

# Oak Park

## City Council Agenda

July 15, 2019





**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**37<sup>th</sup> CITY COUNCIL**  
**OAK PARK, MICHIGAN**  
**July 15, 2019**  
**7:00 PM**

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of July 1, 2019
  - B. Special Council Meeting Minutes of July 1, 2019
  - C. Planning Commission Meeting Minutes of May 13, 2019
  - D. Payment application No. 4 (final) to Doetsch Environmental Services for the 2016 Sewer & Catch Basin Cleaning and Televising Project, M-641, for the total amount of \$1,000.00
  - E. Licenses - New and Renewals as submitted for July 15, 2019
6. **RECOGNITION OF VISITING ELECTED OFFICIALS**
  7. **SPECIAL RECOGNITION/PRESENTATIONS: None**
  8. **PUBLIC HEARINGS: None**
  9. **COMMUNICATIONS: None**
  10. **SPECIAL LICENSES: None**
  11. **ACCOUNTING REPORTS:**
    - A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$12,591.11
  12. **BIDS: None**
  13. **ORDINANCES: None**
  14. **CITY ATTORNEY:**
  15. **CITY MANAGER:**

**Administration**

    - A. Request to approve a grant agreement with Community Foundation of Southeast Michigan to fund amenities at the Seneca Pocket Park
    - B. Request to approve an Intergovernmental Operations Agreement with MoGo and a Regional Bike Share Program Agreement with the City of Detroit

**Department of Public Works**

- C. Request to approve the purchase and installation of a DNA Tower playground structure for the Seneca Pocket Park in the total amount of \$103,381.00
- D. Request to approve a contract extension from Macomb Pipeline & Utilities Company for the Kenosha Water Main Replacement Project, M-704 in the total amount of \$616,080.00 and to appropriate the additional \$16,080.00 from the Water & Sewer Fund Balance to extend the project across 9 Mile Road

**16. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

**17. CALL TO THE COUNCIL**

**18. ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
37<sup>th</sup> OAK PARK CITY COUNCIL  
July 1, 2019  
7:00 PM**

## MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Radner (left meeting at 7:37 PM), Council Member Burns, Council Member Rich, Council Member Weiss

**ABSENT:** None

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Krause

**APPROVAL OF AGENDA:**

**CM-07-208-19 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Burns, Weiss, Rich
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-07-209-19 (AGENDA ITEM #5A-E) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of June 17, 2019 **CM-07-210-19**
- B. Special Council Meeting Minutes of June 17, 2019 **CM-07-211-19**
- C. Arts and Cultural Diversity Commission Meeting Minutes of February 14, 2019, March 14, 2019 and April 11, 2019 **CM-07-212-19**
- D. Zoning Board of Appeals Meeting Minutes of February 26, 2019 **CM-07-213-19**
- E. Parks and Recreation Commission Meeting Minutes of April 17, 2019 **CM-07-214-19**
- F. Recycling and Environmental Conservation Commission Meeting Minutes of April 17, 2019 **CM-07-215-19**
- G. Request to approve a professional services agreement with MCCi for Laserfiche software and services in the amount of \$21,107.50 **CM-07-216-19**
- H. Payment Application No. 2 for the 2018-2019 Water Main Replacement Project, M-675 to Macomb Pipeline & Utilities Company of Sterling Heights, MI. for the amount of \$143,534.32 **CM-07-217-19**

- I. Request to advertise for bids for the 2019-2020 Miscellaneous Concrete Project, M-699 **CM-07-218-19**
- J. Request to advertise for bids for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700 **CM-07-219-19**
- K. Licenses - New and Renewals as submitted for July 1, 2019 **CM-07-220-19**

**MERCHANT'S LICENSES – July 1, 2019  
 (Subject to All Departmental Approvals)**

<b><u>NEW MERCHANT</u></b>	<b><u>ADDRESS</u></b>	<b><u>FEE</u></b>	<b><u>BUSINESS TYPE</u></b>
ULTIMATE MARTIAL ARTS ACADEMY	12708 NINE MILE	\$150.00	MARTIAL ARTS SCHOOL
<b><u>2019 RENEWALS</u></b>	<b><u>ADDRESS</u></b>	<b><u>FEE</u></b>	<b><u>BUSINESS TYPE</u></b>
ARTISTRY OF HAIR	25661 COOLIDGE	\$150.00	HAIR REPLACEMENT AND WEAVING CENTER
<b><u>SIDEWALK SALE</u></b>			
ANTOINETTE'S URBAN CHIC	10800 W. NINE MILE	\$10.00	SALE DATE: JULY 13, 2019

Voice Vote:            Yes:            McClellan, Radner, Burns, Weiss, Rich  
                               No:            None  
                               Absent:      None

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS: None**

**SPECIAL RECOGNITION/PRESENTATIONS: None**

**PUBLIC HEARINGS: None**

**COMMUNICATIONS: None**

**SPECIAL LICENSES:**

**CM-07-221-19            (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – STERLING COURT BLOCK PARTY – APPROVED**

Motion by Burns, seconded by Radner, **CARRIED UNANIMOUSLY**, to approve the following special event request subject to all departmental approvals:

<b>Name</b>	<b>Event</b>	<b>Fee</b>
Adriel Lechner 12740 Sterling Ct.	Sterling Court Block Party July 14, 2019 1:00 p.m. –5:00 p.m.	App fee waived

Voice Vote:            Yes:            McClellan, Burns, Weiss, Rich  
                               No:            None  
                               Absent:      Radner

**MOTION DECLARED ADOPTED**

**ACCOUNTING REPORTS: None**

**BIDS: None**

**ORDINANCES:**

**CM-07-222-19 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO ADD SECTIONS 2-326 THROUGH 2-340, DIVISION 6. TRAFFIC SAFETY BOARD, CHAPTER 2, ARTICLE III, OF THE CODE OF ORDINANCES, CITY OF OAK PARK - APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following ordinance to add Sections 2-326 through 2-340, Division 6. Traffic Safety Board, Chapter 2, Article III, of the Code of Ordinances, City of Oak Park:

**CITY OF OAK PARK  
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO ADD SECTIONS 2-326 THROUGH 2-340, DIVISION 6.-TRAFFIC SAFETY BOARD, CHAPTER 2, ARTICLE III, OF THE CODE OF ORDINANCES, CITY OF OAK PARK**

**THE CITY OF OAK PARK ORDAINS:**

**SECTION 1.** Sections 2-326 through 2-340, Article III, Boards and Commissions. Division 6, Chapter 2, Administration, of the Code of Ordinances, City of Oak Park, is hereby amended to add sections 2-326 through 2-340 and read as follows:

**DIVISION 6. - TRAFFIC SAFETY BOARD**

**Sec. 2-326. - Purpose.** A traffic safety board shall be established for the city to study and recommend traffic and safety measures and programs to enhance traffic safety within the city.

**Sec. 2-327. - Established.** The traffic and safety board for the city is established, pursuant to this article.

**Sec. 2-328. - Scope of authority.** The traffic and safety board shall be a non-administrative board serving solely in an advisory capacity. The board may make recommendations to the city council but may not assume any legislative nor administrative authority of the city council, the mayor, city manager, or any city department.

**Sec. 2-329. - Composition and tenure.**

(a) Generally. The traffic board shall consist of four voting resident-members appointed at-large by City Council, one member of City Council (appointed by majority of City Council) and nonvoting ex officio members consisting of the City Engineer (or appointed as determined by the City Manager), and Public Safety Director (or appointee as determined by the City Manager).

(b) Voting members. All board members shall be electors of the city.

(c) Terms of office. The voting members shall be appointed to three-year terms expiring on August 31 following the dates on which their terms are scheduled to expire.

(d) Vacancies. Any vacancies shall be filled as provided in section 2-242 for appointments for the expiration of the term of office for which the appointment is made.

**Sec. 2-330. - Officers.**

(a) Chairperson and vice-chairperson. The traffic and safety board shall, from its appointed members, elect a chairperson who shall be the presiding officer of the board and a vice-chairperson who shall serve as presiding officer of the board in the absence of the chairperson.

(b) Secretary. A secretary, who shall keep and maintain the proceedings of the board, shall be appointed by the board. The secretary need not be a member of the board.

(c) Terms of office. The terms of office for such officers shall be one year and until their successors have been elected.

(d) Ex officio members excluded. An ex officio member of the board shall not act as the chairperson or vice-chairperson but may serve as secretary.

**Sec. 2-331 - Meetings.**

(a) Regular. The traffic and safety board shall hold at least one regular meeting each month at such time and place as may be established by the board.

(b) Special. Special meetings may be called by the secretary at the written request of the chairperson or any three members of the board on at least two days' notice.

(c) Quorum. A quorum for the transaction of business at the regular and special meetings shall be four appointed members and at least one ex officio member.

(d) Open to public. All meetings of the board shall be open to the public.

**Sec. 2-332. - Compensation.**

Voting members of the traffic and safety board shall serve without compensation.

**Sec. 2-333. - Objectives.**

(a) Resolving traffic problems. The traffic and safety board shall review and evaluate traffic problems that exist, anticipate those that may occur and recommend to the city council corrective measures or programs to resolve the problems, including, but not limited to, placement of stop signs, speed limits, traffic signals and other signage.

(b) Endeavoring to decrease accidents. In addition, the board shall endeavor to serve the city by planning, conducting, promoting and assisting activities designed to decrease the number, severity and cost of accidents in the community.

**Sec. 2-334. - Duties.**

In carrying out its objectives, the traffic board may:

- (a) Develop and implement coordinated traffic safety programs that meet local needs.
- (b) Act in an advisory capacity to the City Council in the coordination of traffic safety activities of the official agencies and departments.
- (c) Review and recommend project applications for funding to the City Council.
- (d) Promote public acceptance of official programs authorized or instigated by the City.
- (e) Foster public knowledge and support of traffic law enforcement and traffic engineering problems.
- (f) Cooperate with schools in promoting educational traffic safety aids.

- (g) . Conduct and promote safety education of the public by all available means for the purpose of obtaining remedial and preventative action.
- (h) Establish communication and encourage coordination between governmental agencies having jurisdiction over streets in the city.
- (i) Pass upon all matters referred to it by the city council or planning commission and give the city council or planning commission the benefit of its judgment with relation to such matters so referred.

Secs. 2-335—2-340. - Reserved

**SECTION 2. Savings Clause** - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in forced when they were commenced.

**SECTION 3. Severability** - No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

**SECTION 4. Effective Date** - This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CITY ATTORNEY: No Report**

**CITY MANAGER:**

**Department of Public Works**

**CM-07-223-19 (AGENDA ITEM #15A) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE SOURCEWELL NATIONAL CONTRACT TO PURCHASE A GLOBAL M3 STREET SWEEPER IN THE AMOUNT OF \$222,281.00 - APPROVED**

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Sourcewell National contract to purchase a Global M3 Street Sweeper in the amount of \$222,281.00 (#122017-GEP).

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Weiss, Rich
	No:	None
	Absent:	None

**MOTION DECLARED ADOPTED**

**CM-07-224-19 (AGENDA ITEM #15B) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE OAKLAND AND MACOMB COUNTY PRE-BID CONTRACTS FOR THE PURCHASE OF TWO CITY VEHICLES FOR THE TOTAL AMOUNT OF \$65,757.00 - APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Oakland and Macomb County pre-bid contracts for the purchase of the following city vehicles for the total amount of \$65,757.00:

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2019 Chevrolet Tahoe 4WD Police Package	Public Safety	\$36,429.00 (\$60,000 budgeted) (Oakland County #05218)	Motor Pool: 654-18.875.970
2020 Ford Explorer 4WD	Public Safety	\$29,328.00 (\$30,000 budgeted) (Macomb County #71-15 A.6)	Motor Pool: 654-18.875.970

Roll Call Vote:      Yes:            McClellan, Radner, Burns, Weiss, Rich  
                               No:            None  
                               Absent:      None

**MOTION DECLARED ADOPTED**

**CM-07-225-19 (AGENDA ITEM #15C) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE OAKLAND COUNTY PURCHASING BID FOR THE PURCHASE OF 1,299 NEPTUNE R900 WATER METER REMOTE RADIO READING DEVICES FOR THE TOTAL AMOUNT OF \$119,949.66 - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Oakland County Purchasing bid for the purchase of 1,299 Neptune R900 water meter remote radio reading devices for the total amount of \$119,949.66.

Roll Call Vote:      Yes:            McClellan, Radner, Burns, Weiss, Rich  
                               No:            None  
                               Absent:      None

**MOTION DECLARED ADOPTED**

Assistant City Manager Yee explained that the radio reading devices that cost \$92.34 each will replace older versions that have been failing.

**CM-07-226-19 (AGENDA ITEM #15D) REQUEST TO APPROVE PROPOSED CHANGE ORDERS NO. 4 AND NO. 5 IN THE AMOUNT OF \$26,049.03 AND PAYMENT APPLICATION NO. 6 IN THE AMOUNT OF \$320,432.32 TO FRANK REWOLD & SONS, INC. FOR THE 2018 45TH DISTRICT COURT RENOVATION PROJECT, M-684 - APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve proposed Change Orders No. 4 and No. 5 in the amount of \$26,049.03 and Payment Application No. 6 in the amount of \$320,432.32 to Frank Rewold & Sons, Inc. for the 2018 45th District Court Renovation Project, M-684.

Roll Call Vote:            Yes:            McClellan, Radner, Burns, Weiss, Rich  
                                  No:            None  
                                  Absent:       None

**MOTION DECLARED ADOPTED**

Mr. Yee indicated the proposed change orders are for revisions to the original project scope including the HVAC controls, technology upgrades, and automatic door openers. The project is approximately 90% complete.

**Technical & Planning**

**CM-07-227-19 (AGENDA ITEM #15E) REQUEST TO APPROVE THE PROPOSAL FROM OHM ADVISORS TO PERFORM THE PRELIMINARY ENGINEERING AND BIDDING SERVICES FOR THE SAFE ROUTES TO SCHOOL PROJECT FOR AN HOURLY, NOT TO EXCEED FEE OF \$79,000 SUBJECT TO REVIEW BY THE CITY ATTORNEY - APPROVED**

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY to approve the proposal from OHM Advisors to perform the Preliminary Engineering and Bidding Services for the Safe Routes to School Project for an hourly, not to exceed fee of \$79,000 subject to review by the city attorney.

Roll Call Vote:            Yes:            McClellan, Radner, Burns, Weiss, Rich  
                                  No:            None  
                                  Absent:       None

**MOTION DECLARED ADOPTED**

Technical and Planning Director Barrett outlined the proposal from OHM Advisors to perform the preliminary engineering and bidding services for the Safe Routes to School Project. In anticipation of being awarded the SRTS Grant, OHM will design the related infrastructure projects throughout the City that include sidewalks, crosswalks, a left turn phase traffic signal and the installation of pedestrian signals to enable and encourage children to bicycle and walk safely to and from school. The proposal includes the design engineering and bidding document preparation for the project.

**Economic Development and Communications**

(AGENDA ITEM #15F) Representatives from the engineering firm Spalding DeDecker summarized a study that focuses on improvements to the Eleven Mile Road and Coolidge Highway Corridors. The study is part of a joint planning effort by the cities of Oak Park, Huntington Woods and Berkley.

**CM-07-228-19 (AGENDA ITEM #15G) REQUEST TO APPROVE THE MURAL FOR 25901 COOLIDGE HIGHWAY - APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the mural to be located at 25901 Coolidge Highway.

Roll Call Vote:            Yes:        McClellan, Rich, Weiss  
                                  No:        Burns  
                                  Absent:   Radner

**MOTION DECLARED ADOPTED**

Economic Development and Communications Director Marrone indicated the Oak Park mural ordinance requires all murals to be approved by City Council after a recommendation is made by the Mural Review Board. The Board is comprised of the Economic Development Director, Mayor and local artist Robert Mirek. The Board recently met to review the mural design and found it to comply with the City ordinance therefore it is being recommended for approval.

**CALL TO THE AUDIENCE:**

Joyce Bannon, 10611 Troy, commented on the misuse of the new turn lane on Coolidge Ave.

John Klein, 14021 Balfour, hopes the city could offer a more specific time when streets will be cleaned to lessen the time vehicles need to be removed.

Barbara Caldwell, Oak Park Blvd., expressed concerns regarding a problem with standing water on her property.

**CALL TO THE COUNCIL:**

**Council Member Burns** thanked everyone for coming out and wished them a good night.

**Council Member Weiss** reviewed upcoming city events and thanked everyone for coming.

**Council Member Rich** wished everyone a good night.

**Mayor McClellan** encouraged support for the 4th of July activities and the Concerts in the Park Series.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:02 P.M.

\_\_\_\_\_  
T. Edwin Norris, City Clerk

\_\_\_\_\_  
Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
37<sup>th</sup> OAK PARK CITY COUNCIL  
July 1, 2019  
6:00 PM**

**MINUTES**

The Special Meeting was called to order at 6:00 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

**PRESENT:** Mayor McClellan, Council Member Burns, Council Member Weiss,  
Council Member Rich

**ABSENT:** Mayor Pro Tem Radner

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, Director of Strategic Planning and Special Projects VanVleck, Economic Development and Communications Director Marrone, Deputy Finance Director Lukasik, Ferndale Schools Superintendent Bazzi, Ferndale Schools Director of Operations Stottlemeyer

**SPECIAL BUSINESS:**

**(AGENDA ITEM A) Consideration to proceed with a negotiated sale/land swap with Ferndale Public Schools for Jackson Park.**

Economic Development and Communications Director Marrone introduced Ferndale Schools Superintendent Dania Bazzi and Director of Operations Jamie Stottlemeyer who outlined a proposal to build a new state of the art lower elementary school on the property where CASA and Jackson Park are located. Several conceptual options were discussed that would require the sale, lease or swap of land between Ferndale Schools and Oak Park and would require the development of new park space since the new building would likely require the use of Jackson Park.

The school project would require the passage of a bond proposal targeted for the March 10, 2020 election and would take approximately two years to complete.

Concerns were raised that nearby homeowners bought their property knowing that a park was next to their property and not a school. Oak Park City Attorney Krause indicated that her research of the plat found deed restrictions that would require nearby property owners to support the project therefore waiving the restrictions.

There was general consensus by council to proceed with the project.

**(AGENDA ITEM B) Consideration and approval for the sale of city property located at 26705 Coolidge.**

**SCM-07-207-19 MOTION TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE THE SALE OF CITY PROPERTY LOCATED AT 26705 COOLIDGE MAKING SURE THE CITY RECOVERS ALL OF ITS COSTS - APPROVED**

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to authorize the City Manager to negotiate the sale of city property located at 26705 Coolidge making sure the City recovers all of its costs.

Roll Call Vote:        Yes:        McClellan, Weiss, Burns, Rich  
                              No:        None  
                              Absent:    Radner

**MOTION ADOPTED**

Ms. Marrone discussed the proposal by Wayne Wudyka to buy a city owned vacant lot located at 26705 Coolidge. Mr. Wudyka is proposing to develop the lot for parking that would support his nearby retail interests. The city originally purchased the property to gain control of the site which was blighted.

**CALL TO THE AUDIENCE:**

There were no members of the public wishing to speak.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:55 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor

**CITY OF OAK PARK PLANNING COMMISSION  
MONDAY, MAY 13, 2019  
MINUTES**

Meeting was called to order at 7:00 p.m., in the City Council Chambers, Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI, by Chairperson Torgow and roll call was made.

**PRESENT:** Chairperson Torgow  
Vice Chairperson Brown  
Commissioner Burns  
Commissioner Eizelman  
Commissioner Seligson

**ABSENT:** Commissioner McClellan  
Commissioner Tkatch  
Commissioner Tungate  
Commissioner Walters-Gill

**OTHERS PRESENT:** Community & Economic Development Director, Kim Marrone  
City Planner, Kevin Rulkowski  
Deputy City Clerk, Lisa Vecchio

**3. APPROVAL OF AGENDA OF MAY 13, 2019:**

**MOTION by Burns, SECONDED by Seligson, to approve the agenda of May 13, 2019.**

**VOTE:** Yes: All  
No: None

**MOTION CARRIED**

**4. APPROVAL OF MINUTES OF APRIL 8, 2019:**

**MOTION by Burns, SECONDED by Seligson, to approve the minutes of April 8, 2019.**

**VOTE:** Yes: All  
No: None

**MOTION CARRIED**

**5. COMMUNICATIONS/CORRESPONDENCE: None**

**6. PUBLIC HEARING:**

- A. Public Hearing to consider a request submitted by Schostak Brothers to review and approve Conceptual PUD Development Plan for Armory Park, 15000 Eight Mile Road.**

Chairperson Torgow opened the public hearing at 7:02 p.m.

There were no comments from the public.

Chairperson Torgow closed the public hearing at 7:03 p.m.

**B. Planning Commission action regarding a request submitted by Schostak Brothers to review and approve Conceptual PUD Development Plan for Armory Park, 15000 Eight Mile Road.**

Chairperson Torgow referenced City Planner Rulkowski's report, dated May 1, 2019:

*The Planning Division has received a Conceptual PUD Development Plan from Schostak Brothers & Company for Armory Park (the former National Guard Armory - Eight Mile Road). The most recent Conceptual PUD Development Plan for this area was approved by the Planning Commission in 2015 and has since expired. The PUD Development approval process involves two phases, the Preliminary Phase (Conceptual PUD Development Plan) and Final Phase (Site Plan).*

*A Public Hearing has been scheduled for the May meeting to review the proposed Conceptual PUD Development Plan for Armory Park. The Planning Commission conducts a Public Hearing on the Conceptual PUD Development Plan and makes a recommendation to the City Council. In addition, a detailed Site Plan has been submitted by Forgotten Harvest for an area in the northeast corner of the Conceptual PUD Development Plan. The Forgotten Harvest Site Plan will be reviewed separately.*

*Section 1400, PUD, Planned Unit Development Districts outlines the process for review of a Conceptual PUD Development Plan. Based upon the following standards, the City Council, acting upon the recommendation of the Planning Commission, may approve, approve with conditions, or deny approval of the Conceptual PUD Development Plan:*

- 1) The uses proposed will have a beneficial effect, in terms of public health, safety, welfare or convenience or any combination thereof, on present and potential surrounding land uses.*
- 2) The uses proposed will not adversely affect the public utility and circulation systems, surrounding properties or the environment.*
- 3) The uses proposed shall be of such location, size and character that they will be in harmony with the appropriate and orderly development of the surrounding area and neighborhoods.*
- 4) The uses proposed shall be of such location, size intensity, site layout and periods of operation to eliminate possible nuisances emanating therefrom which might be noxious to the occupants of any other nearby permitted uses whether by reason of dust, noise, fumes, vibration, smoke or lights.*
- 5) The uses proposed shall not cause substantial injury to the value of other property in the area or neighborhoods in which it is to be located and will not be detrimental to existing and/or other permitted land uses in the area or neighborhoods in which it is to be located.*
- 6) The uses proposed shall be consistent with the land use plans adopted by the city.*
- 7) Appropriate consideration shall be given to the preservation of significant historical and architectural features and natural resources.*

*Based on the criteria for review above, the presented Conceptual PUD Development Plan satisfactorily meets the above standards. From the information presented in the Conceptual Development Plan the proposed development would generally have a beneficial effect on the*

welfare of the City by creating additional jobs. The proposed layout of the traffic circulation system directs traffic onto a major road corridor and should have little or no effect on the capacity of this corridor. The Conceptual Development Plan is consistent with the City's adopted Master Plan and Economic Development Study. The property is vacant with no significant natural resources.

The Zoning Ordinance contains many regulations that serve to address the additional standards and provide protections through setbacks, screening and landscaping to adjacent properties. Location specific site plans as part of the Conceptual Development Plan will be presented and each will be evaluated according to these Zoning Ordinance requirements. The information provided on the Conceptual Development Plan is consistent and satisfactory in addressing these site specific development protections.

The purpose of the Conceptual PUD Development Plan is to present the City with a general proposal of how the property could be developed. At this point, the proposed roads and uses are the developer's most likely scenario for future use of the property. The presented Conceptual PUD Development Plan shows a good traffic circulation pattern throughout the development and logical connections to other roadways adjacent to the development. In addition, the proposed uses and their locations are generally consistent with preliminary plans the developer has presented to the City over the last few years. Commercial or industrial development on the Eight Mile portion of the property appears to be an appropriate layout for such a large parcel given its location in Oak Park and on a major regional traffic corridor.

It should be noted that depending on a variety of factors, the approved Conceptual PUD Development Plan may require further modification and review in the future, if conditions warrant a new development scheme for the property. Significant changes to any approved Conceptual PUD Development Plan would require additional review and approval by the Planning Commission and City Council.

**MOTION by Eizelman, SECONDED by Burns, to approve the Preliminary Phase Conceptual PUD Development Plan.**

**VOTE:** Yes: Brown, Burns, Eizelman, Seligson, Torgow  
No: None

**MOTION CARRIED**

**7. CONSENT AGENDA:** No Items Eligible This Month

**8. MATTERS FOR CONSIDERATION**

**A. OLD BUSINESS – None**

**B. NEW BUSINESS**

**1. Forgotten Harvest, 1500 Eight Mile Road, Final Site Plan Review**

Chairperson Torgow referenced City Planner Rulkowski's report dated May 1, 2019:

*Forgotten Harvest has submitted a Final Site Plan to develop a portion of the former National Guard Armory property off of Eight Mile Road to construct a new 78,000 square foot headquarters and food distribution facility. The proposed area of development will encompass 8.75 acres of the available 27.63 acres fronting on Eight Mile Road. Forgotten Harvest currently operates out of a facility at 21800 Greenfield Road.*

*The property is zoned PUD, Planned Unit Development District and food distribution uses are permitted by right in this district. The proposed building meets all the height and setback requirements of the Zoning Ordinance.*

*The proposed Site Plan shows a future 13,000 square foot expansion to the north. Although this proposed future expansion is not being approved at this time, it does meet the current setback requirements of the PUD, Planned Unit Development District.*

*The proposed building will have 26,000 square feet of offices, on two floors, at the front of the building (east side) facing Hubbell Avenue. The remaining 52,000 square feet of the new building will be devoted to food processing and warehouse uses. On the rear of the building (west side) will be 15 loading docks.*

*Based on the square footage of the proposed building on the Site Plan (78,000 square feet) the Zoning Ordinance requires a minimum of 153 parking spaces for both the office and warehouse uses. The Site Plan shows that 199 parking spaces will be provided.*

*Traffic to the site will enter off of Hubbell Avenue. The traffic circulation pattern within the site is designed to allow truck traffic to easily flow to the truck docks at the rear of the building. Office workers and volunteers will park in the large parking lot in front of the building. The two areas will be separated by a gate at the southeast corner of the building.*

**MOTION by Seligson, SECONDED by Burns, to approve the Final Site Plan for Forgotten Harvest, 15000 Eight Mile Road.**

**VOTE:** Yes: Brown, Burns, Eizelman, Seligson, Torgow  
No: None

**MOTION CARRIED**

**2. Oak Park Specialty Surgical Center MRI, 22100 Greenfield Road, Final Site Plan Review**

Chairperson Torgow referenced City Planner Rulkowski's report dated May 1, 2019:

*Michigan Ambulatory Surgical Center MRI, 21000 Greenfield Road, has submitted a Final Site Plan to build a 4,700 square foot addition onto the existing medical building at 22000 Greenfield. The new addition would house a mobile MRI as well as create additional office and storage space. The mobile MRI will only operate a few days a week at this location. The project would demolish the existing building at 21000 Greenfield Road.*

*The property is zoned O, Office District and medical offices are permitted by right in this district. The proposed use meets the front, rear and side yard setback requirements of the Zoning Ordinance as well as the maximum building height requirement.*

*The added property to the north will allow for increased parking and a secondary means of ingress and egress to the buildings. The proposed circulation pattern of the parking lot is acceptable and should work efficiently. Due to the one-way direction of some of the drive lanes within the site, appropriate traffic control signage should be installed to prevent vehicle conflicts.*

*Based on the Zoning Ordinance parking standards, the combined uses are required to provide 26 parking spaces and the proposed Site Plan shows 45 parking spaces including a bike rack area for five bike spaces. Engineering plans (storm water management) for the new concrete paved areas will have to be submitted and reviewed by the Engineering Division.*

*Most of the new landscaping will be installed in the front yard of the proposed building. The Site Plan indicates slightly more total landscaping will be provided (1,740 square feet) than is required (1,430 square feet) by the Zoning Ordinance. A note on the Site Plan indicates that all landscaped areas will be irrigated as required by the Zoning Ordinance.*

*The existing screened dumpster enclosure will be utilized for both business locations and is located in the northeast corner of the 22000 Greenfield property.*

*The Site Plan does not show any additional proposed ground or rooftop mechanical equipment. All rooftop or ground mechanical equipment will have to be screened as required by the Zoning Ordinance.*

*The Site Plan indicates there is an existing six foot high concrete wall at the rear of the property, adjacent to a residentially zoned property, as required by the Zoning Ordinance. The condition of the screen wall should be examined by the building department to ensure it is in good condition and if it is not, repaired or replaced as necessary*

*No outdoor parking lot lighting is indicated on the proposed Site Plan. Any proposed outdoor lighting should be designed or shielded so it does not create a nuisance to adjacent properties or vehicular traffic.*

*There are no new signs indicated on the Site Plan. A separate sign application will have to be submitted for any new signage.*

**MOTION by Brown, SECONDED by Burns, to approve the Final Site Plan, with the following conditions:**

- 1) Engineering plans (storm water management) for the new paved parking areas to be reviewed and approved by the Engineering Division.
- 2) Appropriate traffic control signage to be installed at one-way drives within the site.
- 3) All ground and/or rooftop mechanical equipment to be screened as required by the Zoning Ordinance.
- 4) The condition of the existing screen wall at the rear of the property to be examined by the building department and repaired or replaced as necessary.

- 5) All outdoor lighting should be designed or shielded so it does not create a nuisance to adjacent properties or vehicular traffic.
- 6) No new signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any new signs at this site.

**VOTE:**           Yes:   Brown, Burns, Eizelman, Seligson, Torgow  
                  No:    None

**MOTION CARRIED**

**9. PLANNING COMMISSION MATTERS FOR DISCUSSION** – from members only: None

**10. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING:** None

**11. ADJOURNMENT**

There being no further business, Chairperson Torgow adjourned the meeting at 7:07 p.m.

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Lisa Vecchio, Deputy City Clerk



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** July 15, 2019

**AGENDA #**

**SUBJECT:** Payment Application no. 4 (final) for the 2016 Sewer & Catch Basin Cleaning and Televising Project, M-641.

**DEPARTMENT:** Technical & Planning/DPW – Engineering *KJY*

**SUMMARY:** Attached is Payment Application no. 4 (final) for the 2016 Sewer & Catch Basin Cleaning and Televising Project, M-641. This project cleaned and televised sewers in the section shown on the attached map. This project is now 100% complete.

<b><u>FINANCIAL STATEMENT:</u></b>	Original Contract Amount:	\$171,275.00
	Change Order no. 1:	- \$11,207.00
	Current Contract Amount:	\$160,068.00
	 Total Completed to Date:	 \$160,068.00
	Less Retainage:	\$ 0.00
	Net Earned:	\$160,068.00
	Deductions:	\$ 0.00
	Balance:	\$160,068.00
	Payments to Date:	\$159,068.00
	Amount Due Doetsch Environmental:	\$ 1,000.00

**RECOMMENDED ACTION:** It is recommended that Payment Application no. 4 (final) to Doetsch Environmental Services for the 2016 Sewer & Catch Basin Cleaning and Televising Project, M-641, be approved for the total amount of \$1,000.00. Funding is available in the Water and Sewer Fund no. 592-18-550-930.

**APPROVALS:**

City Manager: *Cherie Tr*

Director of Public Works: *KJY*

Director of Finance: \_\_\_\_\_

Budgeted:

Legal: \_\_\_\_\_

**EXHIBITS:** Pay Application no. 4 (final) and Project map

**PAYMENT APPLICATION**

**PROJECT:** 2016 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

**JOB NUMBER:** M-641

**OWNER:** CITY OF OAK PARK, MICHIGAN

**APPLICATION NO.:** 4(FINAL)

**CONTRACTOR:** DOETSCH ENVIRONMENTAL SERVICES  
21221 MULLIN AVE.  
WARREN, MICHIGAN 48089

**PERIOD ENDING:** 5/28/2019

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 6"-12" Sewer Cleaning	17,850	LFT	\$1.00	0	\$0.00	14,007	\$14,007.00
2	Medium 15"-21" Sewer Cleaning	19,150	LFT	\$1.00	0	\$0.00	15,273	\$15,273.00
3	Medium 24"-36" Sewer Cleaning	8,025	LFT	\$1.00	0	\$0.00	3,531	\$3,531.00
4	Medium 42"-48" Sewer Cleaning	925	LFT	\$1.00	0	\$0.00	606	\$606.00
5	Catch Basin Lead Cleaning	4,750	LFT	\$0.50	0	\$0.00	4,378	\$2,189.00
6	Final 6"-12" TV Inspection	35,700	LFT	\$1.00	0	\$0.00	36,452	\$36,452.00
7	Final 15"-21" TV Inspection	38,300	LFT	\$1.00	0	\$0.00	38,707	\$38,707.00
8	Final 24"-36" TV Inspection	16,050	LFT	\$1.00	0	\$0.00	16,024	\$16,024.00
9	Final 42"-48" TV Inspection	1,850	LFT	\$1.00	0	\$0.00	2,172	\$2,172.00
10	Final Catch Basin TV Inspection	9,500	LFT	\$1.00	0	\$0.00	10,507	\$10,507.00
11	Catch Basin Structure Cleaning	425	EA	\$50.00	0	\$0.00	412	\$20,600.00
12	Sewer Lateral Protruding Lead Cutting	30	EA	\$10.00	0	\$0.00	0	\$0.00

Period Total Amount: \$0.00      Amount to Date: \$160,068.00

Current Contract Amount: \$171,275.00  
Change Order No. 1: (\$11,207.00)  
\$160,068.00

Earnings This Period: \$0.00

Total Earnings to Date: \$160,068.00

Less Retainage: \$0.00

Net Earned: \$160,068.00

Deductions: \$0.00

Balance: \$160,068.00

Payments to Date: \$159,068.00

**AMOUNT DUE DOETSCH ENVIRONMENTAL SERVICES: \$1,000.00**

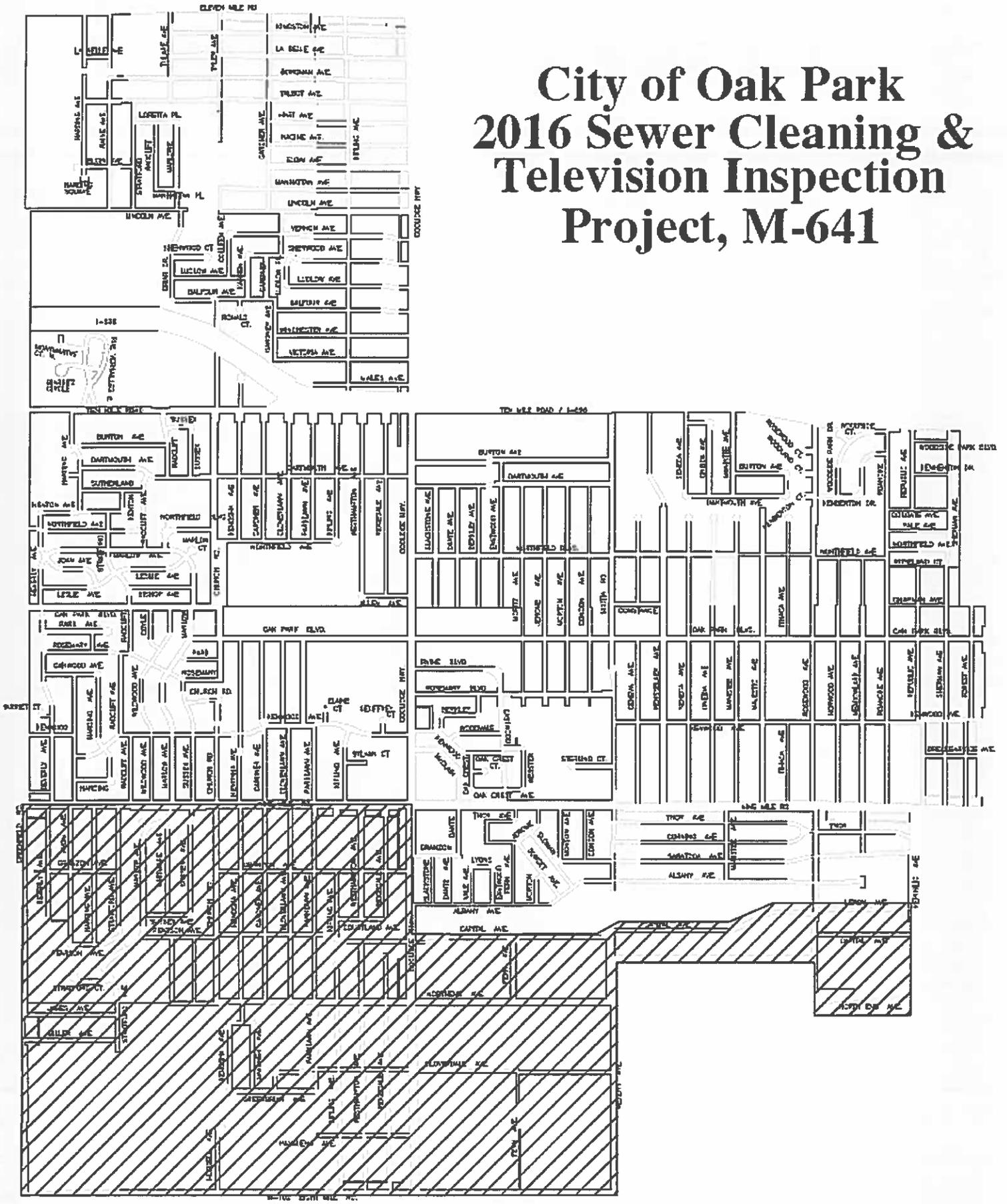
Accepted By: \_\_\_\_\_  
Doetsch Environmental Services

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
Robert Barrett, Director Technical & Planning Services

Date: \_\_\_\_\_

# City of Oak Park 2016 Sewer Cleaning & Television Inspection Project, M-641



**MERCHANT'S LICENSES - JULY 15TH, 2019**

(Subject to All Departmental Approvals)

<b>NEW MERCHANT</b>	<b>ADDRESS</b>	<b>FEES</b>	<b>BUSINESS TYPE</b>
WINX & WAX	26011 COOLIDGE	\$150.00	EYELASH & WAXING, SPA AND ESTHETIC STUDIO
RENAISSANCE CHIC STUDIO	21700 GREENFIELD 490-6	\$150.00	CUSTOM APPAREAL/ALTERATIONS/REPAIRS/PERSONAL STYLING

<b>RENEWALS</b>	<b>ADDRESS</b>	<b>FEES</b>	<b>BUSINESS TYPE</b>
WALKER PRINTIERY	13351 CLOVERDALE	\$150.00	PRINTING COMPANY
TAI FAI	8505 NINE MILE	\$225.00	RESTAURANT
SON SUN BEAUTY SUPPLY	13421 TEN MILE	\$225.00	BEAUTY SUPPLY

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**GARAN  
LUCOW  
MILLER P.C.**
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY


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1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 516702****July 10, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: In Re: City of Oak Park*

*Client 7406  
Matter 1*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Sunday, June 30, 2019

**\$12,083.34****Fee Total****Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
06/04/19	FOIA search charge for Oakland County - 21825 Coolidge.	4.39
06/04/19	FOIA search charge for Oakland County - 22036 Ridgedale.	8.78
06/04/19	FOIA search charge for Oialand County - 23030 Webster.	4.78
06/18/19	FOIA Request Fee for Tax Foreclosure - 10660 Corning	4.06
06/18/19	FOIA Request Fee for Tax Foreclosure - 22181 Kenosha Avenue	4.78
06/18/19	FOIA Request Fee for Tax Foreclosure - 23440 Roanoke Avenue	9.05
06/18/19	FOIA Request Fee for Tax Foreclosure - 25-31-326-007	4.39
06/18/19	FOIA Request Fee for Tax Foreclosure - 25-33-106-024	9.44
06/21/19	Reproduction Charges oak 8 @ 0.15	1.20
	<b>Total Costs Advanced</b>	<b>\$50.87</b>

In Re: City of Oak Park

07/10/19

Page 2

**Total Fees and Disbursements:    \$12,134.21**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*

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**GARAN  
LUCOW  
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

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1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 516703**

**July 10, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Burton R. Shifman v City of Oak Park*

*Client 7406  
Matter 43*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, July 01, 2019

**\$150.00**

**Fee Total**

**Total Costs Advanced**

**\$0.00**

**Total Fees and Disbursements: \$150.00**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN  
LUCOW  
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 516704**

**July 10, 2019**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak  
Park, County of Oakland, et al.*

*Client 7406  
Matter 24*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Sunday, June 30, 2019

**\$306.00**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
06/24/19	Reproduction Charges 6 @ 0.15	0.90
	<b>Total Costs Advanced</b>	<b>\$0.90</b>

**Total Fees and Disbursements: \$306.90**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** July 15, 2019

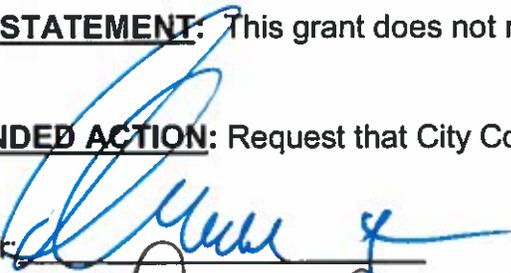
**SUBJECT:** Approval of Grant Agreement with Community Foundation of Southeast Michigan

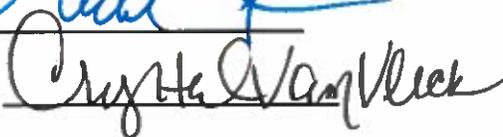
**DEPARTMENT:** City Manager's Office

**SUMMARY:** In January City Council provided supported for the City's grant application to the Community Foundation of Southeast Michigan and the Ralph C. Wilson Jr. Foundation Legacy Fund for Design & Access to fund amenities at the Seneca Pocket Park. We are happy to announce that we were granted an award of \$50,000. The attached agreement has been reviewed and approved by City Attorney Ebony Duff.

**FINANCIAL STATEMENT:** This grant does not require matching funds from the City.

**RECOMMENDED ACTION:** Request that City Council approve the Grant Agreement.

City Manager: 

Department Director: 

Director of Finance: \_\_\_\_\_

Budgeted:

**EXHIBITS:**

# Community Foundation

FOR SOUTHEAST MICHIGAN

June 3, 2019

Mr. Erik Tungate  
City Manager  
City of Oak Park  
14000 Oak Park Boulevard  
Oak Park, MI 48237

Re: #2019-0420

Dear Mr. Tungate:

We are pleased to announce that the Board of Trustees of the Community Foundation for Southeast Michigan has adopted the following resolution:

RESOLVED, that a grant of \$50,000 to the City of Oak Park for support for a pocket park in the 9 Mile commercial corridor be approved.

This grant is from the Ralph C. Wilson Jr. Legacy Fund for Design & Access of the Community Foundation for Southeast Michigan.

Enclosed find two copies of the Terms of Grant Agreement related to this grant. Please make special note of all the provisions and procedures indicated. Please sign and return the original copy of the Terms of Grant Agreement to the Community Foundation for Southeast Michigan as soon as possible indicating your acceptance of the grant award and its terms.

While you are welcome to share news of this award internally and encouraged to begin your programming, we are asking that your organization does not publicly announce your grant at this time. The Community Foundation will be issuing a collective press release about all of the grants from the four Ralph C. Wilson Foundation, Jr. Legacy Funds that have been established at the Community Foundation. This press release will be issued mid-June. We will share it with you at that time, along with any details of how your organization can publicize the grant moving forward from that point.

After a signed copy of the Terms of Grant Agreement has been received, it is anticipated that payment will be made as follows:

June 2019	\$50,000
-----------	----------

We wish you every success and look forward to receiving reports on your progress.

Sincerely,



Mariam C. Noland  
President

Enclosures

TERMS OF GRANT AGREEMENT

PLEASE READ CAREFULLY!

I. Acceptance of Grant

The grant to your organization from the Community Foundation for Southeast Michigan is for the explicit purposes described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To accept the grant and receive the funds, return a signed copy of this "Terms of Grant Agreement" to the Community Foundation for Southeast Michigan. Keep the other copy for your files. Please refer to the grant number and title in all communication concerning the grant.

Grantee:

City of Oak Park

Date Authorized:

June 1, 2019

Grant Number:

#2019-0420

Amount Granted:

\$50,000

Grant Resolution:

RESOLVED, that a grant of \$50,000 to the City of Oak Park for Support for a pocket park in the 9 Mile commercial corridor be approved.

Grant Period:

Begins – June 1, 2019

Terminates – June 30, 2020

II. Review of Grant Activity

The grantee will furnish the Community Foundation for Southeast Michigan with written reports according to the following schedule:

Report:

Final Report

Due Date:

July 30, 2020

TERMS OF GRANT AGREEMENT

City of Oak Park  
#2019-0420

III. Special Provisions

In accepting this grant, the grantee agrees to the following conditions:

1. To use the funds granted solely for the purpose stated.
2. To repay any portion of the amounts granted which is not used for the purpose of the grant.
3. To return any unexpended funds if the grantee loses its exemption from Federal income taxation as provided under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or (b) as a governmental entity or political subdivision within Section 170 (c) of the Code.
4. To maintain books and records adequate to verify actions related to this grant should this prove necessary.
5. Pre-approval is needed for any modifications in the approved project budget.

IV. Publicity

Specific instructions will be sent to you at the time this award is publicly announced regarding ways to promote this award publicly. The Community Foundation encourages you to make appropriate public announcements of the receipt of this grant at that time. We would appreciate receiving a copy of any such announcement, as well as copies of any and all newspaper and other articles related to this grant.

For the Grantee:

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Project Director (if different)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title of Project Director

\_\_\_\_\_  
Date

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** July 15, 2019

**SUBJECT:** Approval of Intergovernmental Operations Agreement with MoGo and Regional Bike Share Program Interlocal Agreement with the City of Detroit

**DEPARTMENT:** City Manager's Office

**SUMMARY:** The City has been working with MoGo, and the cities of Detroit, Ferndale, Royal Oak, Berkley and Huntington Woods to expand the current public bike share program operating in the City of Detroit into our communities. This will offer residents of each of our communities the chance to utilize the MoGo bikeshare program to reach amenities within and between each our cities without the use of a car. The participating cities applied and received a Transportation Alternatives Grant through SEMCOG to fund a majority of the capital costs to expand the system into our communities. Additionally, MoGo has secured sponsorships to fund a large portion of the costs to operate the system annually.

Through public input and our effort to provide MoGo stations equitably around the City we have chosen five locations to kick off the City's MoGo expansion program.

We are now at the finish line of launching the MoGo expansion, with two separate agreements that have been fully vetted by our City Attorney. The first agreement is an operations agreement between all of the expansion communities and MoGo, which outlines MoGo's responsibilities as the administrator of MoGo operations. The second agreement is with the City of Detroit, as they administered the TAP grant on behalf of all of the communities and purchased the docking stations.

Per our operations agreement with MoGo, once the program is launched, MoGo will actively seek advertisements for stations that will directly offset operating costs for the expansion communities. Additionally, the City will begin actively seeking out stations sponsorships that will also offset our operating costs. We are confident that between these two revenue streams, the City's annual operating cost of \$3,744 will be entirely offset.

**FINANCIAL STATEMENT:** The City's capital costs (\$45,452) for the program were budgeted in the Public Improvement Fund for FY 2018-19. As stated above, we are anticipating the City's ongoing annual operational costs of \$3,744 will be offset by sponsorship and advertisement revenue. If we are unable to cover these costs through these revenue streams we will need to make a budget adjustment to this year's budget.

**RECOMMENDED ACTION:** Request that City Council approve the Intergovernmental Operations Agreement with MoGo and Regional Bike Share Program Interlocal Agreement with the City of Detroit.

City Manager:

*Grace F.*

Department Director:

*Crystal VanVleet*

Director of Finance:

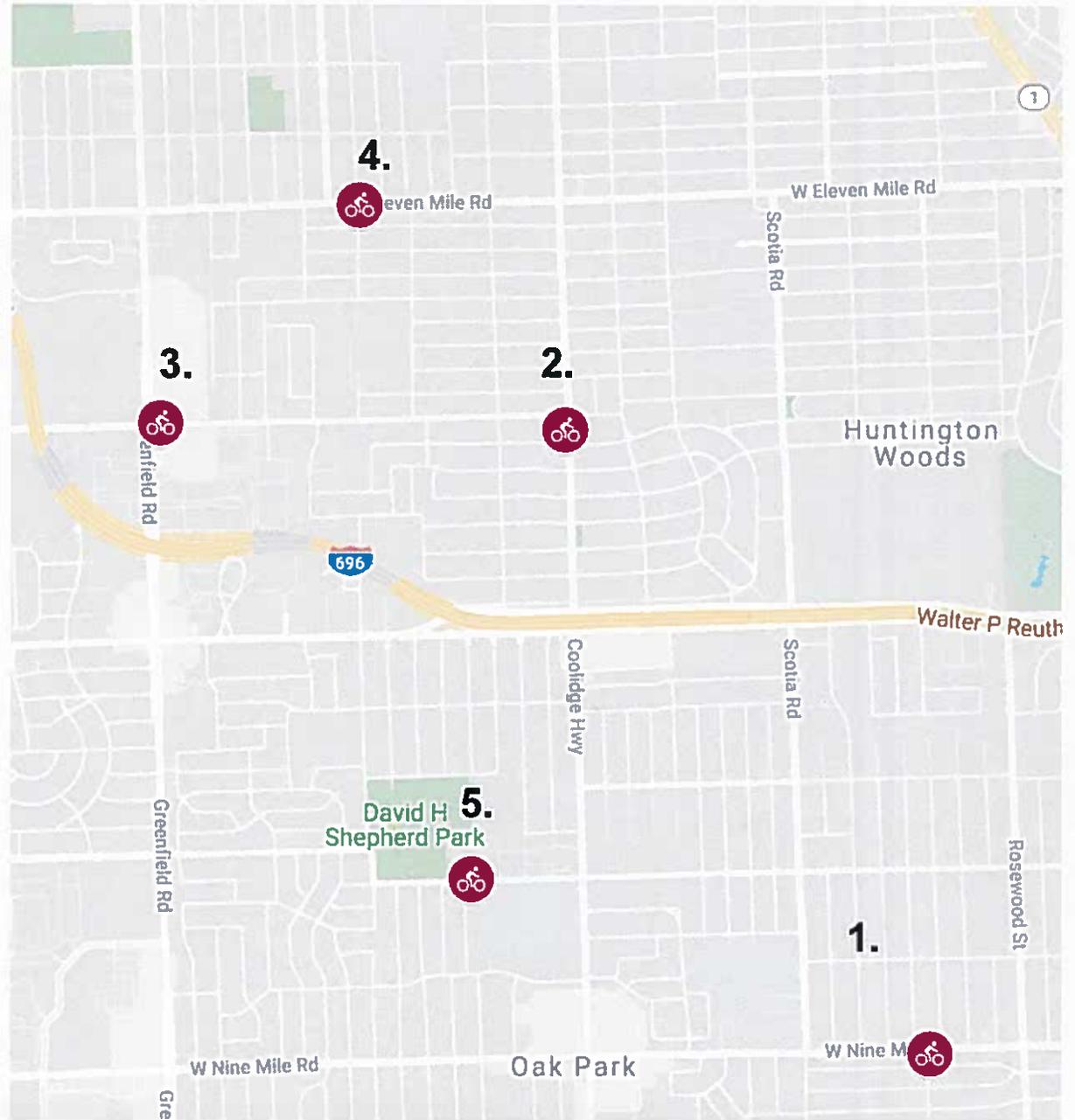
*[Signature]*

Budgeted:

CAPITAL OUTLAY IS BUDGETED

OPERATIONAL COST  
WILL BE BUDGET  
AMENDMENT

1. 9 Mile - South side, east of Manistee
2. Coolidge & Vernon (in front of AISH)
3. Lincoln Center - on Lincoln in front of Eddie's Gourmet
4. 11 Mile – corner of Tyler & 11 Mile
5. City Hall/Community Center - in front of Community Center





**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** July 15, 2019

**AGENDA #**

**SUBJECT:** Request for playground equipment purchase and installation at the Seneca Pocket Park.

**DEPARTMENT:** Recreation/DPW - KJY

**SUMMARY:** Plans have been completed for a new playground structure at the Seneca Pocket Park. This play structure, the DNA Tower by Berliner, fits into the allowable space at the Seneca Pocket Park. This play structure will be fully funded by the Play Everywhere Grant (\$65,000) and the Community Foundation Grant (\$50,000). The total cost for the play structure, including delivery and installation, is \$103,381. This play structure will be purchased under the NPPGov cooperative purchasing pre-bid contract.

**FINANCIAL STATEMENT:** This expenditure will be fully grant funded.

**RECOMMENDED ACTION:** It is recommended that the proposed play structure be approved for the total amount of \$103,381. Funding for this project will be paid by the Play Everywhere Grant (\$65,000) and the Community Foundation Grant (\$50,000).

**APPROVALS:**

City Manager: \_\_\_\_\_

Department Director: \_\_\_\_\_

Finance Director: \_\_\_\_\_

Budgeted

Legal: \_\_\_\_\_

**EXHIBITS:** Project proposals and rendering.



5828 Zarley Street, suite B  
 New Albany, OH 43054  
 614-855-3790  
 midstatesrecreation.com

## QUOTATION

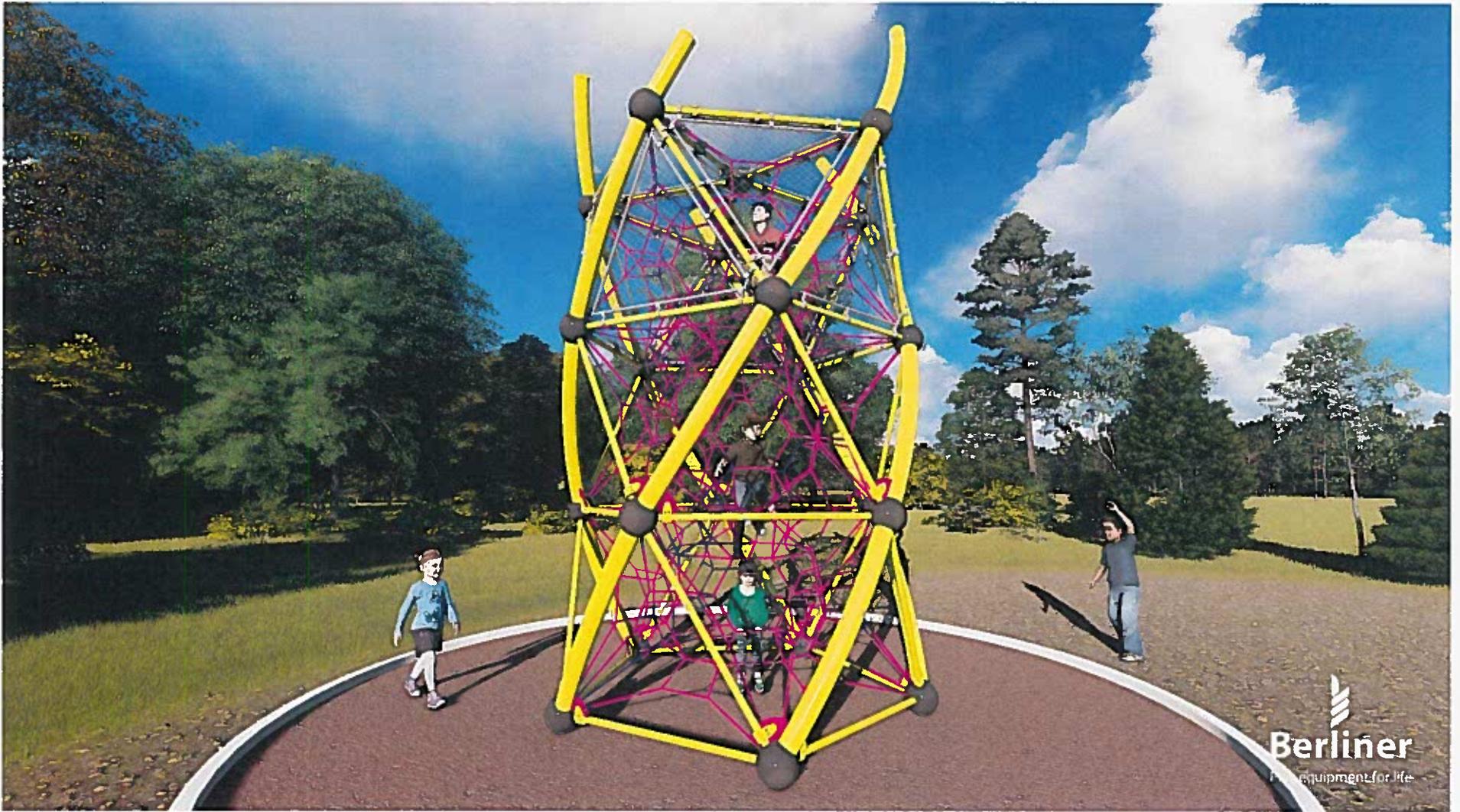
<b>Sold To</b>	Account Payable City of Oak Park 10600 Capital Avenue Oak Park, MI, 48237 United States	<b>Ship To</b>	Seneca Pocket Park Corner of 9 Mile & Seneca Oak Park, MI, 48237 United States
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Date	Quote #	Terms	Rep	Project	Ship Contact
2019-07-03	QTN-02844		Brion Kilpela	2019 07 Berliner DNA Tower .03 - MI City Of Oak Park	

Item Code	Description	Qty	Rate	Amount
Miscellaneous Equipment	Berliner DNA Tower	1.0 Each	\$ 82,830.00	\$ 82,830.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 5,475.00	\$ 5,475.00
Installation Charges	Installation Charges: Take delivery of equipment, install equipment includes footings and hauling spoils off site. Does not include site prep, safety surfacing border or restoration.	1.0 Unit	\$ 24,849.00	\$ 24,849.00
NPP Customer Discount - Member ID #	NPP Customer Discount - Member ID #M-5700953	1.0 Unit	\$ -9,773.00	\$ -9,773.00

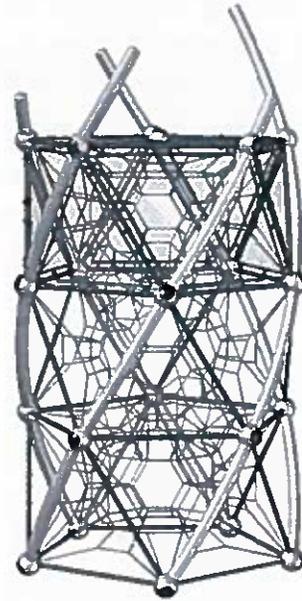
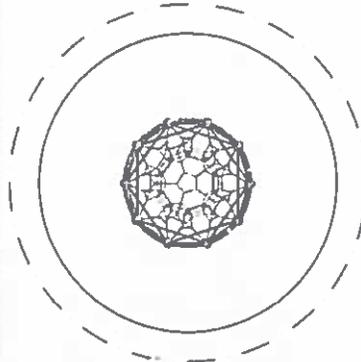
**Subtotal** \$ 103,381.00  
**Total** \$ 103,381.00

50% down on equipment and freight to place order.



  
**Berliner**  
equipment for life

## DNA Tower.03 – Product Specification



### DNA Tower.03

Children can climb up more than 4 metres high inside this net. Whether it's fancied to be a lookout post or a rocket, not only does this three storey rope play tower offer plenty of room for children to climb around in, it spurs their imaginations too!

#### DNA Tower.03 – at a glance.

Produkt Family:	Greenville	Number of Foundations:	5 pc
Item Number:	90.295.013	Concrete Volume C20/C25:	2.7 m <sup>3</sup> (96 ft <sup>3</sup> )
Children's Age:	5+	Number of skilled installers required:	3
Fall Height (DIN EN 1176):	2.94m (9'-8")	Installation Time without foundation:	8 hours
Length x Width x Height:	3.1 x 3.1 x 5.8 m (10'-2" x 10'-2" x 19'-1")	Dimensions of largest part:	1.6 m x Ø 0.2 m (5'-3" x Ø 0'-8")
Protective Surfacing Area (DIN EN 1176):	8.1 x 8.1 m	Weight of heaviest part:	Upon request
Protective Surfacing Area (ASTM 1487):	6.8 x 6.8 m (22'-4" x 22'-4")	Shipping Volume:	Upon request
Minimum space required DIN EN 1176:	51.6 m <sup>2</sup>	Spare part guarantee:	Lifelong
Minimum space required ASTM 1487:	36.4 m <sup>2</sup> (826 sf)		

#### Technical Data.

The following text can also be used for tenders.

##### DNA posts:

Bended Terranos®-Steel pipes, Ø 133 mm (5'-1/4"), wall thickness 5 mm (3/16"), with a round cast aluminum post top; anti-corrosion treatment and color finish: sandblasting and solvent-free zinc-/ epoxy-/ polyester-process

##### Tube framework:

Stainless steel tubes; Ø 48 mm (1 57/64"); anti-corrosion treatment and color finish: sandblasting and solvent-free zinc-/ epoxy-/ polyester-process possible

##### Nodes:

Framework®- aluminum ball connectors; Ø 250 mm (9'-13/16"); anti-corrosion treatment and color finish: sandblasting and solvent-free zinc-/ epoxy-/ polyester-process, incorporating an ASTEM TT net tensioning system; securely closed with durable EPDM- caps

##### Spatial netting:

Rope crossing points are localized with durable, forged aluminum-alloy cloverleaf rings, joint-ferrule, connecting-clamps and barrel-ferrule (no plastic connections); in situ-replaceable rope strands

##### Safety net frames:

Stainless steel tube frames with safety net made of stainless steel rope Ø 4 mm (1/6"), mesh size 40 x 40 mm (1 6/11" x 1 6/11"), connected to the structure with two-part cast aluminum connecting clamps

**Berliner**

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**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** July 15, 2019 **AGENDA #**

**SUBJECT:** Request from Macomb Pipeline & Utilities Company for a contract extension for the Kenosha Water Main Replacement Project, M-704.

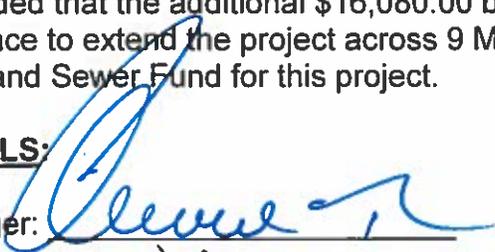
**DEPARTMENT:** DPW – KJY

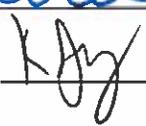
**SUMMARY:** Attached is a request from Macomb Pipeline & Utilities Company, the contractor for the 2018-2019 Water Main Replacement Project, M-675, to perform the Kenosha Water Main Replacement Project, M-704. Macomb Pipeline & Utilities Company has indicated that they would extend their unit prices to perform the Kenosha Water Main Replacement Project, M-704. The total project cost utilizing this year's bid prices is \$616,080.00. This includes the cost to go across 9 Mile Road which was not in the anticipated budget. This section under 9 Mile had a break this winter and we are recommending to add it to the project.

**FINANCIAL STATEMENT:** There is \$600,000 budgeted in the Water and Sewer Fund for this expenditure. We are recommending an appropriation of \$16,080.00 from the Water & Sewer Fund Balance to cover the additional cost.

**RECOMMENDED ACTION:** It is recommended City Council approve the offer for the contract extension from Macomb Pipeline & Utilities Company for the Kenosha Water Main Replacement Project, M-704 for a total amount of \$616,080.00. It is further recommended that the additional \$16,080.00 be appropriated from the Water & Sewer Fund Balance to extend the project across 9 Mile Road. There is \$600,000 budgeted in the Water and Sewer Fund for this project.

**APPROVALS:**

City Manager: 

Department Director: 

Finance Director: \_\_\_\_\_

Legal: \_\_\_\_\_

Budgeted

**EXHIBITS:** Extension letter from Macomb Pipeline & Utilities Company, Project Estimate, Project Map

**MACOMB PIPELINE & UTILITIES COMPANY**

44444 MOUND ROAD - SUITE 640 STERLING HEIGHTS, MI 48314

PHONE (586) 726-7552

email: MACOMBPIPELINE@COMCAST.NET

June 11, 2019

The City of Oak Park  
Public Works Department  
10600 Capitol  
Oak Park, Michigan 48237

*VIA EMAIL ONLY*

Attn: Jennifer Wilson

Re: **City of Oak Park  
2019 Water main Replacement Project - Project Number M-675  
Unit Price Proposal**

Dear Jennifer:

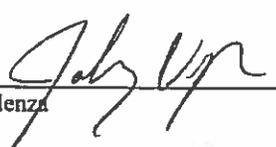
Macomb Pipeline & Utilities Company appreciates the opportunity to submit our Unit Price Proposal Form for the 2019 Water main Replacement Project, Contract M-675 Extension Project to Kenosha Avenue, 9 Mile to North End. Macomb Pipeline & Utilities Company understands that the City desires to maintain the Unit Prices from our 2019 Water Main Replacement Project M-675.

Attached is the estimate revised to include the additional items.

Macomb Pipeline & Utilities Company is honored by this request. If selected for this project we will provide another quality product to the City of Oak Park and its residents.

Sincerely,

MACOMB PIPELINE & UTILITES COMPANY

  
\_\_\_\_\_  
John Valenza

Attachment: ESTIMATE

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MACOMB PIPELINE & UTILITIES COMPANY

# South Kenosha water main

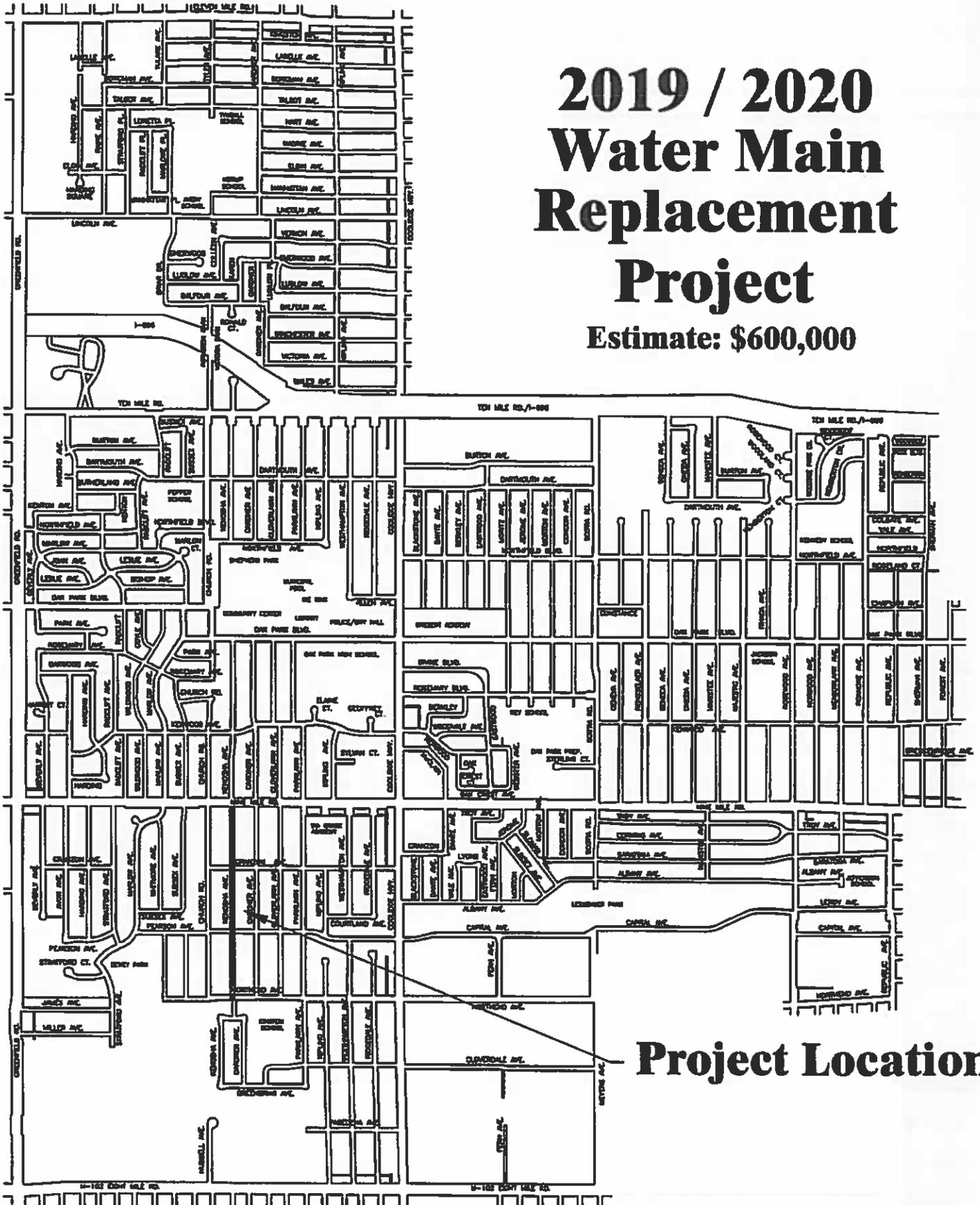
## EXHIBIT A

Item Description	Unit	Quantity	Price	Amount
Mobilization, Max 5%	LSUM	1	\$29,850.00	\$29,850.00
Minor Traffic Device, Modified SP	LSUM	1	\$6,000.00	\$6,000.00
Pavement Removal, Modified SP	SYD	2,165	\$10.00	\$21,650.00
Erosion Control, Inlet Protection, Fabric Drop, Modified SP	EACH	20	\$75.00	\$1,500.00
Project Cleanup	LSUM	1	\$5,800.00	\$5,800.00
Aggregate Base Under Concrete (6" 21AA Crush Limestone)	SYD	32	\$10.00	\$320.00
Drainage Structure Cover	LBS	2,280	\$1.50	\$3,420.00
Underdrain Subgrade, Open Graded 6", Modified SP	LFT	40	\$15.00	\$600.00
Conc. Pavement, With Integral Curb Non-Reinf. 7 inch., Modified SP	SYD	32	\$85.00	\$2,720.00
Sidewalk Conc.- NonReinf. Modified SP 4" Concrete sidewalk	SFT	12,400	\$4.00	\$49,600.00
Sidewalk Conc.- NonReinf. Modified SP 6" Conc. Sidewalk/DR. Approach	SFT	6,800	\$6.00	\$40,800.00
Class A Sodding, Modified SP	SYD	2,800	\$6.00	\$16,800.00
Bore water main across 9 mile including pipe.	LSUM	1	\$38,000.00	\$38,000.00
Water Main D.I CL 54 8 Inch Trench Detail "B" Modified	LFT	2,515	\$88.00	\$221,320.00
Kenosha Water Main Connection "A"@ Kenosha Ave. & 9 Mile (north side)	LSUM	1	\$4,000.00	\$4,000.00
Kenosha Water Main Connection "B"@ Kenosha Ave. & 9 mile (south side)	LSUM	1	\$18,500.00	\$18,500.00
Kenosha Water Main Connection "C"@ Kenosha Ave. & Northend Ave.	LSUM	1	\$8,000.00	\$8,000.00
Install Fire Hydrant. EJIW 5BR-250	EACH	7	\$3,800.00	\$26,600.00
Install 8" Gate Valve and Well	EACH	5	\$3,700.00	\$18,500.00
Remove & Replace Short Side Service Curb Box 3/4 inch to 2 Inch	EACH	44	\$250.00	\$11,000.00
Service Transfers	EACH	88	\$650.00	\$57,200.00
3/4" to 2" Diameter Type K Copper	LFT	225	\$40.00	\$9,000.00
Remove Existing Fire Hydrant	EACH	4	\$350.00	\$1,400.00
Remove Existing Gate Valve and Well	EACH	5	\$350.00	\$1,750.00
Crossing Existing Watermains, Sewer, and Sewer Leads	EACH	15	\$50.00	\$750.00
Cast in Place Detectable, Tactile Warning Surfaces	SFT	88	\$25.00	\$2,200.00
Abandon Existing Water Main Kenosha	LSUM	1	\$2,000.00	\$2,000.00
Maintenance Gravel, Modified SP	TON	750	\$20.00	\$15,000.00
Salvage Sign, Modified SP	EACH	6	\$50.00	\$300.00
Unidentified Irrigation System Repairs - Spinkler lines	LFT	100	\$5.00	\$500.00
Unidentified Irrigation System Repairs - Sprinkler Heads	EACH	50	\$20.00	\$1,000.00
			<b>TOTAL</b>	<b>\$616,080.00</b>

# City of Oak Park

## 2019 / 2020 Water Main Replacement Project

Estimate: \$600,000



**Project Location**