

Oak Park

City Council Agenda

July 1, 2019





AGENDA
REGULAR CITY COUNCIL MEETING
37th CITY COUNCIL
OAK PARK, MICHIGAN
July 1, 2019
7:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of June 17, 2019
 - B. Special Council Meeting Minutes of June 17, 2019
 - C. Arts and Cultural Diversity Commission Meeting Minutes of February 14, 2019, March 14, 2019 and April 11, 2019
 - D. Zoning Board of Appeals Meeting Minutes of February 26, 2019
 - E. Parks and Recreation Commission Meeting Minutes of April 17, 2019
 - F. Recycling and Environmental Conservation Commission Meeting Minutes of April 17, 2019
 - G. Request to approve a professional services agreement with MCCi for Laserfiche software and services in the amount of \$21,107.50
 - H. Payment Application No. 2 for the 2018-2019 Water Main Replacement Project, M-675 to Macomb Pipeline & Utilities Company of Sterling Heights, MI. for the amount of \$143,534.32
 - I. Request to advertise for bids for the 2019-2020 Miscellaneous Concrete Project, M-699
 - J. Request to advertise for bids for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700
 - K. Licenses - New and Renewals as submitted for July 1, 2019
6. **RECOGNITION OF VISITING ELECTED OFFICIALS**
 7. **SPECIAL RECOGNITION/PRESENTATIONS: None**
 8. **PUBLIC HEARINGS: None**
 9. **COMMUNICATIONS: None**
 10. **SPECIAL LICENSES:**
 - A. Special event request and waiver of fee submitted by Adriel Lechner, 12740 Sterling Court, for the Sterling Court Block Party to be held July 14, 2019
 11. **ACCOUNTING REPORTS: None**
 12. **BIDS: None**
 13. **ORDINANCES:**
 - A. Second reading and adoption of an ordinance to add Sections 2-326 through 2-340, Division 6. Traffic Safety Board, Chapter 2, Article III, of the Code of Ordinances, City of Oak Park

14. CITY ATTORNEY:

15. CITY MANAGER:

Department of Public Works

- A. Request to authorize the Public Works Department to participate in the Sourcewell National contract to purchase a Global M3 Street Sweeper in the amount of \$222,281.00
- B. Request to authorize the Public Works Department to participate in the Oakland and Macomb County pre-bid contracts for the purchase of two city vehicles for the total amount of \$65,757.00
- C. Request to authorize the Public Works Department to participate in the Oakland County Purchasing bid for the purchase of 1,299 Neptune R900 water meter remote radio reading devices for the total amount of \$119,949.66
- D. Request to approve proposed Change Orders No. 4 and No. 5 in the amount of \$26,049.03 and Payment Application No. 6 in the amount of \$320,432.32 to Frank Rewold & Sons, Inc. for the 2018 45th District Court Renovation Project, M-684

Technical & Planning

- E. Request to approve the proposal from OHM Advisors to perform the Preliminary Engineering and Bidding Services for the Safe Routes to School Project for an hourly, not to exceed fee of \$79,000 subject to review by the city attorney

Economic Development and Communications

- F. Multi Community Planning Grant update
- G. Request to approve the mural for 25901 Coolidge Highway

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL**

**June 17, 2019
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-06-186-19 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED – APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

- Consideration of a policy to fly flags on city property as Item #15I.

Voice Vote:	Yes:	McClellan, Radner, Burns, Weiss, Rich
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-06-187-19 (AGENDA ITEM #5A-E) CONSENT AGENDA - APPROVED

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of June 3, 2019 **CM-06-188-19**
- B. Special Council Meeting Minutes of June 3, 2019 **CM-06-189-19**
- C. Request to approve proposed Change Order No. 2 in the amount of (\$4,258.77) and Payment Application No. 2 in the total amount of \$83,541.23 to Taplin Group, LLC. of Kalamazoo, MI for the 2018 Sewer & Catch Basin Cleaning & TV Inspection Project, M-683 **CM-06-190-19**
- D. Payment of invoices from OHM Advisors for Bridge Enhancements and Technology Design for the Court Project in the total amount of \$7,051.00 **CM-06-191-19**
- E. Licenses - New and Renewals as submitted for June 17, 2019 **CM-06-192-19**

CM-06-194-19 (AGENDA ITEM #11B) PAYMENT OF AN INVOICE SUBMITTED BY THE LAW OFFICES OF HOWARD L. SHIFMAN, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$18,000.00 - APPROVED

Motion by Radner, Seconded by Burns, CARRIED UNANIMOUSLY, to approve payment of invoice #13300 to Howard L. Shifman, P.C. for legal services from July 1, 2019 - September 30, 2019 in the total amount of \$18,000.00.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES:

CM-06-195-19 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-313, DETERMINATION (SET THE RATES AND CHARGES TO BE IMPOSED FOR THE CONSUMPTION AND USE OF WATER AND SEWER SERVICES) - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following ordinance to amend Chapter 82, Utilities, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Section 82-313, Determination:

CITY OF OAK PARK, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-313 THEREOF

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Section 82.313 of Chapter 82, Utilities, of Article V. Rates and Charges, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 82-313. - Determination.

- (a) *Generally.* The rates and charges to be imposed for the consumption and use of water and sewer services furnished by the city shall be determined by ordinance by the city council from time to time and kept on file in the office of the city clerk.
- (b) *Enumeration.* The rates and charges for consumption and use of water and sewer services are as follows:
 - (1) *Water rates.* Effective on all bills rendered on or after July 1, 2019, the rates to be charged for water service shall be as follows:

- a. Forty two dollars and fifty three cents (\$42.53) per thousand cubic feet.
- b. Quarterly meter service and maintenance charges, in addition to subsection (b)(1) of this section as follows:

5/8 -inch meter	\$4.75
¾-inch meter	\$5.03
1-inch meter	\$5.42
1½-inch meter	\$8.05
2-inch meter	\$9.14
3-inch meter	\$63.80
4-inch meter	\$69.57
6-inch meter	\$79.40

Minimum quarterly charge (includes water and meter service charge for a 5/8 -inch meter service) \$26.02

- c. The minimum quarterly (three-month) water charge to each premises connected with the water supply system shall be the sum of \$26.02, provided that if there were two or more premises using the city water supply and such premises use one meter, the minimum consumption charge herein specified shall apply to each such premises and to the owner or tenant of each such premises, as applicable.

(2) *Sewage disposal rates.* The rates to be charged for sewage disposal services shall be as set forth below, and all bills for service rendered on or after the dates set forth shall be computed at such rates:

- a. *Basic sewage disposal rate; minimum quarterly charge.* Commencing July 1, 2019, the basic sewage disposal rate shall be \$105.38 per 1,000 cubic feet of water consumed. The minimum quarterly sewage disposal charge to each sewage disposal services customer shall be \$52.69, provided that if there are two or more premises using the city water supply and such premises use one meter, the minimum consumption charge herein specified shall apply to each such premises and to the owner or tenant of each such premises, as applicable.
- b. *High-strength surcharge.* Effective with all bills rendered on or after August 1, 2019, for flows beginning on or after July 1, 2019, a high-strength surcharge shall be levied against commercial and industrial customers, other than restaurants, contributing sewage to the sewage disposal system with concentrations of pollutants exceeding the following levels:
 1. 275 milligrams per liter (mg/l) of biochemical oxygen demand (BOD);
 2. 350 milligrams per liter (mg/l) of total suspended solids (TSS);
 3. 12 milligrams per liter (mg/l) of phosphorus (P);
 4. 100 milligrams per liter (mg/l) of fats, oils, and grease (fog).

The high strength surcharge will be imposed at the following rates:

Pollutant	Charge per pound of excess pollutant
Biochemical oxygen demand (BOD)	\$0.491
Total suspended solids (TSS)	0.499

Phosphorus (P)	7.354
Fats, oils and grease	0.473

- c. *Industrial waste control charge.* Effective with all bills rendered on or after August 1, 2018, for flows beginning on or after July 1, 2018, an industrial waste control charge shall be levied against non-residential customers in an amount determined by the size of the water meter or meters serving such customers as set forth below:

Water Meter Size (inches)	Monthly Charge
5/8 -inch meter	\$9.04
¾-inch meter	13.56
1-inch meter	22.60
1½-inch meter	49.72
2-inch meter	72.32
3-inch meter	131.08
4-inch meter	180.80
6-inch meter	271.20

No such surcharge shall be levied on the basis of any meter which serves exclusively residential users, including all structures designed for habitation including, but not limited to, single-family or two-family dwellings, apartment buildings, condominiums, townhouses, and mobile homes, nor shall such surcharge be levied on the basis of any meter used exclusively for fire protection purposes.

- (3) *Collection policy.* Charges for water, sewer and garbage and rubbish service furnished by the city to any premises shall be a lien thereon, and on March 1 and on September 1 of each year, the person or agency charged with the management of the systems shall certify any such charges which have been delinquent six months or more, to the city assessor who shall enter the same upon the next available tax roll against the premises to which such services shall have been rendered, together with a penalty of an additional ten percent. The charges shall be collected and the lien shall be enforced in the same manner as provided in the respect to taxes assessed upon such roll; provided, that no such charge shall become a lien when a tenant is responsible for the payment of any such charge against any premises and the city has been so notified by the filing of an affidavit that the lease contains a provision that the landlord shall not be liable for payment of water or sewage system bills accruing subsequent to the filing of the affidavit. The affidavit shall be filed with the official in charge of the water works system and 20 days' notice shall be given by the landlord of any cancellation, change in, or termination of the lease. The affidavit shall contain a notation of the expiration date of the lease. In the event of the filing of such affidavit, no further service shall be rendered by the systems to such premises until payment to the city of a cash deposit in accordance with section 82-316.
- (4) *Services outside the city.* Water service provided outside the corporate limits of the city shall be provided by contract only with approval of the city council, and in no event shall the rates and charges for such service be less than the rates charged to customers residing within the corporate limits of the city.

SECTION 3. SEVERABILITY.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of the Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-06-196-19 (AGENDA ITEM #13B) FIRST READING OF AN ORDINANCE TO ADD SECTIONS 2-326 THROUGH 2-340, DIVISION 6. TRAFFIC SAFETY BOARD, CHAPTER 2, ARTICLE III, OF THE CODE OF ORDINANCES, CITY OF OAK PARK - APPROVED

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve the first reading of the following ordinance to add Sections 2-326 through 2-340, Division 6. Traffic Safety Board, Chapter 2, Article III, of the Code of Ordinances, City of Oak Park:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO ADD SECTIONS 2-326 THROUGH 2-340, DIVISION 6.-TRAFFIC SAFETY BOARD, CHAPTER 2, ARTICLE III, OF THE CODE OF ORDINANCES, CITY OF OAK PARK

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Sections 2-326 through 2-340, Article III, Boards and Commissions. Division 6, Chapter 2, Administration, of the Code of Ordinances, City of Oak Park, is hereby amended to add sections 2-326 through 2-340 and read as follows:

DIVISION 6. - TRAFFIC SAFETY BOARD

Sec. 2-326. - Purpose. A traffic safety board shall be established for the city to study and recommend traffic and safety measures and programs to enhance traffic safety within the city.

Sec. 2-327. - Established. The traffic and safety board for the city is established, pursuant to this article.

Sec. 2-328. - Scope of authority. The traffic and safety board shall be a non-administrative board serving solely in an advisory capacity. The board may make recommendations to the city council but may not assume any legislative nor administrative authority of the city council, the mayor, city manager, or any city department.

Sec. 2-329. - Composition and tenure.

(a) Generally. The traffic board shall consist of four voting resident-members appointed at-large by City Council, one member of City Council (appointed by majority of City Council) and nonvoting ex officio members consisting of the City Engineer (or appointed as determined by the City Manager), and Public Safety Director (or appointee as determined by the City Manager).

(b) Voting members. All board members shall be electors of the city.

(c) Terms of office. The voting members shall be appointed to three-year terms expiring on August 31 following the dates on which their terms are scheduled to expire.

(d) Vacancies. Any vacancies shall be filled as provided in section 2-242 for appointments for the expiration of the term of office for which the appointment is made.

Sec. 2-330. - Officers.

(a) Chairperson and vice-chairperson. The traffic and safety board shall, from its appointed members, elect a chairperson who shall be the presiding officer of the board and a vice-chairperson who shall serve as presiding officer of the board in the absence of the chairperson.

(b) Secretary. A secretary, who shall keep and maintain the proceedings of the board, shall be appointed by the board. The secretary need not be a member of the board.

(c) Terms of office. The terms of office for such officers shall be one year and until their successors have been elected.

(d) Ex officio members excluded. An ex officio member of the board shall not act as the chairperson or vice-chairperson but may serve as secretary.

Sec. 2-331 - Meetings.

(a) Regular. The traffic and safety board shall hold at least one regular meeting each month at such time and place as may be established by the board.

(b) Special. Special meetings may be called by the secretary at the written request of the chairperson or any three members of the board on at least two days' notice.

(c) Quorum. A quorum for the transaction of business at the regular and special meetings shall be four appointed members and at least one ex officio member.

(d) Open to public. All meetings of the board shall be open to the public.

Sec. 2-332. - Compensation.

Voting members of the traffic and safety board shall serve without compensation.

Sec. 2-333. - Objectives.

(a) Resolving traffic problems. The traffic and safety board shall review and evaluate traffic problems that exist, anticipate those that may occur and recommend to the city council corrective measures or programs to resolve the problems, including, but not limited to, placement of stop signs, speed limits, traffic signals and other signage.

(b) Endeavoring to decrease accidents. In addition, the board shall endeavor to serve the city by planning, conducting, promoting and assisting activities designed to decrease the number, severity and cost of accidents in the community.

Sec. 2-334. - Duties.

In carrying out its objectives, the traffic board may:

- (a) Develop and implement coordinated traffic safety programs that meet local needs.
- (b) Act in an advisory capacity to the City Council in the coordination of traffic safety activities of the official agencies and departments.
- (c) Review and recommend project applications for funding to the City Council.
- (d) Promote public acceptance of official programs authorized or instigated by the City.
- (e) Foster public knowledge and support of traffic law enforcement and traffic engineering problems.
- (f) Cooperate with schools in promoting educational traffic safety aids.
- (g) . Conduct and promote safety education of the public by all available means for the purpose of obtaining remedial and preventative action.
- (h) Establish communication and encourage coordination between governmental agencies having jurisdiction over streets in the city.
- (i) Pass upon all matters referred to it by the city council or planning commission and give the city council or planning commission the benefit of its judgment with relation to such matters so referred.

Secs. 2-335—2-340. - Reserved

SECTION 2. Savings Clause - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in forced when they were commenced.

SECTION 3. Severability - No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. Effective Date - This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER:

Department of Public Works

CM-06-197-19

(AGENDA ITEM #15A) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE ROCHESTER HILLS PRE-BID CONTRACT TO PURCHASE A 2020 FREIGHTLINER SINGLE AXLE DUMP TRUCK FOR THE TOTAL AMOUNT OF \$195,773.00 - APPROVED

Motion by Radner, seconded by Weiss, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Rochester Hills pre-bid contract to purchase a 2020 Freightliner 39,000 GVW Chassis Single Axle Dump Truck for the total amount of \$195,773.00. (RFP-RH-13-030)

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Weiss, Rich
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assistant City Manager Yee indicated that due to the long lead time for this purchase the department is requesting to pre-order this truck prior to the budget year. There is \$200,000 budgeted in the 2019-20 approved budget.

Technical & Planning

CM-06-198-19 (AGENDA ITEM #15B) RESOLUTION SUPPORTING THE GRANT APPLICATION FOR SAFE ROUTES TO SCHOOL PROGRAM - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution supporting the grant application for Safe Routes to School Program.

**RESOLUTION ADOPTED BY THE
CITY OF OAK PARK OF THE COUNTY OF OAKLAND, MICHIGAN**

WHEREAS, the Safe Routes to School program (SRTS) is a federally funded program administered by the Michigan Department of Transportation (MDOT); and

WHEREAS, the City of Oak Park for Oakland County, Michigan and Yeshiva Beth Yehudah have applied for SRTS funding. If awarded SRTS funds, the City will construct certain infrastructure projects throughout the City, including sidewalks, crosswalks and the installation of pedestrian signals to enable and encourage children to bicycle and walk safely to and from school; and

WHEREAS, the City of Oak Park for Oakland County, Michigan will work with Yeshiva Beth Yehudah to complete the project and designates Kevin Yee and Robert Barrett to act as agents on its behalf; and

WHEREAS, the maximum awarded SRTS grant amount is \$400,000 with no required local match; and

WHEREAS, the City of Oak Park agrees to fund administrative, coordination, permit fees, preliminary engineering, right-of-way acquisition and construction engineering services related to the implementation of the SRTS project; and

WHEREAS, the City of Oak Park and Yeshiva Beth Yehudah commit to owning, operating and implementing a maintenance program over the design life of the facilities constructed with SRTS funding;

NOW, THEREFORE, BE IT RESOLVED, that the City of Oak Park for Oakland County, Michigan and Yeshiva Beth Yehudah will utilize SRTS funds to construct sidewalks, crosswalks and pedestrian signals upon approval of staff.

Voice Vote: Yes: McClellan, Radner, Burns, Weiss, Rich
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Economic Development and Communications

**CM-06-199-19 (AGENDA ITEM #15C) REQUEST TO APPROVE A FACADE
IMPROVEMENT GRANT TO DALLAS DESIGNS, 13831 NINE
MILE ROAD, FOR AN AMOUNT NOT TO EXCEED \$2,500.00
- APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve a facade improvement grant to Dallas Designs, 13831 Nine Mile Road, for an amount not to exceed \$2,500.00.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-06-200-19 (AGENDA ITEM #15D) REQUEST TO APPROVE A FACADE
IMPROVEMENT GRANT TO GOOD HEALTH PHARMACY,
13821 NINE MILE ROAD, FOR AN AMOUNT NOT TO EXCEED
\$1,400.00 - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve a facade improvement grant to Good Health Pharmacy, 13821 Nine Mile Road, for an amount not to exceed \$1,400.00.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-06-201-19 (AGENDA ITEM #15E) REQUEST TO APPROVE A FACADE
IMPROVEMENT GRANT TO MOTOWN BODY OIL, 13807 NINE
MILE ROAD, FOR AN AMOUNT NOT TO EXCEED \$1,660.00
- APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve a facade improvement grant to Motown Body Oil, 13807 Nine Mile Road, for an amount not to exceed \$1,660.00.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-06-202-19 (AGENDA ITEM #15F) REQUEST TO APPROVE A FACADE IMPROVEMENT GRANT TO SHEARS IN THE PARK, 13805 NINE MILE ROAD, FOR AN AMOUNT NOT TO EXCEED \$1,898.00 - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve a facade improvement grant to Shears in the Park, 13805 Nine Mile Road, for an amount not to exceed \$1,898.00.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Finance

CM-06-203-19 (AGENDA ITEM #15F) BUDGET AMENDMENT #2019-2 - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve Budget Amendment #2019-2 as follows:

GENERAL FUND

REVENUES

LICENSE AND PERMITS	\$ 72,000
INTERGOVERNMENTAL	76,548
CHARGES FOR SERVICES	(35,000)
FINES	240,000
INTEREST INCOME	927
OTHER REVENUE	<u>209,025</u>
TOTAL REVENUES	563,500

EXPENDITURES

CITY CLERK - ELECTIONS	17,200
FINANCE	36,300
CITY ATTORNEYS - CIVIL AND LABOR	20,000
TECHNICAL AND PLANNING	(35,000)
PUBLIC SAFETY	283,000
RECREATION	160,000
PUBLIC WORKS	7,000
TRANSFERS OUT	<u>75,000</u>
TOTAL EXPENDITURES	<u>563,500</u>

Net Increase (Decrease) to Fund Balance \$ -

LIBRARY FUND

REVENUES

INTERGOVERNMENTAL	\$ 163
CHARGES FOR SERVICES	1,075
INTEREST INCOME	2,891
OTHER REVENUE	455
TOTAL REVENUES	<u>4,584</u>

EXPENDITURES

FRINGES	1,000
OPERATIONS	8,555
TOTAL EXPENDITURES	<u>9,555</u>

Net Increase (Decrease) to Fund Balance \$ (4,971)

MAJOR STREETS FUND

REVENUES

INTERGOVERNMENTAL	\$ (41,000)
INTEREST INCOME	25,383
OTHER REVENUE	15,500
TOTAL REVENUES	<u>(117)</u>

EXPENDITURES

FRINGES	10,000
CAPITAL OUTLAY	512,883
TRANSFER OUT - LOCAL STREETS	(318,000)
TOTAL EXPENDITURES	<u>204,883</u>

Net Increase (Decrease) to Fund Balance \$ (205,000)

INCREASE
(DECREASE)

LOCAL STREETS FUND

REVENUES

INTERGOVERNMENTAL	\$ 36,088
INTEREST INCOME	10,074
OTHER REVENUE	40,615

TRANSFER IN - MAJOR STREETS	(318,000)
TOTAL REVENUES	<u>(231,223)</u>
EXPENDITURES	
FRINGES	13,700
TOTAL EXPENDITURES	<u>13,700</u>
Net Increase (Decrease) to Fund Balance	<u>\$ (244,923)</u>

SOLID WASTE FUND

REVENUES	
INTERGOVERNMENTAL	\$ (1,225)
INTEREST INCOME	16,244
CHARGES FOR SERVICES	(33,500)
TOTAL REVENUES	<u>(18,481)</u>
EXPENDITURES	
FRINGES	(25,000)
OPERATIONS	(100,000)
TOTAL EXPENDITURES	<u>(125,000)</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 106,519</u>

CORRIDOR IMPROVEMENT FUND

REVENUES	
OTHER REVENUE	\$ 17,000
TOTAL REVENUES	<u>17,000</u>
EXPENDITURES	
OPERATIONS	20,450
CAPITAL OUTLAY	2,000
TOTAL EXPENDITURES	<u>22,450</u>
Net Increase (Decrease) to Fund Balance	<u>\$ (5,450)</u>

MICHIGAN INDIGENT DEFENSE COMMISSION FUND
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REVENUES	
INTERGOVERNMENTAL	\$ 208,969
TOTAL REVENUES	<u>208,969</u>

EXPENDITURES	
OPERATIONS	208,969
TOTAL EXPENDITURES	<u>208,969</u>
Net Increase (Decrease) to Fund Balance	<u>\$ -</u>

INCREASE
(DECREASE)

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

REVENUES	
FEDERAL GRANT	\$ 19,044
TOTAL REVENUES	<u>19,044</u>
EXPENDITURES	
SALARIES	26,000
FRINGES	13,900
TOTAL EXPENDITURES	<u>39,900</u>
Net Increase (Decrease) to Fund Balance	<u>\$ (20,856)</u>

MENTAL HEALTH COURT GRANT FUND

REVENUES	
INTERGOVERNMENTAL	\$ 21,000
TOTAL REVENUES	<u>21,000</u>
EXPENDITURES	
OPERATIONS	-
TOTAL EXPENDITURES	<u>-</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 21,000</u>

VETERANS TREATMENT COURT GRANT FUND
--

REVENUES	
INTERGOVERNMENTAL	\$ 22,389
TOTAL REVENUES	<u>22,389</u>
EXPENDITURES	

OPERATIONS	7,000
TOTAL EXPENDITURES	<u>7,000</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 15,389</u>

2011 LIBRARY/RECREATION DEBT SERVICE FUND
--

REVENUES	
INTEREST EARNINGS	\$ 34
TOTAL REVENUES	<u>34</u>
EXPENDITURES	
OPERATIONS	34
TOTAL EXPENDITURES	<u>34</u>
Net Increase (Decrease) to Fund Balance	<u>\$ -</u>

PUBLIC IMPROVEMENT FUND

REVENUES	
INTEREST EARNINGS	\$ 5,452
TOTAL REVENUES	<u>5,452</u>
EXPENDITURES	
TRANSFER OUT - GENERAL FUND	(173,027)
TOTAL EXPENDITURES	<u>(173,027)</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 178,479</u>

INCREASE
(DECREASE)

CITY OWNED PROPERTY FUND

REVENUES	
INTEREST EARNINGS	\$ 1,971
SALE OF FIXED ASSETS	\$ 97,239
TOTAL REVENUES	<u>99,210</u>
EXPENDITURES	
PURCHASE OF PROPERTY	77,791
TOTAL EXPENDITURES	<u>77,791</u>

Net Increase (Decrease) to Fund Balance \$ 21,419

MUNICIPAL COMPLEX CONSTRUCTION FUND

REVENUES

INTEREST EARNINGS \$ 700
 TOTAL REVENUES 700

EXPENDITURES

CAPITAL OUTLAY 44,078
 TOTAL EXPENDITURES 44,078

Net Increase (Decrease) to Fund Balance \$ (43,378)

WATER AND SEWER FUND

REVENUES

FEDERAL GRANT \$ 330,000
 INTEREST EARNINGS 20,735
 OTHER REVENUE 3,765
 TOTAL REVENUES 354,500

EXPENDITURES

FRINGES 336,000
 OPERATIONS 3,500
 CAPITAL OUTLAY 15,000
 TOTAL EXPENDITURES 354,500

Net Increase (Decrease) to Fund Balance \$ -

RISK MANAGEMENT INTERNAL SERVICE FUND

REVENUES

CHARGES TO OTHER FUNDS \$ (15,300)
 INTEREST EARNINGS 1,300
 OTHER REVENUE 14,000
 TOTAL REVENUES -

EXPENDITURES

INSURANCE - WORKERS COMPENSATION -

INSURANCE - LIABILITY AND PROPERTY	-
TOTAL EXPENDITURES	<u>-</u>
Net Increase (Decrease) to Fund Balance	<u>\$ -</u>

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Finance Director Crawford reported that the City's annual budget was adopted on May 16, 2018 and effective on July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval. The proposed amendments are based on actual and projected activity-to-date. The proposed budget amendment has an impact on the fund balance of the General Fund while keeping the estimated fund balance at approximately 19% of annual expenditures. The amendments to all other funds keep the fund balance at targeted ranges and are done in compliance with State of Michigan requirements and guidelines.

Human Resources

CM-06-204-19 (AGENDA ITEM #15H) REQUEST TO APPROVE A PROFESSIONAL SERVICES CONTRACT WITH BIZLIBRARY FOR EMPLOYEE CITYWIDE TRAINING FOR THE ANNUAL AMOUNT OF \$8,941.77 SUBJECT TO FINAL REVIEW BY THE CITY ATTORNEY - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve a professional services contract with BizLibrary for Employee Citywide Training for the annual amount of \$8,941.77 subject to final review by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Human Resources Director Brooks outlined the contract that would move the City's employee training services to e-learning through the use of a cloud-based learning management system.

CM-06-205-19 (AGENDA ITEM #15I) Added to the agenda. MOTION TO ADOPT ADMINISTRATIVE GUIDELINES REGARDING REQUESTS TO FLY FLAGS AT CITY OWNED PROPERTIES SUBJECT TO REVIEW BY THE CITY ATTORNEY - APPROVED

Motion by Radner, seconded by Weiss, CARRIED, to adopt the following administrative guidelines regarding requests to fly flags at city owned properties subject to review by the City Attorney:

- The City of Oak Park City Council reserves the right to choose which flags may or may not be flown at city-owned properties.
- Any flag flown shall comply with the U.S. Flag Code
- The City will only consider requests for observances implemented by Presidential Proclamation, Executive Order, and Public Law and/or government flags.
- Requests must be received at least 30 days prior
- Requestor shall provide a flag that is 3 feet by 5 feet with placement for holes
- Requestor shall specify the length of time the flag shall be flown and cannot exceed a 31 day period.

Roll Call Vote:	Yes:	McClellan, Radner, Weiss
	No:	Burns, Rich
	Absent:	None

MOTION DECLARED ADOPTED

City Council debated the issue of requests to fly flags at City Hall and considered administrative guidelines proposed by City Manager Tungate to regulate this activity.

CM-06-206-19 MOTION TO WAIVE THE 30 DAY REQUIREMENT AND ALLOW THE PRIDE FLAG TO BE FLOWN AT CITY HALL FOR THE MONTH OF JUNE 2019 AND TO CONSIDER AN EXCEPTION TO THE 30 DAY REQUIREMENT WITH GOOD CAUSE SHOWING FOR ALL FUTURE REQUESTS - APPROVED

Motion by Weiss, seconded by Radner, CARRIED, to waive the 30 day requirement and allow the pride flag to be flown at City Hall for the month of June 2019 and to consider an exception to the 30 day requirement with good cause showing for all future requests.

Roll Call Vote:	Yes:	McClellan, Radner, Weiss
	No:	Burns, Rich
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

John Klein, 14021 Balfour, thanked City Manager Tungate, Mayor McClellan and City Council for installing the four-way stop at Kipling and Balfour Streets.

Julia Music, Ferndale, MI, recognized Oak Park residents Tyler Beltz and Gordon Matson who volunteer their time to the Ferndale Pride Festival and thanked the City for supporting the flying of the rainbow pride flag.

Tim Oswaller, 23280 Sherman, requested an explanation from Council Member Burns regarding her no vote on flying the pride flag.

Tyler Beltz, 10141 Albany, thanked Council for supporting the flying of the pride flag.

Ryan Meadows, Roseville, MI, expressed his appreciation to Oak Park for flying the pride flag.

Jeff Olivier, Hazel Park, MI, reminded everyone that the Governor has declared June as "Pride Month" in Michigan and spoke in support of the LGBT community.

John Nachman, 10730 Northfield, spoke in support of the proposed Traffic Safety Board and indicated that he will be submitting his application to be on the board.

Gordon Matson, 23280 Sherman, thanked Council for supporting the flying of the pride flag and suggested making a four-way stop at Kenwood and Roanoke Streets.

CALL TO THE COUNCIL:

Council Member Burns thanked everyone for coming out and wished them a good night.

Council Member Weiss thanked everyone who told their stories in support of the pride flag and reviewed upcoming City events.

Council Member Rich wished everyone a good night.

Mayor McClellan encouraged support for the City's farmers market and acknowledged the grand opening of the Jefferson Oaks Apartments.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:35 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL**

**June 17, 2019
6:00 PM**

MINUTES

The Special Meeting was called to order at 6:00 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Council Member Weiss,
Mayor Pro Tem Radner, Council Member Rich

ABSENT: Council Member Burns

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, Director of Strategic Planning and Special Projects VanVleck

SPECIAL BUSINESS:

All council members present agreed to add consideration of a "Play Everywhere Challenge" grant application to the special meeting agenda as Item B.

(AGENDA ITEM A) Strategic Planning

Director of Strategic Planning and Special Projects VanVleck led a review of goals and objectives from the previous Strategic Plan's priority areas. The next discussion of the strategic plan was set for a special meeting to be held on July 15, 2019.

(AGENDA ITEM B) (Added to the agenda) Play Everywhere Challenge Grant Recipient Agreement

SCM-06-185A-19 MOTION TO APPROVE THE AGREEMENT WITH KABOOM CORPORATION FOR A GRANT TO HELP FUND SENECA STAY AND PLAY PARK - APPROVED

Motion by Weiss, Seconded by Radner, **CARRIED UNANIMOUSLY**, to approve the agreement with KaBOOM Corporation for a grant to help fund Seneca Stay and Play Park subject to review by the City Attorney.

Roll Call Vote: Yes: McClellan, Weiss, Radner, Rich
 No: None
 Absent: Burns

MOTION ADOPTED

Ms. VanVleck summarized the grant agreement that would help fund the Seneca Street Pocket Park. She explained the grant is in the amount of \$65,000.00 and is provided through the Ralph C. Wilson, Jr. Foundation in partnership with the KaBOOM Corporation. The grant is designed to help uncover the best replicable, scalable innovations in city redevelopment and design that will make play easy, available and fun for all kids and families.

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:45 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



CITY OF OAK PARK
COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

5C

Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

MEETING MINUTES
REGULAR MEETING
CITY OF OAK PARK ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, FEBRUARY 14, 2019, 6:30 P.M.
COMMUNITY CENTER

1. CALL TO ORDER

a. Time: 6:37 p.m.

2. ROLL CALL

a. City Council:

Mayor Pro Tem Solomon Radner A Councilperson Regina Weiss X

b. Commissioners:

Heidi Bisson X Leona Burns X Stephanie Crawford X
Sarah Davidson A Nathan Izydorek A Rosetta Kincaid A
Terri McQueen A Sudha Chandra Sekhar X Abraham Snider X
Michele Stevenson X
Lonnie K. Tabb-Upshaw X Carla Wallace X Anita Warner A

c. City Liaisons:

Director Crystal McLain X

d. Guest(s):

Vicky Brooks

3. APPROVAL OF AGENDA

a. Date **February 14, 2019**

Motion by Commissioner Bisson

Seconded by Commissioner Crawford Approved by All

4. APPROVAL OF MINUTES

a. Date **December 13, 2018**

Motion by Commissioner Wallace

Seconded by Commissioner Bisson Approved by All

b. Date **January 10, 2019**

Motion by Commissioner Wallace

Seconded by Commissioner Tabb-Upshaw Approved by All

5. MATTERS FOR CONSIDERATION

a. Old Business:

- i. The new bylaws were adopted and we have our new meeting time of 6:30 p.m.
- ii. Once a quarter ACDC is responsible for recruiting applicants interested in putting art up in City Hall. Chairperson Snider reported that the library may have historical artifacts of the City of Oak Park that we can display and after World Dance Day we will consider this option with Keith McClellan. Director McLain will send a group email with the website information for artist to apply.
- iii. Cement Flowerpot Subcommittee did not meet in January; they will meet on 2/26/2019 at 5:15 p.m.
- iv. World Dance Day is confirmed for 4/29/2019 at 6:30 p.m. in the Oak Park High School auditorium and a few of the available members will do a walkthrough of the auditorium in early March. Comments on the event: Commissioner Tabb Upshaw mentioned that attendance maybe low due to it being on a weekday and that we should just have finger foods/weekend vs. weekday logistics. Councilperson Weiss mentioned that if we have food in the cafeteria, it is not close to the auditorium and also suggested that we purchase lawn signs to advertise. Commissioner Bisson reported that 3 dancers have signed up. We will discuss flyers and programs at the next meeting. Director Vicky Brooks will reach out to DJ Truth for World Dance Day.
- v. Chairperson Snider reported that the MLK peace walk was "cold" but him, Commissioner Burns and Councilperson Weiss participated and it was a good event.
- vi. Commissioner Warner has not been discussed yet and the new commissioners meeting will be March 4, 2019.

b. New Business:

- i. Election of officers for 2019: All were in favor of incumbents remaining in office.

Results: Chairperson Abraham Snider
Co-Chairperson Stephanie Crawford
Secretary Carla Wallace

6. COMMISSIONER REPORTS

Commissioner Stevenson shared with us that Chairperson Snider was in *The Jewish Newspaper* being honored as one of the 36 under 36 and also that he is on the Zoning Board of Appeals Commission. Commissioner Sekhar invited us to her Annual Dance Show Saturday March 9, 2019 in Troy on Adams and South Blvd. at 4:30 p.m.

7. UPCOMING EVENTS

- i. You Create Heads on Sticks with Commissioner Bisson-
February 21, at 430pm-515pm

8. ADJOURNMENT

- a. **Next Meeting:** Thursday March 14, 2019 6:30 p.m.
- b. **Time of Adjournment:** 7:27 p.m.



CITY OF OAK PARK

COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

MEETING MINUTES
REGULAR MEETING
CITY OF OAK PARK ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, MARCH 14, 2019, 6:30 P.M.
COMMUNITY CENTER

1. CALL TO ORDER

a. Time: 6:38 p.m.

2. ROLL CALL

a. City Council:

Mayor Pro Tem Solomon Radner A Council member Regina Weiss X

b. Commissioners:

Heidi Bisson <u>X</u>	Leona Burns <u>X</u>	Stephanie Crawford <u>A</u>
Sarah Davidson <u>X</u>	Nathan Izydorek <u>X</u>	Rosetta Kincaid <u>X</u>
Terri McQueen <u>X</u>	Sudha Chandra Sekhar <u>A</u>	Abraham Snider <u>X</u>
Michele Stevenson <u>X</u>	Lonnie K. Tabb-Upshaw <u>A</u>	
Carla Wallace <u>X</u>	Anita Warner <u>A</u>	

c. City Liaisons:

Director Crystal McLain X

d. Guest(s):

Diane Spiller and Danielle Fracassa

3. APPROVAL OF AGENDA

a. Date **March 14, 2019**

Motion by Commissioner Burns

Seconded by Commissioner Davidson Approved by All

4. APPROVAL OF MINUTES

a. Date **February 14, 2019**

Motion by Commissioner Izydorek

Seconded by Commissioner Stevenson Approved by All

5. MATTERS FOR CONSIDERATION

a. Special Business:

- i. Boo Awards Committee presentation by Danielle Fracassa and Diane Spiller. They would like 3 commissions to create a Halloween Boo Awards committee to consist of the Beautification, ACDC and Parks and Rec. Commissions. We would encourage homeowners in the city to

decorate their homes for Halloween and receive an award at Boo Bash. Boo Bash would be moved to the Saturday before Halloween (October 26th) Commissioners Stevenson and Bisson expressed an interest in the group and Commissioner Davidson agreed to volunteer for the committee. We discussed the pros and cons of trick or treating vs. trunk or treat and other stationary events. They will meet on April 16th at 7p.m. in the Community Center. Boo-tification Award is what the winner would receive for their decorated home.

b. Old Business:

- i. Art Gallery- Justin Bean is interested in being a future artist. Director VanVleck read an email from him.
- ii. Cement Flowerpot subcommittee met Commissioner Snider gave us a report of their meeting. We have 20 flowerpots and an idea is to open it up to residents to “adopt a flowerpot” and this will be tabled until the May meeting.
- iii. Commissioner Anita Warner has been officially removed from ACDC per Council member Weiss.
- iv. World Dance Day – As of now we have 7 groups registered and DJ Truth is not available. DJ Kenny was contacted and we are waiting for a reply. Commissioner Snider gave a report on the High School walk through. Future ideas for WDD would be to have a survey comment card for the audience to complete. Council member Weiss will do the program she has a template set up. We have no sponsors at this time. We all agreed that flyers should be made a.s.a.p so we can start promoting the event. We do not have confirmation on whether or not we can serve food.

6. COMMISSIONER REPORTS

Commissioner McQueen will play in the Electronic Music Festival in May, her stage name is DJ Whodat and she just returned from a 3 day tour in Mexico City.

7. UPCOMING EVENTS

- i. You Create- March is Cancelled

8. ADJOURNMENT

- a. **Next Meeting:** Thursday April 11, 2019 6:30 p.m.
- b. **Time of Adjournment:** 7:41 p.m.



CITY OF OAK PARK
COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

**MEETING MINUTES
REGULAR MEETING
CITY OF OAK PARK ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, APRIL 11, 2019, 6:30 P.M.
COMMUNITY CENTER**

1. **CALL TO ORDER**
 - a. Time: 6:35 p.m.

2. **ROLL CALL**
 - a. **City Council:**
Mayor Pro Tem Solomon Radner A Council member Regina Weiss A
 - b. **Commissioners:**
Heidi Bisson X Leona Burns X Stephanie Crawford X
Sarah Davidson X Rosetta Kincaid X
Terri McQueen A Sudha Chandra Sekhar X Abraham Snider X
Michele Stevenson X Lonnie K. Tabb-Upshaw X
Carla Wallace X
 - c. **City Liaisons:**
Director Crystal McLain X
 - d. **Guest(s):**
Vicky Brooks

3. **APPROVAL OF AGENDA**
 - a. Date **April 11, 2019**
Motion by Commissioner Sekhar
Seconded by Commissioner Crawford Approved by All

4. **APPROVAL OF MINUTES**
 - a. Date **March 14, 2019**
Motion by Commissioner Wallace
Seconded by Commissioner Sekhar Approved by All

5. **MATTERS FOR CONSIDERATION**
 - a. **New Business:**
 - i. Thank you to Commissioner Izydorek for all you do, we wish you well!!
With his resignation a quorum is now 6 people present. We are an 11
person commission.

b. Old Business:

- i. Art Gallery- ...still need applicants.
- ii. Cement Flowerpot subcommittee-tabled until May meeting
- iii. World Dance Day-

4 of the 11 groups have their music in and each group will get 7 minutes max per dance. The order of the show will be on the online spreadsheet. There will be a total of 13 performances.

Food will be purchased from Costco with a \$250.00 budget to buy water, cupcakes, veggie trays and cheese. It will be served in the cafeteria. We were told no food, refreshments only!!

We will not have sponsors this year due to new procedures for sponsoring and Director McLain will bring information for us to discuss at the next meeting.

The DJ will also MC the event our DJ is DJ Kenny.

Roles were assigned as follows:

Manage Dancers- Commissioners Upshaw and Kincaid

Food Setup- Commissioners Crawford and McQueen

Greeters and Seaters-Commissioners Stevenson and Burns

Registration Table- Commissioners Davidson and Wallace

Police/Seater Greeter- Commissioner Snider and Bisson

We voted in favor of a group setting up a voter registration table at the event.

We agreed on Saturday April 25 2020 for next year World Dance Day.

6. COMMISSIONER REPORTS

Commissioner Snider gave us a report on Passover

Sending prayers for Commissioner Crawford's mother Florene Moss

7. UPCOMING EVENTS

- i. You Create- April is Cancelled
- ii. World Dance Day- April 29th at 6:30 p.m.
- iii. State of the City – May 1 at 7:00 p.m.
- iv. You Create- May 16th at 4:30 p.m. to 5:15 p.m.
- v. Flower Exchange- May 18th at 10:00 a.m.

8. ADJOURNMENT

a. **Next Meeting:** Thursday May 9, 2019 6:30 p.m.

b. **Time of Adjournment:** 7:50 p.m.

**CITY OF OAK PARK, MICHIGAN
ZONING BOARD OF APPEALS
FEBRUARY 26, 2019
MEETING MINUTES**

The meeting was called to order at 7:30 p.m. by Vice Chairperson Huston in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237 and Roll Call was made.

PRESENT: Vice Chairperson Huston
Commissioner Anderson
Commissioner Blumenkopf
Commissioner Seligson
Commissioner Snider

ABSENT: Commissioner Barton

**OTHERS
PRESENT:** City Planner Kevin Rulkowski
Deputy City Clerk Lisa Vecchio

APPROVAL OF ZONING BOARD OF APPEALS MINUTES OF NOVEMBER 27, 2018

MOTION BY Seligson, SECONDED BY Snider, to approve the meeting minutes of November 27, 2018.

Vote: Yes: Anderson, Blumenkopf, Huston, Seligson, Snider
No: None

MOTION CARRIED

COMMUNICATIONS: None

OLD BUSINESS: None

NEW BUSINESS:

a) Selection of a Chairperson:

Commissioner Selgison nominated Commissioner Huston as Chairperson and Commissioner Blumenkopf as Vice Chairperson. Both accepted the nominations.

MOTION BY Seligson, SECONDED BY Anderson, to elect Commissioner Huston as Chairperson and Commissioner Blumenkopf as Vice Chairperson.

Vote: Yes: Anderson, Blumenkopf, Huston, Seligson, Snider
No: None

MOTION CARRIED

b) **CASE 19-01:**

APPLICANT:
Impressive Tile

12990 Eight Mile Road
Oak Park, Michigan

PROPERTY:

12990 Eight Mile Road
Property Identification Number: 52-25-32-351-030

ORDINANCE REQUIREMENTS AND REQUEST:

Two variances are requested:

1. Article XVIII, Section 1806, B, requires monument style signs not to exceed six (6) feet in height. The applicant is requesting a waiver to allow for monument style sign seven (7) feet, six (6) inches in height.
2. Article XVIII, Section 1802, A, permits only on-site signs. The applicant is requesting a waiver of to allow for an off-site sign to be placed on an adjacent property.

STAFF FINDINGS OF FACT:

- 1) The subject parcel is zoned LI, Light Industrial District.
- 2) Article XVIII, Section 1806, B, requires monument style signs not to exceed six (6) feet in height.
- 3) The applicant is requesting a waiver to allow for monument style sign seven (7) feet, six (6) inches in height.
- 4) Article XVIII, Section 1802, A, permits only on-site signs.
- 5) The applicant is requesting a waiver of to allow for an off-site sign to be placed on an adjacent property.
- 6) The subject property is a land-locked, with a lot frontage of 215 feet and a depth of 195 feet.
- 7) The subject property is accessed by a driveway from the property to the west.
- 8) The applicant's building is set back from Eight Mile Road approximately 570 feet.

STAFF RECOMMENDATIONS:

The applicant, Impressive Tile, 12990 Eight Mile, is requesting variances to allow for an off-site sign that does not meet the height requirements of the Zoning Ordinance. Impressive Tile is relocating from its present location at 12992 Eight Mile which will now become the location of Sunbelt Rentals.

The applicant is requesting the variance for an off-site sign due to the fact they do not have a physical location for a sign on property they own that could be seen from Eight Mile Road. The applicant has an agreement with the adjacent property owner to the east to allow them to place a sign on property at 12992 Eight Mile.

In this case, strict compliance with the Zoning Ordinance provisions might be unnecessarily burdensome. In addition, granting a variance in this circumstance might resolve potential confusion as to the location of the business. Because this is a question of unique circumstances of the property, an argument for a practical difficulty (*would*

strict compliance would render conformity unnecessarily burdensome, and would the granting of a variance would provide substantial justice to applicant) could be demonstrated.

A second variance request is to increase the height of the sign by one foot and a half. Although this is a fairly insignificant request, the reason for the increase should be stated. If the Board is satisfied with the applicant's justification for the variance request then an argument for a practical difficulty (*would strict compliance would render conformity unnecessarily burdensome, and would the granting of a variance would provide substantial justice to applicant) could be demonstrated.*

The Board will want to ensure that any variances granted are the minimum necessary to permit reasonable use of the land and buildings for the activities permitted in the Zoning District. For example, would a reduction in the height of the sign lessen the impact of the variance without significantly diminishing the overall operation of the business?

Taking the above discussion and findings of fact into consideration, it is the recommendation of the Planning Division to approve the variances requested.

MOTION BY Blumenkopf, SECONDED BY Seligson, that based on the information presented in the Planning Division Report, and additional findings of fact discussed during the review of case # 19-01, I move to **approve** the request

of Impressive Tile, 12990 Eight Mile Road,

- 1) for a waiver of one (1) foot, six (6) inches from the provisions in Article XVIII, Section 1806, B to allow for a monument style sign seven (7) feet, six (6) inches in height.
- 2) for a waiver from the provisions in Article XVIII, Section 1802, A, to allow for an off-site monument style sign on the adjacent property to the east along Eight Mile Road.

VOTE: Yes: Anderson, Blumenkopf, Huston, Seligson, Snider
 No: None

MOTION CARRIED

ADJOURNMENT:

There being no objections, the meeting was adjourned at 7:42 p.m.

Lisa Vecchio, Deputy City Clerk/Director of Elections



CITY OF OAK PARK

Recreation Department

5E

Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

Parks and Recreation Commission

PARKS AND RECREATION COMMISSION REGULAR MEETING: APRIL 17, 2019, AT COMMUNITY CENTER

I. Meeting called to order at 7:01 p.m. by Patrick North.

II. Introductions:

Members present: Councilmember Regina Weiss, Patrick North, Juanita Bell, Alexander Simpson, Diane Spiller, Beverly Wiggins, Dwight Thomas

Members absent: Jim Weiskopf, Barb Weiskopf, Mickey Alderman

Staff members present: Laurie Stasiak, Maralee Rosemond

III. Approval of Agenda for April 17, 2019.

Motion by Juanita Bell to ACCEPT.

Seconded by Dwight Thomas.

Agenda Approved

IV. Approval of minutes of Parks and Recreation Commission Meeting of March 20, 2019.

Motioned by Alexander Simpson to ACCEPT.

Seconded by Dwight Thomas.

Corrections: None

Minutes Approved

V. Council Comments – Regina Weiss

1. World Dance Day is Monday, April 29, and will be held in the Oak Park High School auditorium, from 6:30-9:30 p.m. This will be a fun event, with light refreshments.

2. The State of the City Address will be on Wednesday, May 1, at the Oak Park High School auditorium. Doors open at 6:30 p.m. for this event and the Address begins at 7 p.m.

VI. Recreation updates

A. There will be a free youth soccer clinic on Saturday, May 4.

B. Sunday, May 5 will be the Tri-Community Coalition's Health and Wellness Fair, held at the Huntington Woods Community Center.

C. Friday, May 10 will be our Mother/Son Dance, volunteers needed. The dance will be from 6-8 p.m. in the Community Center.

D. Regina and Laurie met to discuss teen programs and starting a teen council. Laurie has

included the library and Sarah Jones, Library Director. The Library will be hosting an Input Meeting with teens. Teens, Middle School age through High School are encourage to come and share their ideas and have some pizza and pop.

E. Maralee Rosemond, Recreation Coordinator came to speak on the upcoming Farmers Market.

- Oak Park Recreation has been approved for Bridge Card/Double Up Food Bucks/WIC and a card reader with no service fee.
- There will be entertainment (music, reading)
- Humana & Beaumont will be our sponsors. Covenant Health will service underinsured individuals as well as perform blood pressure checks and provide education.
- The market will also have a passport program
- the library will do an activity to market their Summer Reading Program and provide an incentive through a Farmer's Market Farm Map, that encourages reading time throughout the summer by giving the kids Market Bucks to spend at the market.
- We'll need volunteers for a family market day. Under our tent we'll have tables with health and wellness information (for ages 2-92). People will receive a \$5 coupon to use at the market, and a \$20 coupon book for those on WIC that attend their education session that day to be used only on fresh fruits and vegetables.
- Wednesday, September 11, there will be a Senior Market Day and the same process will apply. Volunteers will be needed from 9 a.m. to 1 p.m.
- We are also planning on having at least 4 Sunday market days, from 12-4 p.m. The kickoff Sunday market will be on Sunday, June 2.

F. Saturday, August 10 will be the annual Summer Blast.

G. Independence Day festivities:

- Beverly Wiggins suggested Today's Smile as a sponsor option, Juanita Bell suggested Northwest Activity Center for a sponsor.
- There is no fee to be in the parade this year.
- Cheryl Weiss is the chair person for Youth Assistance and is organizing some exciting changes for their Annual Oak Park Youth Assistance breakfast.
- Grand Marshall's were approved by the Mayor: RealTeam – Business and Cheryl Weiss – Community Member.

H. On Friday, May 17, the Community Center will host a senior tea, and the DIA will come to give a presentation on female photographers of the 21st Century.

I. On Friday, June 14, the Community Center is hosting a senior dance from 6-8 p.m.

J. The Oak Park pool opens on Saturday, June 15.

H. A teen swim night was approved for 6-8 p.m. and will need volunteers. A date is being determined.

VII. New Business

1. Chairperson Patrick North and Commissioner Mickey Alderman went to the Beautification Advisory Commission's meeting on Tuesday, April 16, to discuss the "Boo-tification" Subcommittee, and the BAC members reported that they will think about joining. Kevin Yee had been absent from that meeting.

Motion by Beverly Wiggins to accept new business.
Seconded by Diane Spiller.
Motion Approved

VIII. Announcements:

1. RSVP by Friday, April 19 to Crystal VanVleck, if coming to the State of the City Address.
2. Grants (2) submitted for linear park on 9 Mile to the DNR, MI Land & Water Conservation Fund Grant and Natural Resources Trust Fund Grant for \$300,000 each, however only one will be approved.
3. David Pitts (Recreation Coordinator) will be at May's meeting to discuss the Oak Park pool and sports.

Motion to adjourn meeting by Dwight Thomas.
Seconded by Alexander Simpson.
Motion Approved
Meeting Adjourned at 8:01 pm

Respectfully submitted by: Beverly Wiggins, Recording Secretary

Next meeting will be Wednesday, May 15, 2019, in Meeting Room #1.

CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
 April 17, 2019
MEETING MINUTES

The meeting was called to order at 6:08pm by Chairperson Lewis in the Senior Lounge of the Oak Park Community Center located at 14300 Oak Park Blvd. Oak Park MI, 48237.

Roll call was made.

PRESENT: Chairperson Al Lewis, Commission Members: Clarissa Clemons, Denise Trombly, Steven Gold, Paul Bannon, Nynier Brown and Public Works Liaison David DeCoster

ABSENT: Mayor Pro-Tem Solomon Radner, Co-Chair Carolyn Davis, Commission Members: Richard Readus, Roselyn McKay

ALSO PRESENT: Councilmember: Regina Weiss, Residents: Meghan Oesterle and Barbara Emerson

1. READING AND APPROVAL OF MINUTES:

Moved by Steven Gold, seconded by Nynier Brown to approve the minutes of February 21, 2019.

Vote: Yes All
 No None

MOTION DECLARED ADOPTED

2. CONSIDERATION OF OLD BUSINESS

A. There were some new faces in attendance so introductions were made.

- Councilmember Regina Weiss was in attendance for Mayor Pro-Tem who is out of town for work.

B. A SOCRRA update was provided

- Tonnage Reports discussed. Recycling and solid waste were both down when comparing March 2019 v. March 2018. This is the second report in a row showing lower recycling numbers v. the previous year.
- A question was raised on whether SOCRRA has a breakdown of the contamination within our MSW and recyclables.
- An update was provided regarding the promotion that was placed in the spring 2019 City Magazine. The commission would like to include a recycling article when space is available. Potential topic to include: Business Recycling, Waste Wizard, DTE and



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019

AGENDA #

SUBJECT: Request to approve a professional services agreement with MCCi for Laserfiche software and services.

DEPARTMENT: Information Technology

SUMMARY: The Information Technology Department is planning an upgrade to the city's Laserfiche electronic document storage software. This software platform allows for the storage, management and retrieval of city documents. The upgrade provides for the necessary software licensing, \$11,750.00; annual support, \$5,007.50; and professional services/training, \$13,200.00 for all departments. The agreement also provides for an existing software credit of \$8,850.00.

FINANCIAL STATEMENT: Funding for these services is budgeted in the 2019-20 Information Technology budget.

RECOMMENDED ACTION: It is recommended that City Council approve a professional services agreement with MCCi for Laserfiche software and services in the total amount of \$21,107.50

APPROVALS:

City Manager: [Signature]

Department Director: [Signature]

Director of Finance: [Signature]

Budgeted:

Legal: [Signature]

EXHIBITS: None

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** July 1, 2019**AGENDA#****SUBJECT:** Payment Application No. 2 for the 2018-2019 Water Main Replacement Project, M-675.**DEPARTMENT:** Technical & Planning/DPW – Engineering *KJY***SUMMARY:** Attached is Payment Application No. 2 for the 2018-2019 Water Main Replacement Project, M-675. This project will replace the water mains along Kenosha St. (W. 10 Mile Rd. to Northfield Blvd.) and on Northfield Blvd. (Kenosha St. to Gardner St.) along with five urgent open cut sewer repairs. This project is approximately 67% complete.

<u>FINANCIAL STATEMENT:</u> Original Contract Amount:	\$534,592.00
Total Completed to Date:	\$355,243.80
Less Retainage:	\$ 26,729.60
Net Earned:	\$328,514.20
Deductions:	\$ 0.00
Balance:	\$328,514.20
Payments to Date:	<u>\$184,979.88</u>
Amount Due Macomb Pipeline:	\$143,534.32

RECOMMENDED ACTION: It is recommended that Payment Application No. 2 for the 2018-2019 Water Main Replacement Project, M-675 be approved to Macomb Pipeline & Utilities Company of Sterling Heights, MI. for the amount of \$143,534.32. Funding is available in the Water and Sewer Fund (592-18-538-970, 592-18-550-970, and 592-18-550-930) for this expenditure.**APPROVALS:**City Manager: *[Signature]* Department Director: *[Signature]*Director of Finance: *[Signature]* Legal: NABudgeted: **EXHIBITS:** Payment Application No. 2, map

PAYMENT APPLICATION

PROJECT: 2019 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Macomb Pipeline and Utilities Company
 44444 Mound Rd
 Sterling Hgts, MI 48413

JOB NUMBER: M-675
APPLICATION NO.: 2
PERIOD ENDING: 6/21/19
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$25,000.00	0.00	\$0.00	1.00	\$25,000.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$5,500.00	0.00	\$0.00	1.00	\$5,500.00
3	Pavement Removal, Modified SP	1,890	SYD	\$10.00	553.83	\$5,538.30	1,488.36	\$14,883.60
4	Water Main 8" Ductile Iron, Class 54, Trench Detail B, Modified SP	2,049	LFT	\$88.00	306.30	\$26,954.40	2,024.20	\$178,129.60
5	Install Fire Hydrant, E/WY SBR-250	8	EACH	\$3,800.00	5.00	\$19,000.00	5.00	\$19,000.00
6	Kenosha Water Main Connect, "A" @ Kenosha Ave/Ten Mile Rd	1	LSUM	\$8,500.00	0.00	\$0.00	0.00	\$0.00
7	Kenosha Water Main Connect, "B" @ Gardner Ave/Northfield Ave	1	LSUM	\$4,000.00	1.00	\$4,000.00	1.00	\$4,000.00
8	N Kenosha Ave 6" abandoned valve & main disconnect @ ten mile	1	LSUM	\$7,500.00	0.00	\$0.00	0.00	\$0.00
9	Install 8" Gate valve and well	4	LSUM	\$3,700.00	1.00	\$3,700.00	4.00	\$14,800.00
10	Rem./Rep. Short Side Service curb Stop box 3/4" to 1"	30	EACH	\$250.00	29.00	\$7,250.00	29.00	\$7,250.00
11	Service Transfers (long and short side) 3/4" to 1"	59	EACH	\$650.00	58.00	\$37,700.00	58.00	\$37,700.00
12	3/4" to 1" Type K Copper	180	LFT	\$40.00	180.75	\$7,230.00	180.75	\$7,230.00
13	Remove Existing Fire Hydrant	4	EACH	\$350.00	1.00	\$350.00	1.00	\$350.00
14	Remove Existing Gate Valve and Well	3	EACH	\$350.00	1.00	\$350.00	1.00	\$350.00
15	Abandon Existing Water Kenosha and Gardner Ave	1	LSUM	\$2,000.00	0.00	\$0.00	0.00	\$0.00
16	Conc. Pav. Waterfall curb and gutter, Non-Reinf. 8", Modified SP	185	SYD	\$85.00	0.00	\$0.00	0.00	\$0.00
17	Sidewalk Conc. Non-Reinf. 6" Conc. Sidewalk/Driveway App., Mod. SP	5,850	SFT	\$4.00	0.00	\$0.00	0.00	\$0.00
18	Sidewalk Conc. Non-Reinf. 4" Conc. Sidewalk/Driveway, Mod SP	9,250	SFT	\$4.00	0.00	\$0.00	0.00	\$0.00
19	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	185	SYD	\$10.00	0.00	\$0.00	0.00	\$0.00
20	Cast in Place Detachable/Traffic Warning Surface.	100	SFT	\$25.00	0.00	\$0.00	0.00	\$0.00
21	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$15.00	0.00	\$0.00	8.00	\$120.00
22	Class A Sodding, Modified SP	2,500	SYD	\$6.00	0.00	\$0.00	0.00	\$0.00
23	Adjusting Drainage Structure Cover, Case 1, Modified SP	1	EACH	\$500.00	1.00	\$500.00	1.00	\$500.00
24	Drainage Structure Cover	1,520	LBS	\$1.50	1,520.00	\$2,280.00	1,520.00	\$2,280.00
25	Sewer Removal under 24"	65	LFT	\$10.00	41.50	\$415.00	41.50	\$415.00
26	Sewer pipe 10" Schedule 40 PVC pipe Trench Det. B (6'-8" Depth)	15	LFT	\$600.00	16.50	\$9,900.00	16.50	\$9,900.00
27	Sewer pipe 15" Sched. 40 PVC pipe Trench Det. B (12'-18" Depth)	25	LFT	\$900.00	11.00	\$9,900.00	11.00	\$9,900.00
28	Sewer pipe 8" Sched. 40 PVC pipe Trench Det. B (10'-12" Depth)	10	LFT	\$800.00	14.00	\$11,200.00	14.00	\$11,200.00
29	Sewer pipe 6" Sched. 40 PVC pipe Trench Det. B (10'-12" Depth)	5	LFT	\$800.00	1.00	\$800.00	1.00	\$800.00
30	Reinstate 6" Sewer Lateral	1	EACH	\$750.00	1.00	\$750.00	1.00	\$750.00
31	Salvage Signs	8	EACH	\$50.00	5.00	\$250.00	6.00	\$300.00
32	Erosion Control Inlet Filter, Fabric Drop, Modified SP	17	EACH	\$75.00	3.00	\$225.00	17.00	\$1,275.00

33	Maintenance Gravel, Modified SP	500	TON	\$20.00	68.40	\$1,368.00	175.53	\$7,510.00
34	Crossing Existing Water Main, Sewers	10	EACH	\$50.00	1.00	\$50.00	2.00	\$100.00
35	Undersized Irrigation System Repairs - Sprinkler Lines	150	LFT	\$5.00	0.00	\$0.00	0.00	\$0.00
36	Undersized Irrigation System Repairs - Sprinkler Heads	25	EACH	\$20.00	0.00	\$0.00	0.00	\$0.00
37	Project Cleanup	1	LSUM	\$5,000.00	0.00	\$0.00	0.00	\$0.00
38	Inspection Crew Days, Modified SP	\$320	DAY	60.00	19.50	\$0.00	33.50	\$0.00
						\$149,710.70		\$355,243.80

Original Contract Amount: \$534,592.00

Earnings This Period: \$149,710.70
 Total Earnings to Date: \$355,243.80
 Less Retainage: \$26,729.60
 Net Earned: \$328,514.20
 Deductions: \$0.00
 Balance: \$328,514.20
 Payments to Date: \$184,979.88
 Amount Due: \$143,534.32

Accepted By:

Macomb Pipeline and Utilities Company

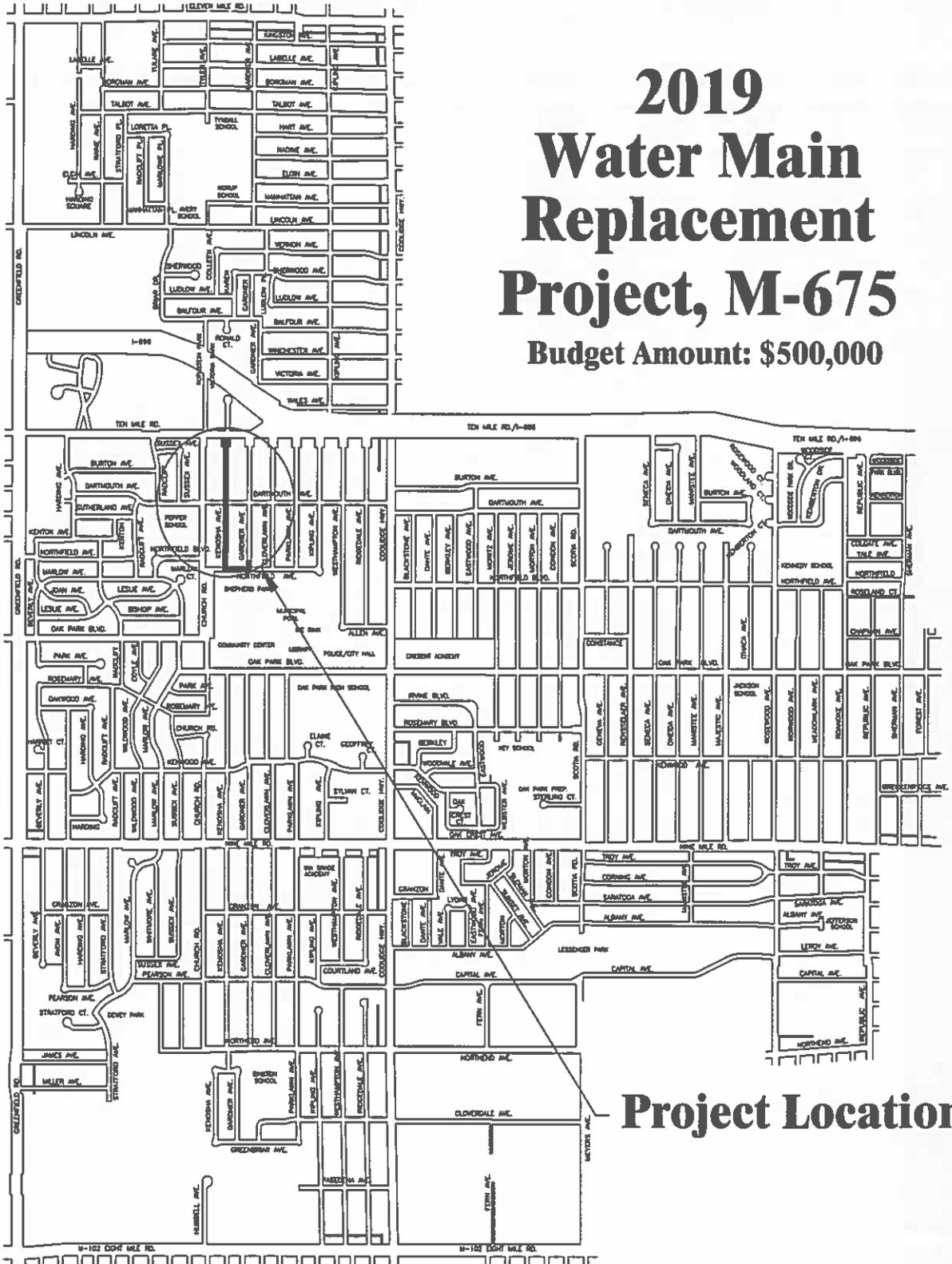
Date:

Robert Barrett, Director of Technical and Planning
 City of Oak Park, Michigan

[Signature] Date: 6/25/19

City of Oak Park

2019 Water Main Replacement Project, M-675 Budget Amount: \$500,000



Project Location



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019

AGENDA #

SUBJECT: Request authorization to advertise for bids for the 2019-2020 Miscellaneous Concrete Project, M-699.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Bid documents are nearly complete for the 2019-2020 Miscellaneous Concrete Project, M-699. This project will repair damaged concrete from water main breaks, sewer repairs, and other deteriorated sections throughout the City. This project will also include repairs as part of the Oakland County Pilot Local Road Improvement Matching Fund Program (LRIP).

FINANCIAL STATEMENT: There is \$400,000 budgeted in the FY 2019-2020 budget for this expenditure and we also received the LRIP amount of \$41,329.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2019-2020 Miscellaneous Concrete Project, M-699, be approved. Funding is available in the Local Streets Fund 203-18-479-970 and Water & Sewer Fund 592-18-538-970 for this project.

APPROVALS:

City Manager: _____

Department Director: _____

Director of Finance: _____

Budgeted:

EXHIBITS: None



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019 **AGENDA #**

SUBJECT: Request authorization to bid the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700.

DEPARTMENT: DPW/Technical & Planning – Engineering *KJY*

SUMMARY: Plans and specifications are complete for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700. This project will clean and televise sewers and catch basins in the area shown on the attached map.

FINANCIAL STATEMENT: There is \$300,000 budgeted in the FY 2019-20 budget for this expenditure.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2019 Sewer and Catch Basin Cleaning and Television Inspection Project, M-700 be approved. Funding is available in the Water and Sewer Fund No. 592-18-550-930.

APPROVALS:
City Manager: *[Signature]*

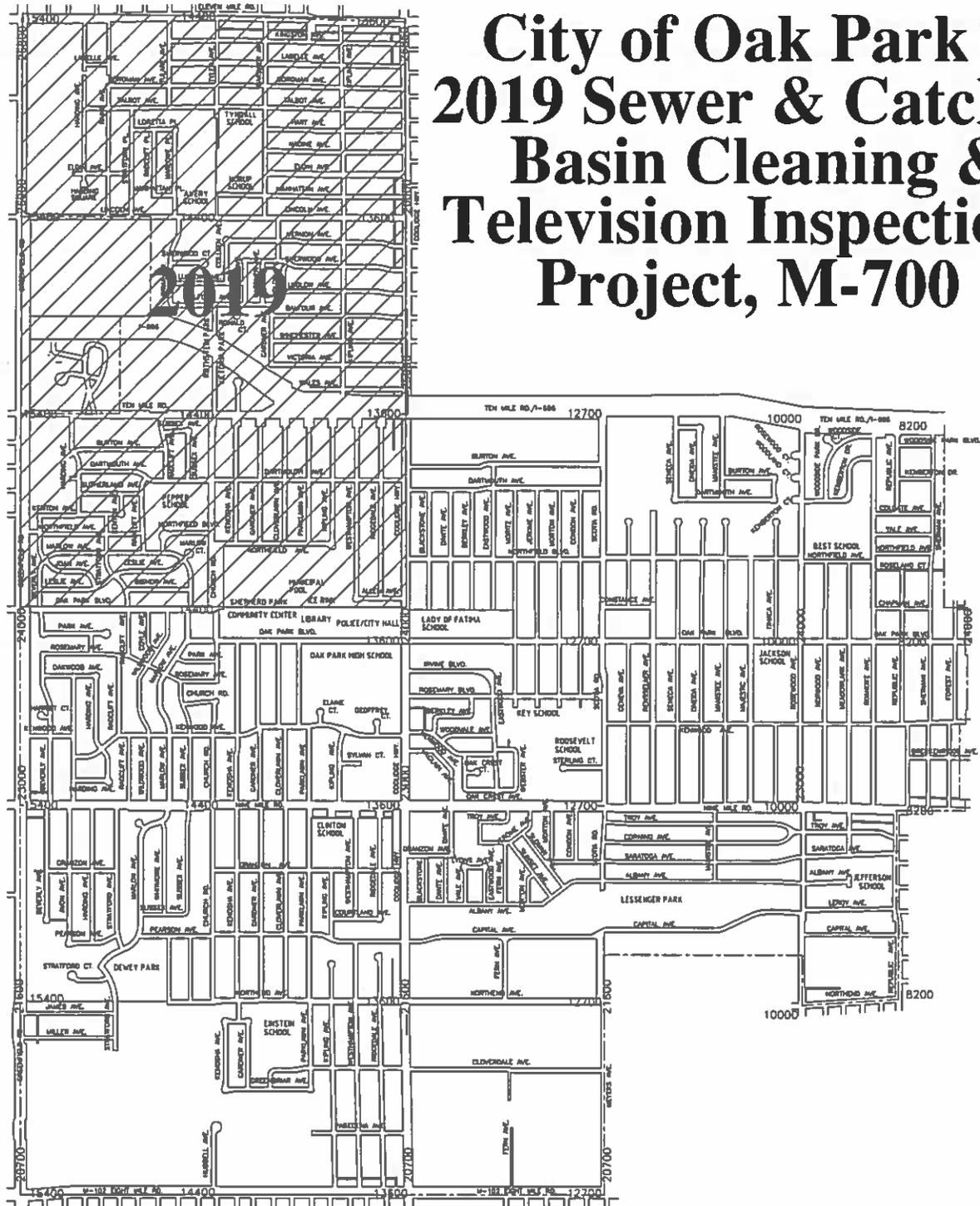
Department Director: *[Signature]*

Finance Director: *[Signature]*

Budgeted:

EXHIBITS: map

City of Oak Park 2019 Sewer & Catch Basin Cleaning & Television Inspection Project, M-700



MERCHANT'S LICENSES - JULY 1ST, 2019

(Subject to All Departmental Approvals)

NEW MERCHANT

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
ULTIMATE MARTIAL ARTS ACADEMY	12708 NINE MILE	\$150.00	MARTIAL ARTS SCHOOL

RENEWALS

RENEWALS	ADDRESS	FEES	BUSINESS TYPE
ARTISTRY OF HAIR	25661 COOLIDGE	\$150.00	HAIR REPLACEMENT AND WEAVING CENTER

SIDEWALK SALE

ANTOINETTE'S URBAN CHIC	10800 W. NINE MILE	\$10.00	SALE DATE: JULY 13, 2019
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CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

Today's Date: 6/24/19

Applicant Information

Applicant/Business Name: Adriel Lechner

Applicant/Business Address: 12740 Sterling Court, Oak Park

Phone number: 507-219-1079 E-Mail Address: adewert24@gmail.com

Relation of applicant to business: self

Has applicant ever been convicted of a felony? Yes No

Owner Information

Owner or manager of site: see above Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: 7/14/19 Has this event been held previously? Yes No

Address or location of event: Sterling Court, Oak Park

Is this a City owned park? no

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? Yes No

Nature, purpose, and detailed description of event: na
building neighboring community

Will the event be open to the public? Yes No
just street

If yes, please describe how so: _____

Estimated number of people attending event? 20-30 Hours of Event: 1-5 pm
wave fee please

Are you requesting to have a parade? Yes No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? Sidewalks Streets

Will the parade require streets to be blocked off? Yes No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? Yes No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: yes - potluck style

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? Yes No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? Yes No, if yes, please provide the name and address of Company/Entity providing moonwalk: neighbor - small one

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: no

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? Yes No, if yes, please describe:

Will sanitary facilities be required at event? Yes No

Will tent(s) be used at the event? Yes No, if yes, please state size(s) of tent:

Will the event have banners displayed? Yes No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Gabriel Beckun

Applicant's Signature

State of Michigan

ss

County of Oakland

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____
Notary Public

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION
Adriel Lechner
Neighborhood Community Event
12740 Sterling Court

DATE: July 14, 2019 at 1:00 pm – 5:00 pm

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>*Dan Fairless</i>	N/A Proposed Moonwalk must be properly anchored to the ground	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Periodic checks as part of normal patrol duties	30 mins	N/A
RECREATION <i>Laurie Stasiak</i>	N/A	N/A	N/A
DPW <i>Kevin Yee</i>	Drop off/pick up barricades	N/A	N/A
ADDITIONAL <i>Administration</i>			\$100 fee wavier requested

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN
ORDINANCE NO.**

**AN ORDINANCE TO ADD SECTIONS 2-326 THROUGH 2-340, DIVISION
6.-TRAFFIC SAFETY BOARD, CHAPTER 2, ARTICLE III, OF THE
CODE OF ORDINANCES, CITY OF OAK PARK.**

THE CITY OF OAK PARK ORDAINS:

SECTION 1. **Ordinance-** Sections 2-326 through 2-340, Article III, Boards and Commissions. Division 6, Chapter 2, Administration, of the Code of Ordinances, City of Oak Park, is hereby amended to add sections 2-326 through 2-340 and read as follows:

DIVISION 6. - TRAFFIC SAFETY BOARD

Sec. 2-326. - Purpose. A traffic safety board shall be established for the city to study and recommend traffic and safety measures and programs to enhance traffic safety within the city.

Sec. 2-327. - Established. The traffic and safety board for the city is established, pursuant to this article.

Sec. 2-328. - Scope of authority. The traffic and safety board shall be a non-administrative board serving solely in an advisory capacity. The board may make recommendations to the city council but may not assume any legislative nor administrative authority of the city council, the mayor, city manager, or any city department.

Sec. 2-329. - Composition and tenure.

(a) Generally. The traffic board shall consist of four voting resident-members appointed at-large by City Council, one member of City Council (appointed by majority of City Council) and nonvoting ex officio members consisting of the City Engineer (or appointed as determined by the City Manager), and Public Safety Director (or appointee as determined by the City Manager).

(b) Voting members. All board members shall be electors of the city.

(c) Terms of office. The voting members shall be appointed to three-year terms expiring on August 31 following the dates on which their terms are scheduled to expire.

(d) Vacancies. Any vacancies shall be filled as provided in section 2-242 for appointments for the expiration of the term of office for which the appointment is made.

Sec. 2-330. - Officers.

(a) Chairperson and vice-chairperson. The traffic and safety board shall, from its appointed members, elect a chairperson who shall be the presiding officer of the board and a vice-chairperson who shall serve as presiding officer of the board in the absence of the chairperson.

(b) Secretary. A secretary, who shall keep and maintain the proceedings of the board, shall be appointed by the board. The secretary need not be a member of the board.

(c) Terms of office. The terms of office for such officers shall be one year and until their successors have been elected.

(d) Ex officio members excluded. An ex officio member of the board shall not act as the chairperson or vice-chairperson but may serve as secretary.

Sec. 2-331 - Meetings.

(a) Regular. The traffic and safety board shall hold at least one regular meeting each month at such time and place as may be established by the board.

(b) Special. Special meetings may be called by the secretary at the written request of the chairperson or any three members of the board on at least two days' notice.

(c) Quorum. A quorum for the transaction of business at the regular and special meetings shall be four appointed members and at least one ex officio member.

(d) Open to public. All meetings of the board shall be open to the public.

Sec. 2-332. - Compensation.

Voting members of the traffic and safety board shall serve without compensation.

Sec. 2-333. - Objectives.

(a) Resolving traffic problems. The traffic and safety board shall review and evaluate traffic problems that exist, anticipate those that may occur and recommend to the city council corrective measures or programs to resolve the problems, including, but not limited to, placement of stop signs, speed limits, traffic signals and other signage.

(b) Endeavoring to decrease accidents. In addition, the board shall endeavor to serve the city by planning, conducting, promoting and assisting activities designed to decrease the number, severity and cost of accidents in the community.

Sec. 2-334. - Duties.

In carrying out its objectives, the traffic board may:

- (a) Develop and implement coordinated traffic safety programs that meet local needs.
- (b) Act in an advisory capacity to the City Council in the coordination of traffic safety activities of the official agencies and departments.
- (c) Review and recommend project applications for funding to the City Council.
- (d) Promote public acceptance of official programs authorized or instigated by the City.
- (e) Foster public knowledge and support of traffic law enforcement and traffic engineering problems.
- (f) Cooperate with schools in promoting educational traffic safety aids.
- (g). Conduct and promote safety education of the public by all available means for the purpose of obtaining remedial and preventative action.
- (h) Establish communication and encourage coordination between governmental agencies having jurisdiction over streets in the city.

- (i) Pass upon all matters referred to it by the city council or planning commission and give the city council or planning commission the benefit of its judgment with relation to such matters so referred.

Secs. 2-335—2-340. - Reserved

SECTION 2. **Savings Clause-** All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 3. **Severability-** No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. **Effective Date-** This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this _____ day of June, 2019.

T. EDWIN NORRIS, City Clerk

MARIAN MCCLELLAN, Mayor

I, **T. EDWIN NORRIS**, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on

T. EDWIN NORRIS, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019

AGENDA #

SUBJECT: Request Authorization to purchase a Global M3 street sweeper.

DEPARTMENT: Public Works - KJY

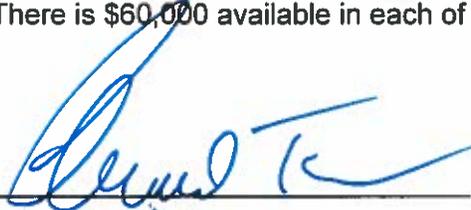
SUMMARY: The Public Works Department is requesting authorization to purchase the following vehicle from the Sourcewell National contract:

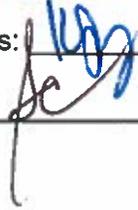
Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
Global M3 Street Sweeper	Public Works	\$222,281.00 (Sourcewell #122017-GEP)	Major Streets: 202-18.479-970 Local Streets: 203-18.479-970 Solid Waste: 226-18.528-970 Water/Sewer: 592-18.550-970

FINANCIAL STATEMENT: Funding for the above vehicle is available in the Major and Local Streets Funds, Solid Waste Fund, as well as the Water / Sewer Fund.

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the Sourcewell National contract for a Global M3 Street Sweeper totaling \$222,281.00. There is \$60,000 available in each of the four accounts listed above (totaling \$240,000).

APPROVALS:

City Manager: 

Director of Public Works: 

Director of Finance: _____

Budgeted:

Legal: _____

EXHIBITS: None



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019

AGENDA #

SUBJECT: Request Authorization to two vehicles to be assigned to the Public Safety Department.

DEPARTMENT: Public Works - *KJY*

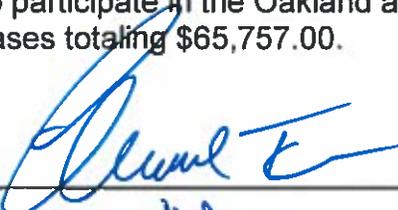
SUMMARY: The Public Works Department is requesting authorization to purchase the following vehicles from the Oakland and Macomb County pre-bid contract:

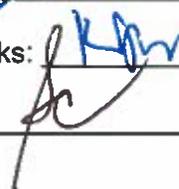
Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2019 Chevrolet Tahoe 4WD Police Package	Public Safety	\$36,429.00 (\$60,000 budgeted) (Oakland County #05218)	Motor Pool: 654-18.875.970
2020 Ford Explorer 4WD	Public Safety	\$29,328.00 (\$30,000 budgeted) (Macomb County #71-15 A.6)	Motor Pool: 654-18.875.970

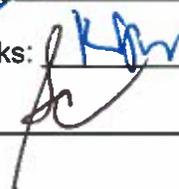
FINANCIAL STATEMENT: Funding for the above vehicle is available in the Motor Pool Fund.

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the Oakland and Macomb County pre-bid contracts for these vehicle purchases totaling \$65,757.00.

APPROVALS:

City Manager: 

Director of Public Works: 

Director of Finance: 

Budgeted:

Legal: _____

EXHIBITS: None



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019 **AGENDA #**

SUBJECT: Request Authorization to participate with the Oakland County Purchasing bid to purchase water meter remote radio reading devices.

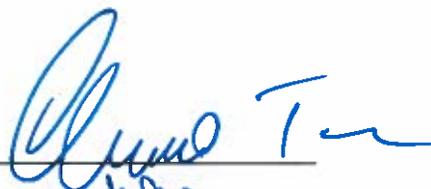
DEPARTMENT: Public Works

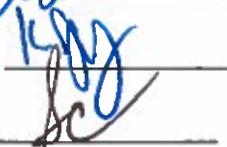
SUMMARY: The Public Works Department is requesting authorization to participate in the Oakland County Purchasing bid for the purchase of water meter remote radio reading devices. The radio reading devices will replace the older versions that have been failing.

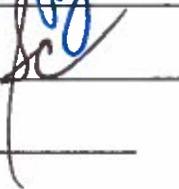
FINANCIAL STATEMENT: The amount of \$120,000.00 has been allocated in account number 592-18.538-730 of the current budget for Water Meters.

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the Oakland County Purchasing bid for the purchase of 1,299 Neptune R900 water meter remote radio reading devices at \$92.34 each (\$119,949.66 total). Funding is available in the Water & Sewer Fund.

APPROVALS:

City Manager: 

Department Director: 

Finance Director: 

Legal: _____

Budgeted

EXHIBITS: Oakland County bid tabulation for R900 Units

Ferguson Enterprises		
Pricing 9/1/2018		
Description		
Line		
1	Neptune R900 Wall Meter Interface Unit (Bulk) Quantity 1-999	\$ 95.11
2	Neptune R900 Wall Meter Interface Unit (Bulk) Qty: 1000-4999. NOTE: To receive this price per unit, COUNTY to schedule delivery for required quantities. Mutual consent needed to extend pricing for 3 yr period.	\$ 82.34
3	Neptune R900 Wall Meter Interface Unit (Bulk): Qty 5000 - 9999. NOTE: To receive this price per unit, COUNTY to schedule delivery for required quantities. Mutual consent needed to extend pricing for 3 yr period.	\$ 88.79
4	Neptune R900 Wall Meter Interface Unit (Bulk): Qty 10,000-19,999. NOTE: To receive this price per unit, COUNTY to schedule delivery for required quantities. Mutual consent needed to extend pricing for 3 yr period.	\$ 85.37
5	Neptune R900 Wall Meter Interface Unit (Bulk): Qty 20,000-29,999. NOTE: To receive this price per unit, COUNTY to schedule delivery for required quantities. Mutual consent needed to extend pricing for 3 yr period.	\$ 82.09
6	Neptune R900 Wall Meter Interface Unit (Bulk): Qty 30,000-39,000. NOTE: To receive this price per unit, COUNTY to schedule delivery for required quantities. Mutual consent needed to extend pricing for 3 yr period.	\$ 78.93
7	Neptune R900 Wall Meter Interface Unit (Bulk): Qty 40,000 +. NOTE: To receive this price per unit, COUNTY to schedule delivery for required quantities. Mutual consent needed to extend pricing for 3 yr period.	\$ 75.90
8	Neptune R900 Installation Only - Sequential Order	\$ 15.44
9	Neptune R900 Installation Only - Non Sequential Order	\$ 20.59
10	Neptune R900 Installation with New Wire. NOTE: Requires entrance into building via door knock, appointment, or other communication with building owner. To be performed by CONTRACTOR.	\$ 51.46
11	Neptune R900 Installation and Register Change Out NOTE: Requires entrance into building via door knock, appointment, or other communication with building owner. To be performed by CONTRACTOR.	\$ 57.90
12	Complete Meter Change Out (includes mounting hardware, seals and gaskets). NOTE: Requires entrance into building via door knock, appointment, or other communication with building owner. To be performed by CONTRACTOR.	\$ 60.47
13	Neptune R900 Pit Meter Interface Unit w/6' of wire	\$ 96.84
14	Cable (from meter to meter interface Unit) per 1'	\$ 0.13
15	Advantage II, Probe/AR/Dr - Complete	\$ 2,018.24
16	Advantage II, Probe/AR/Dr - Complete Annual Maintenance Fee	\$ 187.14
17	Custom Report Generator	\$ 1,218.38
18	Additional seats for Client / Server Applications	\$ 292.41



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019

AGENDA #

SUBJECT: Proposed Change Order No. 4 & No. 5 and Payment Application No. 6 for the 2018 45th District Court Renovation Project, M-684.

DEPARTMENT: Public Works

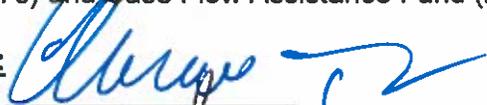
SUMMARY: Attached are proposed Change Order No. 4 & No. 5 and Payment Application No. 6 for the 2018 45th District Court Renovation Project, M-684. The proposed Change Orders are for revisions to the original project scope including the HVAC controls, technology upgrades, and automatic door openers. Through the period ending June 30, 2019, the project is approximately 90% complete.

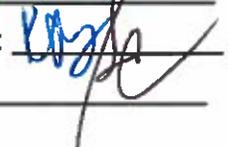
FINANCIAL STATEMENT:

Original Contract Amount:	\$1,532,301.00
Previously Approved Change Orders (No. 1-3):	\$41,567.51
Proposed Change Order No. 4:	\$22,376.74
Proposed Change Order No. 5:	\$3,672.29
New Contract Amount:	<u>\$1,599,917.54</u>
Total Completed to Date:	\$1,344,268.83
Less Retainage:	\$104,151.09
Net Earned:	\$1,240,117.74
Payments to Date:	<u>\$919,695.42</u>
Amount Due to Frank Rewold & Sons, Inc.:	\$320,422.32

RECOMMENDED ACTION: It is recommended that proposed Change Order No. 4 & No. 5 for the 2018 45th District Court Renovation Project, M-684, to Frank Rewold & Sons, Inc., be approved for the amount of \$26,049.03. It is further recommended that Payment Application No. 6 for the same be approved for \$320,432.32. Funding is available in the Court Building Fund (470-70.900-970) and Base Flow Assistance Fund (256-50.136-956).

APPROVALS:

City Manager: 

Department Director: 

Finance Director: _____

Budgeted:

Legal: N/A

EXHIBITS: Change Order No. 4 & No. 5, COR Approval listing, and Payment Application No. 6

Change Order

Project:
 Oak Park District Court House
 13600 Oak Park Blvd
 Oak Park, MI

Job#: 10579
Change Order: 4
Date: 6/4/2019

To Contractor:
 Frank Rewold And Son, Inc.
 303 East Third Street - Suite 300
 Rochester, MI 48307

Architect's Project:

The Contract is changed as follows:
 Contract changes per approved CORs.

14 Add fire suppression i room 156 in custody	\$1,855.64
17 Bulletin 7 - raceways at doorways provided with security devises	\$2,809.82
20 Bulletin 10	\$8,777.66
22 Bulletin 5 Install 14 access panels for low voltage routing	\$3,821.14
24 Bulletin 11	\$6,134.37
27 Sauder credit- splices not required	\$-2,821.88
28 Roofing purchase order reconciliation	\$0.00
29 Wall repair as per allowance	\$0.00
Total:	\$22,376.74

The original Contract Amount was	\$1,592,901.00
Net change by previously authorized Change Orders	\$41,567.51
The Contract Amount prior to this Change Order was	\$1,573,868.51
The Contract will be increased by this Change Order in the amount of	\$22,376.74
The new Contract Amount including this Change Order will be	\$1,596,245.25

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

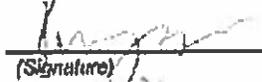
ARCHITECT
 OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150

CONTRACTOR
 Frank Rewold And Son, Inc.
 303 East Third Street - Suite 300
 Rochester, MI 48307

OWNER
 City of Oak Park
 13600 Oak Park Boulevard
 Oak Park, MI 48237

(Signature)


(Signature)


(Signature)


By **Misty Raatz**
 Date **06/06/2019**

By **Gene P. Ferrera**
 Date **6-4-19**

By **Kevin**
 Date **6/24/19**

** Proposed Change Order No. 4 **



Change Order

Project:
Oak Park District Court House
13600 Oak Park Blvd
Oak Park, MI

Job#: 10579
Change Order: 5
Date: 6/18/2019

Architect's Project:

To Contractor:
Frank Rewold And Son, Inc.
303 East Third Street - Suite 300
Rochester, MI 48307

The Contract is changed as follows:
Contract changes per approved CORs.

30 Rebuild Floor Hight at Adm'n B Area Found to be Double Layer of Concrete	\$0.00
31 Reduced Demo Scope and Add Additional Staging Time	\$0.00
32 Ceiling Replacement in Courtrooms 1&3	\$0.00
33 Power Supplies for Automatic Door Openers	\$0.00
34 HVAC Found Conditions	\$0.00
35 HVAC Controls	\$0.00
36 Provide missing exhaust fan and ductwork	\$3,672.29
Total:	\$3,672.29

The original Contract Amount was	\$1,532,301.00
Net change by previously authorized Change Orders	\$63,944.25
The Contract Amount prior to this Change Order was	\$1,596,245.25
The Contract will be increased by this Change Order in the amount of	\$3,672.29
The new Contract Amount Including this Change Order will be	\$1,599,917.54

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

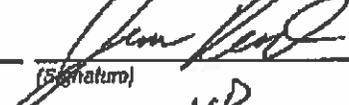
ARCHITECT
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

CONTRACTOR
Frank Rewold And Son, Inc.
303 East Third Street - Suite 300
Rochester, MI 48307

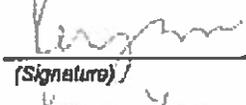
OWNER
City of Oak Park
13600 Oak Park Boulevard
Oak Park, MI 48237



(Signature)
Misty Raatz



(Signature)
V.P.



(Signature)
Kevin Yee

By
June 20, 2019
Date

By
6/19/19
Date

By
6/24/19
Date

**** Proposed Change Order No. 5 ****

**2018 45th District Court Renovation Project, M-684
Change Order Request - Approvals**

Signed (city)	COR #	Change Order	Description	Amount
5/21/2019	14	4	Fire Suppression installation for the in-custody meeting room	\$1,655.64
5/21/2019	17	4	Modifications to electrical raceways and to wireless receiver	\$2,809.82
5/21/2019	20	4	Back wall acoustical panels in Court Room No. 1	\$8,777.65
5/21/2019	22	4	Installation of 11 access panels	\$3,821.14
5/21/2019	24	4	Renovations to Court Room No. 1 platform	\$8,134.37
5/21/2019	27	4	Credit for revisions to Court Room benches	-\$2,821.88
5/21/2019	28	4	Accounting Reconciliation for Roofing purchase	\$0.00
5/21/2019	29	4	Miscellaneous wall repairs due to cabinet removals (Allowance \$1,397.00)	\$0.00
6/17/2019	30	5	Concrete floor fix in Admin Area B (Allowance \$2,720.53)	\$0.00
6/17/2019	31	5	Reduced demo scope but additional staging time (Net zero change)	\$0.00
6/17/2019	32	5	New ceiling tile in Court Rooms 1 and 3 (Allowance \$5,207.00)	\$0.00
6/17/2019	33	5	Added two power supplies for electronic panic buttons (Contingency \$700.00)	\$0.00
6/17/2019	34	5	New roof curbs for refrigerant piping and new ceiling diffusers in Security Office (Allowance \$2,968.60)	\$0.00
6/17/2019	35	5	HVAC Work on air handling units and boiler – New controls (Allowance \$26,581.00)	\$0.00
6/17/2019	36	5	Provide and install ductwork and exhaust fan for Janitor Closet, Women's Restroom and Men's Restroom	\$3,672.29

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Oak Park/City of
13600 Oak Park Blvd
Oak Park, MI 48237

CONTRACT FOR: Courthouse Renovations
VIA (ARCHITECT): CHM Advisors

Invoice: 1057808
Application 06
Invoice date: 8/24/2019
Period from date: 8/30/2019
Contract date:

ATTENTION:
FROM(CONTRACTOR): Frank Rewald and Son, Inc.
303 East Third Street - Suite 300
Rochester, MI 48307

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	62,120.31	-10,562.80
Total approved this Month	108,941.04	-80,882.01
NET CHANGES by Change Order	TOTALS 159,061.35	-91,444.81

See Attached Schedule for summary of Change Orders

The undersigned Contractor hereby certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Frank Rewald and Son, Inc.

By: *Joseph Geneva* Date: June 24, 19

- Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached
1. Original Contract Sum 1,532,301.00
 2. Net change by Change Orders 67,816.54
 3. Contract Sum to Date (Items 1+2) 1,599,917.54
 4. Contract completed to date 1,344,288.83
 5. Less retainage 104,151.09
 6. Total Earned Less Retainage 1,240,117.74
 7. Less Previous Certificates For Payment 918,866.42
 8. Current Payment Due 320,422.32
 9. Balance to Finish plus Retainage 369,789.80

State Of Michigan
County Of Oakland

Subscribed and sworn to before me this 24th day of June 2019

Notary Public: *[Signature]*
Acting in Oakland County
My commission expires: 12/30/21

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$320,422.32
(Attach explanation if amount certified differs from last amount applied for)
ARCHITECT: CHM Advisors

By: *[Signature]* Date: 6/25/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT - CONTINUATION SHEET

Detail Page 2 of 3 Pages

Project: 1057801 / Oak Park Courthouse
 Contract For: Courthouse Renovations

Invoice: 1057806
 Invoice Date: 8/24/2019

Draw: 1057800006
 Performed To: 8/30/2019
 Architect: OJM Advisors

Item ID	Description	Orig Schedule Value	Approved Changes	Total Schedule Value	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage
01-001.01	General Conditions & Staff	180,587.00	3,710.00	184,297.00	137,732.78	23,280.03		181,022.81	87	23,274.19	
01-041.01	General Liab Insurance	4,010.00	724.71	4,734.71	2,857.04	900.12		3,657.15	84	877.55	
01-260.01	Temporary Fencing	3,882.00	1,634.65	5,516.65	4,454.25	5,000.00		5,000.00	87	716.65	
01-705.01	CM Bond	3,982.00	755.79	4,737.79	4,454.25	293.53		4,747.78	100		
01-926.01	General Contingency	71,512.00	-3,184.85	68,327.35						68,327.35	
01-980.01	CM Fee	43,184.00	2,172.21	45,356.21	28,514.02	9,585.20		38,099.22	84	7,266.99	3,686.04
02-080.01	Demolition	38,900.00	1,550.00	40,450.00	30,000.00	5,860.44		35,860.44	87	5,189.56	805.06
03-300.01	Concrete Finishwork	5,380.00	670.53	6,050.53	5,380.00	670.53		6,050.53	100		3,389.54
04-200.01	Masonry	46,890.00	3,557.88	50,447.88	33,895.39	14,798.00		33,593.38	69	15,612.50	738.40
05-100.01	Structural Steel	14,788.00		14,788.00	44,424.00	51,091.00		14,788.00	100	9,137.00	8,551.50
05-101.01	FRS Misc Costs	79,700.00	25,952.00	104,652.00	44,424.00	337.52		44,424.00	100		
05-102.01	FRS Misc Costs	408,768.00	442.46	409,210.46	104.94	337.52		442.46	100		
07-300.01	Roofing	18,277.00	-37,138.00	-18,861.00	189,109.50	104,440.25		283,549.75	79	79,081.25	29,354.98
08-100.01	Doors & Hardware	42,486.00	-357.00	42,129.00	17,430.00	17,430.00		17,430.00	97	490.00	1,743.00
09-810.01	Glass & Glazing	23,274.00	8,700.00	31,974.00	40,648.00	10,537.00		51,185.00	100		2,559.30
09-950.01	Flooring	16,640.00	400.00	17,040.00	13,189.00	3,000.00		19,300.00	83	3,974.00	1,930.00
09-900.01	Painting	1,078.00	-828.00	250.00				18,180.00	96	250.00	1,618.00
10-426.01	Signage	23,363.00	-2,821.36	20,541.64	6,900.00	20,405.27		20,405.27	98	135.85	1,020.28
12-629.01	Fixed Seating	12,900.00	4,473.00	17,373.00	228,083.12	9,195.00		18,095.00	93	1,278.00	1,908.50
15-400.01	Plumbing	242,700.00	32,988.96	275,688.96	82,014.00	47,583.84		275,688.96	100		27,588.88
15-500.01	HVAC	63,380.00	27,854.00	91,234.00	13,720.00	9,020.00		91,034.00	100	563.75	4,551.70
16-050.01	Electrical	15,815.00	-2,085.00	13,730.00	88,770.00	16,000.00		13,166.25	98	4,000.00	1,316.63
16-700.01	Data Cabling	105,770.00		105,770.00	27,215.00			102,770.00	98	4,000.00	10,277.00
16-722.01	Security & Audio	27,215.00		27,215.00	27,215.00			27,215.00	100		2,721.50
16-810.01	Data Equipment	3,109.00		3,109.00							
17-001.01	Perapet Walkers	7,750.00	-7,750.00								
17-002.01	After-Hours Work	1,500.00	-1,500.00								
17-003.01	Additional Overtime	2,500.00	-2,500.00								
17-004.01	Unknown Call Size Adjustmen	1,750.00	-1,750.00								
17-005.01	Final Coord/Knysig	4,900.00	-4,900.00								
17-008.01	Paneling Rework	5,000.00		5,000.00							
17-007.01	Roof Substrate Replacement	5,000.00		5,000.00							
17-008.01	Roof Walkers	5,000.00		5,000.00							

APPLICATION AND CERTIFICATE FOR PAYMENT - CONTINUATION SHEET

Detail Page 3 of 3 Pages

Project: 105781 / Oak Park Courthouse
Contract For: Courthouse Renovations

Invoice: 1057806
Invoice Date: 6/24/2019

Draw: 105780006
Period To: 6/30/2019
Architect: CHAM Advisors

Item ID	Description	Orig Schedule Value	Approved Changes	Total Schedule Value	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage
17-009.01	Courtroom Monitor	4,000.00	-4,000.00								
17-010.01	Existing Ceiling Work	7,800.00	-6,707.00	793.00						793.00	
17-011.01	Dust Control	1,000.00	-1,000.00								
17-012.01	Temporary Signage	1,000.00	-1,000.00								
17-013.01	Restoration	2,000.00	-2,000.00								
17-014.01	Security	1,000.00	-181.00	819.00	30.00	80.52		110.52	13	708.48	
17-015.01	Partic-John	3,000.00		3,000.00						3,000.00	
17-016.01	Mechanical Distribution	1,600.00	-1,488.60	31.40						31.40	
17-017.01	Floor Patch/Prep	1,600.00	-1,123.82	376.18	376.18	376.18		376.18	100	643.88	
17-018.01	General Wall Patch/Prep	2,000.00	-1,387.00	603.00	53.33	5.79		58.12	10	6,904.24	
17-019.01	Temporary Protection	7,500.00		7,500.00	596.76			565.76	8	-86.71	
17-020.01	Concrete X-Ray	1,500.00	-1,596.71							5,000.00	
17-021.01	Additional Supp Moving Labo	5,000.00		5,000.00						1,500.00	
17-022.01	Updated Switch	1,500.00		1,500.00						1,500.00	
17-023.01	Final Cleaning	3,500.00		3,600.00	40.22			40.22	1	3,459.78	
17-024.01	Roofing Breakout Correction	-37,851.00	37,851.00								

Totals											
		1,532,301.00	67,816.54	1,599,917.54	992,784.79	351,484.04		1,344,268.83	84	255,648.71	104,151.09



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019 **AGENDA #**

SUBJECT: Proposal for professional services for the Preliminary Engineering for the Safe Routes to School Project.

DEPARTMENT: Technical & Planning – RMB

SUMMARY: Attached is a proposal from OHM Advisors to perform the Preliminary Engineering and bidding services for the Safe Routes to School Project. In anticipation of being awarded the SRTS Grant, OHM will design the related infrastructure projects throughout the City that include sidewalks, crosswalks, a left turn phase traffic signal and the installation of pedestrian signals to enable and encourage children to bicycle and walk safely to and from school.

The proposal includes the design engineering and bidding document preparation for the project.

RECOMMENDED ACTION: It is recommended that the proposal from OHM Advisors to perform the Preliminary Engineering and Bidding Services for the Safe Routes to School Project be approved for an hourly, not to exceed fee of \$79,000 upon review by the City Attorney's office. There is \$200,000 budgeted in the Major Street Fund for the Safe Route to Schools expenditures.

APPROVALS:

City Manager: *[Signature]*

Department Director: *[Signature]*

Director of Finance: *[Signature]*

Budgeted:

Legal: *upon city council approval*

EXHIBITS: OHM's Proposal



ARCHITECTS. ENGINEERS. PLANNERS.

June 25, 2019

Robert Barrett
Director of Technical & Planning Services
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48237

RE: Safe Routes to School Design

Dear Mr. Barrett,

OHM Advisors is pleased to submit this proposal for professional services to prepare the design plans for the Safe Routes to School Project. Included in our proposal below is our project understanding, scope of services, and estimated fee.

PROJECT UNDERSTANDING

In 2019 OHM assisted the City in applying for Safe Routes to School funding for pedestrian related improvements at various locations around the 10 Mile and Greenfield area in the City of Oak Park. See Attachment 1 for locations of proposed work.

We understand the construction of this project is proposed to be funded by a Safe Routes to School Grant fully, and there is no local match required for the City of Oak Park. The grant application is currently submitted for review and funding decision approval, it is anticipated that the funding decision will be made by October of 2019. It is our understanding that the City desires to have this construction completed in the summer of 2020. Due to the Local Agency Program funding requirements and schedule, the design will need to be completed concurrently with the funding decision review process in order to meet this proposed construction schedule.

The estimated construction budget is \$400,000. OHM will work towards meeting this budget and advise the City if it is thought that the current scope of work will exceed this budget. The scope of services below outlines OHM's process for the completion of the construction documents.

PROJECT ASSUMPTIONS

- One set of contract documents (plans and specifications) shall be prepared by OHM, which will include all the areas outlined in the safe routes to school grant application.
- Permanent easements and/or temporary grading permits are anticipated at the school properties for the proposed traffic signal upgrade work. Only document preparation for these two properties has been included in this scope of work.
- OHM assumes that public utilities (storm, water or sanitary) will not require relocation, extension or abandonment for the project improvement areas.

SCOPE OF SERVICES

Task 1 – Preliminary Construction Plans

Based on the Safe Routes to School application, OHM will prepare Preliminary Construction plans for the various planned improvements noted below:

OHM Advisors
580 NORTH FOURTH STREET, SUITE 610
COLUMBUS, OH 43215

T 614 418.0600
F 614 418.0614

OHM-Advisors.com



- Reconstruct the traffic signals at 10-Mile Road and Church Street to include left turn signal phasing for 10 Mile Road traffic. Will include new signal controller, support structures, signal equipment, pedestrian pushbuttons, vehicle detection and ADA sidewalk ramp design.
- Install a mid-block pedestrian crossing east of East Rue Versailles Drive and just west of the Young Israel of Oak Park and a Rectangular Rapid Flashing Beacon. This will include a pedestrian refuge island in 10 Mile. Place overhead span wise notifying traffic of this crosswalk and coordinate installation of street lighting with DTE.
- Install a Rectangular Rapid Flashing Beacon at the school crossing south of Balfour Avenue on Church Street to help notify traffic of pedestrians crossing the road.
- Remove the crossing to the west of Madows Place, on Lincoln Street so that traffic is crossing to Briar Street in one place and install a Rectangular Rapid Flashing Beacon at that crossing.
- Increase the size of the pedestrian refuge crossing Greenfield Road on the north side of 10-Mile Road to better accommodate students crossing Greenfield Road. Include pedestrian pushbuttons in the island.
- Install ramp upgrades to meet ADA specifications at 11 intersections in the neighborhood to the south of the school that are not currently compliant.

Task 2 – Final Construction Plans

OHM will prepare the Construction Documents, which will consist of plans, specifications and bidding estimate to construct the various elements of the Safe Routes to School Project. The following efforts and deliverables are anticipated as part of this task:

- OHM will prepare construction documents including engineering plans, details and specifications to be used for bidding, with the following submittals:
 - 80% Construction Documents for City review and approval
 - 80% Construction Documents for MDOT/City review
 - 100% Construction Documents to MDOT
- Attend review meetings and prepare minutes for the 80% documents to review the plans and specifications.
- Securing the necessary permits for the project. We anticipate that a Soil Erosion permit will be needed for this work, and RCOC Signal & ROW Encroachment permits for the work on 10 Mile and Greenfield Roads.
- OHM will assist in preparing the SHPO and NEPA clearance applications and the LAP programming forms required for a federal grant project.
- Submit final bid documents for an MDOT Bid Letting
- Anticipated Plan Sheet include
 - Title Sheet (1)
 - Miscellaneous Detail Sheet (3)
 - Note Sheet (1)
 - Legend Sheet (1)
 - Removal Sheets (6)
 - Construction/Grading Sheets (6)
 - MOT/Traffic Control Sheets (2)
 - Pavement Marking and Signage Details (2)
 - Traffic Signal Sheets (7)
 - Total Sheets (29)

Task 3 – Bidding

To facilitate the process for the bidding for the project, OHM will perform the following tasks:

- Respond to Contractor questions during bidding as requested by MDOT
- Prepare any necessary addenda



SCHEDULE

OHM is prepared to begin work upon authorization. The following is a detailed schedule of the project milestones with anticipated dates for completion of those elements.

July, 2019	Authorization
July, 2019	Project Kickoff Meeting
August, 2019	Topographic Survey and cleanup
Sept 20, 2019	40% Review Meeting
Nov 8, 2019	Submit 80% documents to City for review
Dec 2, 2019	Submit GI Plans to MDOT
Feb 14, 2020	Submit 100% documents to MDOT for review
May 1, 2020	MDOT Bid Opening
June, 2020	Construction Begins

COMPENSATION

The professional services outlined above will be performed on an hourly basis for a not-to-exceed fee of \$79,000. This amount is based on the scope and assumptions described above and the hourly rate schedule found in Attachment 2.

Additional Services:

If services beyond this scope are required, we can perform these on an hourly basis in addition to the fee or at a negotiated sum at your request. OHM can provide a proposal for Construction Engineering services once design is completed and the full scope and duration of the construction work is better understood.

Please feel free to call with any questions or concerns.

Sincerely,
OHM Advisors

Mark R. Loch, PE
Senior Project Manager

Enclosures: Attachment 1 – Project Location Maps; Attachment 2 – Hourly Rate Schedule

cc: Jessica Katers, P.E., OHM



Attachment 1



Yeshiva



- LEGEND**
- PEDESTRIAN SIGNAL CROSSING
 - 5' SIDEWALK/10' PATHWAY
 - ADA IMPROVEMENTS
 - SCHOOL ZONE SIGNAGE UPGRADES
 - CROSSING REMOVAL
 - LOCATION OF SCHOOL

**BAIS YAAKOV SCHOOL FOR GIRLS
YESHIVA BETH YEHUDAH**





Attachment 1



BAS YAAKOV PRESCHOOL & HIGH SCHOOL YESHIVA BETH YEHUDAH

Professional Engineer IV/Architect IV	\$175.00
Professional Engineer III/Architect III	\$158.00
Professional Engineer II/Architect II	\$145.00
Professional Engineer I/Architect I	\$133.00
Graduate Engineer IV	\$138.00
Graduate Engineer III	\$130.00
Graduate Engineer II	\$125.00
Graduate Engineer I	\$115.00
Graduate Architect III/Landscape Architect III	\$125.00
Graduate Architect II/Landscape Architect II	\$105.00
Graduate Architect I/Landscape Architect I	\$95.00
Technician IV	\$132.00
Technician III	\$115.00
Technician II	\$98.00
Technician I	\$78.00
Engineering/Architectural Aide	\$62.00
Professional Surveyor III	\$158.00
Professional Surveyor II	\$145.00
Professional Surveyor I	\$132.00
Graduate Surveyor	\$113.00
Surveyor III	\$110.00
Surveyor II	\$102.00
Surveyor I	\$82.00
Surveyor Aide	\$60.00
Planner IV	\$158.00
Planner III	\$135.00
Planner II	\$115.00
Planner I	\$90.00
Planner Aide	\$62.00
Graphic Designer	\$108.00
Administrative Support	\$68.00
Clerical Aide	\$55.00
Principal	\$200.00
Sr. Associate	\$190.00
Associate	\$178.00

Rates as reflected subject to review and adjustment on an annual basis.

February 27, 2019



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019 **AGENDA #**

SUBJECT: Multi Community Planning Grant update
DEPARTMENT: Economic Development and Communications

SUMMARY: The Economic Development and Communications Department has been working with Berkley and Huntington Woods to study the corridors of 11 Mile Road and Coolidge Highway. The study was completed by Spalding DeDecker and they are here to present their findings. The grant was funded by SEMCOG.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: No action

APPROVALS:

City Manager: [Signature] Department Director: Kim Maurice

Director of Finance: [Signature] Legal: N/A

Budgeted: N/A

EXHIBITS: proposals

TECHNICAL MEMORANDUM MULTI-COMMUNITY PLANNING: ELEVEN MILE RD AND COOLIDGE HWY

Prepared for:

Kimberly L. Marrone - Economic Development and Communications Director, City of Oak Park
Amy Sullivan - City Manager, City of Huntington Woods
Vivian Carmondy - DDA Executive Director, Berkley, MI
Tim McLean - Community Development Director, City of Berkley



Date: June 2019

Prepared by:

 **SPALDING
DEDECKER**
Engineers | Surveyors
905 South Blvd. East | Rochester Hills, Michigan 48307
(248) 844-5400 | www.sda-eng.com

MKSK

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BACKGROUND

The cities of Oak Park, Huntington Woods, and Berkley located in Oakland County, Michigan, have embarked on a joint planning effort focusing on improvements to the Eleven Mile Rd and Coolidge Highway corridors. The planning limits of the Eleven Mile Rd corridor are from Greenfield Rd to Woodward Ave, and the Coolidge Highway limits are from Nine Mile Rd to Twelve Mile Rd. Throughout the corridors there are distinct differences in the character of the roadway, including traffic volumes, on-street parking, right of way width, and adjacent land use. Therefore, the corridors were broken into five segments based on the general character of each segment when evaluating potential improvements; the corridor segments are illustrated by color coding in Figure 1.

This technical guidance document is intended to be used in conjunction with previously published planning documents within the communities when proceeding with design for future infrastructure improvements.

CORRIDOR PLANNING OBJECTIVES

The objectives for this planning effort specifically studied three elements that may be implemented uniformly through the corridors toward creating a cohesive flow between the three communities:

1. Green infrastructure
2. Lane modifications, including a road diet
3. Improving non-motorized access and connectivity

Gathering public input was an important aspect of this effort to ascertain opinions and priorities of residents and business owners. Public engagement workshops were held within each municipality to obtain input on these potential improvements. The public engagement workshops were held on February 26, 2019 (Oak Park), February 27, 2019 (Huntington Woods), and March 14, 2019 (Berkley). A summary of all written public comments is attached in Appendix 6.



GREEN INFRASTRUCTURE

The rain event of August 2014 still weighs heavily on the minds of residents in these three communities. That 500-year storm was devastating to the Detroit area, but communities with combined storm and sanitary sewer systems; like Berkley, Huntington Woods and Oak Park, were more greatly impacted.

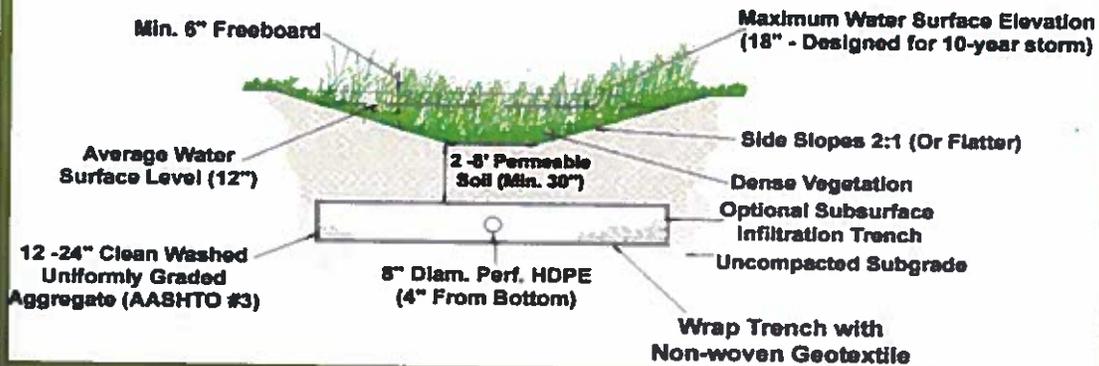
Any opportunity to redirect or slow storm water from entering the sewer system helps to alleviate the surge or peak flow which can overwhelm the pipe network and can lead to basement backups. Green infrastructure initiatives involve slowing down or redirecting water infiltration and these concepts were well received by attendees at the public engagement workshops.

Examples of possible improvements include bioswales (linear and localized), bioretention, vegetated swales, increased tree canopy, sidewalk gardens, and pervious pavement. This is not an all-inclusive list. Please see the Green Infrastructure Glossary attached in Appendix 1. Specific treatments that were suggested for each corridor are outlined in the following sections.



Green Infrastructure

- Bioswales (localized, linear)
- Bioretention
- Vegetated swales
- Infiltration basin
- Tree canopy
- Sidewalk gardens
- Pervious Pavement (non-vehicular surfaces)





LANE MODIFICATIONS

This evaluation considered different operation or uses of the existing roadway pavement, such as narrowing lanes, eliminating lanes (road diet), adding or removing on-street parking lanes, reducing the pavement footprint (long term), or using paved areas for other purposes, such as bike lanes or gathering spaces. Eliminating a lane or lanes (a road diet) creates the most opportunity for repurposing the public right of way. The Transportation Improvement Association (TIA) conducted traffic analyses of each corridor to determine if a road diet is feasible. See the attached TIA reports for reference in Appendices 2, 3, and 4. With the exception of Coolidge Highway between Nine Mile Rd to Ten Mile Rd (I-696), a road diet is feasible in both corridors. A road diet reduces the number of through lanes to allow other uses within the public right of way which may offer numerous benefits including:

- Traffic calming, reducing vehicle weaving
- Reducing number of lanes a pedestrian has to cross
- Adding a center left-turn lane (CLTL) to reduce head-on crashes and rear-end crashes
- Adding bicycle lanes to provide a dedicated space for users and increase motorists' awareness that they are present on the roadway
- Improved emergency response services by allowing emergency vehicles to pass stopped vehicles via the CLTL and avoid weaving around vehicles
- Provide the opportunity to add green infrastructure in the public ROW

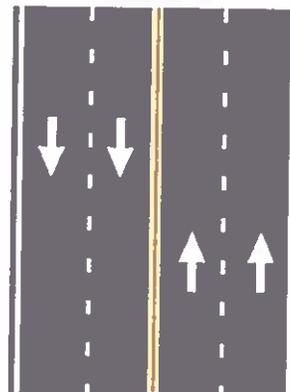


Lane Modifications

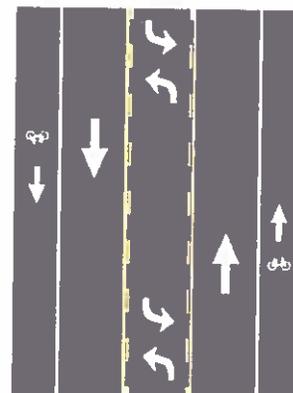
- Designated bike lanes
- On street parking
- Reduced lane widths
- Reducing pavement footprint
- Buffer zones
- New uses of space



BEFORE



AFTER



Classic Road Diet Conversion.



NON-MOTORIZED ACCESS AND CONNECTIVITY

Each community has its own unique planning document that addresses pedestrian or bike routes within its geographic boundary. A map illustrating existing and proposed bike routes is shown on the following page. This multi-community planning effort seeks to improve connectivity between the communities by identifying locations where users most frequently cross Eleven Mile Rd or Coolidge Highway to access nearby destinations.

During the public engagement workshops, participants were asked to map specifically where they cross each corridor, and whether they cross on foot or on bike. With an understanding of those preferred crossing locations, enhancements can be recommended where they can serve the most users, such as ADA upgrades, lighting, signage or channelization to guide pedestrians or bicyclists to the crossing. The map generated by participants' input is attached, illustrating all crossing locations that were identified, along with the trip origins and destinations in Appendix 5.

The most popular locations to cross Eleven Mile Rd include:

- Tyler St/Buckingham Ave
- Coolidge Hwy
- Mortenson Blvd/Scotia Ave
- Stanford Rd/ Meadowcrest Blvd

The most popular locations to cross Coolidge Highway include:

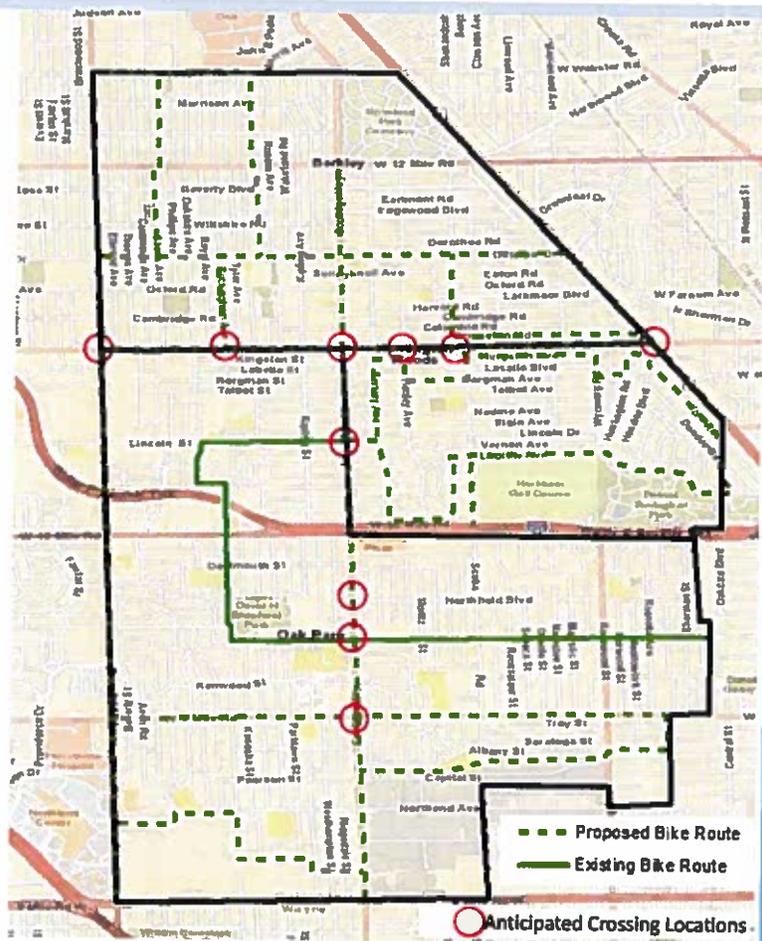
- Oak Park Blvd
- Eleven Mile Rd
- Catalpa Dr
- Lincoln St/Dr
- Harvard Rd
- Twelve Mile Rd

Other crossing locations were also identified, but these were the locations that were most frequently used.



Non-Motorized Access and Connectivity

- Enhance access points at borders
- Achieve ADA Compliance
- Improve regional connectivity
- Improve safety at crosswalks
- Sidewalk gardens





PUBLIC COMMENTS

During the public engagement workshops, participants were encouraged to provide written comments regarding the proposed improvements. Twelve respondents provided multiple comments, and some respondents submitted their comments via email. The actual comment sheets are attached and a summary of the comments is provided below:

Comment Topic	In Favor				Against			
	OP	HW	BK	All	OP	HW	BK	All
Green Infrastructure	2	2	3	7				0
Road Diet	2	2	2	6	1		2	3
Bike Lanes	3	2	2	7			1	1
Crosswalks	2	2	3	7				0

There were multiple attendees that did not fill out a comment sheet, but provided comments verbally. Most verbal comments were for clarification purposes, and turned positive once the resident's concerns were addressed. The attendance of each meeting is shown below.

Attendees	
Oak Park (2-26-19)	16
Huntington Woods (2-27-19)	11
Berkley (3-14-19)	14
Emailed Comments	3

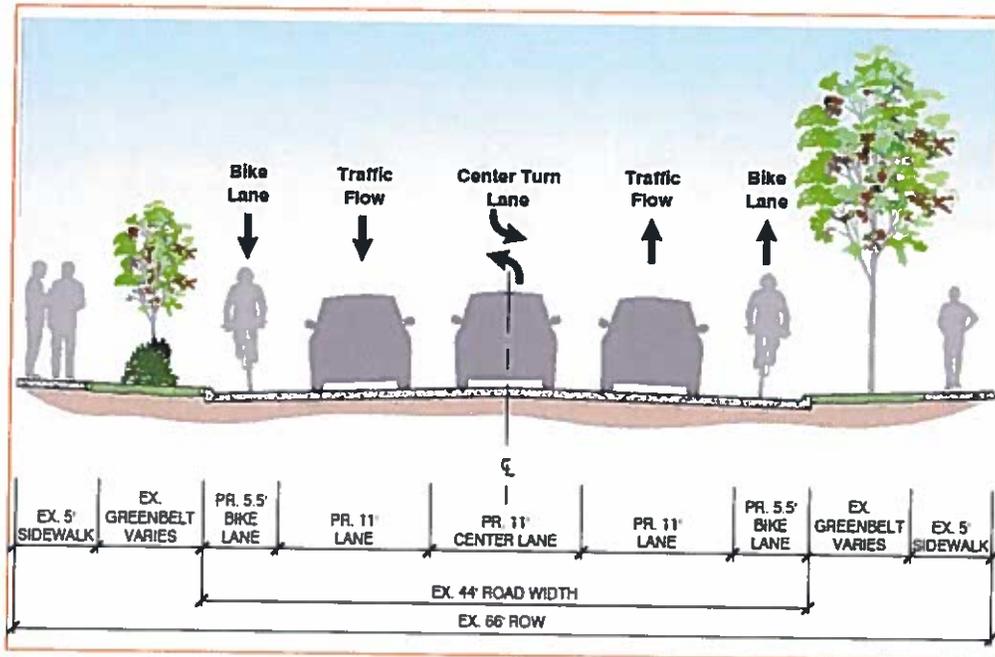
Other Comments:

Traffic will divert onto residential streets (2)

Homes on Coolidge Hwy need on-street parking (1)

RECOMMENDATIONS FOR EACH CORRIDOR SEGMENT

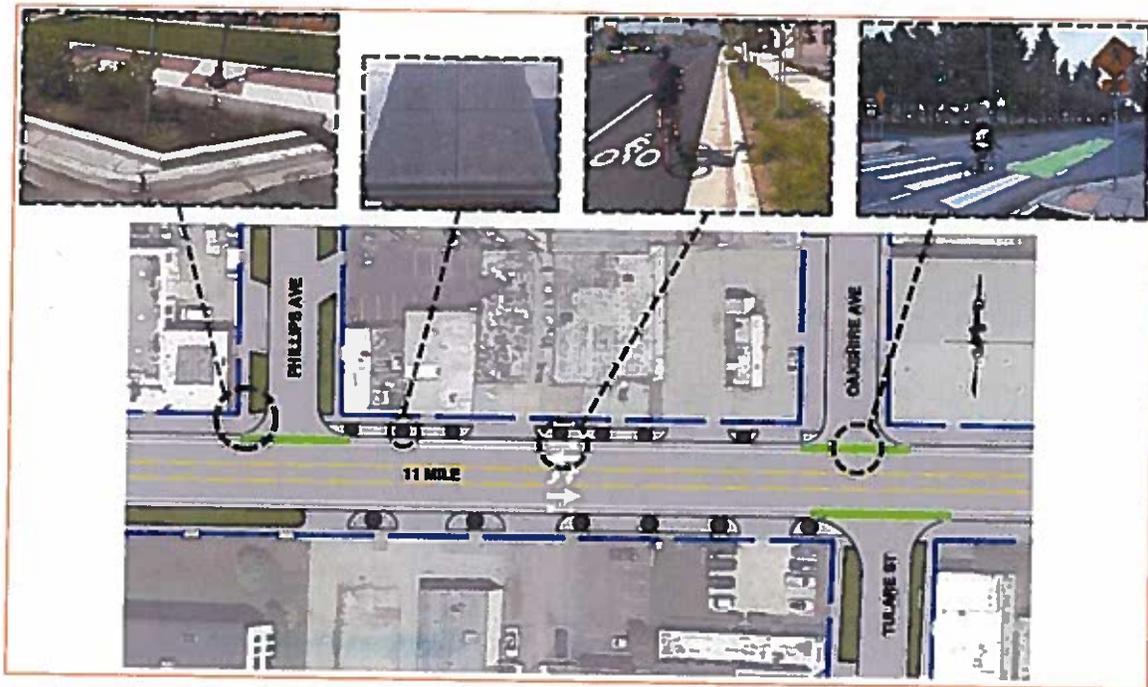
Eleven Mile Rd: Greenfield Rd to Coolidge Hwy



This segment is primarily commercial with limited greenbelt areas. Specific improvements should include:

- Additional street trees
- Murals or public art displays
- Bioswales at street Intersections
- Pervious pavers behind curbs
- Enhanced crosswalk at:
 - Tyler St/Buckingham Ave
 - Coolidge Hwy
- Road diet
- On-street bike lanes; maintain sidewalks
- Signal Modernization at Eleven Mile Rd and Greenfield Rd

It is feasible to convert the existing 4-lane road into a 3-lane cross section, as shown here:

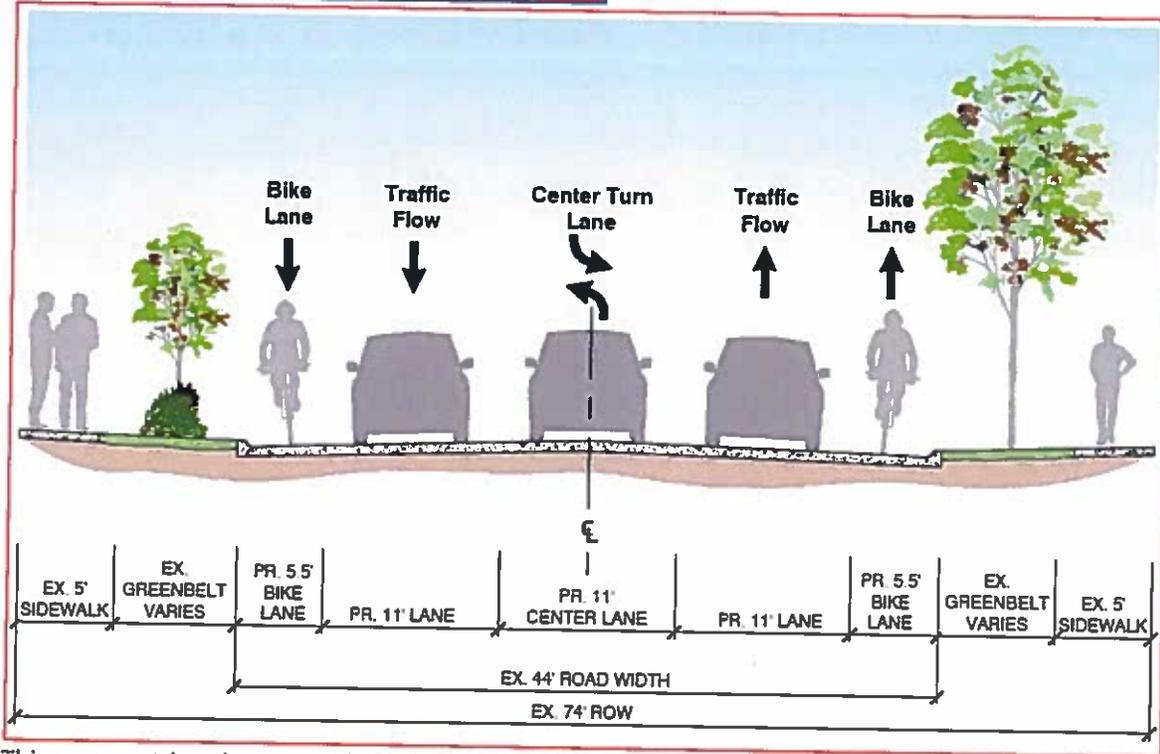


Some example locations include:

- Additional Street trees between the sidewalk and street in the 2800 block of Eleven Mile Rd
- Mural painted on brick exterior building similar to 3861 Twelve Mile Rd
- Bioswale at the intersection of Royal Ave and Eleven Mile Rd
- Pervious pavers between the sidewalk and street in the 3000 block of Eleven Mile Rd



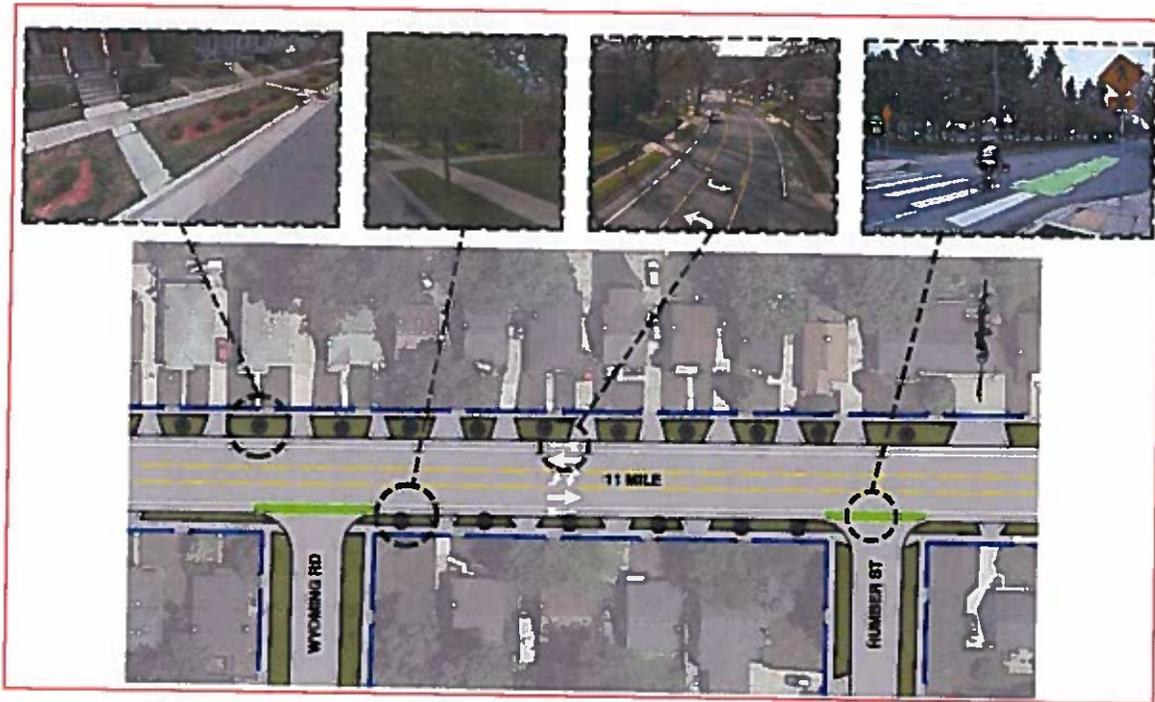
Eleven Mile Rd: Coolidge Hwy to Woodward Ave



This segment is primary residential and contains greenbelts along the road. Specific improvements should include:

- Additional street trees
- Bioswales at street intersections
- Greenbelt plantings in right of way (ROW)
- Enhanced crosswalks at:
 - Coolidge Hwy
 - Mortenson Blvd/Scotia Ave
 - Stanford Rd/ Meadowcrest Blvd
- Road diet
- On-street bike lanes; maintain sidewalks

It is feasible to convert the existing 4-lane road into a 3-lane cross section, as shown here:

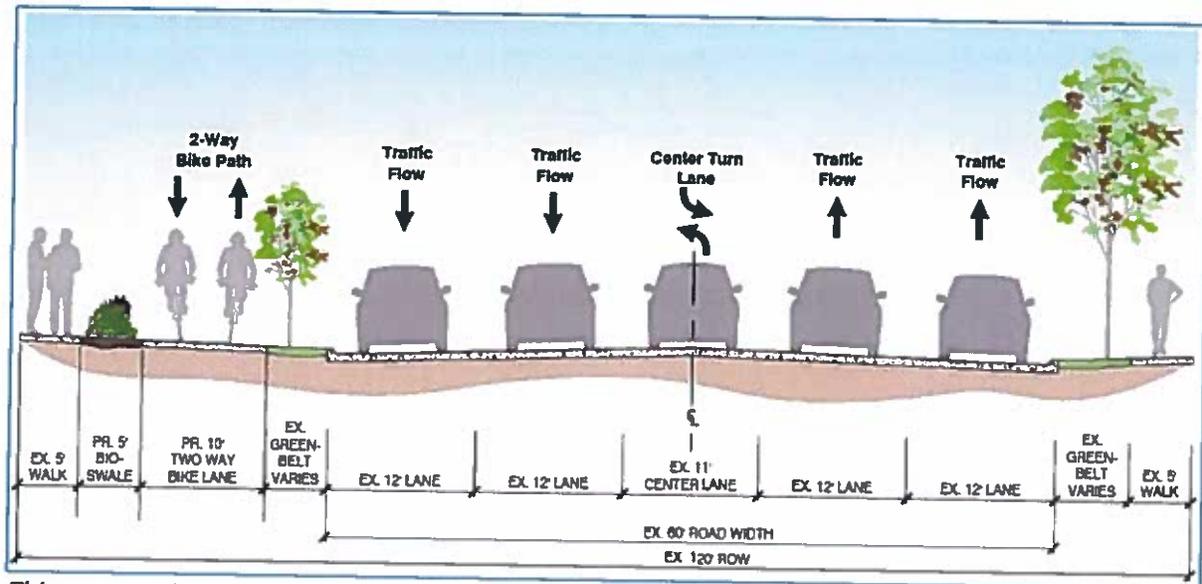


Some example locations include:

- Additional Street trees between the sidewalk and street on Eleven Mile Rd
- Bioswale at the southwest corner of the intersection of Scotia Rd and Eleven Mile Rd
- Greenbelt planting in the ROW adjacent to Huntington Woods City Hall, along Eleven Mile Rd
- Replace concrete pavement in front of Huntington Woods City Hall with pervious pavement along Scotia



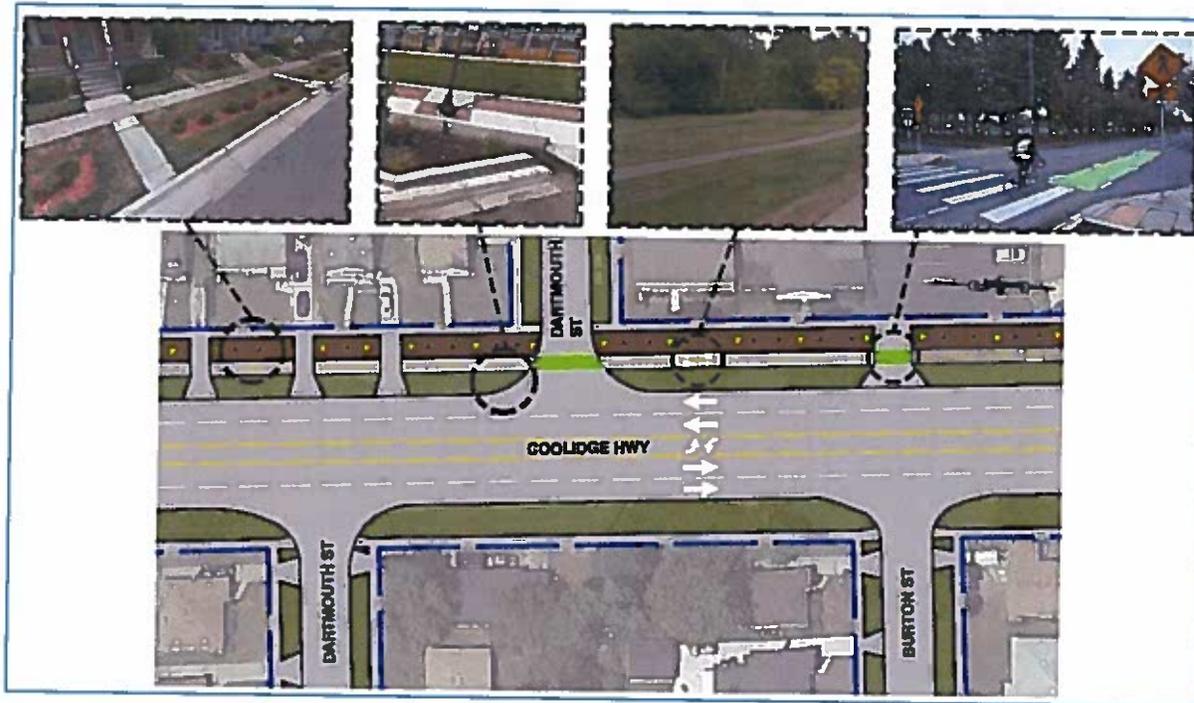
Coolidge Hwy: Nine Mile Rd to Ten Mile Rd



This segment is primarily residential, with some commercial use. There are greenbelts along both sides of the road, with wider ROW along the west side of the roadway. Improvements to this corridor should include:

- Additional street trees
- Bioswales at street intersections
- Greenbelt plantings
- Enhance crosswalk at:
 - Oak Park Blvd
- Reduce lane widths
- Multi-use pathway along west ROW

A road diet is not feasible in this segment. To create better connectivity for bicyclists, a multi-use pathway should be constructed along the west ROW as illustrated in this plan view:

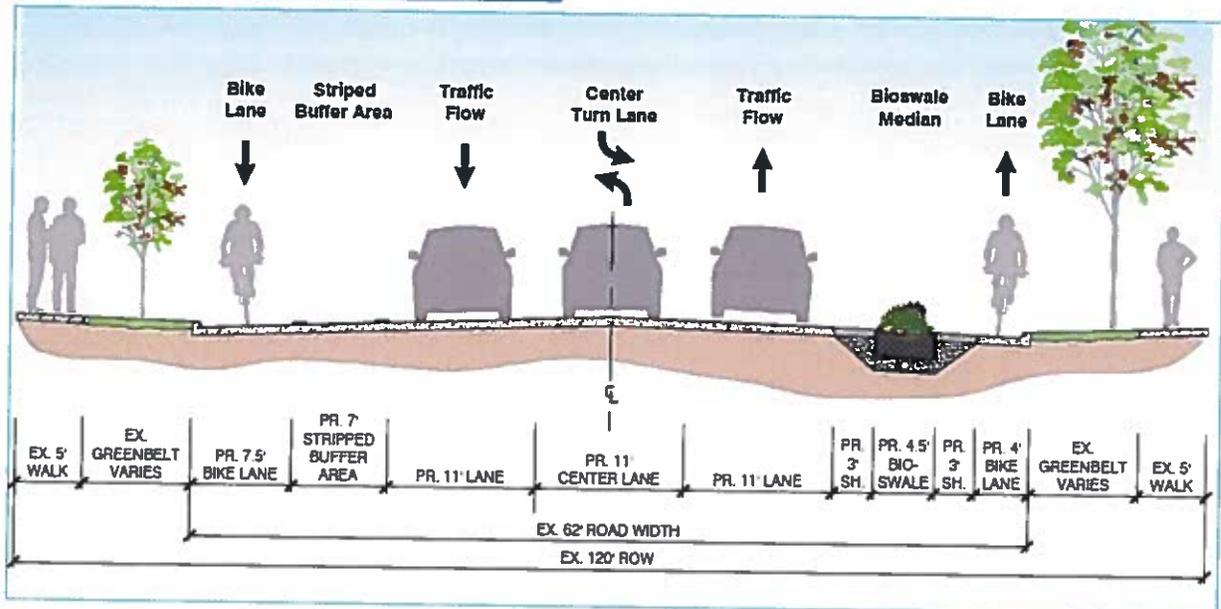


Some example locations include:

- Additional Street trees between the sidewalk and street in the 24000 block of Coolidge Hwy
- Bioswale at the intersection of Dartmouth St and Coolidge Hwy
- Plantings in the greenbelt in front of community buildings like churches and schools



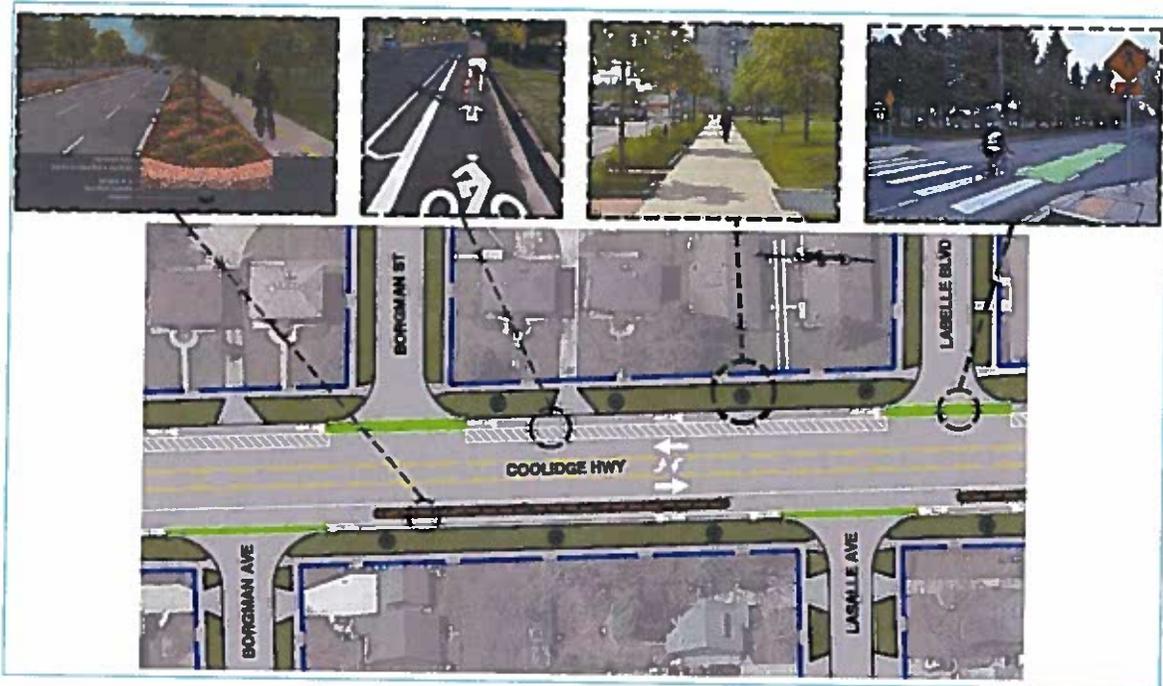
Coolidge Hwy: Ten Mile Rd to Eleven Mile Rd



This segment is primarily residential, with some commercial use. There are greenbelts along both sides of the road. The east side of the road has good access management, with few driveways. Improvements to this corridor should include:

- Additional street trees
- Linear Bioswales along the east side of the road, gapping out area for existing cross streets and driveways
- Bioswales at street intersections
- Greenbelt plantings
- Enhance crosswalks at:
 - Lincoln St/Dr
 - Eleven Mile Rd
- Road diet
- On-street bike lanes; maintain sidewalks
- Reducing pavement surface
- Signal Modernization at Lincoln St and Coolidge Hwy

It is feasible to convert the existing 5 lane section into a 3 lane section as shown here:

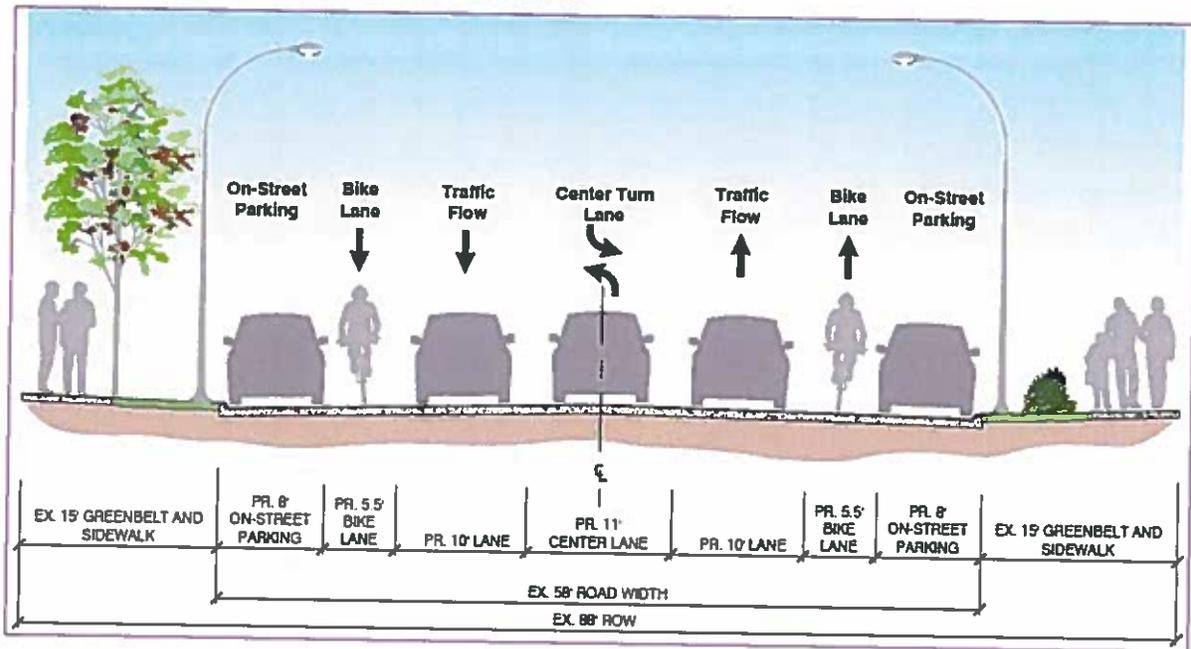


Some example locations include:

- Additional Street trees between the sidewalk and street in the 26000 block of Coolidge Hwy
- Linear Bioswale along the east side of Coolidge Hwy between side streets
- Bioswale intersections on the west side of Coolidge like Talbot St
- Plantings in the greenbelt in front of community buildings like churches and schools



Coolidge Hwy: Eleven Mile Rd to Twelve Mile Rd



This segment is primarily commercial, and contains part of Downtown Berkley. There is existing on-street parking along both sides of the road. Improvements to this corridor may include:

- Additional Street Trees
- Greenbelt Plantings
- Bioswales at street intersections
- Murals or Public Art Displays
- Enhance crosswalks at:
 - Eleven Mile Rd
 - Harvard Rd
- Conversion of parking spaces into other uses (e.g. dining space, bicycle parking)

Implementation of a road diet was completed in 2019. The existing 4-lane road was converted into the following cross section:



Some example locations include:

- Additional Street trees between the sidewalk and street in the 2500 block of Coolidge Hwy
- Mural painted on brick exterior building similar to 3861 Twelve Mile Rd
- Bioswale at the intersection of Wiltshire Rd and Coolidge Hwy
- Plantings in the greenbelt in front of community buildings like churches and schools



IMPLEMENTATION

A phasing strategy is recommended for the implementation of improvements, based on short-term and long-term projects, funding opportunities, and areas of priority to the community.

Implementation Matrix - (S)hort term/(L)ong term

		11 Mile Rd: Greenfield Rd to Coolidge Hwy	11 Mile Rd: Coolidge Hwy to Woodward Ave	Coolidge Hwy: 9 Mile Rd to 10 Mile Rd	Coolidge Hwy: 10 Mile Rd to 11 Mile Rd	Coolidge Hwy: Eleven Mile Rd to Twelve Mile	ESTIMATED UNIT COSTS
GREEN INFRASTRUCTURE	bioswales	S	S	S	S	S	\$10 - \$20 per square foot
	bioretention	L	L	L	L	L	\$15 - \$25 per square foot
	vegetated swales	L	L	L	L	L	\$5 - \$15 per square foot
	tree planting (w/ pits)	S	S	S	S	S	\$5K - \$10K ea
	sidewalk gardens	S	S	S	S	S	\$0.25 - \$10 per square foot
	pervious pavement	S	L	L	L	L	\$5 - \$20 per square foot
	greenbelt planting		S	S	S	S	\$0.25 - \$10 per square foot
LANE MODIFICATIONS	road diet	S	S		S	S	\$15K - \$40K per lane mile
	on-street parking					S	\$5K - \$15K per lane mile
	reduced lane width	S	S	S	S	S	\$5K - \$15K per lane mile
	reduce pavement footprint	L	L		L	L	\$1M - 1.5M per lane mile
	repurpose use of ROW				S	S	\$0.25 - \$10 per square foot
	bike lanes				S	S	\$5K - \$15K per lane mile
	multi-use path			L			\$5 - \$15 per square foot
NON-MOTORIZED ACCESS/CONNECTIVITY	enhanced markings	S	S	S	S	S	\$10K - \$50K per lane mile
	ADA upgrades	S	S	S	S	S	\$10 - \$20 per square foot
	lighting	S	S	S	S	S	\$5K - \$10K ea
	signage	S	S	S	S	S	\$5K to \$35K per lane mile
	ped. channelization	S	S	S	S	S	\$5 - \$40K ea
	signal modernization	L			L		\$150K - \$400K ea
	ped. actuated conspicuity devices	S	S	S	S	S	\$10K - \$30K ea



FUNDING OPPORTUNITIES

There are many grants from government agencies, private companies, and non-profit organizations that focus of green infrastructure, improved bike and pedestrian connectivity, and the reduction of storm water runoff. Potential funding opportunities include (but are not limited to):

- MAP-21: Transportation Alternatives Program and Safe Routes to Schools
- Michigan Transportation Fund
- Congestion Mitigation/Air Quality
- Michigan Nature Resources Trust Fund
- Land and Water Conservation Fund
- Advocacy Advance Rapid Response Grant
- DALMAC Fund
- PeopleForBikes Community Grant Program
- Small Grant Programs
- TAP Grant
- Greenway Grants
- NFWF Resilience Grants
- SEMCOG Grants
- Corporate partnerships and sponsorships
- Ralph C. Wilson Foundation



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: July 1, 2019 **AGENDA #**

SUBJECT: Mural Approval 25901 Coolidge Highway

DEPARTMENT: Economic Development and Communications

SUMMARY: The mural ordinance requires all murals to be approved by City Council. The Mural review board is responsible for making a recommendation to City Council and is comprised of the Economic Development Director, Mayor and local artist Robert Mirek. The board recently met to review the mural to make sure it is in compliance with the City ordinance. The board decided it meets all guidelines and is recommending to City Council to approve the mural to be located at 25901 Coolidge Highway.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve the mural for 25901 Coolidge Highway.

APPROVALS:

City Manager: _____

Department Director: _____

Director of Finance: _____

Legal: _____ N/A _____

Budgeted: N/A

EXHIBITS: proposals



HOWARD FRIDSON
FRIDSON STUDIOS
10015 KINGSTON AVE.
HUNTINGTON WOODS, MI 48070
(248) 915-9682
howfrid@aol.com

HOWARD FRIDSON has been painting murals in the Detroit area since he graduated from Wayne State University with a degree in Art in 1971. He has recently completed a wall in Downtown Ferndale (see enclosed example) at Nine Mile Road and Woodward.

Howard once painted a three story mural in Port Huron and has painted in many homes around the metro area. He also illustrates children's books and is honored to have those works on the shelves of many libraries including the Oak Park Public Library.

Lincoln Liquor & Rx

25901 ~~21675~~ Coolidge Hwy.

Oak Park, Michigan 48237

May 16, 2019

To whom it may concern:

25901 As the owner of Oak Park's historic Lincoln Liquor & Rx on the corner of Lincoln and Coolidge, at ~~21675~~ Coolidge, Hwy., I have hired the local artist Howard Fridson to paint a mural on the Lincoln side of our building. This will be a celebration of our store's history. Mr. Fridson has painted murals in the Detroit metropolitan area for decades and is excited to lend his skills toward the beautification of our neighborhood. I know he will do an admirable job. The theme is a tribute to the street and our store's namesake, Abraham Lincoln. I am excited as well to enhance our neighborhood's look and to give back something to the community that has made our store a success. I am proud to be a citizen of Oak Park, and this is an opportunity to demonstrate that pride.

I understand there are rules and conventions about this sort of decoration and I am willing to submit all the proper documents deemed necessary, and to sign the indicated agreements including the commitment to sign Art Easement Agreement. The weather is starting to cooperate, and so we hope to begin this project as soon as possible. Please contact me if there is anything else you need from me or our store.

We are working toward making Oak Park a better place to live.

Sincerely,

Yani Yaldo

Lincoln Liquor & Rx

~~(248) 495-0171~~

248-545-4955



Application Mural Program

Applicants must submit an application to the Economic Development and Communications Department. All applications will be reviewed to determine if the proposed mural is a sign, art mural, or limited reference art mural. Upon determination by the Economic Development Director that it meets all city ordinances it will be presented to City Council for final approval.

Contact Information

Lead Artist's Name

HOWARD FRIDSON

Artist's Mailing Address

10015 KINGSTON

City/State/Zip

HUNTINGTON WOODS, MI 48070

Home Phone

Cell Phone

(248) 915-9682

Email

Website

howFrid@aol.com

Applicant's Name (if different from artist)

yani yaldo

Applicant's Mailing Address

25901 Coolidge Hwy

City/State/Zip

Oak Park 48237

Home Phone

Cell Phone

248-545-4955

Email

Website

Proposed mural location (street address/intersection)

Coolidge and Lincoln

Project Start Date

Proposed Completion Date

Mail/Deliver application to: **City of Oak Park**

Economic Development and Communications Dept.

14300 Oak Park Blvd.

Oak Park, MI 48237

Required supplemental materials:

Resume of each artist involved in project

9 copies of one color image of proposed mural

Letter of support from building owner including commitment to sign Art Easement Agreement

FOR OFFICIAL USE ONLY

Application received (month/date/year)

Presented to City Council (month/date/year)

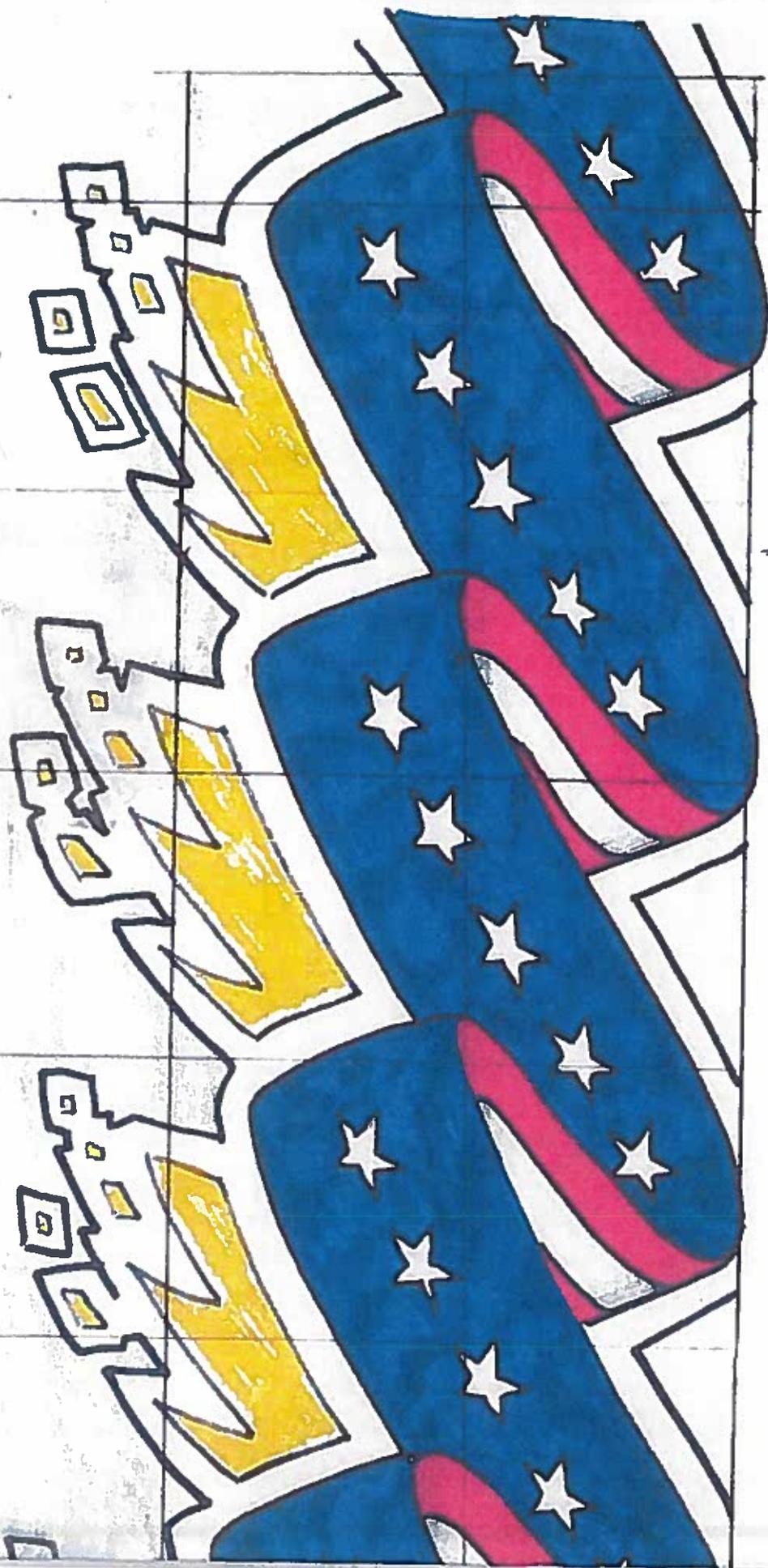
Deferred

Approved

Not Approved



...and dedicated to the proposition that all men are created equal.



↑
1 SQUARE = 5 FEET X 5 FEET