

# Oak Park

# City Council Agenda

October 23, 2019





**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**37<sup>th</sup> CITY COUNCIL**  
**OAK PARK, MICHIGAN**  
**October 23, 2019**  
**7:00 PM**

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of October 7, 2019
  - B. Notice that the Arts and Cultural Diversity Commission amended their bylaws to reflect a new meeting time of 7:00 PM.
  - C. Request to approve payment of invoice #192104 from G2 Consulting Group for material testing on the 9 Mile Road Diet Project for the total amount of \$8,320.76.
  - D. Request to approve payment of invoices from OHM Advisors for Bridge Enhancements, Safe Routes to Schools Preliminary Engineering, Nine Mile Road Diet Construction Engineering, AMP GIS Support and Architecture and Engineering for the Court Project for the total amount of \$113,385.50
  - E. Request to approve Payment Application No. 9 for the 2018 45th District Court Renovation Project, M-684, to Frank Rewold & Son, Inc., for the amount of \$35,591.44
  - F. Parks and Recreation Commission Meeting Minutes of June 19, 2019, July 17, 2019 and September 18, 2019
  - G. Licenses - New and Renewals submitted for October 23, 2019
6. **RECOGNITION OF VISITING ELECTED OFFICIALS**
  7. **SPECIAL RECOGNITION/PRESENTATIONS:**
    - A. State of Michigan/Oakland County Water Quality Presentation
  8. **PUBLIC HEARINGS:**
    - A. Public hearing and adoption of Special Assessment Resolutions to confirm the rolls and set the due date of November 15, 2019 together with penalty of ten percent (10%) for Special Assessment Districts #685 - Delinquent Utilities; #686- Miscellaneous Concrete Replacement, #687 - Property Blight, #688 - Sidewalk Replacement, and #689 - Sidewalk Replacement Payment Plans
  9. **COMMUNICATIONS:** None
  10. **SPECIAL LICENSES:** None
  11. **ACCOUNTING REPORTS:**
    - A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$20,397.06

**12. BIDS:**

- A. Request to award the bid for the 2019 In Car Video Camera Project to Com Source Inc. of Plymouth, MI for a total amount of \$27,619.00

**13. ORDINANCES: None**

**14. CITY ATTORNEY:**

- A. Resolution declaring six month moratorium on Off-premise Signs

**15. CITY MANAGER:**

**Department of Public Works**

- A. Request to advertise for bids for the 2019 Lead Water Service Replacement Project, M-701  
B. Request to approve the bids from MIDEAL and MITN for rock salt purchases in the total amount of \$84,624.00

**Finance**

- C. Quarterly Financial Report for period ending 9/30/19  
D. Resolution approving requested Budget Amendment #2020-1 for period ending 9/30/19

**16. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

**17. CALL TO THE COUNCIL**

**18. CLOSED SESSION**

Pursuant to Section 8 of the Open Meetings Act to convene into a Closed Session to discuss Attorney Client Privileged Communication and pending litigation.

**19. ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
37<sup>th</sup> OAK PARK CITY COUNCIL  
October 7, 2019  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

**ABSENT:** None

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff

**APPROVAL OF AGENDA:**

**CM-10-320-19 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED**

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-10-321-19 (AGENDA ITEM #5A-I) CONSENT AGENDA - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of September 16, 2019 **CM-10-322-19**
- B. Public Safety Activity Summary for August 2019 **CM-10-323-19**
- C. Beautification Advisory Commission Meeting Minutes of May 21, 2019 and June 18, 2019 **CM-10-324-19**
- D. Request to reschedule the Recycling and Environmental Conservation Commission meetings of October 16, 2019 and April 16, 2020 **CM-10-325-19**
- E. Request to approve payment of invoices from Materials Testing Consultants, INC for material testing on the 9 Mile Pocket Parks Projects and the Water Main Replacement Program for the total amount of \$8,357.09 **CM-10-326-19**
- F. Request to declare vehicle surplus to be sold by sealed bid, public auction, or disposal at the lowest expense to the City in accordance with city policy **CM-10-327-19**
- G. Licenses - New and Renewals as submitted for October 7, 2019 **CM-10-328-19**

**MERCHANT'S LICENSES – October 7, 2019**  
**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
REMARKABLE REHAB SERVICES	21675 COOLIDGE 1B	\$150.00	REHABILITATION
SUNBELT RENTALS	12992 EIGHT MILE	\$150.00	CONSTRUCTION EQUIPMENT RENTALS
OAKLAND CABINET COATINGS	8800 NORTHEND	\$150.00	CABINET REFINISHING
AMCOMM TELECOMMUNICATIIONS	21620 COOLIDGE 100	\$150.00	CABLE TV INSTALLERS FOR COMCAST
<u>2019 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
METROPOLITAN DRY CLEAN	26126 GREENFIELD	\$225.00	DRY CLEANERS

Voice Vote:            Yes:        McClellan, Radner, Burns, Rich, Weiss  
                               No:        None  
                               Absent:   None

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS: None**

**SPECIAL RECOGNITION/PRESENTATIONS:**

(AGENDA ITEM #7A) Mayor McClellan read a proclamation in celebration of Oakland County's 200<sup>th</sup> Birthday

**PUBLIC HEARINGS: None**

**COMMUNICATIONS: None**

**SPECIAL LICENSES:**

**CM-10-329-19            (AGENDA ITEM #10A) SPECIAL EVENT REQUEST –OAK PARK HIGH SCHOOL HOMECOMING PARADE – APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

<b>Name</b>	<b>Event</b>	<b>Fee</b>
Oak Park School District, 13900 Granzon St.	High School Homecoming Parade October 11, 2019 4:00 – 5:00 PM	App fee waived

Voice Vote:            Yes:        McClellan, Burns, Weiss, Radner, Rich  
                               No:        None  
                               Absent:   None

**MOTION DECLARED ADOPTED**

**ACCOUNTING REPORTS: None**

**BIDS: None**

**ORDINANCES:**

**CM-10-330-19 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND SECTION 2-329, COMPOSITION AND TENURE, (C) TERMS OF OFFICE, OF CHAPTER 2, ARTICLE III, DIVISION 6, TRAFFIC SAFETY BOARD, OF THE CODE OF ORDINANCES, CITY OF OAK PARK - APPROVED**

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following ordinance to amend Section 2-329, Composition and tenure, (C) Terms of Office, of Chapter 2, Article III, Division 6, Traffic Safety Board, of the Code of Ordinances, City of Oak Park:

**CITY OF OAK PARK  
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND SECTION 2-329 OF CHAPTER 2, ARTICLE III, DIVISION 6, TRAFFIC SAFETY BOARD, OF THE CODE OF ORDINANCES, CITY OF OAK PARK.**

**THE CITY OF OAK PARK ORDAINS:**

**SECTION 1. Ordinance-** Section 2-329, Composition and tenure, of Chapter 2, Article III, Division 6, Traffic Safety Board, of the Code of Ordinances, City of Oak Park, is hereby amended to read as follows:

**Sec. 2-329. - Composition and tenure.**

(a) Generally. The traffic board shall consist of four voting resident-members appointed at-large by City Council, one member of City Council (appointed by majority of City Council) and nonvoting ex officio members consisting of the City Engineer (or appointed as determined by the City Manager), and Public Safety Director (or appointee as determined by the City Manager).

(b) Voting members. All board members shall be electors of the city.

(c) Terms of office. The four voting resident-members shall initially be appointed as follows: One member shall be appointed for a term of three years, one member shall be appointed for a term of two years, and two members shall be appointed for a term of one year. Upon expiration of initial terms, City Council shall appoint resident-members for a term of three years.

(d) Vacancies. Any vacancies shall be filled as provided in section 2-242 for appointments for the expiration of the term of office for which the appointment is made.

**SECTION 2. Savings Clause-** All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in forced when they were commenced.

**SECTION 3. Severability-** No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be

construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

**SECTION 4. Effective Date-** This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CITY ATTORNEY: No Report**

**CITY MANAGER:**

**Department of Public Works**

**CM-10-331-19 (AGENDA ITEM #15A) REQUEST TO APPROVE A CONTRACT EXTENSION OFFER FROM OWEN TREE SERVICE FOR THE 2019 BLOCK TREE PRUNING PROJECT, M-707 FOR THE TOTAL AMOUNT OF \$90,000.00 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve a contract extension offer from Owen Tree Service for the 2019 Block Tree Pruning Project, M-707 for the total amount of \$90,000.00.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-10-332-19 (AGENDA ITEM #15B) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO ENTER INTO AN INTER-GOVERNMENTAL AGREEMENT WITH THE CITY OF FERDALE TO UTILIZE THEIR STORAGE YARD FOR LEAF PICK-UP - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the Public Works Department to enter into an inter-governmental agreement with the City of Ferndale to utilize their storage yard for leaf pick-up

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**City Clerk**

**CM-10-333-19 (AGENDA ITEM #15C) REQUEST TO PURCHASE THREE VERITY SCAN DIGITAL BALLOT SCANNERS FROM HART INTERCIVIC FOR THE TOTAL AMOUNT OF \$16,635.00 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the purchase of three Verity Scan Digital Ballot Scanners from Hart InterCivic for the total amount of \$16,635.00.

Roll Call Vote:        Yes:                McClellan, Rich, Radner, Burns, Weiss  
                              No:                 None  
                              Absent:           None

**MOTION DECLARED ADOPTED**

City Clerk Norris explained that last November, Michigan voters passed Proposal 3 that provided for changes in Election Law including “no reason absentee voting.” Anticipating a larger number of absentee ballots for the 2020 election cycle, the Clerk’ Office is requesting to purchase three additional tabulators to process the extra ballots. Hart InterCivic from Austin, Texas is the provider of this equipment for Oakland County. \$17,000 has been budgeted in the 2019-20 Capital Outlay account for this expenditure.

**Finance**

**CM-10-334-19 (AGENDA ITEM #15D) RESOLUTION AUTHORIZING THE CITY ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLLS, ASSESSING UNPAID CHARGES TOGETHER WITH A 10% PENALTY ON PRIVATE PROPERTY FOR DELINQUENT UTILITIES - \$38,703.03; MISCELLANEOUS CONCRETE REPLACEMENT - \$3,265.43; PROPERTY BLIGHT - \$32,136.15; SIDEWALK REPLACEMENT - \$71,396.63 AND SIDEWALK REPLACEMENT PAYMENT PLANS - \$1,580.91 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution authorizing the City Assessor to prepare Special Assessment Rolls, assessing unpaid charges together with a 10% penalty on private property for Delinquent Utilities - \$38,703.03; Miscellaneous Concrete Replacement - \$3,265.43; Property Blight - \$32,136.15; Sidewalk Replacement - \$71,396.63 and Sidewalk Replacement Payment Plans - \$1,580.91

**PROPOSAL FOR  
SPECIAL ASSESSMENT DISTRICTS**

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make Special Assessment Rolls for said expenses incurred, together with a penalty of ten percent (10%), and to assess

the lands in the Special Assessment Districts therefore according to the benefits derived in the sum of \$147,082.15:

Delinquent Utilities	\$38,703.03
Miscellaneous Concrete Replacement	\$3,265.43
Property Blight	\$32,136.15
Sidewalk Replacement	\$71,396.63, and
Sidewalk Replacement Payment Plans	\$1,580.91

THAT, Said Special Assessment Rolls shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

THAT, The Assessor, when s/he shall have completed the said assessment rolls, shall report the same to the Council in the manner provided by the City Charter.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-10-335-19 (AGENDA ITEM #15E) RESOLUTION RECEIVING SPECIAL ASSESSMENT ROLLS ESTABLISHING OCTOBER 23, 2019 AS THE DATE FOR THE PUBLIC HEARING ON THE ROLLS FOR UNPAID CHARGES FOR CITY EXPENSES INCURRED ON PRIVATE PREMISES FOR DELINQUENT UTILITIES #685, MISCELLANEOUS CONCRETE REPLACEMENT #686, PROPERTY BLIGHT #687, SIDEWALK REPLACEMENT #688, AND SIDEWALK REPLACEMENT PLANS #689 - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following resolution receiving Special Assessment Rolls establishing October 23, 2019 as the date for the Public Hearing on the rolls for unpaid charges for city expenses incurred on private premises for Delinquent Utilities #685, Miscellaneous Concrete Replacement #686, Property Blight #687, Sidewalk Replacement #688 and Sidewalk Replacement Plans #688:

**SPECIAL ASSESSMENT RESOLUTION**

DISTRICT NO. 685, 686, 687, 688, and 689

Meeting of the City Council held October 7, 2019, at 7:00 P.M.

The Assessor reported Special Assessment Rolls No. 685, 686, 687, 688, and 689 to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

BE IT RESOLVED, that Special Assessment Rolls No. 685, 686, 687, 688, and 689 this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the 7th day of October, 2019 at 7:00 P.M. Eastern Standard Time, for the purpose of reviewing the assessment contained in said Special Assessment Rolls.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Rolls to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CALL TO THE AUDIENCE:**

Ed Bass, 24250 Kipling, asked about the progress on the new Kroger store.

Joyce Bannon, 10611 Troy, indicated the sound for the council meeting broadcasts has improved.

**CALL TO THE COUNCIL:**

**Mayor Pro Tem Radner** wished everyone a good night.

**Council Member Burns** wished everyone a good night.

**Council Member Weiss** reminded everyone about upcoming city events.

**Council Member Rich** wished everyone a good night.

**Mayor McClellan** acknowledged the recent death of Oak Park resident Willie Payne.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:25 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** October 23, 2019

**SUBJECT:** Arts and Cultural Diversity Commission has amended its bylaws to reflect a change in meeting time to 7 pm.

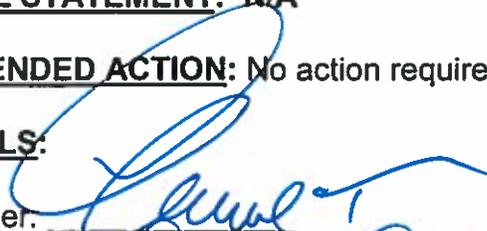
**DEPARTMENT:** City Manager

**SUMMARY:** In January City Council passed a resolution amending Section 2-354 of the City Ordinance to eliminate a specific meeting time for the Arts and Cultural Diversity Commission. This allowed the Commission to specify a standard meeting time in their bylaws. At the time that this resolution was passed the Commission amended their bylaws to include a standard meeting time of 6:30 pm. The new meeting time was made it difficult for some members to attend the meetings on time. At the October 10, 2019 meeting of the Arts and Cultural Diversity Commission voted to amend their bylaws to specify a new standard meeting time of 7 pm. The City Clerk's office has been notified and will begin noticing the Arts and Cultural Diversity Commission accordingly.

**FINANCIAL STATEMENT:** N/A

**RECOMMENDED ACTION:** No action required.

**APPROVALS:**

City Manager: 

Department Director: 

Director of Finance: \_\_\_\_\_

Budgeted:  NA

Legal: \_\_\_\_\_

**EXHIBITS:**



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** October 23, 2019      **AGENDA #**

**SUBJECT:** Payment requests from G2 Consulting Group for material testing on the 9 Mile Road Diet Project.

**DEPARTMENT:** Technical & Planning – Engineering *KJY*

**SUMMARY:** Attached is invoices 192104 from G2 Consulting Group for material testing on the 9 Mile Road Diet Project. The total amount due on this invoice is \$8,320.76.

**RECOMMENDED ACTION:** It is recommended that the invoice from G2 Consulting Group for material testing on the 9 Mile Road Diet Project be approved for the total amount of \$8,320.76. Funding is available in the Major Street Fund No. 202-18-479-970.

**APPROVALS:**

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: *[Signature]*

Legal: N/A

Budgeted

**EXHIBITS:** Invoice

**G2 Consulting Group, LLC**  
**1866 Woodslee Street**  
**Troy, MI 48083**

# INVOICE

Invoice Number: 192104  
 Invoice Date: August 31, 2019  
 Page Number: 1

Voice: 248.680.0400  
 Fax: 248.680.9745

Bill To: Accounts Payable  
 City of Oak Park  
 13700 Oak Park Boulevard  
 Oak Park, MI 48237

Customer ID	Purchase Order No.	G2 Project No.	
COOP01	MDOT JN 200805 A	190327	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	September 30, 2019		

Quantity	Description	Unit Price	Amount
70.25	Senior Engineering Technician, per hour	63.50	4,460.88
5.50	Senior Engineering Technician, overtime, per hour	95.25	523.88
2.00	Staff Engineer, per hour	88.00	176.00
1.50	Project Manager, per hour	140.00	210.00
4.00	HMA Extraction Tests, each	205.00	820.00
12.00	Transportation / Communication Charge, per day	40.00	480.00
5.00	Sample Pick-up, per trip	125.00	625.00
55.00	Concrete Test Specimens, each	15.00	825.00
5.00	Nuclear Density Test Equipment, per day	40.00	200.00
<p>For construction materials testing and engineering services associated with the Nine Mile Road Diet &amp; Non-Motorized Facilities Project.            MDOT JN 200805A CS TA 63000. Work Performed in August 2019.</p> <p>Client Contact: Mr. Kevin Yee, P.E., Assistant City Manager</p>			

**Total Invoice Amount      \$      8,320.76**

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** October 23, 2019

**AGENDA #**

**SUBJECT:** Payment request from OHM Advisors for Engineering Consulting Services.

**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY*

**SUMMARY:** Attached are invoices from OHM Advisors for the projects listed below:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
Bridge Enhancements	\$2,030.00	\$68,998.00	\$71,028.00	\$89,200.00	202-18-479-801
Safe Routes to School Preliminary Eng.	\$28,991.50	\$11,700.75	\$40,692.25	\$79,000.00	202-18-479-970
Nine Mile Road Diet Construction Eng.	\$79,142.75	\$91,089.50	\$170,232.25	\$194,000.00	202-18-479-970
AMP GIS Support	\$575.00	\$178,592.58	\$179,167.58	\$186,000.00	592-18-538-801
Architecture and Engineering for Court Project	\$2,646.25	\$58,778.75	\$61,425.00	\$61,425.00	256-50-136-956
<b>Totals</b>	<b>\$113,385.50</b>	<b>\$409,159.58</b>	<b>\$522,537.08</b>	<b>\$609,625.00</b>	

**RECOMMENDED ACTION:** It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$113,385.50. Funding is available in the above listed account.

**APPROVALS:**

City Manager:

Department Director: \_\_\_\_\_

Finance Director:

City Attorney: N/A

Budgeted

**EXHIBITS:** Invoices



**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/27/2019  
**Invoice #:** 206866  
**Project:** 0037-16-0021

**Project Name:** Bridge Enhancements

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**For Professional Services Rendered through: 8/10/2019**

TASK 1: Bridge Construction Documents & Bid Materials	0.00
TASK 2: Bidding & CA/CE	549.50
TASK 3: Water Tower Branding	0.00
TASK 4: Redesign	0.00
	<hr/>
<b>Amount Due This Invoice **</b>	<b>549.50</b>

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**REMIT TO:**

**OHM Advisors**  
34000 PLYMOUTH RD  
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711  
F 734.522.6427

OHM-Advisors.com



**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/27/2019  
**Invoice #:** 206866  
**Project:** 0037-16-0021

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**TASK 2: Bidding & CA/CE**

**Fixed Rates Labor**

**Classification**

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect I	1.50	133.0000	199.50
Professional Engineer/Architect IV	2.00	175.0000	350.00
Fixed Rates Labor subtotal	3.50		549.50
<b>Total TASK 2: Bidding &amp; CA/CE</b>			<b>549.50</b>

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**Total Project: 0037160021 - Bridge Enhancements**

**549.50**

**REMIT TO:**

**OHM Advisors**

34000 PLYMOUTH RD  
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711  
F 734.522.6427

OHM-Advisors.com



**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/19/2019  
**Invoice #:** 207679  
**Project:** 0037-16-0021

**Project Name:** Bridge Enhancements

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**For Professional Services Rendered through: 9/7/2019**

TASK 1: Bridge Construction Documents & Bid Materials	0.00
TASK 2: Bidding & CA/CE	1,480.50
TASK 3: Water Tower Branding	0.00
TASK 4: Redesign	0.00
	<hr/>
<b>Amount Due This Invoice **</b>	<b>1,480.50</b>

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**REMIT TO:**

**OHM Advisors**  
34000 PLYMOUTH RD  
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711  
F 734.522.6427

OHM-Advisors.com



**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/19/2019  
**Invoice #:** 207679  
**Project:** 0037-16-0021

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**TASK 2: Bidding & CA/CE**

**Fixed Rates Labor**

**Classification**

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect I	8.50	133.0000	1,130.50
Professional Engineer/Architect IV	2.00	175.0000	350.00
Fixed Rates Labor subtotal	10.50		1,480.50
<b>Total TASK 2: Bidding &amp; CA/CE</b>			<b>1,480.50</b>

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**Total Project: 0037160021 - Bridge Enhancements**

**1,480.50**

**REMIT TO:**

**OHM Advisors**  
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LIVONIA, MICHIGAN 48150-1512

T 734.522.6711  
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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/28/2019  
**Invoice #:** 206954  
**Project:** 0037-19-0022

**Project Name:** Safe Routes to School - Design

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**For Professional Services Rendered through: 8/17/2019**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Survey	18,000.00	27.50	17,972.50	12,327.50
Cadd	5,000.00	0.00	5,000.00	0.00
Transportation	47,500.00	5,530.00	41,970.00	4,460.50
Municipal	8,500.00	6,143.25	2,356.75	2,472.50
<b>Amount Due This Invoice **</b>	<b>79,000.00</b>	<b>11,700.75</b>	<b>67,299.25</b>	<b>19,260.50</b>

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**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/28/2019  
**Invoice #:** 206954  
**Project:** 0037-19-0022

**Survey**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Surveyor			
ALEXANDER TARVAINEN	16.50	113.0000	1,864.50
Professional Surveyor III			
ANDREW W. SCHRIPSEMA	2.00	158.0000	316.00
RAYMOND E. LILLIBRIDGE	2.00	158.0000	316.00
Surveyor Aide			
CHRISTOPHER S. LAMUS II	18.00	60.0000	1,080.00
JACOB LOVEALL	16.00	60.0000	960.00
Surveyor I			
COREY DeLUCA	19.00	82.0000	1,558.00
MICHAEL MACY	14.75	82.0000	1,209.50
Surveyor II			
IAN THOMAS	10.75	102.0000	1,096.50
Surveyor III			
JAMES SHERMAN	17.00	110.0000	1,870.00
LOUIS HEATH	7.00	110.0000	770.00
Technician I			
KELLEN FRIERDICH	16.50	78.0000	1,287.00
	139.50		12,327.50
	<b>Total Survey</b>		<b>12,327.50</b>

**Transportation**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate			
MARK R. LOCH	6.50	178.0000	1,157.00
Graduate Engineer III			
CARA KENNEDY	20.25	130.0000	2,632.50

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**Transportation**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician II			
CAROL ELERT	4.50	98.0000	441.00
Technician III			
ANDREW SHERWOOD	2.00	115.0000	230.00
	<u>33.25</u>		<u>4,460.50</u>
<b>Fixed Rates Labor subtotal</b>			
<b>Total Transportation</b>			<u><b>4,460.50</b></u>

**Municipal**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate			
JAMES STEVENS	1.25	178.0000	222.50
Engineering/Architectural Aide			
SARAH BARRETT	8.75	62.0000	542.50
Graduate Engineer I			
HANNAH McMANUS	2.00	115.0000	230.00
KIMBERLY KLIEBER	1.50	115.0000	172.50
Graduate Engineer III			
CARA KENNEDY	6.00	130.0000	780.00
Professional Engineer/Architect IV			
JESSICA L. KATERS	3.00	175.0000	525.00
	<u>22.50</u>		<u>2,472.50</u>
<b>Fixed Rates Labor subtotal</b>			
<b>Total Municipal</b>			<u><b>2,472.50</b></u>

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<b>Total Project: 0037190022 - Safe Routes to School - Design</b>	<b>19,260.50</b>
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**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/23/2019  
**Invoice #:** 207850  
**Project:** 0037-19-0022

**Project Name:** Safe Routes to School - Design

**For Professional Services Rendered through: 9/14/2019**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Survey	18,000.00	12,355.00	5,645.00	4,111.50
Cadd	5,000.00	0.00	5,000.00	1,474.00
Transportation	46,900.00	9,990.50	36,909.50	2,027.00
Municipal	8,500.00	8,615.75	0.00	1,843.50
Subconsultant	600.00	0.00	600.00	275.00
<b>Amount Due This Invoice **</b>	<b>79,000.00</b>	<b>30,961.25</b>	<b>48,038.75</b>	<b>9,731.00</b>

**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/23/2019  
**Invoice #:** 207850  
**Project:** 0037-19-0022

**Survey**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Surveyor III RAYMOND E. LILLIBRIDGE	2.00	158.0000	316.00
Surveyor II IAN THOMAS	4.75	102.0000	484.50
Surveyor III SAMEER A. HAMAD	22.00	110.0000	2,420.00
Technician IV JOSEPH J. KIDD	6.75	132.0000	891.00
<b>Fixed Rates Labor subtotal</b>	<b>35.50</b>		<b>4,111.50</b>
<b>Total Survey</b>			<b>4,111.50</b>

**Cadd**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician II STEPHANIE McDANNEL	11.00	98.0000	1,078.00
Technician IV JOSEPH J. KIDD	3.00	132.0000	396.00
<b>Fixed Rates Labor subtotal</b>	<b>14.00</b>		<b>1,474.00</b>
<b>Total Cadd</b>			<b>1,474.00</b>

**Transportation**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate MARK R. LOCH	1.50	178.0000	267.00
Graduate Engineer III CARA KENNEDY	5.00	130.0000	650.00
Professional Engineer/Architect II RANDALL WILSON	1.00	145.0000	145.00

**REMIT TO:**

**OHM Advisors**

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**Transportation**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician II CAROL ELERT	7.50	98.0000	735.00
Technician III ANDREW SHERWOOD	2.00	115.0000	230.00
<b>Fixed Rates Labor subtotal</b>	<b>17.00</b>		<b>2,027.00</b>
<b>Total Transportation</b>			<b>2,027.00</b>

**Municipal**

**Fixed Rates Labor**

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate JAMES STEVENS	0.75	178.0000	133.50
Engineering/Architectural Aide SARAH BARRETT	7.50	62.0000	465.00
Graduate Engineer I HANNAH McMANUS	2.50	115.0000	287.50
KIMBERLY KLIEBER	3.00	115.0000	345.00
Professional Engineer/Architect IV JESSICA L. KATERS	3.50	175.0000	612.50
<b>Fixed Rates Labor subtotal</b>	<b>17.25</b>		<b>1,843.50</b>
<b>Total Municipal</b>			<b>1,843.50</b>

**Subconsultant**

**Subconsultant**

<i>Vendor Name</i>	<i>Date</i>	<i>Invoice</i>	<i>Cost</i>	<i>Multiplier</i>	<i>Amount</i>
ATA National Title Group, LLC	9/14/2019	63-19662059-SSP	275.00	1.00	275.00
<b>Total Subconsultant</b>					<b>275.00</b>

**Total Project: 0037190022 - Safe Routes to School - Design** **9,731.00**

**REMIT TO:**

**OHM Advisors**

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# INVOICE

Invoice Date: **September 9, 2019**

Additional Info:

Other Title #: Job Number: **0037-19-0020**

File Number: **63-19662059-SSP**

Property Address: **14390 Ten Mile, Oak Park, MI 48237**

RE: **Yeshiva Beth Yehudah, a Michigan Nonprofit Corporation**

<b>To:</b>
OHM Accounts Payable 34000 Plymouth Road Livonia, MI 48150

<b>From:</b>
ATA National Title Group, LLC 36800 Gratiot Avenue Clinton Township, MI 48035 Ph:(586) 463-7200 Fax:(586) 463-6114

Description	Amount
Search - Title Information Rep 2300 MI - Basic	\$275.00

**Total Premium: \$275.00**

Please Remit To and/or For Closing Information, Please Contact:

ATA National Title Group, LLC  
36800 Gratiot Avenue  
Clinton Township, MI 48035  
Ph:(586) 463-7200 Fax:(586) 463-6114

*Thank you!*



**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/27/2019  
**Invoice #:** 206867  
**Project:** 0037-19-0010

**Project Name:** Nine Mile Road Diet Construction Engineering

---

**For Professional Services Rendered through: 8/10/2019**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
0037190010 Construction Engineering Professional Services	194,000.00	91,089.50	102,910.50	50,878.50
<b>Amount Due This Invoice **</b>	<b>194,000.00</b>	<b>91,089.50</b>	<b>102,910.50</b>	<b>50,878.50</b>

---

**REMIT TO:**

**OHM Advisors**  
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LIVONIA, MICHIGAN 48150-1512

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/27/2019  
**Invoice #:** 206867  
**Project:** 0037-19-0010

---

**0037190010 Construction Engineering Professional Services**

**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	1.75	178.0000	311.50
Grad. Arch./Landscape Arch. I	16.25	95.0000	1,543.75
Graduate Engineer I	14.50	115.0000	1,667.50
Graduate Engineer II	42.00	125.0000	5,250.00
Graduate Surveyor	30.75	113.0000	3,474.75
Professional Engineer/Architect IV	8.00	175.0000	1,400.00
Professional Surveyor III	9.00	158.0000	1,422.00
Surveyor Aide	21.00	60.0000	1,260.00
Surveyor I	29.50	82.0000	2,419.00
Surveyor III	33.00	110.0000	3,630.00
Technician II	236.75	98.0000	23,201.50
Technician III	12.50	115.0000	1,437.50
Technician IV	29.25	132.0000	3,861.00
	<u>484.25</u>		<u>50,878.50</u>
<b>Fixed Rates Labor subtotal</b>	<b>484.25</b>		<b>50,878.50</b>
<b>Total Construction Engineering Professional Services</b>			<b>50,878.50</b>

---

**Total Project: 0037190010 - Nine Mile Road Diet Construction Engineering** **50,878.50**

**REMIT TO:**

**OHM Advisors**  
 34000 PLYMOUTH RD  
 LIVONIA MICHIGAN 48150-1512

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 F 734.522.6427

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/19/2019  
**Invoice #:** 207680  
**Project:** 0037-19-0010

**Project Name:** Nine Mile Road Diet Construction Engineering

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**For Professional Services Rendered through: 9/7/2019**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
0037190010 Construction Engineering Professional Services	194,000.00	141,968.00	52,032.00	28,264.25
<b>Amount Due This Invoice **</b>	<b>194,000.00</b>	<b>141,968.00</b>	<b>52,032.00</b>	<b>28,264.25</b>

---

**REMIT TO:**

**OHM Advisors**  
34000 PLYMOUTH RD  
LIVONIA, MICHIGAN 48150-1512

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F 734.522 6427

OHM-Advisors.com



**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/19/2019  
**Invoice #:** 207680  
**Project:** 0037-19-0010

---

**0037190010 Construction Engineering Professional Services**

**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	0.75	178.0000	133.50
Grad. Arch./Landscape Arch. I	3.50	95.0000	332.50
Graduate Engineer I	10.25	115.0000	1,178.75
Graduate Engineer II	30.00	125.0000	3,750.00
Professional Engineer/Architect IV	3.00	175.0000	525.00
Technician II	176.75	98.0000	17,321.50
Technician III	19.00	115.0000	2,185.00
Technician IV	21.50	132.0000	2,838.00
	Fixed Rates Labor subtotal	264.75	28,264.25
	<b>Total Construction Engineering Professional Services</b>		<b>28,264.25</b>

---

**Total Project: 0037190010 - Nine Mile Road Diet Construction Engineering** **28,264.25**

**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/27/2019  
**Invoice #:** 206865  
**Project:** 0037-15-0091

**Project Name:** AMP GIS Support

---

**For Professional Services Rendered through: 8/10/2019**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Work Order System	10,000.00	7,092.25	2,907.75	0.00
Operations Dashboard	2,000.00	644.00	1,356.00	0.00
Mobile Application	4,000.00	1,044.00	2,956.00	287.50
<b>Amount Due This Invoice **</b>	<b>186,000.00</b>	<b>178,592.58</b>	<b>7,407.42</b>	<b>287.50</b>

---

**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 08/27/2019  
**Invoice #:** 206865  
**Project:** 0037-15-0091

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<b>Mobile Application</b>			
<b>Fixed Rates Labor</b>			
<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician III	2.50	115.0000	287.50
<b>Total Mobile Application</b>			<b>287.50</b>

---

**Total Project: 0037150091 - AMP GIS Support** **287.50**

**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/19/2019  
**Invoice #:** 207678  
**Project:** 0037-15-0091

**Project Name:** AMP GIS Support

---

**For Professional Services Rendered through: 9/7/2019**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Work Order System	10,000.00	7,092.25	2,907.75	287.50
Operations Dashboard	2,000.00	644.00	1,356.00	0.00
Mobile Application	4,000.00	1,331.50	2,668.50	0.00
<b>Amount Due This Invoice **</b>	<b>186,000.00</b>	<b>178,880.08</b>	<b>7,119.92</b>	<b>287.50</b>

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**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 09/19/2019  
**Invoice #:** 207678  
**Project:** 0037-15-0091

---

<b>Work Order System</b>			
<b>Fixed Rates Labor</b>			
<b>Classification</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Technician III	2.50	115.0000	287.50
<b>Total Work Order System</b>			<b>287.50</b>
<b>Total Project: 0037150091 - AMP GIS Support</b>			<b>287.50</b>

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**REMIT TO:**

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**CITY OF OAK PARK**  
**Attn: Kevin Yee, City Engineer**  
**10600 Capital Ave.**  
**Oak Park, MI 48237**

**Invoice Date:** 07/24/2019  
**Invoice #:** 205736  
**Project:** 0037-18-0041

**Project Name:** Architectural and Engineering for 45th District Court Renovations - Part 2 and 3

---

**For Professional Services Rendered through: 7/13/2019**

<i>Construction Amount</i>	<i>Construction Percent</i>	<i>Contract Amount</i>	<i>Percent Complete</i>	<i>Amount Earned to Date</i>
910,000.00	6.75	61,425.00	100.00	2,646.25
<b>Amount Due This Invoice **</b>				<b>2,646.25</b>

---

**REMIT TO:**

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**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** October 23, 2019

**AGENDA #**

**SUBJECT:** Payment Application No. 9 for the 2018 45th District Court Renovation Project, M-684.

**DEPARTMENT:** Public Works

**SUMMARY:** Attached is Payment Application No. 9 for the 2018 45th District Court Renovation Project, M-684. Through the period ending August 31, 2019, the project is approximately 99% complete.

**FINANCIAL STATEMENT:**

Original Contract Amount:	\$1,532,301.00
Previously Approved Change Orders:	\$67,616.54
<hr/>	
Current Contract Amount:	\$1,599,917.54
Total Completed to Date:	\$1,532,171.59
Less Retainage:	\$68,840.78
Net Earned:	\$1,463,330.81
Payments to Date:	\$1,427,739.37
<hr/>	
<b>Amount Due to Frank Rewold &amp; Sons, Inc.</b>	<b>\$35,591.44</b>

**RECOMMENDED ACTION:** It is recommended that Payment Application No. 9 for the 2018 45th District Court Renovation Project, M-684, to Frank Rewold & Son, Inc., be approved for the amount of \$35,591.44. Funding is available in the Court Building Fund (470-70.900-970), Case Flow Assistance Fund (256-50.136-956), and Building Maintenance Capital Outlay Fund (101-18.265-970).

**APPROVALS:**

City Manager: [Signature]

Department Director: [Signature]

Finance Director: [Signature]

Budgeted

Legal: N/A

**EXHIBITS:** Payment Application No. 9

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Oak Park City of  
13600 Oak Park Blvd  
Oak Park, MI 48237

CONTRACT FOR: Courthouse Renovations  
VIA (ARCHITECT): OHM Advisors

Invoice: 1057909  
Application 09  
Invoice date: 10/1/2019  
Period from date:  
Period to date: 9/30/2019  
Contract date:

ATTENTION:

FROM (CONTRACTOR): Frank Rewold and Son, Inc.  
303 East Third Street - Suite 300  
Rochester, MI 48307

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	169,592.76	-101,976.22
Total approved this Month	22,163.87	-22,163.87
TOTALS	191,756.63	-124,140.09
NET CHANGES by Change Order	67,616.54	

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached

1. Original Contract Sum .....	1,532,301.00
2. Net change by Change Orders .....	67,616.54
3. Contract Sum to Date (lines 1+2).....	1,599,917.54
4. Contract completed to date .....	1,532,171.59
5. Less retainage.....	68,840.78
6. Total Earned Less retainage.....	1,463,330.81
7. Less Previous Certificates For Payment .....	1,427,739.37
8. Current Payment Due .....	35,591.44
9. Balance to Finish plus Retainage .....	136,586.73

See Attached Schedule for summary of Change Orders

The undersigned Contractor hereby certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

State Of Michigan  
County Of Oakland

Subscribed and sworn to before me this 11<sup>th</sup> day of October 2019

Notary Public: Denise Vaughn

Acting in Oakland County  
My commission expires: 11-29-19

CONTRACTOR: Frank Rewold and Son, Inc.

By: [Signature] Date: 10-01-2019

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 35,591.44  
(Attach explanation if amount certified differs from the amount applied for )  
ARCHITECT: OHM Advisors

By: [Signature] Date: 10/1/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT - CONTINUATION SHEET

Project: 105791 / Oak Park Courthouse  
 Contract For: Courthouse Renovations

Invoice: 1057909  
 Invoice Date: 10/1/2019

Draw: 1057900009  
 Period To: 9/30/2019  
 Architect: OHM Advisors

Item ID	Description	Orig Schedule Value	Approved Changes	Total Schedule Value	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage
01-001.01	General Conditions & Staff	180,587.00	3,710.00	184,297.00	184,297.00			184,297.00	100		
01-041.01	General Liab Insurance	4,010.00	224.71	4,234.71	3,938.28	296.43		4,234.71	100		
01-260.01	Temporary Fencing	3,882.00	1,834.65	5,716.65	5,716.65			5,716.65	100		
01-705.01	CM Bond	3,992.00	755.79	4,747.79	4,747.79			4,747.79	100		
01-925.01	General Contingency	71,512.00	-27,121.42	44,390.58						44,390.58	
01-990.01	CM Fee	43,184.00	2,172.21	45,356.21	42,181.28	1,360.68		43,541.96	96	1,814.25	
02-060.01	Demolition	39,600.00	1,550.00	41,150.00	41,150.00			41,150.00	100		259.48
03-300.01	Concrete Flatwork	5,380.00	670.53	6,050.53	6,050.53			6,050.53	100		302.52
04-200.01	Masonry	45,850.00	4,008.57	49,858.57	49,858.57			49,858.57	100		3,291.09
05-100.01	Structural Steel	14,788.00		14,788.00	14,788.00			14,788.00	100		739.40
06-100.01	Carpentry	78,700.00	35,726.00	114,426.00	106,749.00	7,677.00		114,426.00	100		6,249.50
06-101.01	FRS Misc Costs		442.46	442.46	442.46			442.46	100		
07-300.01	Roofing	409,769.00	-26,114.00	383,655.00	363,195.00	20,460.00		383,655.00	100		23,590.70
08-100.01	Doors & Hardware	18,277.00	-357.00	17,920.00	17,430.00	490.00		17,920.00	100		920.50
08-810.01	Glass & Glazing	42,486.00	11,700.00	54,186.00	51,186.00	3,000.00		54,186.00	100		2,859.30
09-650.01	Flooring	23,274.00		23,274.00	22,824.00	450.00		23,274.00	100		1,362.40
09-900.01	Painting	16,640.00	460.00	17,100.00	16,450.00	650.00		17,100.00	100		900.50
10-426.01	Signage	1,078.00	-828.00	250.00						250.00	
12-629.01	Fixed Seating	23,363.00	-2,325.88	21,037.12	20,405.27	473.00		20,878.27	99	158.85	1,067.56
15-400.01	Plumbing	12,900.00	4,473.00	17,373.00	17,373.00			17,373.00	100		868.65
15-500.01	HVAC	242,700.00	32,966.96	275,666.96	275,666.96			275,666.96	100		13,783.34
16-050.01	Electrical	63,380.00	31,630.83	95,010.83	95,010.83			95,010.83	100		4,949.38
16-700.01	Data Cabeling	15,815.00	-1,800.00	14,015.00	14,015.00			14,015.00	100		743.19
16-722.01	Security & Audio	106,770.00	2,540.16	109,310.16	106,770.00	2,540.16		109,310.16	100		5,592.52
16-810.01	Data Equipment	27,215.00		27,215.00	27,215.00			27,215.00	100		1,360.75
17-001.01	Parapet Nailers	3,100.00	-3,100.00								
17-002.01	After-Hours Work	7,750.00	-7,750.00								
17-003.01	Additional Overtime	1,500.00	-1,500.00								
17-004.01	Unknown Coil Size Adjustmer	2,500.00	-2,500.00								
17-005.01	Final Cores/Keying	1,750.00	-1,750.00								
17-006.01	Paneling Rework	4,900.00	-4,900.00								
17-007.01	Roof Substrate Replacement	5,000.00	-2,850.00	2,150.00	2,150.00			2,150.00	100		
17-008.01	Roof Nailers	5,000.00		5,000.00						5,000.00	

APPLICATION AND CERTIFICATE FOR PAYMENT - CONTINUATION SHEET

Project: 105791 / Oak Park Courthouse  
 Contract For: Courthouse Renovations

Invoice: 1057909  
 Invoice Date: 10/1/2019

Draw: 1057900009  
 Period To: 9/30/2019  
 Architect: OHM Advisors

Item ID	Description	Orig Schedule Value	Approved Changes	Total Schedule Value	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage
17-009.01	Courtroom Monitor	4,000.00	-4,000.00								
17-010.01	Existing Ceiling Work	7,500.00	-7,500.00								
17-011.01	Dust Control	1,000.00	-1,000.00								
17-012.01	Temporary Signage	1,000.00	-1,000.00								
17-013.01	Restoration	2,000.00	-2,000.00								
17-014.01	Security	1,000.00	-889.48	110.52	110.52			110.52	100		
17-015.01	Porta-John	3,000.00		3,000.00	1,400.00	1,600.00		3,000.00	100		
17-016.01	Mechanical Distribution	1,500.00	-1,500.00								
17-017.01	Floor Patch/Prep	1,500.00	-1,123.82	376.18	376.18			376.18	100		
17-018.01	General Wall Patch/Paint Pre	2,000.00	-1,397.00	603.00	59.12			59.12	10	543.88	
17-019.01	Temporary Protection	7,500.00		7,500.00	595.76			595.76	8	6,904.24	
17-020.01	Concrete X-Ray	1,500.00	-1,500.00								
17-021.01	Additional Supp Moving Labo	5,000.00		5,000.00						5,000.00	
17-022.01	Updated Switch	1,500.00	-1,275.63	224.37						224.37	
17-023.01	Final Cleaning	3,500.00		3,500.00	40.22			40.22	1	3,459.78	
17-024.01	Roofing Breakout Correction	-37,851.00	37,851.00								
17-025.01	In-Custody Room		981.90	981.90	981.90			981.90	100		

Totals	1,532,301.00	67,616.54	1,599,917.54	1,493,174.32	38,997.27			1,532,171.59	96	67,745.95	68,840.78
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# CITY OF OAK PARK

## Recreation Department

5F

Carolyn Burns  
Ken Rich  
Regina Weiss  
City Manager  
Erik Tungate

### Parks and Recreation Commission

### PARKS AND RECREATION COMMISSION REGULAR MEETING: September 18, 2019, AT THE COMMUNITY CENTER

I. Meeting called to order at 7:01 p.m. by Patrick North.

II. Introductions: Welcome new Commission Member Andrew Cissell

Members present: Patrick North, Juanita Bell, Beverly Wiggins, Dwight Thomas, Mickey Alderman, Diane Spiller, Alexander Simpson, and Andrew Cissell

Members absent: none

Staff members present: Laurie Stasiak

Councilmembers present: Regina Weiss

III. Approval of Agenda for Sept. 18, 2019.

Motion by Alexander Simpson to ACCEPT.

Seconded by Mickey Alderman.

Motion to approve: Passed

IV. Approval of minutes of Parks and Recreation Commission Meeting of July 17, 2019.

Motioned by Juanita Bell to ACCEPT.

Seconded by Diane Spiller.

Corrections: Beverly Wiggins to be added officially as Secretary.

Motion to Approve: PASSED.

V. Council Comments

A. Ferndale Schools are proposing to build a new state of the art Lower Elementary School on the area where Jackson Park is currently located. If approved by Oak Park City Council, neighbors in the area of Jackson Park and Casa Center (they all would need to sign off on the project for it to move forward as proposed), and eventually the voters in the Ferndale School District, Ferndale Schools would then relocate the existing Lower Elementary (which is currently located on the north end of Pine Crest) to that new building. In addition they would tear down Casa and build a new park where the Casa Building was located.

VI. Recreation updates

A. Farmer's Market update/recap: The Market went great, and there is one more week left this year. We had 4 Sunday Market days, though some happened during rough weather conditions. We had a very successful Family Market Day and Senior Market Day (special events at the market) Over 60 resources, programs, and vendors in attendance at each.

B. Summer Blast recap: We were extremely happy with the event and our Oakland County Parks partnership for the BBQ Battle and extra Kid Zone inflatables and the climbing tower which they provided at no cost. This year's event did not have beer or wine sold, as it was found to be too expensive. We plan to enhance the event even more for 2020.

C. This year's first ever Teen Swim went really well, with 88 kids showing up to swim and party. Officer Devon Benson came to help he talked with the teens and gave a calming presence to our event. Everyone had a good time and were well behaved the event was very successful. Volunteers Regina Weiss, Juanita Bell and Beverly Wiggins were much appreciated.

- D. Fall Sports update: We have 2 adult softball teams currently and are hoping for more. Adult Kickball has started and we are looking forward to offering a new high school basketball league, they would play their games at Oak Park High School.
- E. There are 5 Pistons games scheduled for 2020, starting in January.
- F. Our senior trips are selling out before they even make it to the magazine!
- G. The Everything Animals and Pet Expo will be on Sunday, Sept. 22, from 1-4 p.m.
- H. Boo Bash is coming up on Saturday, Oct. 26, from 5-8 p.m. We expect anywhere from 4,000-6,000 people to come through that night. **We'll need volunteers!**
- I. 9 Mile Redesign update: The ribbon cutting will be in the Seneca Pocket Park, with cake, music, etc., Date: Tuesday, Oct. 29 from 3-7 p.m. There will be a free bike-related gift if you ride your bike to the event, and a free gift if you complete an event passport, receiving a stamp for all the vendors, activities and areas along the 9 Mile Rd route. We need more volunteers to help with this event.

#### VII. New Business

1. Grant updates: DNR Grant application will be updated with additional information that is needed and sent back by October 1 for scoring. We will not hear until end of November/December for their final selections.

##### Sub-committee report

1. The Boo-tification Award nomination form is available for residents to nominate themselves, a neighbor or friends. They are due back to the Recreation Office by October 10. **Best Friends Childcare** has agreed to sponsor the awards, which will pay for the signs. The subcommittee will go out to look at the houses the week of October 14, with the announcements of winners on October 24, and awards presentation at during Boo Bash on October 26.

#### VIII. Other business & announcements

1. Congratulations to **Mickey Alderman** for being inducted into the MParks Hall of Fame on October 3, in Canton, MI. The Michigan Recreation and Parks Association (MParks) Hall of Fame provides recognition to professionals and special individuals who have made outstanding, unique, lasting and extraordinary contributions through recreation and park services in Michigan.

2. Meeting dates for 2020 calendar voted on.

Motioned by Mickey Alderman to Accept Seconded by Alexander Simpson Motioned: Approved

3. City Council approval has been given to extend Commissioners appointments on the Parks and Recreation Commission, Dwight Thomas, Beverly Wiggins and Juanita Bell approved through 2022.

4. Boards and Commissions Appreciation Dinner, Wednesday, November 13 held at Tapestry Banquets in Southfield from 6 – 8 pm. Invitations will be mailed, RSVP to Crystal VanVleck.

#### IX. Motion to ADJOURN meeting by Mickey Alderman

Seconded by Juanita Bell

Motion APPROVED.

Meeting ADJOURNED at 8:10 p.m.

Respectfully submitted by Beverly Wiggins, Recording Secretary.

Next meeting will be Wednesday, October 16, 2019, at 7 p.m. in Meeting Room #1.



# CITY OF OAK PARK

## Recreation Department

Mayor  
Marian McClellan  
Mayor Pro Tem  
Solomon Radner  
Council Members  
Carolyn Burns  
Ken Rich  
Regina Weiss  
City Manager  
Erik Tungate

### Parks and Recreation Commission

### PARKS AND RECREATION COMMISSION REGULAR MEETING: JULY 17, 2019, AT COMMUNITY CENTER

I. Meeting called to order at 7:00 p.m. by Patrick North.

II. Introductions:

Members present: Patrick North, Juanita Bell, Beverly Wiggins, Dwight Thomas, Jim Weiskopf, Barb Weiskopf, Mickey Alderman

Staff members present: Laurie Stasiak

Members absent: Diane Spiller, Alexander Simpson

Council Member absent: Regina Weiss

III. Approval of Agenda for July 17, 2019.

Motion by Jim Weiskopf to ACCEPT.

Seconded by Juanita.

IV. Approval of minutes of Parks and Recreation Commission Meeting of June 19, 2019.

Motioned by Mickey to ACCEPT.

Seconded by Dwight.

Corrections: None

V. Council Updates – no report

VI. Recreation Updates

1. Thanks to everyone who worked on the 4<sup>th</sup> of July: Alexander, Jim, Barb, Dwight – both in the parade and at the fun fest. The flyover happened as scheduled, and new parade entries were discussed.

2. Next year the 4<sup>th</sup> will be on a Saturday, so we will need to discuss a **possible change of date** to the 3<sup>rd</sup>.

3. The Farmers Market will be held this coming Sunday (July 21) from 12-4 p.m. Oakland County will be coming with activities, as well as Oak Street Health.

4. The Summer Concert Series will end on August 8. We have had great attendance at all our concerts. Performances from July 18 – Mainstreet Soul, July 25 Root Vibrations, August 1 Straight Ahead, August 8 Serieux.

5. Senior programming: we have about 75 walkers on Wednesdays, for the Beaumont Gets Walking program. More than 35 came to the presentation given by Hanson Running Store. Enhance Fitness is going well, held from 9-10 a.m. It is donation based, and right now is totally funded by these donations.

6. The Rhythm and Rhymes festival, held in conjunction with Oakland County Parks and

Southfield Parks & Recreation, will be held on Saturday, July 20 from 1-9 p.m.

7. The Oakland County BBQ competition will be held during Summer Blast, on Saturday, August 10. 21 teams have registered so far, though we'd like 30. There will be live music, a kid's zone, a DJ, as well as a 3 on 3 basketball tournament (new this year). Volunteers will be needed from the Commission for this event.

8. The Silver Sneakers water aerobics have been going really well, with about 45 active participants each Monday/Wednesday/Friday. We've also started female only water aerobics, Sunday mornings, getting about 35 participants each Sunday.

9. On Saturday, August 3, the pool will be open for two more hours for a teen swim. Volunteers will be needed for this event. This was decided after the May meeting of the Teen Council – they talked about many things they would like to have, about 25 kids were in attendance.

10. The Jewish News reported on the little girl who had CPR performed on her, here at our pool by one of our lifeguards. She was safely taken to the hospital and was all right.

D. Grant update: DNR representative came out to our linear park site on Nine Mile Road looked over the site and answered questions. We should hear back in late November/early December.

#### VII. New Business

1. The Bootification sub-committee had a meeting and has decided to award the top 3 city-wide awards. October 10 is the deadline to apply/nominate. The week of October 14 is when the sub-committee will go around and judge the nominated houses. Winners will be notified on October 24, and presented at Boo Bash on October 26. We are excited for this new event!

2. Seneca and Sherman Streets are under construction, and the DNA tower will go on Seneca. It's been approved by City Council.

#### VIII. Announcements – none

IX. Motion to ADJOURN meeting by Juanita.  
Seconded by Dwight.  
Motion APPROVED.  
Meeting ADJOURNED at 8 p.m.

Next meeting will be Wednesday, August 21, 2019, at 7 p.m. in Meeting Room #1.



# CITY OF OAK PARK

## Recreation Department

Mayor  
Marian McClellan  
Mayor Pro Tem  
Solomon Radner  
Council Members  
Carolyn Burns  
Ken Rich  
Regina Weiss  
City Manager  
Erik Tungate

### Parks and Recreation Commission

## PARKS AND RECREATION COMMISSION REGULAR MEETING: JUNE 19, 2019, AT COMMUNITY CENTER

I. Meeting called to order at 7:01 p.m. by Patrick North.

II. Introductions:

Members present: Councilmember Regina Weiss, Mickey Alderman, Patrick North, Juanita Bell, Alexander Simpson, Diane Spiller, Beverly Wiggins, Dwight Thomas, Jim Weiskopf, Barb Weiskopf

Members absent: None

Staff members present: Laurie Stasiak

III. Approval of Agenda for June 19, 2019.

Motion by Alexander to ACCEPT.

Seconded by Diane.

IV. Approval of minutes of Parks and Recreation Commission Meeting of April 17, 2019.

Motioned by Barb to ACCEPT.

Seconded by Juanita.

Corrections: None

V. Council Comments – Regina Weiss

1. This Thursday, June 20, is the first in our summer concert series, and Councilmember Regina Weiss and Mayor Pro Tem Solomon Radner will introduce the band. Sarah Jones (Library Director – the library is sponsoring the concert) will also talk about the upcoming summer reading program before the concert.

2. The Tri-Community Coalition golf outing is coming up and will require volunteers.

3. The 9 Mile redesign has started.

4. A question was asked regarding the forthcoming brewery and Kroger store, which are both in the works.

VI. Recreation updates

A. The first annual mother/son dance went very well, and we had about 138 people.

B. A great meeting was held with Sarah Jones in May discussing a Teen Council and teen activities, and Diane and Regina both attended.

C. We will have a “teen swim” night on Saturday, August 3 from 6 – 8 pm.

D. The first Senior Tea was on May 17, with a presentation from the DIA, and went very well.

E. The pool opened on Sunday, June 16 for the year. Our first female-only swim day was this past Monday, June 17, from 7:30-9 p.m., and we had about 98 women in the pool. The first male-only swim date was yesterday, June 18, and we had about 145 men in the pool.

G. We have a new Day Camp Director, Stephanie Nava, and this week we have 28 campers

registered. There are activities, exciting new projects and themes each week. We also have kids going to the Oakland County "Camp Oak Ventures" this year.

H. New sponsorship monies came in for the Wednesday Farmers Market, a total of \$27,000 from Humana, Beaumont, Oak Street Health and Accession – Providence. There will also be a few Sunday market dates (every 3<sup>rd</sup> Sunday). There will be light entertainment and new Farmers Market Bucks. We will have a new Market Passport with the new logo.

I. Senior trips are selling out.

J. The 4<sup>th</sup> of July events: Mayor's 5K, Youth Assistance pancake breakfast, Fun Fest. There is a new commission for Youth Assistance. Volunteers are needed for the Fun Fest, and Diane, Juanita, Dwight and Mickey have volunteered.

K. Kaboom grant for the play tower at the Seneca Pocket Park has been accepted. It will be for \$65,000. The DNR grant is still pending, and will hopefully be finalized in December.

#### VII. New Business

1. Regarding the Boo-tification Awards, we need a plan. Diane and Danielle Fracassa (Beautification Commission) attended the Arts & Cultural Diversity Commission meeting to review our new sub-committee, and to recruit members. Sponsors will be needed for the awards, and good publicity as well. A meeting will be set to discuss and review going further on July 17, at 6 p.m., before the next Parks and Recreation Commission meeting.

Motion to ADJOURN meeting by Patrick.

Seconded by Dwight.

Motion APPROVED.

Meeting ADJOURNED at 8 p.m.

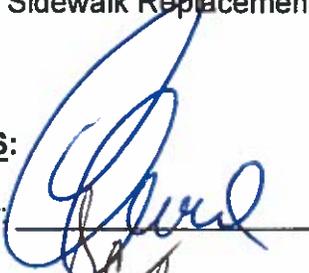
Respectfully submitted by: Beverly Wiggins, Recording Secretary

Next meeting will be Wednesday, July 17, 2019, at 7 p.m. in Meeting Room #1.

**MERCHANT'S LICENSES - October 23rd, 2019**  
(Subject to All Departmental Approvals)

<b>NEW MERCHANT</b>	<b>ADDRESS</b>	<b>FEES</b>	<b>BUSINESS TYPE</b>
BURGERIM	24740 GREENFIELD	\$150.00	FAST FOOD, CARRY OUT
NERD OUT	8106 NINE MILE	\$150.00	COLLECTIBLE TOYS
BUILDING BEDS 4 KIDS	14241 ELEVEN MILE	\$150.00	NONPROFIT ORGANIZATION THAT BUILD AND STORE BEDS

<b>RENEWALS</b>	<b>ADDRESS</b>	<b>FEES</b>	<b>BUSINESS TYPE</b>
BURDAS TRANSPORT	12950 CLOVERDALE	\$225.00	TRUCKING

AGENDA #**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** October 23, 2019**SUBJECT:** Public Hearing for Special Assessment Districts #685, #686, #687, #688, and #689 and resolutions confirming the rolls, setting due dates and penalties.**DEPARTMENT:** Finance/Treasury**SUMMARY:** At the council meeting of October 7, 2019, City Council adopted Special Assessment Resolutions No. 8, establishing October 23, 2019 as the date for the public hearing on the rolls of Special Assessment Districts #685 - Delinquent Utilities; #686 - Miscellaneous Concrete Repair, #687 - Property Blight, #688 - Sidewalk Replacement, and #689 - Sidewalk Replacement Payment Plans.**FINANCIAL STATEMENT:** None**RECOMMENDED ACTION:** To adopt Special Assessment Resolution No. 9 to confirm the rolls, and Special Assessment Resolution No. 10, setting the due date of November 15, 2019 together with penalty of ten percent (10%) for Special Assessment Districts #685 - Delinquent Utilities; #686 - Miscellaneous Concrete Repair, #687 - Property Blight, #688 - Sidewalk Replacement, and #689 - Sidewalk Replacement Payment Plans.**APPROVALS:**City Manager:  \_\_\_\_\_

Director: \_\_\_\_\_

Finance Director: \_\_\_\_\_

Budgeted: \_\_\_\_\_

**CITY OF OAK PARK  
MICHIGAN**

**SPECIAL ASSESSMENT RESOLUTION NO. 9**

Meeting of the City Council October 7, 2019: The Mayor announced that this was the time set to review the Special Assessment Rolls as prepared and revised by the City Assessor for expenses incurred on private premises for Districts #685 - Delinquent Utilities; #686 - Miscellaneous Concrete Replacement, #687 -Property Blight, #688 - Sidewalk Replacement, and #689 - Sidewalk Replacement Payment Plans.

The Clerk announced that the following written objections had been filed:

Objections were received at the public hearing as follows:

The following exceptions were made to Special Assessment Rolls:

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_:

BE IT RESOLVED that Special Assessment Rolls #685, #686, #687, #688, and #689, as prepared and revised by the City Assessor, are hereby confirmed.

ROLL CALL VOTE:      Yes:  
                                 No:  
                                 Absent:

**MOTION DECLARED ADOPTED**

STATE OF MICHIGAN    )  
                                  ) §  
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on October 23, 2019, insofar as said proceedings relate to the Special Assessment Districts as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 23rd day of October, 2019.

\_\_\_\_\_  
T. Edwin Norris, City Clerk

**CITY OF OAK PARK  
MICHIGAN**

**SPECIAL ASSESSMENT RESOLUTION NO. 10**

At a Regular Meeting of the City Council of the City of Oak Park, held the 7th day of October, 2019, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following preamble and resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_:

WHEREAS, by resolution adopted October 7, 2019, Special Assessment Rolls #685, #686, #687, #688, and #689 were confirmed by City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Rolls shall be due in one (1) installment payable on November 15, 2019, in full, together with penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date November 15, 2019.

ROLL CALL VOTE:        Yes:  
                                  No:  
                                  Absent:

**MOTION DECLARED ADOPTED**

STATE OF MICHIGAN    )  
                                  )§  
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on October 23, 2019, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 23rd day of October, 2019.

\_\_\_\_\_  
T. Edwin Norris, City Clerk

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**GARAN  
LUCOW  
MILLER P.C.**


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GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 523357****October 8, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: In Re: City of Oak Park*

*Client 7406  
Matter 1*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, September 30, 2019

**\$12,083.34****Fee Total****Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
09/03/19	Reproduction Charges 10 @ 0.15	1.50
09/04/19	Reproduction Charges 2 @ 0.15	0.30
09/06/19	Electronic Filing Fee via MiFile - Vernon Street-Motion for Default	20.60
	<b>Total Costs Advanced</b>	<b>\$22.40</b>

**Total Fees and Disbursements: \$12,105.74**

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**GARAN  
LUCOW  
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

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1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 523358**

**October 8, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Aaron G. Pergament v City of Oak Park*

*Client 7406  
Matter 41*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, September 30, 2019

**\$1,302.00**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
09/05/19	Mileage Expense for travel to Lansing Court of Appeals for oral argument 192 @ 0.58	111.36
09/05/19	Parking Expense at Lansing Court of Appeals for oral argument 1 @ 1.00	1.00
	<b>Total Costs Advanced</b>	<b>\$112.36</b>

**Total Fees and Disbursements: \$1,414.36**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,*

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**GARAN  
LUCOW  
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

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1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 523359**

**October 8, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of  
Oak Park*

*Client 7406  
Matter 31*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, September 30, 2019

**\$217.00**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
05/16/19	Fee to Exela Enterprise Solutions, Inc. for DVD Duplication	10.60
	<b>Total Costs Advanced</b>	<b>\$10.60</b>

**Total Fees and Disbursements: \$227.60**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*

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**GARAN  
LUCOW  
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

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1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 523360**

**October 8, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak  
Park, County of Oakland, et al.*

*Client 7406  
Matter 24*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, September 30, 2019

**\$6,060.00**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
09/16/19	Fee to MI-JADR for Facilitative Mediation with retired Judge Daniel Ryan	589.36
	<b>Total Costs Advanced</b>	<b>\$589.36</b>

**Total Fees and Disbursements: \$6,649.36**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** October 23, 2019

**SUBJECT:** Report on bid for the 2019 Panasonic Arbitrator HD In Car Video Camera Project

**DEPARTMENT:** Public Safety

**SUMMARY:** On September 4<sup>th</sup> 2019 the 2019 Panasonic Arbitrator HD In Car Video Camera Project was advertised and one (1) bid was received. On Tuesday, September 24, 2019, the bid was opened. The sole bidder was Com Source Inc. of Plymouth, MI. with a bid of \$27,619.

**FINANCIAL STATEMENT:** There is \$37,000 budgeted in the FY 2019-2020 budget for this expenditure.

**RECOMMENDED ACTION:** It is recommended that City Council award the bid for the 2019 In Car Video Camera Project to Com Source Inc. of Plymouth, MI for a total amount of \$27,619.00. Funding is available in General Fund (101-17.345-970) for this project.

**APPROVALS:**

City Manager: \_\_\_\_\_

Department Director: \_\_\_\_\_

Director of Finance: \_\_\_\_\_

Budgeted:

**EXHIBITS:** Bid Proposal Form (Com Source Inc. of Plymouth, MI)

**PROPOSAL FORM FOR  
2019 Panasonic Arbitrator HD In Car Video Camera Project**

The undersigned, as Bidder, declares that they have familiarized themselves with the location of the proposed work and the conditions under which it must be performed, and agrees that they will contract with the Owner to furnish, at and for the following prices, all materials, labor, equipment and all things necessary to complete the entire work in accordance with the plans, specifications and related documents, which they understand and accepts as adequate.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>TOTAL</u>
1	ARB-Kir-HD256W1M24 ARB-WV-VC31-C	4 of each	each	\$22,646.00
2	TGS-3DP ARB-APWQ522-RP-BL	4 of each	each	\$1,613.00
3	CF-SVCARB2AMA1Y	4.00	each	\$360.00
4	SVC-ARB-INST	4.00	each	\$3,000.00

**GRAND TOTAL:** 27,619.00

**WRITTEN AS:** Twenty seven thousand six hundred nineteen dollars and zero cents

**LEGAL STATUS OF BIDDER**

( The Bidder shall fill out the appropriate firm and strike out the other two)

~~A CORPORATION~~, duly organized and doing business under the laws of the State of Michigan  
for whom Todd Jones, whose signature is affixed to this proposal, is duly authorized  
to execute contracts.

~~A LIMITED LIABILITY COMPANY~~, duly organized and doing business under the laws of the  
State of \_\_\_\_\_, form whom \_\_\_\_\_ whose signature is affixed to this proposal, is duly  
authorized to excute contracts as a Member / Manager (Circle the appropriate one)

~~A PARTNERSHIP~~, All members of which, with addresses, are:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

~~AN INDIVIDUAL~~, whose signature is affixed to this proposal

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTACHMENTS: The following documents are attached to and made a condition of this Bid:

- a. Non-collusive Affidavit
- b. Public Act 517
- c. Statement of Qualifications
- d. A listing of Subcontractors and other persons and organizations required to be identified in the bid.

BULLETINS: Bidder acknowledges receipt of the following bulletins.

No. This doc only Date \_\_\_\_\_.

No. \_\_\_\_\_ Date \_\_\_\_\_.

No. \_\_\_\_\_ Date \_\_\_\_\_.

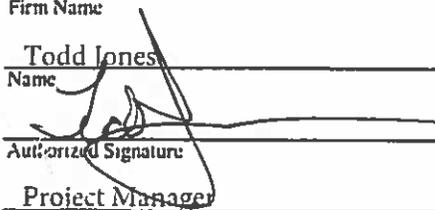
The Bidder hereby declares that he has inspected the site of the work and further declares that no charges in addition to the unit prices shall be made on account of it.

In submitting this bid, it is understood that the City of Oak Park may make award in any manner deemed by it or reject any or all bids in its sole discretion for any reason or no reason at all.

SIGNED THIS 20th DAY OF September, A.D. 2019.

ComSource Inc.  
Firm Name

Todd Jones  
Name

  
Authorized Signature

Project Manager  
Title

MAILING ADDRESS

41271 Concept Dr.

Plymouth, MI 48170

[Proposed 10-23-19]  
CITY OF OAK PARK  
OAKLAND COUNTY, MICHIGAN

**RESOLUTION DECLARING SIX MONTH MORATORIUM ON OFF-PREMISE SIGNS**

WHEREAS, the City of Oak park regulates signs through Article XVIII of the City of Oak Park Code of Ordinances; and

WHEREAS, the City Planning Division retained a consultant to assist with drafting revisions to the Oak Park sign ordinances to ensure they are content-neutral and consistent with applicable laws; and

WHEREAS, in September 2019, the Sixth Circuit Court of Appeals issued an opinion in the matter of *Thomas v. Bright*, indicating that a local government's regulation of signage based on a distinction between on-premise and off-premise signage may be unconstitutional; and

WHEREAS, the ruling may require additional modifications to the proposed content-neutral sign regulations currently under revision; and

WHEREAS, the City of Oak Park desires to adopt a Resolution declaring a six month moratorium on applications and consideration of any proposed off-premise signs, in order to give the Planning Division and City Attorney's office sufficient time to properly consider the appropriate regulations related to these types of signs.

NOW, THEREFORE, The City Council of the City of Oak Park, Oakland County, Michigan, resolves to declare a six (6) month moratorium on applications and consideration of off-premise signs in the City of Oak Park.

All resolutions inconsistent with this Resolution be and hereby are rescinded to the extent of such inconsistency.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Resolution declared adopted.

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on Wednesday, October 23, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
T. Edwin Norris, City Clerk



# City of Oak Park

*"The Family City"*

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## MEMORANDUM

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TO: Mayor and City Council  
FROM: Kevin Rulkowski, AICP, City Planner  
DATE: October 15, 2019  
FILE: planningOff Premise Sign Mor  
SUBJECT: Proposed Moratorium on off-premise signs.

In September, the Sixth Circuit Court of Appeals in *Thomas v. Bright* affirmed that the government cannot distinguish between on-premise and off-premise signage because it is an unconstitutional content-based distinction. This ruling potentially will require modifications to the proposed content-neutral sign regulations the Planning staff are currently developing. A section of the proposed regulations address off-premise signs which are currently prohibited. Staff was recommending continuance of the prohibition of off-premise signs in the proposed regulations however due to this recent decision additional change to the regulations will have to be considered. In light of this, the Planning Division is recommending a six month moratorium on applications and consideration of any proposed off-premise signs. This will give the Planning Division and City Attorney's office additional time to properly consider the regulations related to these types of signs.



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** October 23, 2019

**AGENDA #**

**SUBJECT:** Request authorization to bid the 2019 Lead Water Service Replacement Project, M-701.

**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY*

**SUMMARY:** Plans and specifications are complete for the 2019 Lead Water Service Replacement Project, M-701. This project will replace private lead service lines found throughout the City.

**FINANCIAL STATEMENT:** There was \$100,000 budgeted in FY 2018-19, there is currently \$100,000 budgeted in FY 2019-20, and there is \$100,000 anticipated in the FY 2020-21 budget for this expenditure.

**RECOMMENDED ACTION:** It is recommended that the request to advertise for bids for the 2019 Lead Water Service Replacement Project, M-701 be approved. It is further recommended that the unspent funds from FY 2018-19 be carried forward to FY 2019-20 to bring the current funding to \$200,000. Funding is available in the Water and Sewer Fund No. 592-18-538-970.

**APPROVALS:**

City Manager: *[Signature]*

Department Director: *[Signature]*

Finance Director: *[Signature]*

City Attorney: N/A

Budgeted:

**EXHIBITS:** none

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** October 23, 2019 **AGENDA #****SUBJECT:** Report on bids for the City's annual salt purchase.**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY*

**SUMMARY:** The City's Public Works Department has participated in the State of Michigan's (MIDEAL) and Michigan Intergovernmental Trade Network (MITN) for our annual salt bid for the purchase of rock salt for winter maintenance for several years. This has allowed us to use some flexibility in choosing which bid gives us the best price.

The bids from both organizations were very close this year, with the MITN bid coming in at \$52.67/ton (early fill) and the MIDEAL bid coming in at \$53.11/ton (late fill). We submitted for 800 tons each from the MIDEAL and MITN bids, bringing the total anticipated cost to \$84,624 (we can order more if needed at those unit prices).

**FINANCIAL STATEMENT:** There is \$150,000 budgeted for winter maintenance supplies in this year's budget.

**RECOMMENDED ACTION:** It is recommended City Council approve the bids from MIDEAL and MITN for rock salt purchases. Funding is available in the Major and Local Street Funds for these purchases (202-18-478-726 and 203-18-478-726).

**APPROVALS:**City Manager: *[Signature]*Department Director: *[Signature]*Finance Director: *[Signature]*City Attorney: N/A Budgeted**EXHIBITS:** none



# CITY OF OAK PARK

Saundra Crawford, Director  
Department of Finance

15C

Council Members  
Carolyn Burns  
Ken Rich  
Regina Weiss  
City Manager  
Erik Tungate

## MEMORANDUM

Date: October 21, 2019

To: Erik Tungate, City Manager

From: Saundra Crawford

Re: 1st Quarter Budget to Actual Report, General Fund

The purpose of this memorandum is to highlight fiscal year-to-date revenue and expenditure activity through the first quarter ending September 30, 2019 (see attached report for budget-to-actual by department activity for the General Fund only). Through the first quarter, generally, revenues and expenditures should represent 25% of the annual budget.

### GENERAL FUND

#### REVENUES

Total revenues for the first quarter total approximately \$14.2 million, representing approximately 66% of the annual budget. Overall revenues are on track with budget with the following items of note:

- Property Tax Revenue – City property tax levies are billed July 1 and payable in full without penalty by September 3, 2019. As of the end of the first quarter approximately 91% of the taxes billed had been paid. Any unpaid real property taxes will be purchased from the City by Oakland County in May 2020. Property tax revenue is the primary reason the overall revenues are at 66% to date.
- Intergovernmental Revenue (State Revenue Sharing) – The City receives six bi-monthly payments annually for state-shared revenue. The first quarter report reflects no fiscal 2019 payments as the August 31, 2019 payment by statute is included as part of the June 30, 2019 revenues. The City will receive payments on October 31, December 31, February 28, April 30, June 30 and August 31 (2020) related to the current fiscal year. The estimated annual revenue included in the budget totals \$3,654,948.

- Fines and forfeiture revenue received from the 45<sup>th</sup> District Court is budgeted for a total of \$1,900,000 of which \$455,754 or 24% was received in this first quarter. The revenue received is used to offset a portion of the court's operating costs.

## EXPENDITURES

Total expenditures for the first quarter total approximately \$4.8 million, representing approximately 22% of the annual budget. Overall departmental expenditure budgets are on track with the following items of note (departments over 25%):

- Council and Mayor Department is at 26% for the first quarter due to Community Promotion expenditure is at 100% of its budget. The overall net budget for the department is in line with current annual projections.
- The Prosecuting Attorney is at 33% of their budget due to legal services and supplies. The overall net budget for the department is in line with current annual projections.
- The Engineering Department is at 27% of their budget due to salaries and wages. The overall net budget for the department is in line with current annual projections.
- Building Maintenance (28%) Department is current slightly over the 25% guideline due to the telephone utility expenditure.
- The Outdoor Activities (43%) Special Events (51%) departments are currently over the 25% guideline primarily due to their costs being seasonal in nature as a significant part of their budget includes summer programming (consistent with the first quarter). The overall budget is in line current annual projections.
- Swimming Pool Facility Department is at 47% of their budget due to their costs being seasonal in nature as a significant part of their budget includes summer programming (consistent with the first quarter). The overall budget is in line with the current annual projections.
- Non-Departmental is currently at 25.2% of their budget as this department is primarily transfers to other funds and the majority of the transfers take place as needed.

The unaudited Fiscal Year End 2018-19 surplus is attributed to the various projects not completed. There are rollover budget requests in Budget Amendment #2020-1 for these funds. Overall the General Fund operations are in line with the annual budget. The projected fund balance remains at the targeted level of 18% of annual expenditures.

10/20/2019

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAK PARK  
 PERIOD ENDING 09/30/2019  
 % Fiscal Year Completed: 25.14

GL NUMBER	END BALANCE 06/30/2019 NORM (ABNORM)	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>FUND 101 - GENERAL FUND</b>						
00.000 - NONE	17,350,825.16	17,119,873.00	17,119,873.00	9,879,830.99	7,240,042.01	57.71
17.345 - PUBLIC SAFETY	4,284,812.18	4,212,184.00	4,212,184.00	4,141,572.88	70,611.12	98.32
17.346 - PUBLIC SAFETY K-9	1,025.00	0.00	0.00	0.00	0.00	0.00
19.752 - RECREATION ADMINISTRATION	228,182.22	232,252.00	232,252.00	222,892.50	9,859.50	95.75
<b>TOTAL REVENUES</b>	<b>21,864,844.56</b>	<b>21,564,309.00</b>	<b>21,564,309.00</b>	<b>14,243,796.37</b>	<b>7,320,512.63</b>	<b>66.05</b>
10.101 - COUNCIL AND MAYOR	54,325.25	68,644.00	68,644.00	18,138.90	50,505.10	26.42
11.172 - CITY MANAGER	340,517.08	369,521.00	369,521.00	83,814.89	285,706.11	22.68
11.270 - HUMAN RESOURCES	349,022.73	388,232.00	388,232.00	79,009.92	309,222.08	20.35
11.611 - COMMUNITY DEVELOPMENT	179,691.23	198,897.00	198,897.00	40,258.87	158,638.13	20.24
12.258 - MAGEMENT INFORMTN SERVICE	231,240.20	343,635.00	343,635.00	4,299.13	339,335.87	1.25
13.210 - CITY ATTORNEY	269,624.26	264,600.00	264,600.00	63,130.39	201,469.61	23.86
13.229 - PROSECUTING ATTORNEY	66,660.00	69,160.00	69,160.00	23,053.32	46,106.68	33.33
14.191 - ELECTIONS	233,533.23	241,681.00	241,681.00	33,991.87	207,689.13	14.06
14.215 - CITY CLERK	101,071.90	114,288.00	114,288.00	20,854.31	93,433.69	18.25
15.201 - FINANCE & ADMIN SERVICES	408,589.51	469,639.00	469,639.00	99,580.16	370,058.94	21.20
16.371 - INSPECTIONS	548,465.54	623,878.00	623,878.00	103,966.18	519,911.82	16.66
16.401 - TECH & PLANNING ADMIN.	171,419.40	191,458.00	191,458.00	37,951.88	153,506.12	19.82
16.447 - ENGINEERING	49,692.40	55,039.00	55,039.00	14,769.04	40,269.96	26.83
16.448 - STREET LIGHTING	330,538.72	340,000.00	340,000.00	60,027.87	279,972.13	17.66
17.345 - PUBLIC SAFETY	10,586,827.52	10,547,003.00	10,565,153.00	2,324,880.88	8,240,272.12	22.01
17.346 - PUBLIC SAFETY K-9	209,186.43	196,321.00	196,321.00	46,904.84	149,416.16	23.89
18.265 - BUILDING MAINTENANCE	547,236.47	960,442.00	960,442.00	272,727.90	687,714.10	28.40
18.441 - DPW ADMINISTRATION	19,551.56	17,858.00	17,858.00	4,220.86	13,637.14	23.64
18.443 - SHEPHERD PARK	80,556.26	195,622.00	195,622.00	34,478.47	161,143.53	17.63
18.444 - OTHER PARKS FORESTRY	113,546.33	349,350.00	349,350.00	19,627.51	329,722.49	5.62
19.752 - RECREATION ADMINISTRATION	339,351.17	397,558.00	397,558.00	82,352.36	315,205.64	20.71
19.753 - ATHLETICS	16,934.31	33,819.00	33,819.00	5,371.90	28,447.10	15.88
19.754 - OUTDOOR ACTIVITIES	48,252.10	67,870.00	67,870.00	29,544.84	38,325.16	43.53
19.755 - INSTRUCTIONAL ACTIVITIES	22,765.40	23,000.00	23,000.00	4,941.60	18,058.40	21.49
19.756 - SPECIAL RECREATION EVENTS	25,328.52	28,800.00	28,800.00	14,585.19	14,214.81	50.64
19.757 - SWIMMING POOL FACILITY	94,051.06	125,032.00	125,032.00	58,376.47	66,655.53	46.69
19.776 - SENIOR SERVICES	32,187.32	52,850.00	52,850.00	10,095.98	42,754.02	19.10
21.890 - NON DEPARTMENTAL	5,705,427.33	4,624,032.00	4,624,032.00	1,168,667.25	3,455,364.75	25.27
22.806 - PUBLIC INFORMATION CABLE	251,859.18	206,080.00	206,080.00	45,774.98	160,305.02	22.21
<b>TOTAL EXPENDITURES</b>	<b>21,427,452.41</b>	<b>21,564,309.00</b>	<b>21,582,459.00</b>	<b>4,805,397.76</b>	<b>16,777,061.24</b>	<b>22.27</b>
TOTAL REVENUES - FUND 101	21,864,844.56	21,564,309.00	21,564,309.00	14,243,796.37	7,320,512.63	66.05
TOTAL EXPENDITURES - FUND 101	21,427,452.41	21,564,309.00	21,582,459.00	4,805,397.76	16,777,061.24	22.27
NET OF REVENUES & EXPENDITURES	437,392.15	0.00	(18,150.00)	9,438,398.61	(9,456,548.61)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OAK PARK

PERIOD ENDING 09/30/2019

% Fiscal Year Completed: 25.14

ACCOUNT DESCRIPTION	END BALANCE	2019-20		YTD BALANCE	AVAILABLE	% BGD USED
	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	09/30/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
00.000 - NONE						
17.345 - PUBLIC SAFETY	17,350,825.16	17,119,873.00	17,119,873.00	9,879,830.99	7,240,042.01	57.71
17.346 - PUBLIC SAFETY K-9	4,284,812.18	4,212,184.00	4,212,184.00	4,141,572.88	70,611.12	98.32
19.752 - RECREATION ADMINISTRATION	1,025.00	0.00	0.00	0.00	0.00	0.00
	228,182.22	232,252.00	232,252.00	222,392.50	9,859.50	95.75
<b>TOTAL REVENUES</b>	<b>21,864,844.56</b>	<b>21,564,309.00</b>	<b>21,564,309.00</b>	<b>14,243,796.37</b>	<b>7,320,512.63</b>	<b>66.05</b>
10.101 - COUNCIL AND MAYOR	54,325.25	68,644.00	68,644.00	18,138.90	50,505.10	26.42
11.172 - CITY MANAGER	340,517.08	369,521.00	369,521.00	83,814.89	285,706.11	22.68
11.270 - HUMAN RESOURCES	349,022.73	388,232.00	388,232.00	79,009.92	309,222.08	20.35
11.611 - COMMUNITY DEVELOPMENT	179,691.23	198,897.00	198,897.00	40,258.87	158,638.13	20.24
12.258 - MAGEMENT INFORMTN SERVICE	231,240.20	343,635.00	343,635.00	4,299.13	339,335.87	1.25
13.210 - CITY ATTORNEY	269,624.26	264,600.00	264,600.00	63,130.39	201,469.61	23.86
13.229 - PROSECUTING ATTORNEY	66,660.00	69,160.00	69,160.00	23,053.32	46,106.68	33.33
14.191 - ELECTIONS	233,533.23	241,681.00	241,681.00	33,991.87	207,689.13	14.06
14.215 - CITY CLERK	101,071.90	114,288.00	114,288.00	20,854.31	93,433.69	18.25
15.201 - FINANCE & ADMIN SERVICES	408,589.51	469,639.00	469,639.00	99,580.16	370,058.84	21.20
16.371 - INSPECTIONS	548,465.54	623,878.00	623,878.00	103,966.18	519,911.82	16.66
16.401 - TECH & PLANNING ADMIN.	171,419.40	191,458.00	191,458.00	37,951.88	153,506.12	19.82
16.447 - ENGINEERING	49,692.40	55,039.00	55,039.00	14,769.04	40,269.96	26.83
16.448 - STREET LIGHTING	330,538.72	340,000.00	340,000.00	60,027.87	279,972.13	17.66
17.345 - PUBLIC SAFETY	10,586,827.52	10,547,003.00	10,565,153.00	2,324,880.88	8,240,272.12	22.01
17.346 - PUBLIC SAFETY K-9	209,186.43	196,321.00	196,321.00	46,904.84	149,416.16	23.89
18.265 - BUILDING MAINTENANCE	547,236.47	960,442.00	960,442.00	272,727.90	687,714.10	28.40
18.266 - BUILD MAINT COMM CENTER	0.00	0.00	0.00	0.00	0.00	0.00
18.267 - BUILD MAINT CITY HALL	0.00	0.00	0.00	0.00	0.00	0.00
18.268 - BUILD MAINT GENRL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
18.270 - BUILD MAINT PARK BUILDNG	0.00	0.00	0.00	0.00	0.00	0.00
18.271 - BUILD MAINT LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
18.272 - BUILD MAINT ARENA	0.00	0.00	0.00	0.00	0.00	0.00
18.273 - BUILD MAINT SERVICE CENTR	0.00	0.00	0.00	0.00	0.00	0.00
18.274 - BUILD MAINT POOL BLDG	0.00	0.00	0.00	0.00	0.00	0.00
18.275 - BUILD MAINT DIST COURT	0.00	0.00	0.00	0.00	0.00	0.00
18.276 - BUILD MAINT PSD	0.00	0.00	0.00	0.00	0.00	0.00
18.277 - BUILD MAINT CABLE	0.00	0.00	0.00	0.00	0.00	0.00
18.278 - BUILD MAINT RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
18.279 - BUILD MAINT PARK SHELTER	0.00	0.00	0.00	0.00	0.00	0.00
18.280 - BUILD MAINT 13650 STE A	0.00	0.00	0.00	0.00	0.00	0.00
18.441 - DPW ADMINISTRATION	19,551.56	17,858.00	17,858.00	4,220.86	13,637.14	23.64
18.443 - SHEPHERD PARK	80,556.26	195,622.00	195,622.00	34,478.47	161,143.53	17.63
18.444 - OTHER PARKS FORESTRY	113,546.33	349,350.00	349,350.00	19,627.51	329,722.49	5.62
19.752 - RECREATION ADMINISTRATION	339,351.17	397,558.00	397,558.00	82,352.36	315,205.64	20.71
19.753 - ATHLETICS	16,934.31	33,819.00	33,819.00	5,371.90	28,447.10	15.88
19.754 - OUTDOOR ACTIVITIES	48,252.10	67,870.00	67,870.00	29,544.84	38,325.16	43.53
19.755 - INSTRUCTIONAL ACTIVITIES	22,765.40	23,000.00	23,000.00	4,941.60	18,058.40	21.49
19.756 - SPECIAL RECREATION EVENTS	25,328.52	28,800.00	28,800.00	14,585.19	14,214.81	50.64
19.757 - SWIMMING POOL FACILITY	94,051.06	125,032.00	125,032.00	58,376.47	66,655.53	46.69
19.776 - SENIOR SERVICES	32,187.32	52,850.00	52,850.00	10,095.98	42,754.02	19.10
21.890 - NON DEPARTMENTAL	5,705,427.33	4,624,032.00	4,624,032.00	1,168,667.25	3,455,364.75	25.27
22.806 - PUBLIC INFORMATION CABLE	251,859.18	206,080.00	206,080.00	45,774.98	160,305.02	22.21
<b>TOTAL EXPENDITURES</b>	<b>21,427,452.41</b>	<b>21,564,309.00</b>	<b>21,582,459.00</b>	<b>4,805,397.76</b>	<b>16,777,061.24</b>	<b>22.27</b>
<b>TOTAL REVENUES - FUND 101</b>	<b>21,864,844.56</b>	<b>21,564,309.00</b>	<b>21,564,309.00</b>	<b>14,243,796.37</b>	<b>7,320,512.63</b>	<b>66.05</b>
<b>TOTAL EXPENDITURES - FUND 101</b>	<b>21,427,452.41</b>	<b>21,564,309.00</b>	<b>21,582,459.00</b>	<b>4,805,397.76</b>	<b>16,777,061.24</b>	<b>22.27</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OAK PARK

PERIOD ENDING 09/30/2019

Fiscal Year Completed: 25.14

ACCOUNT DESCRIPTION	END BALANCE	2019-20		YTD BALANCE	AVAILABLE	BDGT USED
	06/30/2019	ORIGINAL	2019-20	09/30/2019	BALANCE	
	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
NET OF REVENUES & EXPENDITURES	437,392.15	0.00	(18,150.00)	9,438,398.61	(9,456,548.61)	52,002.2



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:**    October 23, 2019

**AGENDA #**

**SUBJECT:** Approval of resolution to authorize Budget Amendment #2020-1

**DEPARTMENT:** Finance

**SUMMARY:** The City's annual budget was adopted on May 20, 2019 and is effective July 1<sup>st</sup>. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval. The proposed amendments are based on actual and projected activity-to-date.

The first quarter (9/30/19) budget amendment is attached and is also summarized below.

<b>GENERAL FUND</b>	
Unaudited Beginning Fund Balance July 1, 2019	\$ 4,332,205
Amended Budget as of September 30, 2019	\$ (18,150)
Net Change in Fund Balance (Amendment #2020-1)	<u>\$ (329,000)</u>
Estimated Ending Fund Balance June 30, 2020	<u><u>\$ 3,985,055</u></u>

The following are some additional detail related to the significant items included in the recommended amendment:

- Rollover budgets from fiscal year 2018-19 to complete various projects.

Overall the net of this amendment allows for the FY 2018-19 surplus to complete the projects from FY 2018-19, and keeps the General Fund balanced on an annual basis with a slight increase to our projected fund balance (\$3,894,821) when the budget was adopted in May 2019.

**SPECIAL REVENUE FUNDS**

- The Major and Local Streets Fund this includes roll over budgets from fiscal year 2018-19 that were not spent on capital related items. The overall net of these amendments will allow completion of the projects budgeted.
- Caseflow Assistance Fund this includes rollover budget from fiscal year 2018-19 that were not spent on capital related items. The overall net of this amendment will allow completion of the project budgeted.

**CAPTIAL PROJECT FUNDS**

- Municipal Complex Construction Fund this includes rollover budget from fiscal year 2018-19 that were not spent on capital related items. The overall net of this amendment will allow completion of the project budgeted to close out fund.
- Municipal Building Construction Fund this includes rollover budget from fiscal year 2018-19 that were not spent on capital related items. The overall net of this amendment will complete the Court project.

**Note:** The State of Michigan does not require budgets for any funds except the General and Special Revenue Funds. The City has chosen to be fiscally responsible and adopt budgets for all funds to assist in monitoring the overall financial activity of the City.

**ENTERPRISE FUND**

- The Water and Sewer Fund this includes roll over budgets from fiscal year 2018-19 that were not spent on capital related items. The overall net of these amendments will allow purchase of the capital items budgeted.

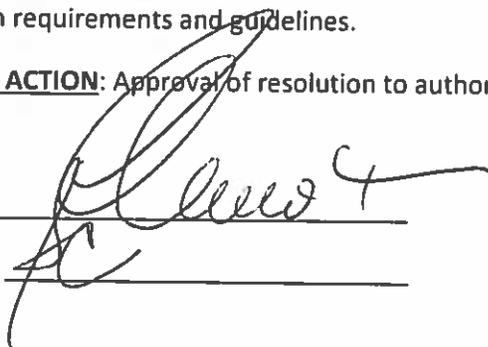
**FINANCIAL STATEMENT:** The proposed budget amendment has an impact on the fund balance of General Fund while keeping the estimated fund balance at approximately 18% of annual expenditures. The amendments to all other funds keep the fund balance at targeted ranges and are done in compliance with State of Michigan requirements and guidelines.

**RECOMMENDED ACTION:** Approval of resolution to authorize Budget Amendment #2020-1

**APPROVALS:**

City Manager: \_\_\_\_\_

Finance Director: \_\_\_\_\_



**City of Oak Park  
Proposed Budget Amendments  
September 30, 2019**

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>	<u>Description</u>
<b><u>General Fund</u></b>			
101-00.000-502.000	Federal Grants	\$ 2,000	Increase per activity to date
101-00.000-664.000	Interest Income	(778)	Increase to actual revenue to date
101-17.345-573.000	State Grant - Local Comm Stab Auth	<u>(4,000)</u>	Adj to reimbursement from State related to Act 345 levy
<b>Total Revenue Increase (Decrease)</b>		<b>(2,778)</b>	
101-11.611-702.000	Salaries and Wages	5,000	Increase for projections thru year-end
101-17.345-702.000	Salaries and Wages	25,038	Increase to compensate Parking Enforcement Officers
101-17.345-930.000	Repairs & Maintenance	28,612	Fire truck repairs rollover budget from FY 2019
101-18.265-970.000	Capital Outlay	212,572	Library/Comm. Center roofing rollover budget from FY 2019
101-18.444-970.000	Capital Outlay	<u>55,000</u>	696 Bridge project rollover budget from FY 2019
<b>Total Expenditure Increase (Decrease)</b>		<b>326,222</b>	
<b>Net Increase (Decrease) to Fund Balance</b>		<b>\$ (329,000)</b>	
<b><u>Major Streets Fund</u></b>			
202-00.000-664.000	Interest Income	\$ 3,593	Increase estimate of total earnings
202-00.000-676.001	Reimbursement - Miscellaneous	-	Increase county and state reimb per detail and prior years
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 3,593</b>	
202-18.479-970.000	Capital Outlay	1,500	Generator install rollover budget from FY 2019
202-18.479-970.000	Capital Outlay	<u>1,712,093</u>	9 Mile road imp and Coolidge bridge enhance rollover FY 19
<b>Total Expenditure Increase (Decrease)</b>		<b>\$ 1,713,593</b>	
<b>Net Increase (Decrease) to Fund Balance</b>		<b>\$ (1,710,000)</b>	
<b><u>Local Streets Fund</u></b>			
203-00.000-546.000	State Grants		- Adjust to actual receipts to date and projections
203-00.000-565.000	State Grants - PA 82		- 2018 state road grant
203-00.000-664.000	Interest Income	1,789	Increase estimate of total earnings
203-00.000-674.000	Miscellaneous Fees		- Adjust to actual receipts to date
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 1,789</b>	
203-18.474-714.000	Retirement - Defined Benefit		- Adjust to actuary required contribution for FY 2019
203-18.478-714.000	Retirement - Defined Benefit		- Adjust to actuary required contribution for FY 2019
203-18.479-970.000	Capital Outlay	25,289	M-681 2018 Joint sealing project rollover budget from FY 19
203-18.479-970.000	Capital Outlay	<u>1,500</u>	Generator install rollover budget from FY 2019
<b>Total Expenditure Increase (Decrease)</b>		<b>\$ 26,789</b>	
<b>Net Increase (Decrease) to Fund Balance</b>		<b>\$ (25,000)</b>	
<b><u>Solid Waste Fund</u></b>			
226-00.000-573.000	State Grant - Local Comm Stab Auth		- Adjust budget based on prior year actual receipts
226-00.000-664.000	Interest Income	1,500	Adjust budget based on prior year, cash balance & return
226-00.000-674.010	Charges for Services - 92 Gal Dumpster		- Adjust budget based on prior year actual receipts
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 1,500</b>	
226-18.528-714.000	Retirement - Defined Benefit		- Adjust to actuary required contribution for FY 2019
226-18.528-717.000	Workers Compensation Insurance		- Additional workers comp exp per activity to date
226-18.528-970.000	Capital Outlay	<u>1,500</u>	Generator install rollover budget from FY 2019
<b>Total Expenditure Increase (Decrease)</b>		<b>\$ 1,500</b>	
<b>Net Increase (Decrease) to Fund Balance</b>		<b>\$ -</b>	

City of Oak Park  
Proposed Budget Amendments  
September 30, 2019

<u>Caseflow Assistance Fund</u>		
256-00.000-544.000	State Drunk Driving fund	- Adjust to actual receipts to date
	<b>Total Revenue Increase (Decrease)</b>	<u>\$ -</u>
256-50.136-956.000	Miscellaneous	10,925 Court technology rollover budget from FY 2019
	<b>Total Expenditure Increase (Decrease)</b>	<u>\$ 10,925</u>
	<b>Net Increase (Decrease) to Fund Balance</b>	<u>\$ (10,925)</u>
<u>Municipal Complex Construction Fund</u>		
452-59.451-664.000	Interest Income	- Estimate based on prior and current year activity
	<b>Total Revenue Increase (Decrease)</b>	<u>\$ -</u>
452-59.451-801.000	Professional Services	43,708 Balance in fund to be spent on roofing project
	<b>Total Expenditure Increase (Decrease)</b>	<u>\$ 43,708</u>
	<b>Net Increase (Decrease) to Fund Balance</b>	<u>\$ (43,708)</u>
<u>Municipal Building Construction Fund</u>		
470-00.000-664.000	Interest Income	- Estimate based on prior and current year activity
	<b>Total Revenue Increase (Decrease)</b>	<u>\$ -</u>
470-70.900-970.000	Capital Outlay	165,000 Complete Court project rollover budget from FY 2019
	<b>Total Expenditure Increase (Decrease)</b>	<u>\$ 165,000</u>
	<b>Net Increase (Decrease) to Fund Balance</b>	<u>\$ (165,000)</u>
<u>Water and Sewer Fund</u>		
592-00.000-571.000	Reimbursement - SAW Grant	- Adjust to actual receipts to date
592-00.000-664.000	Interest Income	259 Estimate based on prior and current year activity
592-00.000-674.000	Reimbursement - Miscellaneous	- Adjust to actual receipts to date
	<b>Total Revenue Increase (Decrease)</b>	<u>\$ 259</u>
592-15-536-713.000	Health Insurance	- Reduce per activity to date and projections thru year-end
592-15-536-714.000	Retirement - Defined Benefit	- Adjust to actuary required contribution for FY 2019
592-16-550-714.000	Retirement - Defined Benefit	- Adjust to actuary required contribution for FY 2019
592-16-619-714.000	Retirement - Defined Benefit	- Adjust to actuary required contribution for FY 2019
592-18-537-714.000	Retirement - Defined Benefit	- Adjust to actuary required contribution for FY 2019
592-18-537-801.000	Professional Services	- Back-up generator rollover budget from FY 2018
592-18-537-968.000	Depreciation	- Budget cash flow basis - depreciation excluded
592-15-538-713.000	Health Insurance	- Reduce per activity to date and projections thru year-end
592-18-538-970.000	Capital Outlay	174,402 Large dump truck rollover budget from FY 2019
592-18-538-970.000	Capital Outlay	1,500 Generator install rollover budget from FY 2019
592-18-538-970.000	Capital Outlay	69,357 M-675 Water Main project rollover budget from 2019
592-18-540-930.000	Repairs & Maintenance	25,000 SCADA system upgrade rollover budget from FY 2019
592-18-540-970.000	Capital Outlay	80,000 Pump replacements rollover budget from FY 2019
	<b>Total Expenditure Increase (Decrease)</b>	<u>\$ 350,259</u>
	<b>Net Increase (Decrease) to Fund Balance</b>	<u>\$ (350,000)</u>

City of Oak Park  
Proposed Budget Amendments  
September 30, 2019

Motor Pool Internal Service Fund

654-18.875-627.101	Charges for Services - General Fund	- Estimate based on prior and current year activity
654-18.875-627.451	Charges for Services - Sidewalk & Spec	- Estimate based on prior and current year activity
654-18.875-664.000	Interest Income	- Estimate based on prior and current year activity
654-18.875-699.101	Transfer In - General Fund	- Eliminate transfer - all revenues are charges for services
	<b>Total Revenue Increase (Decrease)</b>	<u>\$ -</u>

654-18.875-860.000	Transportation	- Estimate based on prior and current year activity
654-18.875-970.000	Capital Outlay	- Replace mechanics hoist
	<b>Total Expenditure Increase (Decrease)</b>	<u>\$ -</u>

**Net Increase (Decrease) to Fund Balance** \$ -

Risk Management Fund

677-42.871-664.000	Interest Income	- Estimate based on prior and current year activity
677-42.871-674.000	Miscellaneous Fees	- Estimate based on prior and current year activity
677-42.871-627.000	Charges for Services	541,756 Increase per activity to date and projections thru year-end
677-42.871-699.000	Charges to Other Funds	(541,756) Eliminate transfer - all revenues are charges for services
	<b>Total Revenue Increase (Decrease)</b>	<u>\$ -</u>

677-42.871-909.000	Insurance - Workers Compensation	- Allowance of prior year true up
677-42.871-910.000	Insurance - Liability and Property	- Adjust budget to actual annual insurance premium
	<b>Total Expenditure Increase (Decrease)</b>	<u>\$ -</u>

**Net Increase (Decrease) to Fund Balance** \$ -

**Resolution**

NOW, THEREFORE BE IT RESOLVED that the following  
Budget Amendment #2020-1 is authorized.

	INCREASE (DECREASE)
<b>GENERAL FUND</b>	
<b>REVENUES</b>	
PROPERTY TAXES	\$ -
LICENSE AND PERMITS	-
INTERGOVERNMENTAL	\$ (2,000)
INTEREST INCOME	(778)
OTHER REVENUE	-
TRANSFER IN	-
<b>TOTAL REVENUES</b>	<u>(2,778)</u>
<b>EXPENDITURES</b>	
CITY MANAGER	-
HUMAN RESOURCES	-
COMMUNITY & ECONOMIC DEVELOPMENT	5,000
CITY CLERK - ELECTIONS	-
FINANCE	-
TECHNICAL AND PLANNING	-
PUBLIC SAFETY	53,650
RECREATION	-
PUBLIC WORKS	267,572
PUBLIC INFORMATION	-
TRANSFERS OUT	-
<b>TOTAL EXPENDITURES</b>	<u>326,222</u>
<b>Net Increase to Fund Balance</b>	<u>\$ (329,000)</u>

INCREASE  
(DECREASE)

<b>MAJOR STREETS FUND</b>	
<b>REVENUES</b>	
INTERGOVERNMENTAL	\$ -
INTEREST INCOME	3,593
OTHER REVENUE	-
<b>TOTAL REVENUES</b>	<u>3,593</u>
<b>EXPENDITURES</b>	
FRINGES	-
CAPITAL OUTLAY	1,713,593
<b>TOTAL EXPENDITURES</b>	<u>1,713,593</u>
<b>Net Increase to Fund Balance</b>	<u>\$ (1,710,000)</u>

<b>LOCAL STREETS FUND</b>	
<b>REVENUES</b>	
INTERGOVERNMENTAL	\$ -
INTEREST INCOME	1,789
OTHER REVENUE	-
<b>TOTAL REVENUES</b>	<u>1,789</u>
<b>EXPENDITURES</b>	
FRINGES	-
CAPITAL OUTLAY	26,789
<b>TOTAL EXPENDITURES</b>	<u>26,789</u>
<b>Net Increase to Fund Balance</b>	<u>\$ (25,000)</u>

**SOLID WASTE FUND**

<b>REVENUES</b>	
INTERGOVERNMENTAL	\$ -
INTEREST INCOME	1,500
CHARGES FOR SERVICES	-
<b>TOTAL REVENUES</b>	<u>1,500</u>
<b>EXPENDITURES</b>	
FRINGES	-
CAPITAL OUTLAY	1,500
<b>TOTAL EXPENDITURES</b>	<u>1,500</u>
<b>Net Increase to Fund Balance</b>	<u>\$ -</u>

**CASEFLOW ASSISTANCE FUND**

<b>REVENUES</b>	
STATE GRANT	\$ -
<b>TOTAL REVENUES</b>	<u>-</u>
<b>EXPENDITURES</b>	
MISCELLANEOUS	10,925
<b>TOTAL EXPENDITURES</b>	<u>10,925</u>
<b>Net Decrease to Fund Balance</b>	<u>\$ (10,925)</u>
	INCREASE (DECREASE)

**MUNICIPAL COMPLEX CONSTRUCTION FUND**

<b>REVENUES</b>	
INTEREST EARNINGS	\$ -
<b>TOTAL REVENUES</b>	<u>-</u>
<b>EXPENDITURES</b>	
PROFESSIONAL SERVICES	43,708
<b>TOTAL EXPENDITURES</b>	<u>43,708</u>
<b>Net Decrease to Fund Balance</b>	<u>\$ (43,708)</u>

**MUNICIPAL BUILDING CONSTRUCTION FUND**

<b>REVENUES</b>	
INTEREST EARNINGS	\$ -
<b>TOTAL REVENUES</b>	<u>-</u>
<b>EXPENDITURES</b>	
CAPITAL OUTLAY	165,000
<b>TOTAL EXPENDITURES</b>	<u>165,000</u>
<b>Net Decrease to Fund Balance</b>	<u>\$ (165,000)</u>

**WATER AND SEWER FUND**

<b>REVENUES</b>	
FEDERAL GRANT	\$ -
INTEREST EARNINGS	259
OTHER REVENUE	-
<b>TOTAL REVENUES</b>	<u>259</u>
<b>EXPENDITURES</b>	
FRINGES	-
REPAIRS AND MAINTENANCE	25,000
CAPITAL OUTLAY	325,259
<b>TOTAL EXPENDITURES</b>	<u>350,259</u>
 <b>Net Decrease to Fund Balance</b>	 <u>\$ (350,000)</u>
	INCREASE (DECREASE)

**RISK MANAGEMENT INTERNAL SERVICE FUND**

<b>REVENUES</b>	
CHARGES TO OTHER FUNDS	\$ (541,756)
INTEREST EARNINGS	-
CHARGES FOR SERVICES	541,756
<b>TOTAL REVENUES</b>	<u>-</u>
<b>EXPENDITURES</b>	
INSURANCE - WORKERS COMPENSATION	-
INSURANCE - LIABILITY AND PROPERTY	-
<b>TOTAL EXPENDITURES</b>	<u>-</u>
 <b>Net Decrease to Fund Balance</b>	 <u>\$ -</u>

I certify that the forgoing is a true and complete copy of a Resolution adopted by the City Council of the City of Oak Park at a regular Meeting held on this 23rd day of October, 2019

\_\_\_\_\_  
T. Edwin Norris, City Clerk