

Oak Park

City Council Agenda

September 16, 2019





AGENDA
REGULAR CITY COUNCIL MEETING
37th CITY COUNCIL
OAK PARK, MICHIGAN
September 16, 2019
7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

 - A. Regular Council Meeting Minutes of September 3, 2019
 - B. Special Council meeting Minutes of September 3, 2019
 - C. Request to approve the Calendar Year 2020 Free Garage Sale dates
 - D. Planning Commission Meeting Minutes of July 8, 2019
 - E. Library Board Meeting Minutes of July 16, 2019
 - F. Public Safety Activity Summary Report for July 2019
 - G. Beautification Advisory Commission resolution and nominee recommendations for the 2019 Beautification Awards
 - H. Payment Application No. 8 for the 2018 45th District Court Renovation Project, M-684, to Frank Rewold & Son, Inc. for the amount of \$93,411.65
 - I. Licenses - New and Renewals submitted for September 16, 2019
- 6. RECOGNITION OF VISITING ELECTED OFFICIALS**
- 7. SPECIAL RECOGNITION/PRESENTATIONS:**
 - A. City Manager Employee Recognition
 - Employee of the Year – Jennifer Wilson
 - Employee of the Year Runner-up – Kimberly Marrone
- 8. PUBLIC HEARINGS: None**
- 9. COMMUNICATIONS: None**
- 10. SPECIAL LICENSES: None**
- 11. ACCOUNTING REPORTS:**
 - A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$14,270.20
 - B. Approval for payment of an invoice submitted by Howard L. Shifman, P.C., for legal services retainer for October 1, 2019 – December 31, 2019 in the total amount of \$18,000.00
- 12. BIDS:**
 - A. Request to award the bid for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700 to Doetsch Environmental Services of Warren, MI for a total amount of \$317,825.00

13. ORDINANCES:

- A. An Ordinance to amend Section 2-329, Composition and tenure, (c) Terms of Office, of Chapter 2, Article III, Division 6, Traffic Safety Board, of the Code of Ordinances, City of Oak Park

14. CITY ATTORNEY:

15. CITY MANAGER:

Department of Public Works

- A. Request to authorize the Department of Public Works to enter into an inter-governmental agreement with the City of Ferndale to utilize their storage yard for leaf pick-up

City Clerk

- B. Resolution scheduling the 2020 Regular City Council Meeting dates

Administration

- C. Consideration of the Ferndale Schools building project

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
September 3, 2019
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, (left meeting at 7:20 pm and returned at 7:25 pm) Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-09-284-19 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-09-285-19 (AGENDA ITEM #5A-1) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of August 19, 2019 **CM-09-286-19**
- B. Recycling and Environmental Conservation Commission Meeting Minutes of June 20, 2019 **CM-09-287-19**
- C. Zoning Board of Appeals Meeting Minutes of July 23, 2019 **CM-09-288-19**
- D. Public Safety Activity Summary Reports for January – June, 2019 **CM-09-289-19**
- E. Request to reschedule the Recycling and Environmental Conservation Commission meeting of Thursday, October 17, 2019 to Wednesday, October 16, 2019 at 6:00 pm. **CM-09-290-19**
- F. Request to approve an agreement with the Road Commission for Oakland County for winter maintenance on Greenfield Road from Eight to Eleven Mile Roads and on Ten Mile Road from Greenfield to Woodward **CM-09-291-19**

- G. Request to approve payment of invoices from G2 Consulting Group for material testing on the 9 Mile Road Diet Project for the total amount of \$5,986.88 **CM-09-292-19**
- H. Request to declare specified vehicles as surplus and sold by sealed bid, public auction, or disposal at the lowest expense to the City in accordance with City policy **CM-09-293-19**
- I. Licenses - New and Renewals as submitted for September 3, 2019 **CM-09-294-19**

**MERCHANT'S LICENSES – September 3, 2019
 (Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
SPECIALTIES SHOWROOM	13220 CLOVERDALE	\$150.00	RESIDENTIAL APPLIANCES
<u>2019 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
SUCCESS IN PROGRESS	25900 GREENFIELD	\$225.00	CONSULTING

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

(**AGENDA ITEM #6A**) Mayor McClellan recognized Oak Park School Board President Menachem Hojda who introduced District Superintendent Jamii Hitchcock.

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

CM-09-295-19 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – OAK PARK SERVICE LEARNING ACADEMY – APPROVED

Motion by Burns, seconded by Weiss, **CARRIED UNANIMOUSLY**, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Little Big World 21310 Coolidge	Grand Opening Event September 29, 2019 4:30 PM – 8:30 PM	Application fee paid

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-09-296-19 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST – BURGERIM - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
BurgerIM 24740 Greenfield	Grand Opening Event September 15, 2019 4:00 PM – 7:00 PM	Application fee paid

Voice Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY:

CM-09-297-19 (AGENDA ITEM #14A) REQUEST TO APPROVE THE RIGHT OF WAY LICENSE AGREEMENT WITH MOGO (DDP BIKE SHARE) – APPROVED

Motion by Rich, Seconded by Burns, CARRIED UNANIMOUSLY, to approve the Right of Way License Agreement with MoGo (DDP Bike Share).

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CITY MANAGER:

Department of Public Works

CM-09-298-19 (AGENDA ITEM #15A) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE OAKLAND PRE-BID CONTRACT TO PURCHASE A NEW ANIMAL CONTROL TRUCK IN THE AMOUNT OF \$25,196.00 - APPROVED

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Oakland pre-bid contract to purchase a new Animal Control truck (2020 Chevrolet Colorado 4x4) in the amount of \$25,196.00.

Roll Call Vote: Yes: McClellan, Radner, Rich, Weiss
 No: None
 Absent: Burns

MOTION DECLARED ADOPTED

CM-09-299-19 (AGENDA ITEM #15B) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE MIDEAL STATE COOPERATIVE FOR THE PURCHASE OF A BOBCAT TOOLCAT 5600 UTILITY WORK MACHINE IN THE AMOUNT OF \$53,182.14 - APPROVED

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the MiDeal State Cooperative for the purchase of a Bobcat Toolcat 5600 Utility Work Machine in the amount of \$53,182.14.

Roll Call Vote: Yes: McClellan, Radner, Rich, Weiss
 No: None
 Absent: Burns

MOTION DECLARED ADOPTED

CM-09-300-19 (AGENDA ITEM #15C) REQUEST TO APPROVE PROPOSED CHANGE ORDER NO. 1 IN THE AMOUNT OF \$1,260.00 AND PAYMENT APPLICATION NO. 1 IN THE AMOUNT OF \$104,089.21 TO WARREN CONTRACTORS AND DEVELOPMENT INC. OF SHELBY TOWNSHIP, MI FOR THE 2018 POCKET PARKS CONSTRUCTION PROJECT, M-689 - APPROVED

Motion by Weiss, seconded by Radner, CARRIED UNANIMOUSLY, to approve proposed Change Order No. 1 in the amount of \$1,260.00 and Payment Application No. 1 in the amount of \$104,089.21 to Warren Contractors and Development Inc. of Shelby Township, MI for the 2018 Pocket Parks Construction Project, M-689.

Roll Call Vote: Yes: McClellan, Radner, Rich, Weiss
 No: None
 Absent: Burns

MOTION DECLARED ADOPTED

Public Safety

CM-09-301-19 (AGENDA ITEM #15D) REQUEST TO ADOPT TRAFFIC CONTROL ORDER #160 SEC 1.20 DESIGNATING THE INTERSECTION OF BALFOUR AND KIPLING A PERMANENT FOUR WAY STOP - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to adopt Traffic Control Order #160 Sec 1.20 designating the intersection of Balfour and Kipling a permanent four way stop.

Roll Call Vote: Yes: McClellan, Rich, Radner, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Joyce Bannon, 10611 Troy, expressed concerns about the low audio for the council meeting television broadcasts.

Brandi Shelton, 13710 W. Nine Mile, spoke about her new business, The D Loft Café, that will open on November 3, 2019.

CALL TO THE COUNCIL:

Mayor Pro Tem Radner thanked everyone for coming.

Council Member Burns reminded everyone to be careful now that school is starting.

Council Member Weiss reminded everyone about upcoming city events.

Council Member Rich wished everyone a good night.

Mayor McClellan reminded everyone about the “Dog Swim Event” that took place at the pool and wished everyone a happy new school year.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:35 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
September 3, 2019
5:30 PM**

MINUTES

The Special Meeting was called to order at 5:30 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Weiss, Council Member Rich

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, City Attorney Duff, Human Resources Director Brooks, Economic Development Director Marrone, Recreation Director Stasiak, Deputy City Clerk Vecchio

SPECIAL BUSINESS:

(AGENDA ITEM A) Consider the Ferndale Schools Building Project

City Manager Tungate and Economic Development Director Marrone presented a formal offer from Ferndale Schools to purchase part of Jackson Park for \$50,000.00 to build a new elementary school. They discussed a recent appraisal of another 4.03 acre park that yielded a value of \$2.79 per square foot. The portion of Jackson Park that is requested in the purchase is 3.7 acres. Applying the same value the Jackson Park property would be worth \$449,670.00. Council discussed the value of having a new school in Oak Park and access to a playground that would be built as part of the project.

Mr. Tungate reminded everyone there would be a process that Ferndale Schools would need to undertake to remove deed restrictions on the property and the City of Oak Park would need to amend their Master Plan before a sale could be completed.

There was consensus among council members that the negotiated sale price would need to offset all city costs related to the transaction and that proceeds from the sale would only be used to improve parks in the City of Oak Park.

SCM-09-276-19 (AGENDA ITEM A) REQUEST TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE THE SALE OF JACKSON PARK PROPERTY FOR \$100,000.00 - APPROVED

Motion by Burns, seconded by Weiss, **CARRIED UNANIMOUSLY**, to authorize the City Manager to negotiate the sale of Jackson Park property for \$100,000.00.

Roll Call Vote:	Yes:	McClellan, Rich, Radner, Burns, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(AGENDA ITEM B) Reappointments to City Boards and Commissions

SCM-09-277-19 (AGENDA ITEM #3B) REAPPPOINTMENTS OF MEMBERS TO BOARDS AND COMMISSIONS – APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the following reappointments of members to boards and commissions:

APPOINTEE	BOARD	TERM TO EXPIRE
Tannis Cummings	Board of Review	August 2022
Phyllis Mackay	Board of Review	August 2022
Zeana Attisha	Corridor Improvement Authority	August 2023
Juanita Bell	Parks and Recreation Commission	August 2022
Dwight Thomas	Parks and Recreation Commission	August 2022
Beverly Wiggins	Parks and Recreation Commission	August 2022
Michael Eizelman	Planning Commission	August 2022
Howard Tkatch	Planning Commission	August 2022
Richard Readus	Recycling & Environmental Conservation Commission	August 2022
Taleesa Anderson	Zoning Board of Appeals	August 2022

Voice Vote: Yes: McClellan, Rich, Radner, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

SCM-09-278-19 REQUEST TO SEND LETTERS OF APPRECIATION TO MEMBERS NOT REAPPOINTED – APPROVED

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY, to have the City Clerk send letters of appreciation for past service to the following:

APPOINTEE	BOARD
Nancy Rice	Library Board
Barb Weiskopf	Parks and Recreation Commission
Jim Weiskopf	Parks and Recreation Commission
Nynier Hall-Brown	Recycling and Environmental Conservation Commission

Voice Vote: Yes: McClellan, Rich, Radner, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

(AGENDA ITEM C) New appointments to City Boards and Commissions

**SCM-09-279-19 APPOINTMENT OF MEMBERS TO THE LIBRARY BOARD
 – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to appoint the following members to the Library Board:

APPOINTEE	BOARD	TERM TO EXPIRE
Zakiya Hollifield	Library Board	August 2021
Max Millstein	Library Board	August 2021
Linda Moragne	Library Board	August 2021
Benjamin Waxenberg	Library Board	August 2021
Latanya Hagen-Banks	Library Board	August 2021

Voice Vote: Yes: McClellan, Rich, Radner, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**SCM-09-280-19 APPOINTMENT OF MEMBERS TO THE PARKS AND RECREATION
 COMMISSION – APPROVED**

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY, to appoint the following members to the Parks and Recreation Commission:

APPOINTEE	BOARD	TERM TO EXPIRE
Andrew Cissell	Parks and Recreation Commission	August 2022

Voice Vote: Yes: McClellan, Rich, Radner, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**SCM-09-281-19 APPOINTMENT OF MEMBERS TO THE RECYCLING &
 ENVIRONMENTAL CONSERVATION COMMISSION – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to appoint the following members to the Recycling & Environmental Conservation Commission:

APPOINTEE	BOARD	TERM TO EXPIRE
Meghan Oesterle	Recycling & Environmental Conservation Commission	August 2022

Voice Vote: Yes: McClellan, Rich, Radner, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**SCM-09-282-19 MOTION TO CONVENE INTO A CLOSED SESSION TO DISCUSS
ATTORNEY CLIENT PRIVILEGED COMMUNICATION - APPROVED**

Motion by Rich, Seconded by Weiss, CARRIED UNANIMOUSLY, to convene into a Closed Session to discuss Attorney Client Privileged Communication.

Roll Call Vote: Yes: McClellan, Radner, Rich, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

The Closed Session began at 6:30 PM and the Special Meeting reconvened at 6:54 PM

SCM-09-283-19 CLOSED SESSION MINUTES - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the minutes of the September 3, 2019 Closed Session.

Voice Vote: Yes: McClellan, Radner, Rich, Burns, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:55 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 16, 2019

AGENDA

5C

SUBJECT: Calendar Year 2020 Free Garage Sale Dates.

DEPARTMENT: City Clerk

SUMMARY: Since 1993 City Council has authorized free garage sales during certain months of the year and has waived the requirements for permits and fees for those sales. The free garage sales tradition recognizes the importance of garage sales to the residents and is also an attempt to minimize the overall disruption of these events to once a month.

FINANCIAL STATEMENT: Minimal Loss of \$10.00 per Garage Sale Permit

RECOMMENDED ACTION: The City Council consider designating the following weekends of March, April, May, June, July, August, September and October of calendar year 2020 for Free Garage Sales and waive the requirements for permits and fees for those sales. The Free Garage Sale dates would be as follows:

Thursday, March 26	Friday, March 27	Saturday, March 28	Sunday, March 29
Thursday, April 23	Friday, April 24	Saturday, April 25	Sunday, April 26
Thursday, May 28	Friday, May 29	Saturday, May 30	Sunday, May 31
Thursday, June 25	Friday, June 26	Saturday, June 27	Sunday, June 28
Thursday, July 23	Friday, July 24	Saturday, July 25	Sunday July 26
Thursday, Aug. 27	Friday, Aug. 28	Saturday, Aug. 29	Sunday, Aug. 30
Thursday, Sept. 24	Friday, Sept. 25	Saturday, Sept. 26	Sunday, Sept. 27
Thursday, Oct. 15	Friday, Oct. 16	Saturday, Oct. 17	Sunday, Oct. 18

It is also recommended that all of the participants in the Free Garage Sales be required to comply with the regulations for approved garage sales as outlined below:

- 1) No sale shall be conducted before 9:00 A.M. or after 7:00 P.M.
- 2) No outside display of merchandise to be sold will be permitted on any street, sidewalk, or any area between the street and sidewalk, and any such display of merchandise to be sold shall be located at least three feet back from the sidewalk.
- 3) Sale is for owner or occupant only and no merchandise shall be brought in to supplement the sale.
- 4) Signs shall not occupy any part of the right-of-way and shall not be posted on any utility pole or similar fixture anywhere within the City of Oak Park. No more than Two (2) signs totaling Six (6) sq. ft. shall be placed within the property lines to be used to advertise a garage sale and one additional sign at the end of the street with the permission of the property owner.

This item is being submitted for the City Council's consideration at this time with the expectation that if favorable action is taken, the dates as outlined above can be included in the Oak Park 2020 Calendar.

APPROVALS:

City Manager

Director:

Finance Director:

EXHIBITS: None.

**CITY OF OAK PARK PLANNING COMMISSION
MONDAY, JULY 8, 2019
MINUTES**

Meeting was called to order at 7:00 p.m., in the City Council Chambers, Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI, by Vice Chairperson Brown and roll call was made.

PRESENT: Vice Chairperson Brown
Commissioner Burns
Commissioner McClellan
Commissioner Seligson
Commissioner Tkatch

ABSENT: Commissioner Eizelman
Chairperson Torgow
Commissioner Tungate
Commissioner Walters-Gill

OTHERS PRESENT: City Planner, Kevin Rulkowski
Deputy City Clerk, Lisa Vecchio

3. APPROVAL OF AGENDA OF JULY 8, 2019:

MOTION by Tkatch, SECONDED by McClellan, to approve the agenda of July 8, 2019.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF MAY 13, 2019:

MOTION by McClellan, SECONDED by Tkatch, to approve the minutes of May 13, 2019.

VOTE: Yes: All
No: None

MOTION CARRIED

5. COMMUNICATIONS/CORRESPONDENCE: None

6. PUBLIC HEARING: None

7. CONSENT AGENDA: No Items Eligible This Month

8. MATTERS FOR CONSIDERATION

A. OLD BUSINESS – None

B. NEW BUSINESS

1. Forgotten Harvest, 1500 Eight Mile Road, Final Site Plan Review

Vice Chairperson Brown referenced City Planner Rulkowski's report dated May 1, 2019:

At the May meeting the Planning Commission approved a Site Plan for Forgotten Harvest to be located in the northeast corner of the former National Guard Armory property off of Eight Mile Road (owned by Northland Plaza Subsidiary).

Forgotten Harvest recently submitted a revised Site Plan, virtually identical to the one approved, in a different location on the same property. The significant difference in the two plans is the new location will front on Eight Mile Road instead of Hubbell Avenue and the orientation will now be south to north instead of east to west.

The submitted Final Site Plan will construct a new 78,000 square foot headquarters and food distribution facility fronting on Eight Mile Road. The proposed area of development will encompass 9.89 acres of the available 27.63 acre property. Forgotten Harvest currently operates out of a facility at 21800 Greenfield Road.

The property is zoned PUD, Planned Unit Development District and food distribution uses are permitted by right in this district. The proposed building meets all the height and setback requirements of the Zoning Ordinance.

The proposed Site Plan shows a future 13,000 square foot expansion to the west. Although this proposed future expansion is not being approved at this time, it does meet the current setback requirements of the PUD, Planned Unit Development District.

The proposed building will have 26,000 square feet of offices, on two floors, at the front of the building (south side) facing Eight Mile Road. The remaining 52,000 square feet of the new building will be devoted to food processing and warehouse uses. On the rear of the building (north side) will be 15 loading docks.

Based on the square footage of the proposed building on the Site Plan (78,000 square feet) the Zoning Ordinance requires a minimum of 153 parking spaces for both the office and warehouse uses. The Site Plan shows that 204 parking spaces will be provided. Traffic to the site will enter off of Eight Mile Road. Deceleration/acceleration lanes to the main entryway are shown on the Site Plan and final design of these lanes will be determined by MDOT. The traffic circulation pattern within the site is designed to allow truck traffic to easily flow to the truck docks at the rear of the building. Office workers and volunteers will park in the large parking lot in front of the building. The two areas will be separated by a gate at the southeast corner of the building.

As noted in the Zoning Ordinance, a parking area of this size is required to have a number of landscaped islands to improve the appearance of such a large area of continuous asphalt. The Site Plan shows the required number of landscaped islands.

In addition, the Site Plan indicates new landscaped areas around the entire perimeter of the site with a variety of tree and plant types. The proposed landscaped areas of 168,412 square feet, greatly exceeds the minimum Zoning Ordinance requirement (43,095 square feet). Particular attention has been paid to placing new landscaping to screen the truck parking and loading areas at the rear of the building. Landscaped treatments have also been employed to screen the generator and transformers on the west side of the building. The Site Plan notes that all landscaped areas will be irrigated with an automatic underground system.

A large storm water detention basin is shown in the rear of the site and adjacent to the Fed-Ex detention basin. An application for a Land Development Permit will need to be submitted to the

Engineering Department for review and approval of the on-site storm water management system.

An enclosed trash compactor area is identified on the Site Plan on the northwest side of the building. A standalone trash enclosure is shown off the paved area to the rear of the building on the south side of the property. The plan notes the trash enclosure detail will be submitted as part of the architectural drawings.

The Site Plan indicates that downward casting wall packs and pole lighting fixtures will be used to illuminate the building and parking lots. These types of lighting devices are preferred as they do not create a nuisance to adjacent properties.

A 40 square foot monument sign is proposed near the front entrance off of Eight Mile Road. No signs are approved as part of the Site Plan Review and a separate sign permit application will need to be submitted for any proposed signs.

MOTION by Walters-Gill, SECONDED by Seligson, to approve the Final Site Plan for Forgotten Harvest, 15000 Eight Mile Road, with the following conditions:

- 1) An application for a Land Development Permit will need to be submitted to the Engineering Department for review and approval of the on-site storm water management system.
- 2) A screen wall detail for the trash compactor area to be submitted as part of the building permit application.
- 3) No signs are approved as part of the Site Plan Review process. A separate sign permit application must be submitted.

VOTE: Yes: Brown, McClellan, Seligson, Tkatch, Walters-Gill
 No: None

MOTION CARRIED

9. PLANNING COMMISSION MATTERS FOR DISCUSSION – from members only: None

10. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING: None

11. ADJOURNMENT

There being no further business, Vice Chairperson Brown adjourned the meeting at 7:08 p.m.

Lisa Vecchio, Deputy City Clerk

Oak Park Public Library Board of Directors

Commissioners:

Matt McCall, Linda Francisco, Nancy Rice, Regina Weiss, Sharon Chudnow

Library Director:

Sarah Jones

Minutes for Library Board of Directors Meeting

Date:

July 16th, 2019

Time of Meeting Start:

6:45 P.M.

Roll Call, Attendance:

Linda Francisco, Matt McCall, Sharon Chudnow

Public Attendance: Steven Chudnow**Motion:** Excused Absences for Nancy Rice, Regina Wiess

(S. Chudnow Motion, L. Francisco Second. Approved.)

Approval of Agenda:

(S. Chudnow Motion, L. Francisco Second. Approved)

Approval of Board Minutes (June 18th, 2019)

(L. Francisco Motion, S. Chudnow Second, Approved)

Correspondence: Presented updated billing from Foster Swift.

Commissioner McCall gave an update on the current negotiations with the City Management and the Library Board attorneys. There is a contract under review in the office of the City Attorney, no further discussion has occurred at this time.

The Board discussed the annual election of Board Officers. Floor was open to nominations. Commissioner Chudnow and Commissioner Francisco nominated Commissioner McCall for a second term as President.

Motion: Presidential Election for Library Board, Commissioner McCall as President

(L. Francisco Motion, S. Chudnow Second. Approved)

Oak Park Public Library Board of Directors

Commissioners:

Matt McCall, Linda Francisco, Nancy Rice, Regina Weiss, Sharon Chudnow

Library Director:

Sarah Jones

The Board then discussed the office of Secretary of the Library Board. Commissioner McCall and Commissioner Chudnow nominated Commissioner Francisco for the office of Secretary.

Motion: Secretarial Election for Library Board, Commissioner Francisco as Secretary

(S. Chudnow Motion, M. McCall Second Approved.)

Adjournment:

(L. Francisco Motion, S. Chudnow Second. Approved)

Time of Meeting End:

7:10 P.M.



OAK PARK PUBLIC SAFETY
July 2019
ACTIVITY SUMMARY



OPERATIONS:

Calls for Service

- 2018 Total: 14,743
- July 2018: 1,322
- 2018 YTD: 8,856
- July 2019: 1,163
- 2019 YTD: 8,058

- Arrests: 62
- Vacation/Property Checks: 11
- Non-Criminal Fingerprints: 9
- PBT's: 72
- Vehicles Impounded: 18
- Traffic Stops: 581
- Medicals: 247

INVESTIGATIONS:

- Cases Assigned: 50
- Warrants Obtained: 6

See attached report "RMS-008" for July crime summary

Records Bureau:

- Animal Licenses: 32
- Alarm Permits: 4
- Handgun Registrations: 57
- FOIA / RFI / Discovery Requests: 122
- Calls Received at Dispatch: 4,058

REPORTED FIRES: 6 (5 structural, 0 vehicle, 1 other)

NON-FIRE INCIDENTS:
 (77 includes false fire alarms)

FIRE SAFETY INSPECTIONS: 26



COMMUNITY POLICING

One Block Club meeting.
 Oak Park Independence Day Parade.
 Attended the Farmers Market.
 Recruitment at Washtenaw Police Academy, Schoolcraft Police Academy.

CITATIONS ISSUED: 389 (YTD: 3,611)

(July 2018: 473 / 2018 YTD: 4825)

HAZARDOUS	186	48%
NON - HAZARDOUS	59	15%
PARKING	92	24%
ORDINANCE VIOLATION	52	13%

NOTES: Training: Data Master Training Ofc's Gore, Barker , Laskaska.

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** September 16, 2019**AGENDA #**

SUBJECT: Beautification Advisory Commission resolution and recommendation for nominees for year 2019 Beautification Awards.

DEPARTMENT: Public Works

SUMMARY: The Beautification Advisory Commission has recommended to City Council that 42 homes and businesses receive Beautification Awards this year. The award is for recognition of outstanding service to the City of Oak Park in the area of aesthetic care and beautification.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that City Council adopt the resolution expressing the City of Oak Park's gratitude and appreciation. It is further recommended that City Council approve the nominations for award recipients for their contribution to the beauty of the City of Oak Park.

APPROVALS:

City Manager: _____

Director of Public Works: _____

EXHIBITS: Attached Resolution, List of Award Nominees

Resolution

The following Resolution was passed by the City Council of the City of Oak Park, Michigan, upon the recommendation of the Beautification Advisory Commission, at the Regular City Council Meeting on September 16, 2019.

WHEREAS, *The Mayor and City Council of the City of Oak Park wish to express, on behalf of the City, their appreciation to*

In recognition of outstanding service to the community in the area of aesthetic care and beautification; and

WHEREAS, *the above named has at all times furthered those ideals that contribute to a better community.*

NOW, THEREFORE, BE IT RESOLVED *that the Mayor and City Council, being the duly elected voice of the people of Oak Park, express the City's appreciation and recognition for services performed; and*

BE IT FURTHER RESOLVED *that a copy of this resolution be presented to the above named, that it may serve as a lasting expression of the City's gratitude and appreciation of their contribution to the beauty of the City of Oak Park, Michigan.*

Marian McClellan, Mayor

Solomon Radner, Mayor Pro Tem

Carolyn Burns

Ken Rich

Regina Weiss

2019 BEAUTIFICATION AWARD WINNERS

NO:	ADDRESS	SECTION
1	14790 BORGMAN	1
2	26250 RAINE	1
3	14601 LABELLE	1
4	14521 BORGMAN	1
5	13681 TALBOT	1
6	26031 MARLOWE PL	1
7	26001 MARLOWE PL	1
8	25901 STRATFORD PL	1
9	25501 COLLEEN	2
10	14401 VERNON	2
11	14130 WINCHESTER	2
12	13720 LUDLOW	2
13	13500 OAK PARK BLVD	3
14	13600 KENWOOD	3
15	23619 PARKLAWN	4
16	23431 CLOVERLAWN	4
17	23411 WILDWOOD	4
18	23151 RADCLIFT	4
19	23520 BEVERLY	4
20	23061 BEVERLY	4
21	15300 ROSEMARY	4

NO:	ADDRESS	SECTION
22	15221 PARK	4
23	23400 GREENFIELD	4
24	22120 CHURCH	5
25	21841 CHURCH	5
26	21800 CHURCH	5
27	14100 NORTHEND	5
28	21631 KIPLING	5
29	21660 KIPLING	5
30	21730 WESTHAMPTON	5
31	24001 SCOTIA	6
32	24331 DANTE	6
33	8430 YALE	7
34	8531 NORTHFIELD	7
35	8470 KENWOOD	7
36	23030 ROSEWOOD	8
37	23276 ROSEWOOD	8
38	24271 EASTWOOD	8
39	24261 EASTWOOD	8
40	24260 EASTWOOD	8
41	22040 SUNSET	9
42	12730 ALBANY	9



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 16, 2019

AGENDA #

SUBJECT: Payment Application No. 8 for the 2018 45th District Court Renovation Project, M-684.

DEPARTMENT: Public Works

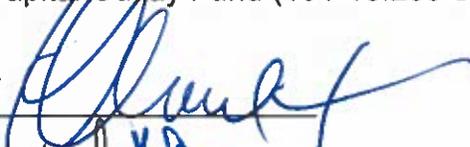
SUMMARY: Attached is Payment Application No. 8 for the 2018 45th District Court Renovation Project, M-684. Through the period ending August 31, 2019, the project is approximately 98% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$1,532,301.00
Previously Approved Change Orders:	\$67,616.54
<hr/>	
Current Contract Amount:	\$1,599,917.54
Total Completed to Date:	\$1,493,174.32
Less Retainage:	\$65,434.95
Net Earned:	\$1,427,739.37
Payments to Date:	\$1,334,327.72
<hr/>	
Amount Due to Frank Rewold & Sons, Inc.	\$93,411.65

RECOMMENDED ACTION: It is recommended that Payment Application No. 8 for the 2018 45th District Court Renovation Project, M-684, to Frank Rewold & Son, Inc., be approved for the amount of \$93,411.65. Funding is available in the Court Building Fund (470-70.900-970), Case Flow Assistance Fund (256-50.136-956), and Building Maintenance Capital Outlay Fund (101-18.265-970).

APPROVALS:

City Manager: 

Department Director: _____

Finance Director: _____

Budgeted

Legal: _____ N/A

EXHIBITS: Payment Application No. 8

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Oak Park;City of
13600 Oak Park Blvd
Oak Park, MI 48237

CONTRACT FOR: Courthouse Renovations
VIA (ARCHITECT): OHM Advisors

Invoice: 1057908
Application 08
Invoice date: 8/26/2019
Period from date:
Period to date: 8/31/2019
Contract date:

ATTENTION:

FROM(CONTRACTOR): Frank Rewold and Son, Inc.
303 East Third Street - Suite 300
Rochester, MI 48307

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	159,061.35	-91,444.81
Total approved this Month	10,531.41	-10,531.41
TOTALS	169,592.76	-101,976.22
NET CHANGES by Change Order	67,616.54	

See Attached Schedule for summary of Change Orders

The undersigned Contractor hereby certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached

1. Original Contract Sum	1,532,301.00
2. Net change by Change Orders	67,616.54
3. Contract Sum to Date (lines 1+2).....	1,599,917.54
4. Contract completed to date	1,493,174.32
5. Less retainage.....	65,434.95
6. Total Earned Less retainage.....	1,427,739.37
7. Less Previous Certificates For Payment	1,334,327.72
8. Current Payment Due	93,411.65
9. Balance to Finish plus Retainage	172,178.17

State Of Michigan
County Of Oakland

Subscribed and sworn to before me this 26th day of August, 2019

Notary Public: [Signature]

Acting in Oakland County
My commission expires: 10/20/21

CONTRACTOR: Frank Rewold and Son, Inc.

By: [Signature] Date: 8-26-19

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 93,411.65
(Attach explanation if amount certified differs from the amount applied for)
ARCHITECT: OHM Advisors

By: [Signature] Date: 9/3/2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT - CONTINUATION SHEET

Project: 105791 / Oak Park Courthouse
 Contract For: Courthouse Renovations

Invoice: 1057908
 Invoice Date: 8/26/2018

Draw: 1057900008
 Period To: 8/31/2018
 Architect: OHM Advisors

Item ID	Description	Orig Schedule Value	Approved Changes	Total Schedule Value	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage
01-001.01	General Conditions & Staff	130,587.00	3,710.00	184,297.00	181,103.82	3,193.18		184,297.00	100		
01-041.01	General Liab Insurance	4,010.00	224.71	4,234.71	3,684.20	254.08		3,938.28	93	296.43	
01-260.01	Temporary Fencing	3,882.00	1,834.85	5,716.65	5,000.00	716.65		5,716.65	100		
01-705.01	CM Bond	3,992.00	755.79	4,747.79	4,747.79			4,747.79	100		
01-925.01	General Contingency	71,512.00	-4,957.55	66,554.45						66,554.45	
01-990.01	CM Fee	43,184.00	2,172.21	45,356.21	39,459.90	2,721.38		42,181.28	93	3,174.93	
02-060.01	Demolition	39,600.00	1,550.00	41,150.00	41,150.00			41,150.00	100		259.48
03-300.01	Concrete Flatwork	5,380.00	670.53	6,050.53	6,050.53			6,050.53	100		302.52
04-200.01	Masonry	45,850.00	4,008.57	49,858.57	33,895.39	15,963.18		49,858.57	100		3,291.09
05-100.01	Structural Steel	14,788.00		14,788.00	14,788.00			14,788.00	100		739.40
06-100.01	Carpentry	78,700.00	28,049.00	106,749.00	103,862.00	2,887.00		106,749.00	100		5,481.80
06-101.01	FRS Misc Costs		442.46	442.46	442.46			442.46	100		
07-300.01	Roofing	409,769.00	-34,964.00	374,805.00	295,496.25	67,698.75		363,195.00	97	11,610.00	21,544.70
08-100.01	Doors & Hardware	18,277.00	-357.00	17,920.00	17,430.00			17,430.00	97	490.00	871.50
08-810.01	Glass & Glazing	42,486.00	8,700.00	51,186.00	51,186.00			51,186.00	100		2,559.30
09-650.01	Flooring	23,274.00		23,274.00	19,300.00	3,524.00		22,824.00	98	450.00	1,317.40
09-900.01	Painting	16,640.00	460.00	17,100.00	16,190.00	260.00		16,450.00	96	650.00	635.50
10-426.01	Signage	1,078.00	-828.00	250.00						250.00	
12-629.01	Fixed Seating	23,363.00	-2,325.88	21,037.12	20,405.27			20,405.27	97	631.85	1,020.26
15-400.01	Plumbing	12,900.00	4,473.00	17,373.00	17,373.00			17,373.00	100		868.65
15-500.01	HVAC	242,700.00	32,966.98	275,666.98	275,666.98			275,666.98	100		13,783.34
16-050.01	Electrical	63,380.00	31,630.83	95,010.83	91,034.00	3,976.83		95,010.83	100		4,949.38
16-700.01	Data Cabeling	15,815.00	-1,800.00	14,015.00	13,166.25	848.75		14,015.00	100		743.19
16-722.01	Security & Audio	106,770.00		106,770.00	106,770.00			106,770.00	100		5,338.50
16-810.01	Data Equipment	27,215.00		27,215.00	27,215.00			27,215.00	100		1,360.75
17-001.01	Parapet Nailers	3,100.00	-3,100.00								
17-002.01	After-Hours Work	7,750.00	-7,750.00								
17-003.01	Additional Overtime	1,500.00	-1,500.00								
17-004.01	Unknown Coil Size Adjustme	2,500.00	-2,500.00								
17-005.01	Final Cores/Keying	1,750.00	-1,750.00								
17-006.01	Paneling Rework	4,900.00	-4,900.00								
17-007.01	Roof Substrate Replacement	5,000.00	-2,850.00	2,150.00	2,150.00			2,150.00	100		
17-008.01	Roof Nailers	5,000.00		5,000.00						5,000.00	

APPLICATION AND CERTIFICATE FOR PAYMENT - CONTINUATION SHEET

Project: 105791 / Oak Park Courthouse
 Contract For: Courthouse Renovations

Invoice: 1057908
 Invoice Date: 8/28/2019

Draw: 1057900008
 Period To: 8/31/2019
 Architect: OHM Advisors

Item ID	Description	Orig Schedule Value	Approved Changes	Total Schedule Value	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage
17-009.01	Courtroom Monitor	4,000.00	-4,000.00								
17-010.01	Existing Ceiling Work	7,500.00	-7,500.00								
17-011.01	Dust Control	1,000.00	-1,000.00								
17-012.01	Temporary Signage	1,000.00	-1,000.00								
17-013.01	Restoration	2,000.00	-2,000.00								
17-014.01	Security	1,000.00	-889.48	110.52	110.52			110.52	100		
17-015.01	Porta-John	3,000.00		3,000.00	1,400.00			1,400.00	47	1,600.00	70.00
17-016.01	Mechanical Distribution	1,500.00	-1,500.00								
17-017.01	Floor Patch/Prep	1,500.00	-1,123.82	376.18	376.18			376.18	100		
17-018.01	General Wall Patch/Paint Pre	2,000.00	-1,397.00	603.00	59.12			59.12	10	543.88	
17-019.01	Temporary Protection	7,500.00		7,500.00	595.76			595.76	8	6,904.24	
17-020.01	Concrete X-Ray	1,500.00	-1,596.71	-96.71						-96.71	
17-021.01	Additional Supp Moving Labo	5,000.00		5,000.00						5,000.00	
17-022.01	Updated Switch	1,500.00	-1,275.63	224.37						224.37	
17-023.01	Final Cleaning	3,500.00		3,500.00	40.22			40.22	1	3,459.78	
17-024.01	Roofing Breakout Correction	-37,851.00	37,851.00								
17-025.01	In-Custody Room		981.90	981.90		981.90		981.90	100		98.19

Totals	1,532,301.00	67,616.54	1,599,917.54	1,390,148.62	103,025.70			1,493,174.32	93	106,743.22	65,434.95
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MERCHANT'S LICENSES - SEPTEMBER 16TH, 2019
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
FELLERS	26659 HARDING	\$150.00	WHOLESALE DISTRIBUTION OF WRAP/SIGNAGE SUPPLIES & EQUIPMENT
GRATEFUL AFRICAN FOOD MARKET	26001 COOLIDGE	\$150.00	

RENEWALS	ADDRESS	FEES	BUSINESS TYPE
THE COLLECTIVE MUSIC GROUP	13305 CAPITAL #100	\$225.00	AFRICAN FOOD & GOODS

**GARAN
LUCOW
MILLER P.C.**
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

September 11, 2019

Invoice 521385

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

Client 7406
Matter 1

Statement for City Attorney Legal Services

For Legal Services Rendered Through Saturday, August 31, 2019

\$12,083.34

Fee Total

Costs Advanced:

Date	Description	Amount
08/05/19	Reproduction Charges 210 @ 0.15	31.50
08/14/19	Reproduction Charges 1 @ 0.15	0.15
08/19/19	Reproduction Charges 1 @ 0.15	0.15
08/19/19	Reproduction Charges 1 @ 0.15	0.15
08/19/19	Reproduction Charges 3 @ 0.15	0.45
08/29/19	Reproduction Charges 10 @ 0.15	1.50
	Total Costs Advanced	\$33.90

Total Fees and Disbursements: \$12,117.24

**GARAN
LUCOW
MILLER P.C.**
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

September 11, 2019

Invoice 52138~~5~~6

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: Aaron G. Pergament v City of Oak Park

Client 7406
Matter 41

Statement for City Attorney Legal Services

For Legal Services Rendered Through Saturday, August 31, 2019

\$70.00

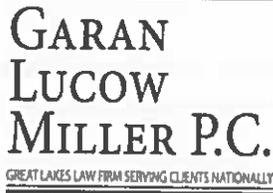
Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$70.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

September 11, 2019

Invoice 521387

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.

Client 7406
Matter 24

Statement for City Attorney Legal Services

For Legal Services Rendered Through Saturday, August 31, 2019

\$1,827.00

Fee Total

Costs Advanced:

Date	Description	Amount
08/19/19	Travel to/from Livona, MI for attendance at facilitation 60 @ 0.58	34.80
08/26/19	Fee to MI-JADR for Mediation	219.66
08/26/19	Reproduction Charges 1 @ 0.15	0.15
08/26/19	Reproduction Charges 2 @ 0.15	0.30
08/29/19	Reproduction Charges 3 @ 0.15	0.45
08/29/19	Reproduction Charges 4 @ 0.15	0.60

Total Costs Advanced

\$255.96

Total Fees and Disbursements: \$2,082.96

Howard L. Shifman, P.C.
31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025

Invoice Submitted to:

Erik Tungate, City Manager
City of Oak Park
14000 Oak Park Boulevard
Oak Park, MI 48237

In Reference To: City of Oak Park/General Labor

Invoice # 13798

Professional Services

9/1/19	Services per Retainer Agreement For October 1, 2019 thru December 31, 2019	\$ 18,000.00
		<hr/>
	TOTAL	\$ 18,000.00
	BALANCE DUE	\$ 18,000.00
		<hr/> <hr/>



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 16, 2019

AGENDA #

SUBJECT: Report on bids for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: At the July 1, 2019 regular meeting of the Oak Park City Council, the request to bid the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700 was approved (CM-07-219-19). The project was advertised and 29 contractors viewed the documents. On September 3, 2019, four (4) bids were received and opened. The low bidder, Doetsch Environmental Services of Warren, MI submitted a bid of \$317,825.00. References were checked and all had positive responses.

FINANCIAL STATEMENT: There is \$350,000 budgeted in the FY 2019-2020 budget for this expenditure.

RECOMMENDED ACTION: It is recommended that City Council award the bid for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700 to Doetsch Environmental Services of Warren, MI for a total amount of \$317,825.00. Funding is available in the Water & Sewer Fund (592-18-550-930) for this project.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Director of Finance: *[Signature]*

Legal: N/A

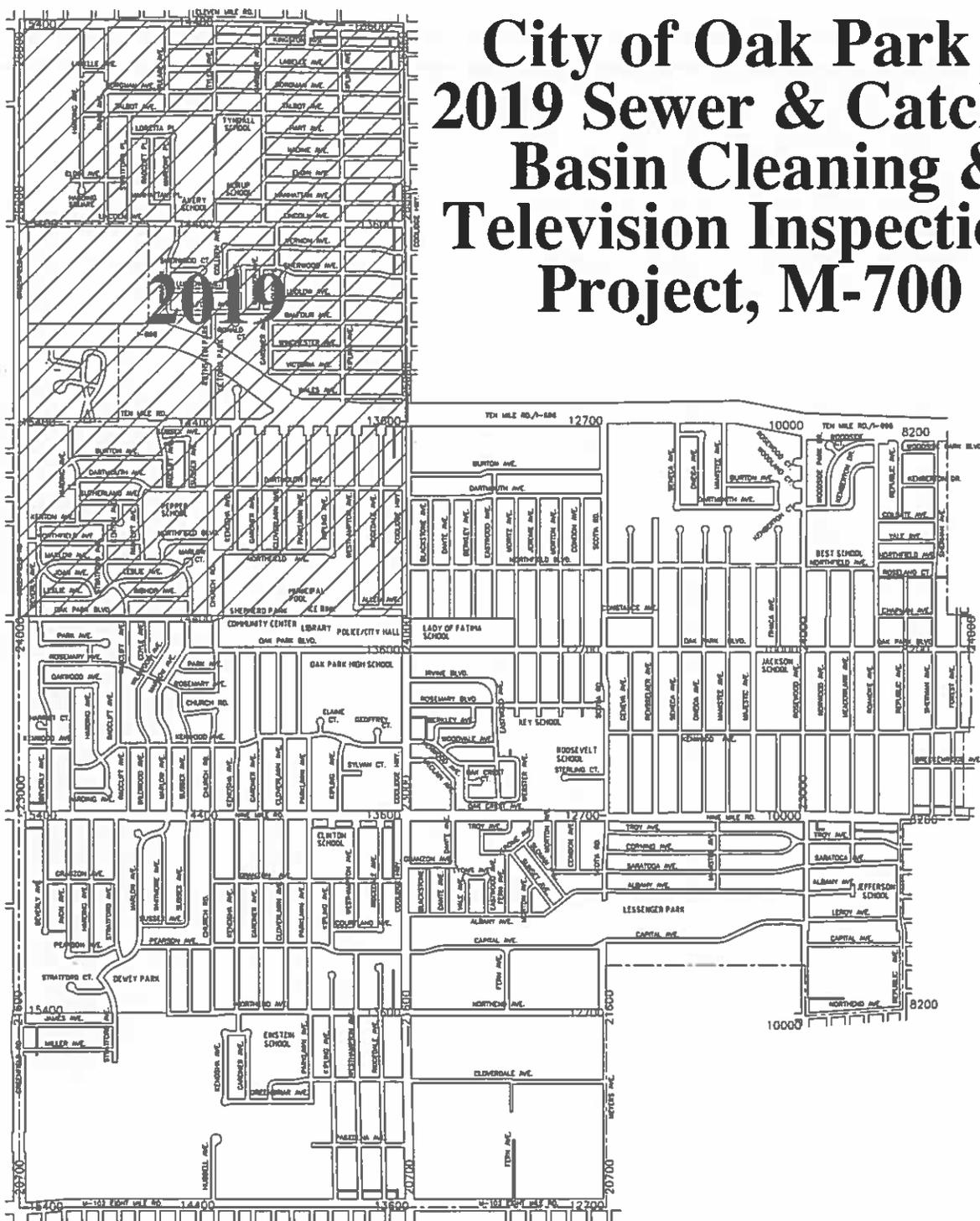
Budgeted:

EXHIBITS: Bid Tabulation, map of project area

BID TABULATION

2019 SEWER & CATCH BASIN CLEANING AND TV INSPECTION PROJECT, M-700			DOETSCH ENV. SERVICES 21221 MULLIN AVENUE WARREN, MI 48089		TAPLIN 5140 W. MICHIGAN AVE. KALAMAZOO, MI 49006		CHAMPION CLEANING SPECIALIST, INC. 11058 US HIGHWAY 127 SHERWOOD, OH 43556		PIPETEK INFRASTRUCTURE 12119 LEVAN LIVONIA, MI 48150		
BID OPENING DATE: TUESDAY, SEPTEMBER 3, 2019											
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Medium 8" Sewer Cleaning & TV Inspection	1,000	LFT	\$ 1.50	\$ 1,500.00	\$ 1.15	\$ 1,150.00	\$ 0.98	\$ 980.00	\$ 2.10	\$ 2,100.00
2	Medium 10" Sewer Cleaning & TV Inspection	9,500	LFT	\$ 1.50	\$ 14,250.00	\$ 1.23	\$ 11,685.00	\$ 2.00	\$ 19,000.00	\$ 2.15	\$ 20,425.00
3	Medium 12" Sewer Cleaning & TV Inspection	40,000	LFT	\$ 1.50	\$ 60,000.00	\$ 1.35	\$ 54,000.00	\$ 2.19	\$ 87,600.00	\$ 2.20	\$ 88,000.00
4	Medium 15" Sewer Cleaning & TV Inspection	24,100	LFT	\$ 1.50	\$ 36,150.00	\$ 1.42	\$ 34,222.00	\$ 2.18	\$ 52,538.00	\$ 2.25	\$ 54,225.00
5	Medium 18" Sewer Cleaning & TV Inspection	22,300	LFT	\$ 1.75	\$ 39,025.00	\$ 1.48	\$ 33,004.00	\$ 2.39	\$ 53,297.00	\$ 2.50	\$ 55,750.00
6	Medium 21" Sewer Cleaning & TV Inspection	9,500	LFT	\$ 1.75	\$ 16,625.00	\$ 1.56	\$ 14,820.00	\$ 2.69	\$ 25,555.00	\$ 2.75	\$ 26,125.00
7	Medium 24" Sewer Cleaning & TV Inspection	10,400	LFT	\$ 1.75	\$ 18,200.00	\$ 1.60	\$ 16,640.00	\$ 2.84	\$ 29,536.00	\$ 3.00	\$ 31,200.00
8	Medium 27" Sewer Cleaning & TV Inspection	3,100	LFT	\$ 1.75	\$ 5,425.00	\$ 1.65	\$ 5,115.00	\$ 3.01	\$ 9,331.00	\$ 3.25	\$ 10,075.00
9	Medium 30" Sewer Cleaning & TV Inspection	6,200	LFT	\$ 2.00	\$ 12,400.00	\$ 1.75	\$ 10,850.00	\$ 3.66	\$ 22,692.00	\$ 3.50	\$ 21,700.00
10	Medium 33" Sewer Cleaning & TV Inspection	1,400	LFT	\$ 2.00	\$ 2,800.00	\$ 1.80	\$ 2,520.00	\$ 3.88	\$ 5,432.00	\$ 4.00	\$ 5,600.00
11	Medium 36" Sewer Cleaning & TV Inspection	5,500	LFT	\$ 2.00	\$ 11,000.00	\$ 1.91	\$ 10,505.00	\$ 4.18	\$ 22,990.00	\$ 5.00	\$ 27,500.00
12	Medium 42" Sewer Cleaning & TV Inspection	2,000	LFT	\$ 4.00	\$ 8,000.00	\$ 2.00	\$ 4,000.00	\$ 5.83	\$ 11,660.00	\$ 6.00	\$ 12,000.00
13	Medium 48" Sewer Cleaning & TV Inspection	2,400	LFT	\$ 4.00	\$ 9,600.00	\$ 2.10	\$ 5,040.00	\$ 6.15	\$ 14,760.00	\$ 7.50	\$ 18,000.00
14	Medium 54" Sewer Cleaning & TV Inspection	1,900	LFT	\$ 4.00	\$ 7,600.00	\$ 2.19	\$ 4,161.00	\$ 6.85	\$ 13,015.00	\$ 10.00	\$ 19,000.00
15	Catch Basin Lead Cleaning & TV Inspection	22,100	LFT	\$ 1.50	\$ 33,150.00	\$ 3.08	\$ 68,068.00	\$ 2.01	\$ 44,421.00	\$ 3.00	\$ 66,300.00
16	11 Mile Parking Lot CB Lead Cleaning & TV Inspection	1,000	LFT	\$ 10.00	\$ 10,000.00	\$ 12.47	\$ 12,470.00	\$ 2.01	\$ 2,010.00	\$ 5.00	\$ 5,000.00
17	Catch Basin Structure Cleaning	800	EA	\$ 40.00	\$ 32,000.00	\$ 51.90	\$ 41,520.00	\$ 48.00	\$ 38,400.00	\$ 125.00	\$ 100,000.00
18	Sewer Lateral Protruding Lead Cutting	10	EA	\$ 10.00	\$ 100.00	\$ 272.47	\$ 2,724.70	\$ 35.00	\$ 350.00	\$ 25.00	\$ 250.00
TOTAL COST				\$ 317,825.00		\$ 332,494.70		\$ 453,567.00		\$ 563,250.00	

City of Oak Park 2019 Sewer & Catch Basin Cleaning & Television Inspection Project, M-700



**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO.

**AN ORDINANCE TO AMEND SECTION 2-329 OF CHAPTER
2, ARTICLE III, DIVISION 6, TRAFFIC SAFETY BOARD, OF
THE CODE OF ORDINANCES, CITY OF OAK PARK.**

THE CITY OF OAK PARK ORDAINS:

SECTION 1. **Ordinance-** Section 2-329, Composition and tenure, of Chapter 2, Article III, Division 6, Traffic Safety Board, of the Code of Ordinances, City of Oak Park, is hereby amended to read as follows:

Sec. 2-329. - Composition and tenure.

(a) Generally. The traffic board shall consist of four voting resident-members appointed at-large by City Council, one member of City Council (appointed by majority of City Council) and nonvoting ex officio members consisting of the City Engineer (or appointed as determined by the City Manager), and Public Safety Director (or appointee as determined by the City Manager).

(b) Voting members. All board members shall be electors of the city.

(c) Terms of office. ~~The voting members shall be appointed to three year terms expiring on June 30 of the year of expiration. The four voting resident-members shall initially be appointed as follows: One member shall be appointed for a term of three years, one member shall be appointed for a term of two years, and two members shall be appointed for a term of one year. Upon expiration of initial terms, City Council shall appoint resident-members for a term of three years.~~

(d) Vacancies. Any vacancies shall be filled as provided in section 2-242 for appointments for the expiration of the term of office for which the appointment is made.

SECTION 2. Savings Clause- All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in forced when they were commenced.

SECTION 3. Severability- No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. Effective Date- This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this _____ day of September 16, 2019.

T. EDWIN NORRIS, City Clerk

MARIAN MCCLELLAN, Mayor

I, **T.EDWIN NORRIS**, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on

T. EDWIN NORRIS, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 16, 2019

AGENDA #

SUBJECT: Request authorization to enter into an inter-governmental agreement with the City of Ferndale to utilize their Southwest Storage Yard as a transfer station for leaf pick up.

DEPARTMENT: Public Works

SUMMARY: The Department of Public Works is requesting authorization to enter into an inter-governmental agreement with the City of Ferndale to utilize their Southwest Storage Yard as a transfer station for leaf pick up. The advantages of utilizing the Ferndale storage yard include less activity, storage, and "smell" at the DPW yard, more convenient drop off due to the larger yard, and significantly less leaf loading costs since they have a ramp and large loader bucket capable of loading leaves directly onto SOCRRA contracted trucks.

FINANCIAL STATEMENT: The agreement calls for a cost to the City of Oak Park of \$3,712 for usage of the yard and actual labor and equipment costs estimated at \$12,000.

RECOMMENDED ACTION: It is recommended that City Council authorize the Department of Public Works to enter into an inter-governmental agreement with the City of Ferndale to utilize their storage yard for leaf pick up upon final review from the City Attorney's office.

APPROVALS:

City Manager: _____

Director of Public Works: _____

Director of Finance: _____

Budgeted: _____

EXHIBITS: agreement

**AGREEMENT BETWEEN THE CITY OF OAK PARK AND THE CITY OF
FERNDALE REGARDING USE OF SOUTHWEST STORAGE AREA**

This Agreement (the "Agreement") is made between the City of Oak Park ("Oak Park"), a Michigan Municipal Corporation with an address at 13600 Oak Park Boulevard, Oak Park, Michigan 48237 and the City of Ferndale ("Ferndale") a Michigan Municipal Corporation with an address at 300 E. Nine Mile Road, Ferndale, Michigan 48220.

Pursuant to Article VII, § 28 of the Michigan Constitution of 1963, Ferndale and Oak Park enter into this Agreement for the purpose of delineating the obligations and responsibilities regarding the use by Oak Park of Ferndale's Southwest Storage Yard as a transfer site for leaves.

This Agreement, which will provide for efficient and coordinated collection of leaves, is determined to be in the best interests of both Oak Park and Ferndale.

NOW THEREFORE, in consideration of the mutual promises, obligations, representations and assurances set forth in this Agreement, the parties agree to the following:

1. Ferndale shall allow Oak Park to utilize its southwest storage yard as a transfer site for leaves from October 1, 2019, through December 31, 2019. This Agreement may be extended for additional years upon terms and conditions agreed to by the parties. Any such delivery of leaves by Oak Park to the Southwest Storage Yard shall be through the west gate entrance of the storage yard, with any such trucks using Republic Street in Oak Park.
2. Oak Park shall pay Ferndale for using the Southwest Storage Yard as a transfer site for leaves the amount of \$3,712 within fourteen (14) days from the execution of this Agreement. Additionally, Oak Park shall pay Ferndale the amount that represents the proportionate tonnage between the two communities for labor and equipment costs associated with loading the leaves into the transfer trucks at the Southwest Storage Yard as described in the attached 2017 leaf disposal schedule, which is attached as Exhibit 1 and incorporated by reference into this Agreement. The labor and equipment costs shall be paid by Oak Park to Ferndale within thirty (30) days from the end of this Agreement. In the event that Oak Park employees work at the Southwest Storage Yard for the loading of leaves to be transferred from the Southwest Storage Yard the payment to Ferndale shall be adjusted on a proportionate basis based on Exhibit 1. In the event that Oak Park employees work at the Southwest Storage Yard as discussed above, they shall utilize Oak Park equipment only.
3. In order to update the figures in Exhibit 1, Oak Park shall be required to report the daily amount of leaves dropped at the Southwest Storage Yard. The estimated yardage of each drop shall be recorded, attached as Exhibit 2 is the log that should be used to keep track of each drop. Failure to submit daily log will result in a penalty of \$100.00 per instance. The total penalty amount will be collected and shall be paid with the labor and equipment costs within thirty (30) days from the end of this Agreement.

4. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of Oak Park or Ferndale.
5. Absent a written waiver, no act, failure or delay by either Oak Park or Ferndale to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Oak Park or Ferndale shall subsequently affect its right to require strict performance of this Agreement.
6. Nothing contained herein shall be construed to make the employees of either party the employees of the other or to render either party liable for such other party's debts or obligations.
7. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, condition, and provisions of this Agreement shall remain in full force.
8. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
9. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the clerk of the respective party. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery services or personal delivery; or (3) three days after mailing first class or certified mail.
10. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan and venue is acknowledged as proper in the court set forth above.
11. Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and agreed to by both Oak Park and Ferndale. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by the same persons who signed this Agreement or other persons as authorized by the Oak Park and Ferndale governing bodies.

12. This Agreement represents the entire Agreement and understanding between Oak Park and Ferndale. This Agreement shall supersede all other oral or written Agreements between Oak Park and Ferndale respecting this matter. The language of this Agreement shall be construed as a whole according to its fair meaning and shall not be construed strictly for or against any party.

13. This Agreement may be executed in two or more counter parts, each of which shall be deemed an original and all of which together shall constitute one in the same instrument. The effective date shall be the date the last party has executed the Agreement.

IN WITNESS WHEREOF, the City of Oak Park and the City of Ferndale have caused this Agreement to be signed and executed on its behalf by its respective Mayor and City Clerk on the day and year noted below:

City of Oak Park,
a Michigan Municipal Corporation

By: _____

Its: _____

Dated: _____

By: _____

Its: _____

Dated: _____

City of Ferndale,
a Michigan Municipal Corporation

By: *D. J. M. S.*
Mayor

Dated: 9/9/19

By: *Marne McGrath*
Marne McGrath, City Clerk

Dated: 9/9/19

Exhibit 1

2017	CITY	PERCENTAGE	TONNAGE
	Ferndale	24%	1,235.58
	Oak Park	31%	1,595.95
	Pleasant Ridge	12%	617.49
	Huntington Woods	20%	1,029.65
	Lathrup Village	13%	669.27
	TOTAL	100%	5,147.94



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 16, 2019

AGENDA # _____

SUBJECT: Calendar Year 2020 Regular Meeting Schedule of the City Council.

DEPARTMENT: City Clerk

SUMMARY: The Charter in Chapter 7 captioned The Council: Procedure and Miscellaneous Powers and Duties in Section 7.1 entitled Regular meetings, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month. The City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, **including exceptions to the first and third Monday meetings.**

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: The City Council adopt a Resolution scheduling the Calendar Year 2020 Regular Meetings as follows:

January 6 and 21 (Monday, January 20, 2020 City Offices are closed in observance of Martin Luther King Jr. Day)

February 3 and 17 March 2 and 16 April 6 and 20

May 4 and 18 June 1 and 15 July 6 and 20

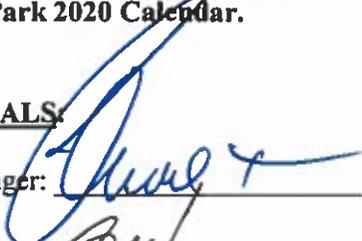
August 3 and 17

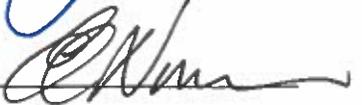
September 8 (Monday, September 7, 2020 City Offices are closed in observance of Labor Day) **and 21**

October 5 and 19 November 2 and 16 December 7 and 21

This item is being submitted for the City Council's consideration at this time with the expectation that if favorable action is taken, the dates as outlined above can be included in the Oak Park 2020 Calendar.

APPROVALS:

City Manager: 

Director: 

Finance Director: 

EXHIBITS: Resolution Adopting the 2020 Regular Meeting Schedule of the Oak Park City Council.

**A RESOLUTION ADOPTING THE 2020 REGULAR MEETING
SCHEDULE OF THE OAK PARK CITY COUNCIL**

WHEREAS, the **Home Rule Charter for the City of Oak Park, Michigan** in **Chapter 7** captioned **The Council: Procedure and Miscellaneous Powers and Duties** in **Section 7.1** entitled **Regular meetings**, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that the Regular meetings of the City Council will be held on the first and third Mondays of each month, unless that day is a holiday or holiday eve.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings further specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

WHEREAS, the Michigan **“Open Meetings Act”** (MCL 15.261 et. seq.) in **Section 5, Subsection (2)** provides that for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Oak Park City Council for calendar year 2020 shall be held in the Council Chambers at the Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, telephone number (248) 691-7544, at 7:00 P.M. on the following dates:

January 6 and 21 (On Monday, January 20, 2020 City Offices are closed in observance of Martin Luther King Jr. Day)

February 3 and 17

March 2 and 16

April 6 and 20

May 4 and 18

June 1 and 15

July 6 and 20

August 3 and 17

September 8 (On Monday, September 7, 2020 City Offices are closed in observance of Labor Day) **and 21**

October 5 and 19

November 2 and 16

December 7 and 21

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Clerk be and is hereby directed to give public notice of the forgoing regular dates and times for City Council meetings and the place at which meetings are to be held consistent with the requirements of **Section 5, Subsection (2)** of the **“Open Meetings Act”**.

I hereby certify that the forgoing constitutes a true and complete copy of an amended resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on September 16, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the **Open Meetings Act, being Act 267 of the Public Acts of 1976**, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk