821 CAPITAL	\$187.50	ALARM/SECURITY
PRONTO PEST MANAGEMENT	10130 CAPITAL	\$150.00	PEST ELIMINATION
GREAT LAKES LANDSCAPE DESIGN	10631 CAPITAL	\$150.00	LANDSCAPE DESIGN, BUILD AND MAINTAIN
RYAN POLISHING CORPORATION	10707 CAPITAL	\$187.50	CNC MACHINING
MIDWEST RECYCLING SERVICES	10800 CAPITAL	\$150.00	ROLL OFF DUMPSTER SERVICES
IMAGE ONE CORPORATION	13201 CAPITAL	\$150.00	MANAGE PRINT ENVIRONMENTS
LG MOTORS	13350 CAPITAL	\$150.00	BODY SHOP
BMI ROAD SERVICE	13380 CAPITAL	\$150.00	TOWING COMPANY
PARTS PLUS	13202 CLOVERDALE	\$150.00	AUTOMOTIVE PARTS SALES
\$8 DEMO CUTS	22101 COOLIDGE	\$187.50	BARBERSHOP
PRETTY COLLAB	22115 COOLIDGE	\$187.50	SPA
WALK IN THE PARK COIN LAUNDRY	23170 COOLIDGE	\$150.00	COIN LAUNDRY
OAK PARK URGENT CARE	24661 COOLIDGE	\$187.50	URGENT CARE
PRINCE PASTRY	24711 COOLIDGE	\$187.50	BAKERY
CONGREGATION AISH HATORAH	25725 COOLIDGE	\$150.00	RELIGIONS
DEBORAH HECHT	25907 COOLIDGE	\$150.00	ART GALLERY
CASH NOW X	13720 EIGHT MILE	\$150.00	CASH ADVANCE
ADVANTAGE CASH ADVANCE	13730 EIGHT MILE	\$150.00	CASH ADVANCE
HENRY'S AUTO CARE	14041 ELEVEN MILE	\$187.50	AUTO REPAIR
BORDRIN NEW ENERGY VEHICLE	14925 W. ELEVEN MILE	\$187.50	ELECTRICAL AUTOMOBILE OEM
BORDRIN MOTOR CORPORATION	14925 ELEVEN MILE	\$187.50	AUTOMOTIVE PRODUCT DESIGN AND DEVELOPMENT
BOUNCING ALL AROUND	15391 ELEVEN MILE	\$187.50	BOUNCE HOUSE PARTY RENTALS
KRAVINGS	25270 GREENFIELD	\$150.00	KOSHER SUSHI, BURGER AND DELI TAKEOUT
PITA CAFÉ	25282 GREENFIELD	\$150.00	MIDDLE EASTERN RESTAURANT
SUNRISE SUNDRY SHOP	25900 GREENFIELD 116	\$150.00	CONVEINIECE STORE
BRICCO EXCAVATING COMPANY	21201 MEYERS	\$150.00	EXCAVATING COMPANY
REAL TEAM REAL ESTATE	8250 NINE MILE	\$150.00	REAL ESTATE
BEST FRIENDS CHILD CARE	8440 NINE MILE	\$150.00	EARLY CHILDHOOD EDUCATION, NURSERY, PRESCHOOL
TAI FAI RESTAURANT	8505 NINE MILE	\$150.00	FOOD SERVICE
ON POINT HAR DESIGNS	13721 NINE MILE	\$150.00	HAIR SALON
NAILS TODAY	13731 NINE MILE	\$150.00	MANICURES/PEDICURES
LIGHTING SUPPLY	12701 NORTHEND	\$150.00	LIGHTING WAREHOUSE
EJ USA	13001 NORTHEND	\$150.00	ACCESS SOLUTIONS FOR THE WORLD'S INFRASTRUCTURE
MABUL SERVICES	21721 REPUBLIC	\$150.00	EMERGENCY MITIGATION, FIRE, WATER, MOLD TRAUMA
CHECK N GO'	13321 TEN MILE	\$150.00	CASH ADVANCE

PAWN BROKER - RENEWAL 2020

NAME	ADDRESS	FEES
PAY BENNY, INC.	21380 GREENFIELD	\$400.00

*Surety Bond Approval

Independent Auditors' Communication with Those Charged with Governance

December 17, 2019

The Honorable Mayor and Members of the City Council
City of Oak Park, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the *City of Oak Park, Michigan* (the "City") as of and for the year ended June 30, 2019, and have issued our report thereon dated December 17, 2019. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated July 16, 2019, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding internal control over financial reporting and compliance noted during our audit in a separate letter to you dated December 17, 2019.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm has complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the City's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note 1 to the financial statements.

There have been no initial selections of accounting policies and no changes in significant accounting policies or their application during the year.

No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements were:

- Management's estimate of the useful lives of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future.
- Management's estimate of the accrued compensated absences is based on current hourly rates and policies regarding payment of sick and vacation banks.
- Management's estimate of the allowance for uncollectible receivable balances is based on past experience and future expectation for collection of various account balances.
- Management's estimate of the insurance claims incurred but not reported is based on information provided by the entity's third party administrators and subsequent claims activity.
- The assumptions used in the actuarial valuations of the pension and other postemployment benefits plans are based on historical trends and industry standards.

We evaluated the key factors and assumptions used to develop these estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

In addition, the financial statements include net pension and other postemployment benefit liabilities and other related amounts, which are dependent on estimates made by the plan. These estimates are based on historical trends and industry standards but are not within the control of management.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's financial statements or the auditors' report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in Attachment B to this letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City's auditors.

Other Information in Documents Containing Audited Financial Statements

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole. We made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Upcoming Changes in Accounting Standards

Generally accepted accounting principles (GAAP) are continually changing in order to promote the usability and enhance the applicability of information included in external financial reporting. While it would not be practical to include an in-depth discussion of every upcoming change in professional standards, Attachment A to this letter contains a brief overview of recent pronouncements of the Governmental Accounting Standards Board (GASB) and their related effective dates. Management is responsible for reviewing these standards, determining their applicability, and implementing them in future accounting periods.

This information is intended solely for the use of the governing body and management of the *City of Oak Park, Michigan* and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Rehmann Lobson LLC". The signature is written in a cursive, flowing style.

CITY OF OAK PARK, MICHIGAN

Attachment A - Upcoming Changes in Accounting Standards / Regulations For the June 30, 2019 Audit

The following pronouncements of the Governmental Accounting Standards Board (GASB) have been released recently and may be applicable to the City in the near future. We encourage management to review the following information and determine which standard(s) may be applicable to the City. For the complete text of these and other GASB standards, visit www.gasb.org and click on the “Standards & Guidance” tab. If you have questions regarding the applicability, timing, or implementation approach for any of these standards, please contact your audit team.

GASB 84 ■ Fiduciary Activities

Effective 12/15/2019 (your FY 2020)

This standard establishes new criteria for determining how to report fiduciary activities in governmental financial statements. The focus is on whether the government is controlling the assets, and who the beneficiaries are. Under this revised standard, certain activities previously reported in agency funds may be reclassified in future periods. Due to the number of specific factors to consider, we will continue to assess the degree to which this standard may impact the City.

GASB 87 ■ Leases

Effective 12/15/2020 (your FY 2021)

This standard establishes a single model for reporting all leases (including those previously classified as operating and capital). Lessees will now report offsetting intangible lease assets and lease liabilities equal to the present value of future lease payments. Lessors will report offsetting lease receivables and deferred inflows of resources.

GASB 89 ■ Accounting for Interest Cost Incurred before the End of a Construction Period

Effective 12/15/2020 (your FY 2021)

This standard eliminates the requirement for governments to capitalize interest during the construction period for business-type activities. As this simplifies the accounting for interest, early implementation is encouraged. We do not expect this standard to have any significant effect on the City.

GASB 90 ■ Majority Equity Interests

Effective 12/15/2019 (your FY 2020)

This standard addresses situations in which a government acquires a majority of the equity interest in a legally separate organization, and whether such holdings should be reported as an investment or a component unit. We do not expect this standard to have any significant effect on the City.

GASB 91 ■ Conduit Debt Obligations

Effective 12/15/2021 (your FY 2022)

This standard defines "conduit debt obligations", where a government issues debt whose proceeds are received and repaid by a third-party obligor without the issuer being primarily liable. The standard requires issuers to disclose conduit debt obligations, but not to record a liability unless it is more likely than not that a commitment made by the issuer will require it to support one or more debt payments for a conduit debt obligation. We do not expect this standard to have any significant effect on the City.



CITY OF OAK PARK, MICHIGAN

Attachment B - Management Representations

For the June 30, 2019 Audit

The following pages contain the written representations that we requested from management.



CITY OF OAK PARK

OFFICE OF THE CITY MANAGER

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Regina Weiss
Julie Edgar
City Manager
Erik Tungate

December 17, 2019

Rehmann Robson
675 Robinson Road
Jackson, MI 49203

This representation letter is provided in connection with your audit of the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the *City of Oak Park, Michigan* (the "City") as of and for the year ended June 30, 2019, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows, where applicable, and the budgetary comparison for the General Fund and Major Streets Special Revenue Fund of the City in conformity with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of December 17, 2019:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated July 16, 2019, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP. We have reviewed, approved, and taken responsibility for the financial statements and related notes.
2. We have reviewed and approved the various adjusting journal entries that were proposed by you for recording in our books and records and reflected in the financial statements.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
6. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP. For the purposes of this letter, related parties mean members of the governing body; board members; administrative officials; immediate families

- of administrative officials, board members, and members of the governing body; and any companies affiliated with or owned by such individuals.
7. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
8. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
9. With regard to items reported at fair value:
 - a. The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - b. The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - c. The disclosures related to fair values are complete, adequate, and in conformity with U.S. GAAP.
 - d. There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
10. All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.
11. All funds and activities are properly classified.
12. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
13. All components of net position and fund balance classifications have been properly reported.
14. All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
15. All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
16. All interfund and intra-entity transactions and balances have been properly classified and reported.
17. Deposit and investment risks have been properly and fully disclosed.
18. Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
19. All required supplementary information is measured and presented within the prescribed guidelines.
20. We believe that the actuarial assumptions and methods used to measure pension and other postemployment benefit liabilities and costs for financial accounting purposes are appropriate in the circumstances.

Information Provided

21. We have provided you with:
 - a. Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - b. Additional information that you have requested from us for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

22. All transactions have been recorded in the accounting records and are reflected in the financial statements.
23. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
24. We have no knowledge of any fraud or suspected fraud that affects the City and involves:
 - a. Management;
 - b. Employees who have significant roles in internal control; or
 - c. Others where the fraud could have a material effect on the financial statements.
25. We have no knowledge of any allegations of fraud, or suspected fraud, affecting the City's financial statements communicated by employees, former employees, vendors, regulators, or others.
26. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.
27. We have disclosed to you the identity of the City's related parties and all the related party relationships and transactions of which we are aware.
28. There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
29. The City has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
30. We have disclosed to you all guarantees, whether written or oral, under which the government is contingently liable.
31. We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
32. There are no:
 - a. Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - b. Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*.
 - c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
33. The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
34. We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
35. We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB-62. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.

Supplementary Information in Relation to the Financial Statements as a Whole

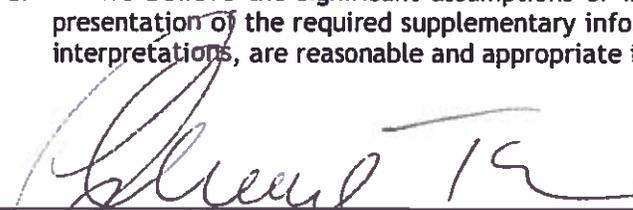
36. With respect to the supplementary information accompanying the financial statements:
 - a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with U.S. GAAP.
 - b. We believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. GAAP.

- c. The methods of measurement or presentation have not changed from those used in the prior period.
- d. We believe the significant assumptions or interpretations underlying the measurement or presentation of the supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.

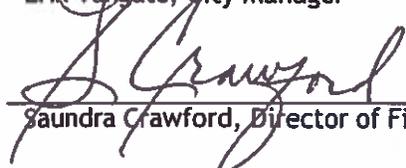
Required Supplementary Information

37. With respect to the required supplementary information accompanying the financial statements:

- a. We acknowledge our responsibility for the presentation of the required supplementary information in accordance with U.S. GAAP.
- b. We believe the required supplementary information, including its form and content, is measured and fairly presented in accordance with U.S. GAAP.
- c. The methods of measurement or presentation have not changed from those used in the prior period.
- d. We believe the significant assumptions or interpretations underlying the measurement or presentation of the required supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.



Erik Tungate, City Manager



Sandra Crawford, Director of Finance

TO: The Oak Park City Council

FROM: Erik Tungate, City Manager

DATE: January 15, 2020

RE: Approval of the Class C Liquor License Application for Rachel's Restaurant, LLC (Daniel Kohn) 25850 Greenfield

PURPOSE(S) OF ACTION:

To consider the approval of the issuance of a Class C Liquor License for the above-described establishment.

BACKGROUND/KEY ISSUES/CONTRIBUTING FACTORS:

Chapter 6, captioned Alcoholic Liquor, Article III, entitled Regulation of On-the-Premises Consumption of the Code of Ordinances in Section 6-54. - Licensing policy, specifies that an applicant for a license must obtain approval from both the State of Michigan and the City of Oak Park, that new licenses and transfers of licenses into the City require the prior approval of the City Council and that no person shall engage in the business of selling alcoholic liquor for consumption on the premises in the City of Oak Park, Michigan without first obtaining a special land use approval, as required by the Zoning Act and entering into a contract with the City. In addition, Sec. 6-55. - Restaurant requirements, stipulates that the City Council shall not approve any application for a license to sell alcoholic liquor for consumption on the premises unless the use of the license is in connection with and incidental to a restaurant operation that maintains and provides culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time; and the restaurant is required to operate consistent with the hours established by the Michigan Liquor Control Commission for such establishments.

Sec. 6-56. - Application for license, outlines the process for obtaining a Class C Liquor License from the City.

Sec. 6-58. - Review procedures, requires that the City Clerk distribute an application for a Class C Liquor License to the appropriate departments for certifications by the Director of Technical and Planning Services that the building or structures to which the License will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted, that the location is appropriately zoned for the proposed use and that any required zoning approvals, including site plan approval, have been applied for or obtained and certification by the Director of Public Safety that the proposed Licensee(s) is/are of good moral character and that the Licensed Premises are in compliance with

all applicable fire safety regulations. Also, the Clerk must certify that the proposed Licensee(s) has a current license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for issuance of such a license. In addition, given that Subsection (c) (17) specifies that one of the review factors to be considered when analyzing a request for a license or related permit(s) is whether the applicant is delinquent on any taxes or other payment obligations to the City, as part of its review process the Administration requires certification from the Finance Director or their designee that the proposed Licensee(s) is not in default on any obligations due the municipality and/or Oakland County (for anything that was transferred by the City to the County for collection).

Further, Subsection (b) (1) of Sec. 6-58 provides that when a completed application and fee have been received, the city council shall schedule a public hearing to consider the request for a new license and related permit(s). Subsection (e) then specifies that after review by staff and recommendation, and a public hearing, if the City Council is satisfied that the establishment or operation will provide a benefit to the City and constitute an asset to the community, it will adopt a resolution granting approval, subject to the satisfaction of any conditions stated in the resolution. Approval of the license shall be conditioned on any necessary remodeling or new construction for the use of the license be completed within six (6) months of the action of the City Council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation. The Ordinance also includes provisions addressing the issuance of entertainment permits along with other regulatory provisions.

Sec. 1930 of the Zoning Ordinance addresses restaurants serving alcoholic liquor and provides that such establishments may be permitted in certain zoning districts upon review of a special land use request by the Planning Commission. At its meeting held on November 12, 2019 the City of Oak Park Planning Commission approved the Request of Rachel's Restaurant, LLC (Daniel Kohn) located at 25850 Greenfield for Special Land Use to Operate a Restaurant that Serves Alcoholic Liquor.

Rachel's Restaurant, LLC will apply to the Michigan Liquor Control Commission for a Class C Liquor License at 25850 Greenfield should the City Council approve its application. Prior to issuing a Class C Liquor License the Liquor Control Commission pursuant to MCL 436.1501 requires local government approval in the form of a resolution from the local legislative body. In addition, as outlined above, the Applicant has filed the requisite documents as confirmed in the attached Class C Liquor License Requirements Checklist to seek the issuance of a license by the City permitting the consumption of alcoholic liquor on the premises of a restaurant operation.

As stated previously, pursuant to Sec. 6-58 of the Code, when a completed application has been received the City Council shall schedule a public hearing to consider the request for a new license and related permit(s). In reference to the Application from Rachel's Restaurant, LLC located at 25850 Greenfield we are requesting that the Public Hearing on the Application be held at the January 21, 2020 Regular Meeting at 7:00 P.M. or as soon thereafter as the matter may be heard.

It is the recommendation of the Administration, subject to any comments, conditions, and/or explanations contained in the Class C Liquor License Requirements Checklist which are incorporated and/or specified in the attached proposed Resolution Approving the Application of Rachel's Restaurant, LLC (Daniel Kohn) for the establishment, located at 25850 Greenfield for a Class C Liquor License on the Premises of a Restaurant Operation that at the conclusion of the Public Hearing after analyzing the review factors specified in Sec. 6-58 (c) of the Code that (unless evidence is presented that would serve as a basis for denial of the issuance of the license(s)/permit(s)) the City Council adopt resolutions approving the issuance of the licenses by both the Michigan Liquor Control Commission and the City of Oak Park.

SUPPORTING DOCUMENTATION/INFORMATION ATTACHED:

1. Requirements Checklist for a License Permitting the Consumption of Alcoholic Liquor on the Premises of a Restaurant Operation
2. Proposed Local Government Approval Resolution for the Michigan Liquor Control Commission
3. Proposed Resolution Approving the Application of Rachel's Restaurant, LLC (Daniel Kohn) for the establishment, located at 25850 Greenfield for a City of Oak Park Class C Liquor License.

xc: T. Edwin Norris, City Clerk
Kimberly Marrone, Director of the Department of Community and Economic Development

CITY OF OAK PARK, MICHIGAN

REQUIREMENTS CHECKLIST FOR A LICENSE PERMITTING THE CONSUMPTION OF ALCOHOLIC LIQUOR ON THE PREMISES OF A RESTAURANT OPERATION

The following checklist is intended to assist the elected and appointed representatives of the City of Oak Park, Michigan in determining whether an applicant for a License Permitting the Consumption of Alcoholic Liquor On the Premises of a Restaurant Operation (hereinafter referred to as License) from the municipality has provided all of the required documentation and/or information as specified in the City's License Application Process and pursuant to **Article III, Sections 6-51 – 6-68** and **Ordinance No. O-13-597 (Zoning Ordinance) of the Code of Ordinances, City of Oak Park, Michigan.**

City of Oak Park License Application No.: 01-2020

Name of Establishment Applying for a License: Rachel's Restaurant

Name of Applicant and/or its Principals/Shareholders: Daniel Kohn

Location: 25850 Greenfield Road

Remittance of Application Fees

- New On-Premises Consumption or Full Transfer of Ownership: \$800.00
- Adding Additional Owners to a License for On-Premises Consumption: \$200.00
- Special Land Use Site Plan Review: \$600.00
- Background Check: \$75.00
- Annual Renewal: \$250.00

B. Distance Compliance Certification

- Issued Pending

C. Request for Special Land Use to Operate a Restaurant that Serves Alcoholic Liquor

- Approved by the City of Oak Park Planning Commission at its meeting held on November 12, 2019.

D. Submission and Review of Background Check Information

- Investigation Completed by Representatives of the Department of Public Safety on January 15, 2020
- Investigation Confirmed that there are No Issues that Preclude the Issuance of a Tavern License in the Name of the Applicant – Pending Completion of the Fire Safety Inspection

E. Application(s)

- Complete in All Appropriate/Requisite Sections
- Signed, Dated and Notarized

F. Proof of Possession of Property

- | | |
|---|---|
| <input type="checkbox"/> Deed | <input type="checkbox"/> Land Contract |
| <input checked="" type="checkbox"/> Lease | <input type="checkbox"/> Assignment of Lease |
| <input type="checkbox"/> Sublease | <input type="checkbox"/> Bill of Sale and/or Lease for Equipment/Furniture/Fixtures |

G. Business Entity/Organization/Structure Documents

- Corporation (Copy of Articles of Incorporation Attached to Application)
- Partnership (General or Limited – Full Names, Dates of Birth and Home Addresses of All Partners and Copy of Articles of Partnership/Agreement Attached to Application)
- Sole Proprietorship (If Doing Business Under an Assumed Name a Copy of the D/B/A Certificate was Attached to the Application)
- Other (i.e. LLC – Details Provided as Required in License Application)

H. Financial Qualifications/Information

- Copy of Loan Document(s)/Affidavits Detailing the Sources of Funding for Business
- Information Provided Concerning Source of Funding for Acquisition/Opening/Operating the Licensed Business

I. Management Information

- Provided Name, Address and Telephone Number of Individual Who Will Serve as the Manager of the Licensed Business
- Provided Name, Address and Telephone Number of Individual Who is Authorized to Sign Checks and Pay Bills in Connection with the Operation of the Licensed Business

J. Description of Proposed Facilities in Some Detail

- Detail Provided Including Square Footage, Seating Capacity, Parking Capacity, Etc.
- Copy of Site Plan (If Necessary) and Description/Diagram (Detailed Floor Plan) of the Premises

K. Dancing or Entertainment

- Yes - Description of Planned Entertainment: _____ . Pursuant to state law and/or local ordinance(s), Applicant is required to obtain any permit(s) for dancing required by the Michigan Liquor Control Commission and must maintain a dance floor that is not less than 100 square feet, is well defined and without tables, chairs, or other obstacles while customers are dancing. **Authorizing dancing at the venue does not allow topless activity or adult entertainment of any kind.**
- No

L. Status of City of Oak Park Business License

- Applicant has Current Valid City Business License(s) as Required Based on Business Activity
- Applicant has Submitted an Application for a Business License(s)
- Applicant is Current on All Applicable Business License(s) Fees

M. Applicant, and/or its Principals/Shareholders are Not in Default on Any Obligations Due the City of Oak Park and/or Oakland County

- Personal Property Taxes
- Real Property Taxes
- Special Assessments
- Sewer and Water

N. Documents Submitted by Applicant Pursuant to Section 20 of the City of Oak Park,

Michigan License Application

- Spousal Affidavit (For each Applicant if Applicable)
- Certificate of Liquor Liability Insurance
- Verification of Compliance with Michigan Liquor Control Commission Mandatory Server Training Requirements
- Contract with the City of Oak Park
- Record of Any Previous Liquor License Complaint Violations
- Current Valid License(s)/Permit(s) from Appropriate County, State or Federal Governments Authorizing Service of Food at the Establishment

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park License Application No.: 01-2020

Name of Establishment Applying for a License: Rachel's Restaurant

Name of Applicant and/or its Principals/Shareholders: Daniel Kohn

Location: 25850 Greenfield Road

DEPARTMENT OF TECHNICAL AND PLANNING

Certification that the buildings or structures to which the License will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted and the proposed Licensed Premises is appropriately zoned for the use and that any required zoning approvals, including site plan approval, have been applied for or obtained.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanations:

- 25850 Greenfield must apply for a business license
- Conditional approval upon obtaining a business license prior to opening
- Conditional approval upon obtaining a certificate of occupancy prior to opening

Not Recommended for Approval



Robert Barrett

Director of the Department of Technical and Planning or His Designee

January 15, 2019

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park License Application No.: 01-2020
Name of Establishment Applying for a License: Rachel's Restaurant
Name of Applicant and/or its Principals/Shareholders: Daniel Kohn
Location: 25850 Greenfield Road

DEPARTMENT OF PUBLIC SAFETY

Certification that the proposed Licensee(s) are of good moral character and the Proposed Licensed Premises are in compliance with all applicable fire safety regulations.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanations:

FIRE SAFETY INSPECTION PENDING

*City of Oak Park
Dept. of Public Safety
13800 Oak Park Blvd.
Oak Park, MI 48237
JK #1021*

- Not Recommended for Approval


(Print Name) MIKE PINKERTON 1120
Director of the Department of Public Safety or His Designee
Date: 15 JANUARY 2020

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park License Application No.: 01-2020
Name of Establishment Applying for a License: Rachel's Restaurant
Name of Applicant and/or its Principals/Shareholders: Daniel Kohn
Location: 25850 Greenfield Road

CITY CLERK

Certification that the proposed Licensee has a current valid license for operation of a restaurant at the proposed Licensed Premises or meets applicable requirements for the issuance of such a license.

- Recommended for Approval
 Recommended for Approval with Comments/Conditions/Explanation:

Issuance of the City of Oak Park, Michigan, Class C Liquor License is contingent upon receipt of copies of the Class C Liquor License issued by the State of Michigan Liquor Control Commission and a valid license(s)/permit(s) from the appropriate County, State or Federal governments authorizing the service of food at the establishment and execution of the Contract for Class C Liquor License.

- Not Recommended for Approval



(Print Name) T. Edwin Norris
City Clerk or His Designee
Date: January 15, 2020

DEPARTMENTAL CERTIFICATIONS REQUIRED BY SECTION 6-58 (a) OF THE CODE OF ORDINANCES, CITY OF OAK PARK, MICHIGAN OR THE CITY ADMINISTRATION

City of Oak Park License Application No.: 01-2020
Name of Establishment Applying for a License: Rachel's Restaurant
Name of Applicant and/or its Principals/Shareholders: Daniel Kohn
Location: 25850 Greenfield Road

DEPARTMENT OF FINANCE

Certification that that the proposed Licensee(s) are not in default on any obligations due the City of Oak Park and/or Oakland County.

Recommended for Approval

Recommended for Approval with Comments/Conditions/Explanation: Recommended for approval on the condition that the applicant and/or its principal shareholder is not responsible to Oakland County for unpaid 2018 Personal Property Tax owed by the entity known as Empower Mart personal property # 52-99-00-016-087 which operated at 25850 Greenfield.

Not Recommended for Approval

S. Lukasik DEPUTY TREASURER

(Print Name) STEVEN LUKASIK

Finance Director or His Designee

Date: 1-14-2020

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk it is recommended that subject

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk it is recommended that subject to any conditions specified by those administrative offices/officials the City Council adopt a Resolution approving the issuance of a License to:

City of Oak Park License Application No.: 01-2020
Name of Establishment Applying for a License: Rachel's Restaurant
Name of Applicant and/or its Principals/Shareholders: Daniel Kohn
Location: 25850 Greenfield Road

Comments/Conditions/Explanations:

Daniel Kohn has applied for and received site plan approval & special land use approval which is a requirement for liquor licensing

Kimberly J. Manure

Director of Economic Development and Communications or Their Designee
Date: 1-13-20

Based on the Certifications provided by the appropriate representatives of the departments of Finance, Public Safety, Technical and Planning and the City Clerk subject to any conditions specified by those administrative offices/officials and pursuant to the recommendation of the Director of the Department of Community and Economic Development as well as having completed my analysis and assessment of the documentation and information submitted by the Applicant it is requested that the City Council consider adopting a Resolution approving the issuance of a License to:

City of Oak Park License Application No.: 01-2020
Name of Establishment Applying for a License: Rachel's Restaurant
Name of Applicant and/or its Principals/Shareholders: Daniel Kohn
Location: 25850 Greenfield Road

Comments/Conditions/Explanations:

Erik Tungate
Erik Tungate
City Manager
Date: 1/15/20

**A RESOLUTION OF THE OAK PARK, MICHIGAN CITY COUNCIL
APPROVING THE REQUEST OF RACHEL'S RESTAURANT, LLC
(DANIEL KOHN) FOR A CLASS C LIQUOR LICENSE
ON THE PREMISES OF A RESTAURANT OPERATION**

WHEREAS, pursuant to state law and the Code of Ordinances, City of Oak Park, Michigan it is unlawful for any person to sell, or possess for sale, any alcoholic beverage unless licensed to do so and all licenses required are in full force and effect; and

WHEREAS, Rachel's Restaurant, LCC (Daniel Kohn) (hereinafter referred to as Rachel's Restaurant) located at 25850 Greenfield has applied for a Class C Liquor License to allow the sale of spirits from both the Michigan Liquor Control Commission and the City of Oak Park.

NOW, THEREFORE, BE IT RESOLVED, that Rachel's Restaurant's application for a Class C Liquor License to allow the sale of spirits on the Premises of a Restaurant Operation is hereby approved subject to the following conditions:

1. The Michigan Liquor Control Commission issuing a Class C Liquor License to Rachel's Restaurant at 25850 Greenfield, Oak Park, Michigan 48237.
2. Upon issuance of the Class C Liquor License by the Michigan Liquor Control Commission, Rachel's Restaurant shall provide the City Clerk's Office with copies of the License along with a Certificate of Liquor Insurance for the subject business.
3. Rachel's Restaurant executes a Contract for a Class C Liquor License with the City of Oak Park, Michigan.

BE IT FURTHER RESOLVED, that subject to the conditions described in the immediately preceding paragraph and all departmental authorizations, upon approval of a Class C Liquor License by the Michigan Liquor Control Commission for Rachel's Restaurant located at 25850 Greenfield, Oak Park, Michigan 48237, the City Clerk is hereby authorized to issue a Class C Liquor License on the Premises of a Restaurant Operation with an expiration date of April 30, 2021 to Rachel's Restaurant; and

BE IT FURTHER RESOLVED, that this Resolution shall be effective upon its approval by the City Council.

I hereby certify that the forgoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on January 21, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the Oak Park City council/board
(regular or special) (township, city, village)
called to order by _____ on January 21, 2020 at 7:00 P.M.
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Rachel's Restaurant, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Class C Liquor License
(list specific licenses requested)

to be located at: 25850 Greenfield, Oak Park, MI 48237

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____ City
council/board at a Regular meeting held on January 21, 2020
(regular or special) (date) (township, city, village)

T. Edwin Norris

January 22, 2020

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 529849

January 10, 2020

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Tuesday, December 31, 2019

\$12,083.34

Fee Total

Costs Advanced:

Date	Description	Amount
12/02/19	Reproduction Charges 91 @ 0.15	13.65
12/16/19	Reproduction Charges 14 @ 0.15	2.10
	Total Costs Advanced	\$15.75

Total Fees and Disbursements: \$12,099.09

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 529850

January 10, 2020

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Oak Park Crown Pointe, LLC v City of Oak
Park*

*Client 7406
Matter 42*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Tuesday, December 31, 2019

\$810.00

Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$810.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 529851

January 10, 2020

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.*

*Client 7406
Matter 24*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Tuesday, December 31, 2019

\$2,610.00

Fee Total

Costs Advanced:

Date	Description	Amount
12/03/19	Reproduction Charges 4 @ 0.15	0.60
12/09/19	Reproduction Charges 7 @ 0.15	1.05
12/10/19	Travel time to and from courthouse. 60 @ 0.58	34.80
12/16/19	Travel to/from Oak Park for closed session meeting with City Council 30 @ 0.58	17.40
	Total Costs Advanced	\$53.85

Total Fees and Disbursements: \$2,663.85



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020

SUBJECT: Resolution in Support of Forgotten Harvest

DEPARTMENT: Economic Development & Communications

SUMMARY:

Forgotten Harvest began their food rescue operations in 1990 and has been located in Oak Park for almost that entire time. The organization has been growing to serve more people in need in South East Michigan. Approximately 3 years ago they began researching how they can expand in the region. Based on the data and logistics assessments of access, equity, and need in South East Michigan and on its logistics and operations model conducted with Data Driven Detroit and Ghafari Associated LLC, Forgotten Harvest has determined that a move to a new campus is necessary to assure it distributes an equitable, nutritious mix of food consistently across all of its partner agencies for the people it serves. After a comprehensive search across the tri-county area for an appropriate site, Forgotten Harvest has determined to construct its new campus in the City of Oak Park.

The campus site plan was approved by the Planning Commission and will be located off Eight Mile Rd. on a portion of the previous Armory site. The City of Oak Park is happy they chose to stay in Oak Park as they had many other communities that were considered.

The Economic Development and Communications Department recommends to city council to approve the attached resolution in support of Forgotten Harvest.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: City Council pass a resolution to support Forgotten Harvest

APPROVALS:

City Manager: *Paul T*

Department Director: *Kimi Manore*

Director of Finance: *[Signature]*

Budgeted: N/A

Legal: _____

EXHIBITS: Resolution

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

**RESOLUTION ENDORSING SUPPORT
FOR FORGOTTEN HARVEST TO RETAIN ITS ADMINISTRATION AND
OPERATIONS ON A NEW CAMPUS IN THE CITY OF OAK PARK**

This resolution declares the Oak Park City Council's support for Forgotten Harvest to retain its headquarters and operations in the City of Oak Park.

WHEREAS, Forgotten Harvest is a 501(c)(3) tax-exempt charitable organization founded in 1990; and

WHEREAS, for over 12 years Forgotten Harvest has operated from its facility in the City of Oak Park, assisting people facing hunger in Oakland, Macomb, and Wayne Counties; and

WHEREAS, The Oak Park City Council has been advised that Forgotten Harvest's current capacity is constrained in rescuing donated food for people facing hunger; and

WHEREAS, Forgotten Harvest determined that a move to a new campus is necessary to assure it distributes an equitable, nutritious mix of food consistently across all of its partner agencies for the people it serves; and

WHEREAS, Forgotten Harvest has determined to construct its new campus on land in the City of Oak Park;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oak Park, Michigan, supports Forgotten Harvest's decision to construct a new campus in the City of Oak Park.

Roll Call Vote: Yes:
 No:
 Absent:

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on Tuesday, January 21, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020 **AGENDA #**

SUBJECT: Request to reject the bid and re-advertise for bids for the 2020 Sewer Lining Project, M-703.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: The bids were opened on January 6, 2020 for the 2020 Sewer Lining Project, M-703. The only bidder, Lanzo Trenchless Technologies, submitted a bid of \$313,390.00. This bid is more than \$50,000 over the Engineer’s Estimate. Two other bidders turned in late bids that were not accepted. We feel that rebidding the project will result in a more desirable outcome.

FINANCIAL STATEMENT: There is \$500,000 budgeted in the 2019-20 budget for this expenditure.

RECOMMENDED ACTION: It is recommended that the request to reject the bids and re-advertise for bids the 2020 Sewer Lining Project, M-703, be approved. Funding is available as listed for this project.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: _____

Legal: _____ N/A _____

EXHIBITS: Bid Tabulation

BID TABULATION

2020 Sewer Lining Project M-703 BID OPENING DATE: Monday, January 6, 2020				LANZO TRENCHLESS TECHNOLOGIES 28137 GROESBECK HWY ROSEVILLE, MI 48066	
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANT.</u>	<u>U/M</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1	8" Sewer Pipe Lining	513	LFT	\$ 33.00	\$ 16,929.00
3	12" Sewer Pipe Lining	1,989	LFT	\$ 45.00	\$ 89,505.00
4	15" Sewer Pipe Lining	1,461	LFT	\$ 64.00	\$ 93,504.00
5	18" Sewer Pipe Lining	514	LFT	\$ 89.00	\$ 45,746.00
6	24" Sewer Pipe Lining	132	LFT	\$ 158.00	\$ 20,856.00
7	Reinstating Sewer Lateral	120	EA	\$ 222.00	\$ 26,640.00
8	Sewer Lateral Protruding Lead Cutting	10	EA	\$ 416.00	\$ 4,160.00
9	Minor Traffic Device	1	LSUM	\$ 7,300.00	\$ 7,300.00
10	Project Clean Up	1	LSUM	\$ 3,950.00	\$ 3,950.00
11	Inspection Crew Days	\$ 320.00	DAYS	15.00	\$ 4,800.00
				TOTAL COST	\$ 313,390.00



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 21, 2020

AGENDA #

SUBJECT: Request Authorization to purchase a new patrol vehicle to replace a totaled patrol vehicle in the Public Safety Department.

DEPARTMENT: Public Works - *KJY*

SUMMARY: The Public Works Department is requesting authorization to purchase the following vehicle from the Oakland County pre-bid contract:

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2020 Chevrolet Tahoe 4WD Police Package	Public Safety	\$36,588.00 + upfitting (Oakland County #05218)	General Fund Balance Motor Pool Fund Balance

FINANCIAL STATEMENT: Funding for the above vehicle is available in Motor Pool Fund Balance (\$45,000) and General Fund Balance (\$10,000).

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the Oakland County pre-bid contract for this vehicle purchase. It is further recommended that funding for this vehicle and the required upfitting be provided from the Motor Pool Fund Balance (\$45,000) and the General Fund Balance (\$10,000) in the amount not to exceed \$55,000 for this purchase. This vehicle will replace a vehicle that was totaled in an accident.

APPROVALS:

City Manager: *[Signature]*

Director of Public Works: *KJY*

Director of Finance: *AC*

Budgeted:

Legal: N/A

EXHIBITS: None