

Oak Park

City Council Agenda

March 4, 2019





AGENDA
REGULAR CITY COUNCIL MEETING
37th CITY COUNCIL
OAK PARK, MICHIGAN
March 4, 2019
7:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of February 18, 2019
- B. Zoning Board of Appeals Minutes of November 27, 2018
- C. Retirement Board Meeting Minutes of October 22, 2018
- D. Arts and Cultural Diversity Commission Meeting Minutes of December 13, 2018 and January 10, 2019
- E. Library Board Meeting Minutes of December 18, 2018 and January 15, 2019
- F. Recycling and Environmental Conservation Commission Meeting Minutes of December 20, 2018
- G. Request to reschedule the regularly scheduled Recycling and Environmental Conservation Commission meeting of April 18, 2019 to April 17, 2019 at 6:00 pm
- H. Request to cancel the regularly scheduled Planning Commission meeting of March 11, 2019
- I. Licenses - New and Renewals as submitted for March 4, 2019

6. **RECOGNITION OF VISITING ELECTED OFFICIALS**

7. **SPECIAL RECOGNITION/PRESENTATIONS:** None

8. **PUBLIC HEARINGS:** None

9. **COMMUNICATIONS:** None

10. **SPECIAL LICENSES:** None

11. **ACCOUNTING REPORTS:**

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$19,542.51

12. **BIDS:**

- A. Request to award the bid for the 2018-2019 Water Main Replacement Project, M-675 to Macomb Pipeline & Utilities Company of Sterling Heights for the total amount of \$534,592.00

13. **ORDINANCES:** None

14. CITY ATTORNEY:

15. CITY MANAGER:

Finance

A. 2019-20 Budget Schedule

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
February 18, 2019
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

CM-02-048-19 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Weiss, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-02-049-19 (AGENDA ITEM #5A-D) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of February 4, 2019 **CM-02-050-19**
- B. Special Council Meeting Minutes of February 4, 2019 **CM-02-051-19**
- C. Request to approve Payment Application No. 1 for the 2018 45th District Court Renovation Project, M-684, to Frank Rewold & Sons, Inc., for the amount of \$59,237.02
CM-02-052-19
- D. Licenses - New and Renewals as submitted for February 18, 2019 **CM-02-053-19**

**MERCHANT'S LICENSES – February 18, 2019
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
ESSENTIAL PIECES AND BUNDLES HAIR STUDIO WEALTHY	21910 GREENFIELD 3	\$150.00	BRAIDING HAIR
	8126 NINE MILE	\$150.00	CLOTHING STORE
<u>2019 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
INNOVATIVE TOOL & DESIGN	10725 CAPITAL	\$150.00	TOOL DESIGN
RILEY PEARSON FINANCIAL	10831 CAPITAL	\$150.00	ACCOUNTING, INCOME TAX
MIDLAND EQUIPMENT CO.	12771 CAPITAL	\$150.00	TOOL SUPPLY AND EQUIPMENT
PARTLAN-LABADIE SHEET METAL	12901 CLOVERDALE	\$150.00	SHEET METAL SHOP
WURTH BAER SUPPLY CO.	13390 CLOVERDALE	\$187.50	WHOLESALE DISTRIBUTOR
STUDIO IPLAY	21310 COOLIDGE	\$150.00	INDOOR PLAYGROUND
E-ZEE SET WOOD PRODUCTS	21650 COOLIDGE	\$187.50	WOOD PRODUCT DISTRIBUTOR
GOLD STAR PRODUCTS	21680 COOLIDGE	\$187.50	
SVS VISION	23055 COOLIDGE	\$150.00	EYE DOCTOR
LEARNING DISABILITIES CLINIC	25611 COOLIDGE	\$150.00	TUTORING
STANLEY UPHOLSTERING	25651 COOLIDGE	\$150.00	FURNITURE REPAIR
LINCOLN LIQUOR	25901 COOLIDGE	\$150.00	LIQUOR STORE
SHELL CLEANERS & TAILOR	25905 COOLIDGE	\$150.00	DRY CLEANER
COOLIDGE CYCLE	25909 COOLIDGE	\$150.00	BICYCLE SALES & SERVICE
OAK PARK BARBERS	26003 COOLIDGE	\$150.00	BARBER
MOULDEN AGENCY	26013 COOLIDGE	\$150.00	INSURANCE
MARK A. WOLFSON DDS	26601 COOLIDGE	\$150.00	GENERAL DENTISTRY
MOONFLY MUSIC	13650 EIGHT MILE 5	\$187.50	MUSIC PRODUCTION
AAA FERGUSON INSURANCE	13691 ELEVEN MILE 200	\$150.00	RETAIL PERSONAL LINES
FOUR SEASONS GARDEN CTR	14471 ELEVEN MILE	\$150.00	LANDSCAPE DESIGN
CURTS SERVICE	14611 ELEVEN MILE	\$150.00	AUTO REPAIR
SPECTRUM AUTOWORKS LLC	14799 ELEVEN MILE	\$150.00	AUTO REPAIR
GREGS DIESEL	21200 GREENFIELD	\$187.50	TRAILER REPAIR
DTOWN GRILLZ	21700 GREENFIELD 348	\$187.50	CUSTOM JEWELRY
B-UNIQUE HAIR BOUTIQUE	21700 GREENFIELD 412	\$225.00	SALON
BUILDING TECHNOLOGY	21850 GREENFIELD	\$187.50	
TOP'S FASHION AND BRAIDING	21910 GREENFIELD 105	\$187.50	HAIR BRAIDING
SUKHOTHAI RESTARANT	25226 GREENFIELD	\$187.50	RESTAURANT
BERKLEY'S GOURMET CUPCAKES	25294 GREENFIELD	\$187.50	DESSERT, CAKES & SUPPLIES
JTS DESIGN JEWELRY	15075 LINCOLN 119	\$150.00	JEWELRY STORE
HAYNES ENTERPRISE	21171 MEYERS	\$150.00	TRUCK HAULING
BRICCO EXCAVATING	21201 MEYERS	\$150.00	EXCAVATING COMPANY
IMPACT MEDIA CONST.	8558 NINE MILE	\$187.50	
SCHEER'S ACE HARDWARE	8601 NINE MILE	\$150.00	RETAIL-HARDWARE
VIBRANT VIZIONZ	12714 NINE MILE	\$187.50	CUSTOM TSHIRT
NAILS TODAY	13731 NINE MILE	\$187.50	NAIL SALON
OAK PARK FRUIT MARKET	13745 NINE MILE	\$150.00	FRUIT MARKET
GOBIND L GARG MD PLLC	13801 NINE MILE	\$150.00	INTERNAL MEDICINE
MIGHTY MO MUFFLERS	13941 NINE MILE	\$150.00	COMPLETE AUTO REPAIR
DR. ESTER R. SLEUTELBERG	15421 NINE MILE	\$150.00	DENTIST
DIVERSIFIED SPEC SALES	13261 NORTHEND	\$150.00	MFG REP SERVING PLUMBING
PERFORMANCE 80 TRAINING	13321 NORTHEND	\$187.50	PERFORMANCE FITNESS
PCI INDUSTRIES	21717 REPUBLIC	\$150.00	INT. COMMERCIAL CONST.
CHASE CLEANERS	10831 TEN MILE	\$150.00	DRY CLEANER
HAIR ROCK CAFÉ	15454 TEN MILE	\$187.50	HAIR SALON

**MASSAGE FACILITY
RENEWAL - 2019**

<u>NAME</u>	<u>ADDRESS</u>	<u>FEE</u>
Great Hands Massage	8230 W. Nine Mile Rd.	\$125.00

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Helaine Zack provided an update on activities related to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) A video was played thanking the City of Oak Park for their membership with Southeast Michigan Council of Governments (SEMCOG).

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES:

CM-02-054-19

(AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND ARTICLE V OF CHAPTER 50, OFFENSES AND MISCELLANEOUS PROVISIONS, TO ADD A NEW DIVISION 6, "MARIHUANA ESTABLISHMENTS PROHIBITED," TO PROHIBIT MARIHUANA ESTABLISHMENTS WITHIN THE BOUNDARIES OF THE CITY OF OAK PARK PURSUANT TO THE MICHIGAN REGULATION AND TAXATION OF MARIHUANA ACT, INITIATED LAW 1 OF 2018, MCL 333.27951, ET SEQ.; AND TO PROVIDE PENALTIES FOR VIOLATION OF THIS ORDINANCE - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the Second reading and adopt the following ordinance to amend Article V of Chapter 50, Offenses and Miscellaneous Provisions, to add a new Division 6, "Marihuana Establishments Prohibited," to prohibit marihuana establishments within the boundaries of the City of Oak Park pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, Et Seq.; and to provide penalties for violation of this ordinance:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND ARTICLE V OF CHAPTER 50, OFFENSES AND MISCELLANEOUS PROVISIONS, TO ADD A NEW DIVISION 6, "MARIHUANA ESTABLISHMENTS PROHIBITED," TO PROHIBIT MARIHUANA ESTABLISHMENTS WITHIN THE BOUNDARIES OF THE CITY OF OAK PARK PURSUANT TO THE MICHIGAN REGULATION AND TAXATION OF MARIHUANA ACT, INITIATED LAW 1 OF 2018, MCL 333.27951, ET SEQ.; AND TO PROVIDE PENALTIES FOR VIOLATION OF THIS ORDINANCE.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Ordinance – Article V of Chapter 50, Offenses and Miscellaneous Provisions, of the Code of Ordinances, City of Oak Park, is hereby amended to add a new Division 6, "Marihuana Establishments Prohibited," to read as follows:

Sec. 50-266. – Marihuana Establishments Prohibited.

- (a) *Definitions.* Words used in this section shall have the definitions as provided for in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended.
- (b) *Prohibition.* Pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, all marihuana establishments are prohibited within the boundaries of the City of Oak Park.
- (c) *Penalty.* A person who violates this section shall be responsible for a municipal civil infraction punishable as set forth in Chapter 3 of this code.

SECTION 2. Savings Clause - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 3. Severability - No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. Effective Date - This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER:

Department of Public Works

CM-02-055-19 (AGENDA ITEM #15A) REQUEST TO APPROVE PROPOSED CHANGE ORDER NO. 1 IN THE AMOUNT OF \$14,615.30 AND PAYMENT APPLICATION NO. 1 IN THE AMOUNT OF \$418,747.30 TO ITALIA CONSTRUCTION, INC FOR THE 2018 SIDEWALK REPLACEMENT PROJECT, M-676 – APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve proposed Change Order No. 1 in the amount of \$14,615.30 and Payment Application No. 1 in the amount of \$418,747.30 to Italia Construction, Inc for the 2018 Sidewalk Replacement Project, M-676.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Weiss
 No: None
 Absent: None

MOTION DECLARED ADOPTED

Deputy Public Works Director DeCoster reviewed proposed Change Order No. 1 and Payment Application No. 1 for the 2018 Sidewalk Replacement Project, M-676. He explained the Change Order is an increase due to additional sidewalk replacements completed as a part of a Consumers Energy project within the same area. The total cost for Consumers' work is \$81,098.42 for which the City will be reimbursed. This project is approximately 98% complete

CALL TO THE AUDIENCE:

Carolyn Atkinson, 13301 Northfield, expressed concerns regarding tree roots that are growing in the sewer pipes on her property.

CALL TO THE COUNCIL:

Mayor Pro Tem Radner wished everyone a good night.

Council Member Burns thanked everyone for coming and reminded them to be mindful of the changing weather.

Council Member Weiss reminded everyone about upcoming Community Center and Library events.

Council Member Rich thanked Economic Development Director Marrone for her part in advancing the many development projects in the city and wished everyone a good night.

Mayor McClellan reviewed recently attended events and thanked residents for their cooperation with removing vehicles from the streets during snow emergencies. She also indicated the city will begin working on a new five year master plan for the city.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:37 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

**CITY OF OAK PARK, MICHIGAN
ZONING BOARD OF APPEALS
NOVEMBER 27, 2018
MEETING MINUTES**

The meeting was called to order at 7:31 p.m. by Vice Chairperson Huston in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237 and Roll Call was made.

PRESENT: Vice Chairperson Huston
Commissioner Anderson
Commissioner Peiss
Commissioner Snider

ABSENT: Commissioner Barton
Commissioner Blumenkopf
Commissioner Seligson

**OTHERS
PRESENT:** City Planner Kevin Rulkowski
Community & Economic Development Director Kimberly Marrone
Deputy City Clerk Lisa Vecchio

APPROVAL OF ZONING BOARD OF APPEALS MINUTES OF OCTOBER 23, 2018

MOTION BY Anderson, SECONDED BY Peiss, to approve the meeting minutes of October 23, 2018.

Vote: Yes: Anderson, Huston, Peiss, Snider
No: None

MOTION CARRIED

COMMUNICATIONS:

City Planner Rulkowski presented the Board with a letter from Chairperson Louis Landau confirming his resignation from the ZBA. The letter was read into record.

OLD BUSINESS: None

NEW BUSINESS:

- a) Selection of a Chairperson:

MOTION BY Peiss, SECONDED BY Anderson, to table the vote on Chairperson until the next meeting when more board members are present.

Vote: Yes: Anderson, Huston, Peiss, Snider
No: None

MOTION CARRIED

- b) **CASE 18-08:**

APPLICANT:

The Kroger Company
40393 Grand River Avenue
Novi, Michigan

PROPERTY:

26155 & 26200 Greenfield Road
Property Identification Number: 52-25-19-101-036 and -037

ORDINANCE REQUIREMENTS AND REQUEST:

The following variances are requested:

1. Article XVII, Section 1726, G, requires that the proposed grocery store provide 459 parking spaces and the fuel center 22 parking spaces on site. The applicant is requesting a waiver to allow for the grocery store to provide 433 parking spaces and the fuel center 19 parking spaces on site.
2. Article XVII, Section 1716, B, 5, requires interior landscaping of at least ten (10) % of the total lot. The applicant is requesting a waiver of 4% of interior landscaping for the grocery store portion of the site and 7% for the fuel center portion and the quantity of required landscaping within those areas.
3. Article XVII, Section 1716, B, 4, requires greenbelts along a right-of-way to be a minimum of ten (10) feet wide. The applicant is requesting a waiver to allow for a variable width right-of-way of less than ten (10) feet wide and a reduction of the quantity of required landscaping within those areas.
4. Article VIII, Section 803, C, requires all business, servicing, or processing, except for off-street parking or loading, shall be conducted within a completely enclosed building. The applicant is requesting a waiver from this provision to allow for an outdoor display area on the front sidewalk of the grocery store and an outdoor display area around the kiosk and fuel dispensing areas of the fuel center.

STAFF FINDINGS OF FACT:

- 1) Article XVII, Section 1726, G, requires that the proposed grocery store provide 459 parking spaces and the fuel center 22 parking spaces on site.
- 2) The applicant is requesting a waiver to allow for the grocery store to provide 433 parking spaces and the fuel center 19 parking spaces on site.
- 3) Article XVII, Section 1716, B, 5, requires interior landscaping of at least ten (10) % of the total lot.
- 4) The applicant is requesting a waiver of 4% of interior landscaping for the grocery store portion of the site and 7% for the fuel center portion and the quantity of required landscaping within those areas.

- 5) Article XVII, Section 1716, B, 4, requires greenbelts along a right-of-way to be a minimum of ten (10) feet wide.
- 6) The applicant is requesting a waiver to allow for a variable width right-of-way of less than ten (10) feet wide and a reduction of the quantity of required landscaping within those areas.
- 7) Article VIII, Section 803, C, requires all business, servicing, or processing, except for off-street parking or loading, shall be conducted within a completely enclosed building.
- 8) The applicant is requesting a waiver from this provision to allow for an outdoor display area on the front sidewalk of the grocery store and an outdoor display area around the kiosk and fuel dispensing areas of the fuel center.
- 9) The property is currently zoned B-2, General Business District.
- 10) A shopping center has existed on this site since the 1960's.
- 11) The Kmart Corporation last requested a variance for outdoor sales in 2013.
- 12) Greenfield Road has a large volume of daily traffic with a speed limit of 40 mph.
- 13) At the November 12, 2018 meeting the Planning Commission approved a Site Plan for the renovation of the long vacant Kmart store at 26200 Greenfield into an 88,536 square foot grocery store. In addition, a 14 pump Kroger Fuel Station (26155 Greenfield Road) is proposed to be located in an outlot area of the Lincoln Shopping Center. The Planning Commission made their approval subject to the Zoning Board of Appeals granting the necessary variances.
- 14) The proposed physical modifications to the existing buildings in the Lincoln Shopping Center include:
 - a. The removal of 21,563 square feet of shopping center tenant space to the south of the building to accommodate a new parking area.
 - b. The removal of the former Kmart Garden Center and associated building appendage on the north portion of the building.
 - c. The removal of the truck docks and associated building appendage in the rear of the building to the east.
 - d. The addition of a new 2,406 square foot front entrance vestibule.
 - e. The addition of a 3,200 square foot three bay truck dock in the rear of the building.

STAFF RECOMMENDATIONS:

The Planning Commission recently approved a Site Plan for the Kroger Company to renovate the long vacant Kmart store at 26200 Greenfield into an 88,536 square foot grocery store. The proposed grocery store will have a pharmacy with a drive-thru and an online grocery ordering service (identified as Clicklist on the plan). In addition, a 14 pump Kroger Fuel Station (26155 Greenfield Road) is proposed to be located in an outlot area of the Lincoln Shopping Center.

Planning Commission approval of the Site Plan was conditioned on a number of variances being granted by the Zoning Board of Appeals that are specifically referenced at the beginning of this report. Three of the variance requests, regarding minimum parking and landscaping, are the result of converting an established shopping center

(dating back to the 1960's) into a modern grocery store and the difficulties in making that transition. The fourth variance request is for allowing an outdoor display area similar to the outdoor sales area that Kmart operated on site for a number of years.

MOTION BY Peiss, SECONDED BY Snider, that based on the information presented in the Planning Division Report, and additional findings of fact discussed during the review of case # 18-08, I move to **approve** the request

of The Kroger Company, 26155 & 26200 Greenfield Road,

- 1) for a waiver from the provisions in Article XVII, Section 1726, G, to allow for the grocery store to provide 433 parking spaces and the fuel center 19 parking spaces on site.
- 2) for a waiver from the provisions in Article XVII, Section 1716, B, 5, to allow for the grocery store to provide 6% of interior landscaping and for the fuel center to provide 3% of interior landscaping and the quantity of required landscaping within those areas.
- 3) for a waiver from the provisions in Article XVII, Section 1716, B, 4, to allow for a variable width right-of-way of less than ten (10) feet wide and a reduction of the quantity of required landscaping within those areas.
- 4) for a waiver from the provisions in Article VIII, Section 803, C, to allow for an outdoor display area on the front sidewalk of the grocery store and an outdoor display area around the kiosk and fuel dispensing areas of the fuel center.

VOTE: Yes: Anderson, Huston, Peiss, Snider
No: None

MOTION CARRIED

ADJOURNMENT:

There being no objections, the meeting was adjourned at 7:52 p.m.

Lisa Vecchio, Deputy City Clerk/Director of Elections



**CITY OF OAK PARK, MICHIGAN
EMPLOYEES' RETIREMENT SYSTEM AND
PUBLIC SAFETY RETIREMENT SYSTEM BOARD OF TRUSTEES
CONCURRENT MEETING**

**October 22, 2018
4:30 PM**

MINUTES

Chairperson Tungate called the meeting to order at 4:30 PM and asked the City Clerk to call roll.

EMPLOYEES' RETIREMENT SYSTEM:

TRUSTEES PRESENT: Trustee McClellan, Trustee Tungate, Trustee Waxenberg, Trustee DeCoster, Trustee Mlynczyk

TRUSTEES ABSENT: None

ALSO PRESENT: City Clerk Norris, Finance Director Crawford, Human Resources Director Brooks, Deputy Finance Director Winters

PUBLIC SAFETY RETIREMENT SYSTEM:

TRUSTEES PRESENT: Trustee Tungate, Trustee McClellan, Trustee Batora, Trustee Tetler

TRUSTEES ABSENT: Trustee Rich

ALSO PRESENT: City Clerk Norris, Finance Director Crawford, Human Resources Director Brooks, Deputy Finance Director Winters

City Attorney Duff indicated the City has just received a Qualified Domestic Relations Order (QDRO) for former employee James Ghedotte and is requesting the item be added to the agenda for receipt and acceptance.

**ERS-10-013-18 REQUEST TO ADD ITEM 5C TO THE AGENDA,
 QUALIFIED DOMESTIC RELATIONS ORDER (QDRO)
 FOR FORMER EMPLOYEE JAMES GHEDOTTE
 – APPROVED**

Motion by DeCoster, seconded by McClellan, CARRIED UNANIMOUSLY, to add Item 5C to the agenda, Qualified Domestic Relations Order (QDRO) for former employee James Ghedotte.

Voice Vote:	Yes:	Tungate, McClellan, DeCoster, Mlynczyk, Waxenberg
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(Agenda Item #3A) Approval of Minutes

**ERS-10-014-18 MINUTES FROM THE JULY 23, 2018 ERS/PSRS
 CONCURRENT MEETING – APPROVED**

Motion by DeCoster, seconded by McClellan, CARRIED UNANIMOUSLY, to approve the Minutes from the July 23, 2018 ERS/PSRS Concurrent Meeting.

Voice Vote:	Yes:	Tungate, McClellan, Waxenberg, DeCoster, Mlynczyk
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**PSRS-10-014-18 MINUTES FROM THE JULY 23, 2018 ERS/PSRS
 CONCURRENT MEETING – APPROVED**

Motion by Tetler, seconded by McClellan, CARRIED UNANIMOUSLY, to approve the Minutes from the July 23, 2018 ERS/PSRS Concurrent Meeting.

Voice Vote:	Yes:	Tungate, McClellan, Batora
	No:	None
	Absent:	Rich

MOTION DECLARED ADOPTED

**(Agenda Item #4A Old Business) Deferred Retirement Option Plan (DROP) amendment
(PSRS) (Moved to 5D under New Business)**

(Agenda Item #5A) Watkins Ross Presentation

Cheryl Gabriel and Chris Veenstra from Watkins Ross discussed revised actuarial valuation reports for each retirement system. Complete reports are on file with the City Clerk. Ms. Gabriel reported that the revised reports reflect projections utilizing contribution variables of a 7% return rate and options for 20 year and 26 year amortization periods.

Cheryl continued by discussing estimated funding projections for PA202 requirements utilizing the new assumptions. A 60 % funded status for the Public Safety Retirement System could be reached in 2021 and the Employees Retirement System in 2032 using the 20 year amortization period.

Mr. Veenstra reviewed the GASB reports for Pension and Retiree Health Care pertaining to each retirement system. Complete reports are on file with the city clerk.

(Agenda Item #5B) PNC Presentation

Kirk VanDagens from PNC presented a 2018 Third Quarter Investment Review dated September 30, 2018. A complete report is on file in the City Clerk's Office. He provided a market update and presented a portfolio summary for both systems reporting that the market value of the Employees' Retirement System as of September 30, 2018 was \$19,806,573 and the market value of the Public Safety Retirement System was \$43,728,925. Mr. VanDagens reported that the portfolios have consistently outperformed the market.

**(Agenda Item #5C) Qualified Domestic Relations Order (QDRO) for James Ghedotte.
(Added to the Agenda) (ERS)**

**ERS-10-015-18 MOTION TO RECEIVE AND ACCEPT THE QUALIFIED
DOMESTIC RELATIONS ORDER (QDRO) FOR JAMES
GHEDOTTE – APPROVED**

Motion by McClellan, seconded by Waxenberg, CARRIED UNANIMOUSLY, to receive and accept the Qualified Domestic Relations Order (QDRO) for James Ghedotte.

Roll Call Vote:	Yes:	Tungate, McClellan, Waxenberg, DeCoster, Mlynczyk
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Attorney Duff reviewed the QDRO and indicated that she would recommend receipt and acceptance.

(Agenda Item #5D New Business) Deferred Retirement Option Plan (DROP) amendment (PSRS)

Mr. Tungate reviewed the changes to the city's Deferred Retirement Option Plan (DROP) program that were approved by City Council. Trustee Tetler questioned if these changes were addressed by the bargaining units and if the PSRS Board had previously approved the DROP program and should now approve the amendment. It was agreed that clarification would be provided at the next meeting.

(Agenda Item #6A-J) Financial Reports (ERS)

**ERS-10-016-18 RECEIVE AND APPROVE ERS FINANCIAL REPORTS
 (JULY – SEPTEMBER, 2018) – APPROVED**

Motion by DeCoster, seconded by Mlynczyk, CARRIED UNANIMOUSLY, to receive and approve the following reports for the period July 1, 2018 – September 30, 2018:

- A. PNC Investment Management Report
- B. Fiduciary Net Assets Statement – Fund 731
- C. PNC Financial Report
- D. Disbursements made by the Retirement System

DATE	CHECK#	PAYEE/DESCRIPTION	AMOUNT
09/13/2018	148991	Watkins Ross Administration, Actuarial Fees and PA202 estimated projection.	\$ 9,975.00
09/26/2018	149139	Vanguard Fiduciary FBO Robert Bruner Refund of retirement contributions.	\$ 2,656.49
07/31/2018	EFT (JE#5218)	PNC Inst. Mgmt. Investment Counseling Fees for 04/01/2018 -06/30/2018.	\$ 14,518.79
		QUARTERLY DISBURSEMENTS	\$27,150.28
		ACTUARY FEE REIMBURSEMENT:	-0-
		TOTAL QUARTERLY DISBURSEMENTS:	\$27,150.28

- E. Fiduciary Net Assets Statement – Fund 680
- F. Retirees Actuarial Statements

NAME	DEPARTMENT	DATE	STATUS
Edward Eickmeier	DPW	09/30/2018	Estimate

- G. Municipal and Military Buy-Back Calculations - None
- H. Correspondence of Retirement Submission

QUARTERLY DISBURSEMENTS	\$75,277.67
ACTUARY FEE REIMBURSEMENT:	-0-
TOTAL QUARTERLY DISBURSEMENTS:	\$75,277.67

- E. Fiduciary Net Assets Statement – Fund 680
- F. Retirees Actuarial Statements – None

NAME	DEPARTMENT	DATE	STATUS
Hostutler, Richard	Public Safety	07/06/2017	Final
Frank, Richard	Public Safety	10/01/2018	Final

- G. Municipal and Military Buy-Back Calculations - None
- H. Correspondence of Retirement Submission – None
- I. Necrology Report - None
- J. Miscellaneous Information - None

Voice Vote: Yes: Tungate, McClellan, Batora, Tetler
 No: None
 Absent: Rich

MOTION DECLARED ADOPTED

PUBLIC COMMENTS:

There were no members of the public present wishing to speak.

ADJOURNMENT:

The meeting adjourned at 6:20 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK
COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

ΣΟΛΟΜΟΝ ΡΑΔΝΕΡ
Council Members
 Regina Weiss
 Ken Rich
 Carolyn Burns
City Manager
 Erik Tungate

MEETING MINUTES
CITY OF OAK PARK REGULAR MEETING
ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, DECEMBER 13, 2018, 7:00 P.M.
OAK PARK COMMUNITY CENTER

1. CALL TO ORDER

a. Time: 7:10 P.M.

2. ROLL CALL

a. City Council:

Mayor Pro Tem Solomon Radner A Council Member Regina Weiss X

b. Commissioners:

Heidi Bisson X Leona Burns A Stephanie Crawford X
 Sarah Davidson X Nathan Izydorek X Rosetta Kincaid X
 Terri McQueen X Sudha Chandra Sekhar A Avi Snider X
 Michele Stevenson X Lonnie K. Tabb-Upshaw X Carla Wallace X
 Anita Warner A

c. City Liaisons:

Director Crystal McLain X

d. Guests:

 Amir Moss Michael Moss

3. APPROVAL OF AGENDA

a. Date December 13, 2018 Motion Commissioner Izydorek
 Seconded Commissioner Bisson Approved All

4. APPROVAL OF MINUTES

a. Date October 11, 2018 Motion Commissioner Bisson
 Seconded Commissioner Crawford Approved All

Date November 8, 2018 Motion Commissioner Bisson
 Seconded Crawford Approved All

Date August 9, 2018 Motion Commissioner Wallace
 Seconded Commissioner Kincaid Approved All

5. MATTERS FOR CONSIDERATION

a. Old Business:

- i. Commissioner Stevenson's son may consider being an Art Gallery participant, he does Watercolor Art. Commissioner Bisson suggested using Social Media and she will reach out to the 8720 Gallery. Commissioner Snider will share with the Oak Park neighbors Facebook group.
- ii. Commissioner Snider updated us on the Cement Flowerpot status, saying that they will meet on January 8th at 5:30 p.m. at the Oak Park Library and he also shared with us the correspondence he received from Director Marrone.
- iii. Meeting time change request can be took to the City Council's Agenda meeting on January 7th, Director McLain advised us that it might be easier to change the bylaws for future ease of changes. We could amend the ordinance to not have a specific time for meetings and to change bylaws to add a specific time, in doing that we would not have to take the matter to City Council again.
****Motion made by Commissioner Stevenson to remove meeting time from ordinance and use bylaws for ACDC meeting time.
 Motion seconded by Commissioner Tabb-Upshaw and Approved by All.
 Director McLain will take our voice to the City Manager.*
- iv. World Dance Day Commissioner Snider as confirmed the date with Oak Park High School for April 29, 2019 at 6:30 p.m. and the cafeteria is available for a reception. He will look into costs for a small raised stage if we still want to have WDD in the Oak Park Recreation Center. Director McLain share with us that the City has a stage.

b. New Business:

- i. MLK walk is Monday January 21, 2019 Commissioners are requesting that Director McLain secure us with the banners and signs in advance for the event.
- ii. The Budget for ACDC for 2019 that was approved by City Council is \$2,000.00. The fiscal year is July 1 to June 30 Currently the amount used from our 2019 budget is \$201.37

6. UPCOMING EVENTS/ANNOUNCEMENTS

a. ACDC EVENTS

- i. You Create December 20 Cancelled due to holiday season
- ii. You Create January 17 4:30 p.m. - 5:15 p.m.
Beats with Commissioner McQueen
- iii. You Create February 21 Tabled until January meeting

7. COMMISSIONER REPORTS

- a. Commissioner Snider shared his holiday traditions with us.

8. ITEMS FOR NEXT MONTH'S AGENDA

- a. World Dance Day check in
- b. Report from subcommittee on Cement Flowerpot project
- c. MLK Peace Walk
- d. Art Gallery
- e. Bylaws

9. ADJOURNMENT

- a. **Next Meeting:** *Thursday January 10, 2019*
- b. **Time of Adjournment:** ___ 8:02 p.m. _____



CITY OF OAK PARK
COMMUNITY ENGAGEMENT
DEPARTMENT OF PUBLIC INFORMATION

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

MEETING MINUTES
CITY OF OAK PARK REGULAR MEETING
ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, January 11, 2019, 7:00 P.M.
Oak Park Community Center

1. CALL TO ORDER

a. Time: 7:05pm

2. ROLL CALL

a. City Council:

Mayor Pro Tem Solomon Radner A Councilperson Regina Weiss X

b. Commissioners:

Heidi Bisson X Leona Burns A Stephanie Crawford X
Sarah Davidson A Nathan Izydorek X Rosetta Kincaid X
Terri McQueen X Sudha Chandra Sekhar X Abraham Snider X
Michele Stevenson X
Lonnie K. Tabb-Upshaw A Carla Wallace A Anita Warner A

c. City Liaisons:

Director Crystal McLain X

d. Guest(s):

3. APPROVAL OF AGENDA

a. Date **January 10, 2019**

Motion by Commissioner Snider

Seconded by Commissioner Stevenson X Approved by All

4. APPROVAL OF MINUTES

a. Tabled until next meeting

5. MATTERS FOR CONSIDERATION

a. Old Business:

- i. Director Crystal McLain has a Facebook post recruiting applicants for 1st quarter 2019 Art Gallery Submissions.
Benny is also reaching out to his uncle as a potential candidate.

- Heidi has a potential applicant for later in the year-his name is Richard Phillips.
- ii. Flowerpot subcommittee gave a quick report and wants to do a painting contest.
Heidi is also researching the costs of the contest and how cement needs to be primed and prepped before painting it.
Sub Committee is trying to secure sponsorship.
Painting should begin July or August.
Crystal is working on regulating the donation process so there are not multiple requests to sponsors from the commission.
Subcommittee will meet again Tuesday, February 5, 2019 @5:30pm
 - iii. Meeting time of the ACDC commission from 7pm to 630pm did not go before the council but should go before the council on next meeting February 4th.
 - iv. Oak Park High is the selected location for World Dance Day.
Heidi will have template for dance groups ready to go live this month.
 - v. MLK Peace walk is Monday, January 21, 2019 @ Hope United Methodist Church. Walk begins @ 930am and program begins @ 11am
Participants-Avi Snider, Stephanie Crawford, Regina Weiss, Heidi Bison-possible, Sudha, Carla Wallace and Vickie Brooks-possible.

b. New Business:

- i. Please note the proposed changes to the ACDC bylaws:

Article 1 Section 2-the final line should read

The commission may partner with other Oak Park commissions, departments and other affiliated community groups on programs which provide community access to the performing and creative arts and celebrate cultural diversity.

Article 4 Section 1

The commission shall meet at 6:30pm on the second Thursday of each month at the Oak Park Community Center.

Article 4 Section 4

Failure to attend the entirety of 3 out of 4 consecutive, regularly scheduled commission meetings will result in a referral to City Council for a review of continues membership on the commission.

****Anywhere in the bylaws, the word bylaws should be changed from By-Laws to bylaws (all small letters and no hyphen)****

Vote was taken to amend bylaws 8-yes, 0-no, Changes to bylaws were proposed .

- ii. *There was a motion by Heidi Bison to request council to review Commissioner Warner for removal due to excessive failure to attend commission meetings. The motion was seconded by Terri McQueen. Director McLain advised that the commission needs to show a record of communication with Commissioner Warner. The commission stated that an email with the date and times of each meeting has been sent to Commissioner Warner every month and Commissioner Warner has not reached out to any commissioner regarding attendance or absence at the meetings.*

6. COMMISSIONER REPORTS

Commissioner McQueen will be absent for the February meeting due to a work engagement in Mexico.

7. UPCOMING EVENTS

- i. You create-January 17, at 430pm-515pm
- ii. You Create-February 21, at 430pm-515pm
- iii. You Create-March 21, at 430pm-515pm

8. Items for Next Months Agenda

- a) World Dance Day check-in
- b) Art Gallery
- c) Cement Flowerpot report
- d) Election of Officers for 2019

9. ADJOURNMENT

- a. **Next Meeting:** Thursday February 14, 2019
- b. **Motion by Commissioner Heidi**
Seconded by Commissioner Sudha__ Approved by All
- c. **Time of adjournment 8:15pm**

Oak Park Public Library Board of Directors

Commissioners:

Matt McCall, Linda Francisco, Nancy Rice, Regina Weiss, Sharon Chudnow

Library Director:

Sarah Jones

Minutes for Library Board of Directors Meeting

Date:

December 18th, 2018

Time of Meeting Start:

6:31 P.M.

Roll Call, Attendance:

Matt McCall, Linda Francisco, Nancy Rice, Regina Weiss, Sharon Chudnow, Sarah Jones

Approval of Agenda:

(L. Francisco Motion, N. Rice Second. Approved)

Approval of Board Minutes (11/20/2018)

(S. Chudnow Motion, R, Weiss Second, Approved)

Director Jones discussed the donations from the estate of Lorraine Faber as well as the ceremonial event at the library on January 6th, 2019 honoring Ms. Faber with the christening of the new childrens area. Also discussed was the hiring of two new part-time Librarians, and the eventual hiring of a new member of the Circulation Staff. Director Jones discussed her meetings with various city employees about city protocol and library matters. Director Jones informed the board of her new schedule with the implementation of the new Librarians to work on Sundays.

The Board and Director Jones also discussed the necessity and protocol for separating the Library from the city financially, with plans and research to be prepared for the next meeting.

Adjournment:

(S. Chudnow Motion, R. Weiss Second. Approved)

Time of Meeting End:

7:30 P.M.

Oak Park Public Library Board of Directors

Commissioners:

Matt McCall, Linda Francisco, Nancy Rice, Regina Weiss, Sharon Chudnow

Library Director:

Sarah Jones

Minutes for Library Board of Directors Meeting

Date:

January 15th, 2019

Time of Meeting Start:

6:38 P.M.

Roll Call, Attendance:

Matt McCall, Linda Francisco, Regina Weiss, Sharon Chudnow, Sarah Jones

Motion: Excused Absence for Nancy Rice

(S. Chudnow Motion, R. Weiss Second. Approved)

Approval of Agenda:

(S. Chudnow Motion, L. Francisco Second. Approved)

Approval of Board Minutes (December 18th, 2018)

(R. Weiss Motion, L. Francisco Second, Approved)

Director Jones discussed the launch of the new children's area and it's ever increasing popularity. The Sunday concert series have been maintaining good attendance in the 30-50 patrons per event range. Director Jones mentioned how wonderful and helpful the communications department has been in promotion and coverage of the events since she has started as director. Battle of the Books is in February with 18 teams from various cities/municipalities signed up. Yearly library statistics have improved marginally from 2017. Director Jones also discussed revising and implementing new policy on handling patron suspension and/or banning. Two new clerks hired, beginning shifts by end of month. Director Jones also discussed having an unpaid intern (working for library degree credit). Additionally the Director and the Library Board discussed the positives and negatives of the The Library Network, the library co-operative we are partnered with.

Oak Park Public Library Board of Directors

Commissioners:

Matt McCall, Linda Francisco, Nancy Rice, Regina Weiss, Sharon Chudnow

Library Director:

Sarah Jones

Adjournment:

(S. Chudnow Motion, R. Weiss Second. Approved)

Time of Meeting End:

8:00 P.M.

CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
December 20, 2018
MEETING MINUTES

The meeting was called to order at 7:03pm by Chairperson Lewis in the Meeting Room One of the Oak Park Community Center located at 14300 Oak Park Blvd. Oak Park MI, 48237.

Roll call was made.

PRESENT: Chairperson Al Lewis, Commission Members: Clarissa Clemons, Denise Trombly, Richard Readus, Steven Gold, Paul Bannon, Roselyn McKay, Nynier Brown, and Public Works Liaison David DeCoster

ABSENT: Mayor Pro-Tem Solomon Radner, Co-Chair Carolyn Davis

ALSO PRESENT: Residents: Doris Applebaum, Joyce Bannon

1. READING AND APPROVAL OF MINUTES:

Moved by Roselyn McKay, seconded by Steven Gold to approve the minutes of October 18, 2018.

Vote: Yes All
No None

MOTION DECLARED ADOPTED

2. CONSIDERATION OF OLD BUSINESS

A. A SOCRRA update was provided

- Tonnage Reports discussed. Recycling in Oak Park is up year-to-date and Solid Waste is down.

B. A discussion was held regarding an article to be placed in the spring 2019 City Magazine. Potential topic to include: Commission events, waste wizard, benefits of recycling, and leaf pick up dates.

3. NEW BUSINESS

A. Chairperson Lewis conducted a second meeting at the Tietel Apartments. There was about 20 residents in attendance. The Commission "festival" bins were of great assistance in showing what can and can't be recycled. A meeting is set up with the Prentis Apartments for January 17, 2019 at 2:00pm.

CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
December 20, 2018
MEETING MINUTES

- B. A request was made for the cost savings to the City for solid waste v. recycling. More specifically, does the City receive a credit the more we recycle?
- C. A leaf pick up discussion was held. Dates and enforcement actions were discussed.
- D. Commissioner Trombly provided samples of marigold seed packs that she has committed to making for the Healthy Lawn Seminar in 2019.
- E. An update was provided regarding a grant application for rain gardens / bio swales at the Eleven Mile parking lots.

4. ADJOURNMENT

Moved by Nynier Brown, seconded by Clarissa Clemons to adjourn the meeting.

Vote: Yes: All

No: None

Chairperson Lewis adjourned the meeting at 7:58pm.



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: March 4, 2019 **AGENDA #**

SUBJECT: Request to reschedule the Recycling and Environmental Conservation Commission Meeting of April 18, 2019.

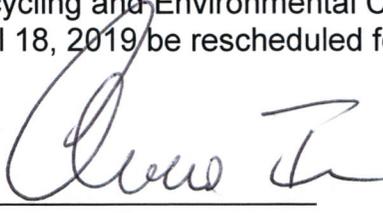
DEPARTMENT: Public Works - *DED*

SUMMARY: The Chairperson of the Recycling and Environmental Conservation Commission is requesting that regularly scheduled meeting of Thursday, April 18, 2019 be rescheduled for Wednesday, April 17, 2019 at 6:00pm. The rescheduling of this meeting is in conjunction with the Commission sponsored Healthy Lawn Care event held on the same date. The Commission would meet at the Community Center before the Healthy Lawn Care event.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: It is recommended the request to reschedule the regularly scheduled Recycling and Environmental Conservation Commission meeting of Thursday, April 18, 2019 be rescheduled for Wednesday, April 17, 2019 at 6:00pm.

APPROVALS:

City Manager: 

Department Director: 

Finance Director: _____

Budgeted:

Legal: _____ N/A _____

EXHIBITS:



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: March 4, 2019

AGENDA #

SUBJECT: Request to cancel the March 11, 2019 Planning Commission meeting.

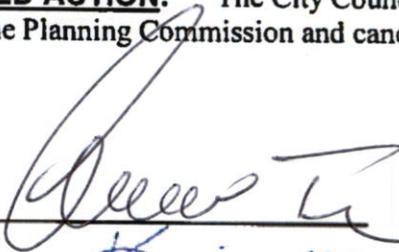
DEPARTMENT: Community & Economic Development, Planning Division

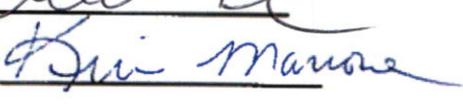
SUMMARY: The Chairperson of the Planning Commission is requesting the March 11, 2019 Planning Commission meeting be cancelled. There is no business scheduled before the Planning Commission.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: The City Council consider accepting the request of the Chairperson of the Planning Commission and cancel the March 11, 2019 Planning Commission meeting.

APPROVALS:

City Manager: 

Department Director: 

Director of Finance: _____

Budgeted:

EXHIBITS:

MERCHANT'S LICENSES - FEBRUARY 18TH, 2019

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
KEEPIFLY BRAIDING STUDIO	21900 GREENFIELD 204	\$150.00	HAIR BRAIDING SERVICES
AMERICAN PRESTIGE MARBLE & GRANITE	21000 HUBBELL	\$150.00	GRANITE COUNTERTOPS
RENEWALS	ADDRESS	FEES	BUSINESS TYPE
QUALITY RESTAURANT EQUIPMENT MASTERS	8700 CAPITAL	\$225.00	COMMERCIAL RESTAURANT EQUIP
ACME LADDER & SUPPLY CO.	10101 CAPITAL	\$150.00	WHOLESALE INDUSTRIAL SUPPLY
KINGS WELDING WORKS	10311 CAPITAL	\$150.00	WELDING & REPAIR CONSTRUCT EQUIP
LADUKE CORPORATION	10311 CAPITAL	\$150.00	COMMERCIAL ROOFING & SHEET METAL
A & R TELECOMMUNICATIONS	13200 CAPITAL 100	\$225.00	TELECOMMUNICATIONS
IMAGE ONE CORPORATION	13201 CAPITAL	\$150.00	MANAGE PRINT SERVICES
HENDERSON TOWING	13390 CAPITAL	\$225.00	TOWING COMPANY
TURF TENDERS	13100 CLOVERDALE	\$225.00	LANDSCAPING
CURV BELLA BOUTIQUE	22125 COOLIDGE	\$150.00	BOUTIQUE
SUNUGAL HAIR BRAIDING	22131 COOLIDGE	\$150.00	HAIR BRAIDING
SAVE-A-LOT #987-4669	23105 COOLIDGE	\$150.00	GROCERY
THE BLIND FACTORY	25603 COOLIDGE	\$150.00	BLIND MANUFACTURER
CONGREGATION AISH HATORAH	25725 COOLIDGE	\$150.00	NON PROFIT - JEWISH PROGRAMMING AND LEARNING EXPERIENCES
STIPPIN OUT ON FAITH LEARNING	25941 COOLIDGE	\$150.00	CHILDCARE & PRESCHOOL CENTER
METRO FRAME INC	26045 COOLIDGE	\$150.00	PICTURE FRAMING & GALLERY
SMART WAY RECYCLING OF SOUTH	13000 EIGHT MILE	\$225.00	PAPER/CARDBOARD/SHREDDING & RECYCLING
GONZALES PRODUCTION SYSTEMS	13200 EIGHT MILE	\$225.00	AUTOMOTIVE SUPPLIER
WILSON WELLNESS LLC	13691 ELEVEN MILE 108	\$187.50	MANUAL MANIPULATIVE THERAPY & OCULAR ACUPUNCTURE
KOR THERAPY	13691 ELEVEN MILE 109	\$187.50	THERAPY
HENRY'S AUTO CARE CENTER	14041 ELEVEN MILE	\$150.00	AUTO REPAIR
UNIVERSAL WHOLESALE	14511 ELEVEN MILE	\$150.00	PLUMBING SUPPLIES RETAIL AND WHOLESALE
THE WAREHOUSE STORAGE	14701 ELEVEN MILE	\$150.00	CLASSIC/EXOTIC VEHICLE STORAGE
SPEEDGRAPHIC	14701 ELEVEN MILE	\$150.00	AUTOMOTIVE PHOTOGRAPHY
MARBLECAST	14831 ELEVEN MILE	\$150.00	KITCHEN & BATH PRODUCTS
ELEVEN MILE SELF STORAGE	14935 ELEVEN MILE	\$187.50	SELF STORAGE
ONCOLOGY CLINICS	20770 GREENFIELD 1A	\$187.50	ONCOLOGY
GIGI'S BELLE HAIR BEAUTY SUPPLY	21700 GREENFIELD 108	\$225.00	BEAUTY SALON
STRAWBERRY LOCS	21700 GREENFIELD 109	\$225.00	SALON
JOHN & KARON'S HAIR AFFAIR	21700 GREENFIELD 250	\$225.00	BARBER AND BEAUTY
ALLWELL PHYSICAL THERAPY	21700 GREENFIELD 257	\$225.00	PHYSICAL AND THERAPY
PERFECT EYEBROW THREADING	21700 GREENFIELD 455	\$225.00	EYEBROW THREADING
CREATIVE STROKES ART	21700 GREENFIELD LL6	\$225.00	ART, DRAWING, WATER COLOR PORTRAIT PAINT
GARY S. ELLENSON ATTORNEY	23300 GREENFIELD 106	\$187.50	ATTORNEY
THE HEALTHY HAIR GALLERY	23300 GREENFIELD 215	\$187.50	SALON
MOTOR CITY SOUL FOOD	24790 GREENFIELD	\$187.50	SOUL FOOD RESTAURANT
SKYLAR LAUNDROMAT OF OP	25214 GREENFIELD	\$150.00	LAUNDROMAT
MK BEAUTY SUPPLY	25254 GREENFIELD	\$150.00	BEAUTY SUPPLY
PIT STOP FAMOUS BARBEQUE	25298 GREENFIELD	\$150.00	SMOKE BARBEQUE RESTAURANT
REHABILITATION INSTITUTE OF MI	25900 GREENFIELD 110	\$187.50	PHYSICAL AND THERAPY
CHIC SWEETS BOUTIQUE	25900 GREENFIELD 241	\$225.00	BOUTIQUE
DRIVE-ABLE	25900 GREENFIELD 505	\$187.50	OCCUPATIONAL THERAPY REHAB PROGRAM
IT'S ALL ABOUT YOU	10810 NINE MILE	\$150.00	BEAUTY AND BARBERSHOP
FALLOU'S AFRICAN HAIR BRAIDING	12716 NINE MILE	\$225.00	HAIR BRAIDING
ALASKA FRESH FISH AND CHICKEN	13701 NINE MILE	\$150.00	FISH AND CHICKEN MARKET
NORTHEND COLLISION	12700 NORTHEND	\$225.00	COLLISION SHOP
EJ USA	13001 NORTHEND	\$150.00	SUPPLIER ACCESS SOLUTIONS FOR THE WORLDS INFRASTRUCTURE
BRILAR LLC	13200 NORTHEND	\$225.00	COMMERCIAL GROUNDS MAINTENANCE AND SNOW MANAGEMENT
WASTEBIZ ENTERPRISE CORP	13211 NORTHEND	\$187.50	
M LAUNDERING	13291 NORTHEND	\$187.50	MULTIFAMILY LAUNDRY ROOM SOLUTIONS PROVIDER
PARKWOOD OPEN IMAGING	13161 TEN MILE	\$150.00	DIAGNOSTIC IMAGING
SUBWAY	13311 TEN MILE	\$150.00	FAST FOOD RESTAURANT
SLOT SPEEDWAY USA	10200 CAPITAL	\$225.00	GAS STATION

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 509470

February 18, 2019

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, January 31, 2019

\$12,083.34

Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$12,083.34

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 509471

February 18, 2019

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.*

*Client 7406
Matter 24*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, January 31, 2019

\$728.00

Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$728.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 509472

February 18, 2019

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of
Oak Park*

*Client 7406
Matter 31*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, January 31, 2019

\$465.00

Fee Total

Costs Advanced:

Date	Description	Amount
11/07/18	Travel to and from oral arguments regarding plaintiffs' motion for approval of third party administrator 67 @ 0.54	36.02
	Total Costs Advanced	\$36.02

Total Fees and Disbursements: \$501.02

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 509473

February 18, 2019

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: Burton R. Shifman v City of Oak Park

*Client 7406
Matter 43*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, January 31, 2019

\$4,396.00

Fee Total

Costs Advanced:

Date	Description	Amount
01/18/19	Reproduction Charges 1 @ 0.15	0.15
	Total Costs Advanced	\$0.15

Total Fees and Disbursements: \$4,396.15

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 509474

February 18, 2019

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Oak Park Crown Pointe, LLC v City of Oak
Park*

*Client 7406
Matter 42*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, January 31, 2019

\$280.00

Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$280.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 509475

February 18, 2019

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: Aaron G. Pergament v City of Oak Park

*Client 7406
Matter 41*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, January 31, 2019

\$1,554.00

Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$1,554.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: March 4, 2019

AGENDA #

SUBJECT: Report on bids for the 2018-2019 Water Main Replacement Project, M-675.

DEPARTMENT: DPW/Technical & Planning - Engineering KJY/GWS

SUMMARY: At the January 22, 2019 regular meeting of the Oak Park City Council, the request to bid the 2018-2019 Water Main Replacement Project, M-675 was approved (CM-01-018-19). The project was advertised and 68 contractors viewed the documents. On February 4, 2019, twelve (12) bids were received and opened. The low bidder, Macomb Pipeline & Utilities Company of Sterling Heights submitted a bid of \$534,592.00. References were checked and all had positive responses. This project will replace the water mains along Kenosha St. (W. 10 Mile Rd. to Northfield Blvd.) and on Northfield Blvd. (Kenosha St. to Gardner St.). We also added five urgent open cut sewer repairs to this bid. The cost for the sewer repairs is \$51,496.00.

FINANCIAL STATEMENT: There is \$500,000.00 budgeted in the FY 2018-19 Water and Sewer Fund (592-18-538-970) for the water main work and \$40,000.00 in the Water and Sewer Fund (592-18-550-970) and \$40,000 in the Water & Sewer Fund (592-18-550-930) for the sewer repairs.

RECOMMENDED ACTION: It is recommended that City Council award the bid for the 2018-2019 Water Main Replacement Project, M-675 to Macomb Pipeline & Utilities Company of Sterling Heights for the total amount of \$534,592.00. Funding is available in the Water and Sewer Fund (592-18-538-970, 592-18-550-970, and 592-18-550-930) for this expenditure.

APPROVALS:

City Manager: [Signature] Department Director: [Signature]

Finance Director: [Signature]

Budgeted

Legal: NA

EXHIBITS: Bid Tabulation, Map of Project Area

BID TABULATION

2019 WATER MAIN REPLACEMENT PROJECT, M-675 BID OPENING DATE MONDAY FEBRUARY 4, 2019 2:00 PM				MACOMB PIPELINE & UTILITIES COMPANY 44444 MOUND ROAD STERLING HGTS, MI 48314		AIELLI CONSTRUCTION CO., INC. 47850 VAN DYKE SHELBY TWP., MI 48317 588-792-1890		MAIN STREET CONTRACTING INC. 35915 CLINTON STREET WAYNE, MI 48184 734-589-8636	
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization, Max 5%	1	LSUM	\$ 25,000.00	\$ 25,000.00	\$ 21,000.00	\$ 21,000.00	\$ 23,463.28	\$ 23,463.28
2	Minor Traffic Device, Modified SP	1	LSUM	\$ 5,500.00	\$ 5,500.00	\$ 3,000.00	\$ 3,000.00	\$ 5,832.56	\$ 5,832.56
3	Pavement Removal, Modified SP	1,890	SYD	\$ 10.00	\$ 18,900.00	\$ 7.50	\$ 14,175.00	\$ 8.11	\$ 15,327.90
4	Water Main 8" Ductile Iron, Class 54, Trench Detail B, Modified SP	2,049	LFT	\$ 88.00	\$ 180,312.00	\$ 90.00	\$ 184,410.00	\$ 73.71	\$ 151,031.79
5	Install Fire Hydrant, EJIW 5BR-250	6	EACH	\$ 3,800.00	\$ 22,800.00	\$ 3,800.00	\$ 22,800.00	\$ 4,829.03	\$ 28,974.18
6	Kenosha water main connection "A" @ Kenosha ave/Ten mile rd Intersection	1	LSUM	\$ 8,500.00	\$ 8,500.00	\$ 15,000.00	\$ 15,000.00	\$ 12,906.86	\$ 12,906.86
7	Kenosha water main connection "B" @ Gardner ave/northfield Ave. Intersection	1	LSUM	\$ 4,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,000.00	\$ 2,496.04	\$ 2,496.04
8	North Kenosha Ave. 6" abandoned valve & main disconnect at Ten Mile rd.	1	LSUM	\$ 7,500.00	\$ 7,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,563.25	\$ 9,563.25
9	Install 8" Gate Valve and Well	4	EACH	\$ 3,700.00	\$ 14,800.00	\$ 3,500.00	\$ 14,000.00	\$ 4,668.48	\$ 18,673.92
10	Remove/Replace Short Side Service Curb stop Box 3/4" to 1"	30	EACH	\$ 250.00	\$ 7,500.00	\$ 225.00	\$ 6,750.00	\$ 1,042.57	\$ 31,277.10
11	Service Transfers (long and Short side) 3/4" to 1"	59	EACH	\$ 650.00	\$ 38,350.00	\$ 700.00	\$ 41,300.00	\$ 370.58	\$ 21,864.22
12	3/4" to 1" Type K Copper	180	LFT	\$ 40.00	\$ 7,200.00	\$ 15.00	\$ 2,700.00	\$ 14.79	\$ 2,662.20
13	Remove Existing Fire Hydrant	4	EACH	\$ 350.00	\$ 1,400.00	\$ 500.00	\$ 2,000.00	\$ 215.05	\$ 860.20
14	Remove Existing Gate Valve and Well	3	EACH	\$ 350.00	\$ 1,050.00	\$ 500.00	\$ 1,500.00	\$ 430.11	\$ 1,290.33
15	Abandon Existing Water Mains Harding and Kipling Ave.	1	LSUM	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,290.32	\$ 1,290.32
16	Conc. Pavement With Integral curb and gutter, Non-Reinf. 8", Modified SP	165	SYD	\$ 85.00	\$ 14,025.00	\$ 74.00	\$ 12,210.00	\$ 94.99	\$ 15,673.35
17	Sidewalk Conc. Non-Reinforced 6" Conc. Sidewalk/Drive Approach, Modified SP	5,650	SFT	\$ 6.00	\$ 33,900.00	\$ 5.70	\$ 32,205.00	\$ 6.71	\$ 37,911.50
18	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Driveway, Modified SP	9,250	SFT	\$ 4.00	\$ 37,000.00	\$ 4.50	\$ 41,625.00	\$ 5.54	\$ 51,245.00
19	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	165	SYD	\$ 10.00	\$ 1,650.00	\$ 7.00	\$ 1,155.00	\$ 12.16	\$ 2,006.40
20	Cast In Place Delectable/ Tactile Warning Surface.	100	SFT	\$ 25.00	\$ 2,500.00	\$ 25.00	\$ 2,500.00	\$ 22.16	\$ 2,216.00
21	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$ 15.00	\$ 600.00	\$ 15.00	\$ 600.00	\$ 13.68	\$ 547.20
22	Class A Sodding, Modified SP	2,500	SYD	\$ 6.00	\$ 15,000.00	\$ 7.00	\$ 17,500.00	\$ 10.17	\$ 25,425.00
23	Adjusting Drainage Structure Cover, Case 1, Modified SP	1	EACH	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 995.37	\$ 995.37
24	Drainage Structure Cover	1,520	LBS	\$ 1.50	\$ 2,280.00	\$ 1.50	\$ 2,280.00	\$ 4.95	\$ 7,524.00
25	Sewer Remove under 24"	55	LFT	\$ 10.00	\$ 550.00	\$ 35.00	\$ 1,925.00	\$ 312.80	\$ 17,204.00
26	Sewer pipe 10" Scedhule 40 PVC pipe Trench Detail B (6'-8' Depth)	15	LFT	\$ 600.00	\$ 9,000.00	\$ 350.00	\$ 5,250.00	\$ 164.18	\$ 2,462.70
27	Sewer pipe 15" Scedhule 40 PVC pipe Trench Detail B (12'-18' Depth)	25	LFT	\$ 900.00	\$ 22,500.00	\$ 500.00	\$ 12,500.00	\$ 171.18	\$ 4,279.50
28	Sewer pipe 8" Schedule 40 PVC pipe Trench Detail B (10'-12' Depth)	10	LFT	\$ 800.00	\$ 8,000.00	\$ 350.00	\$ 3,500.00	\$ 327.71	\$ 3,277.10
29	Sewer pipe 6" Schedule 40 PVC pipe Trench Detail B (10'-12' Depth)	5	LFT	\$ 800.00	\$ 4,000.00	\$ 500.00	\$ 2,500.00	\$ 655.43	\$ 3,277.15
30	Reinstate 6' Sewer Lateral	1	EACH	\$ 750.00	\$ 750.00	\$ 5,000.00	\$ 5,000.00	\$ 430.12	\$ 430.12
31	Salvage Sign	6	EACH	\$ 50.00	\$ 300.00	\$ 300.00	\$ 1,800.00	\$ 71.69	\$ 430.14
32	Erosion Control Inter Filter, Fabric Drop, Modified SP	17	EACH	\$ 75.00	\$ 1,275.00	\$ 150.00	\$ 2,550.00	\$ 98.78	\$ 1,679.26
33	Maintenance Gravel, Modified SP	500	TON	\$ 20.00	\$ 10,000.00	\$ 25.00	\$ 12,500.00	\$ 21.08	\$ 10,540.00
34	Crossing Existing Water Main, Sewers	10	EACH	\$ 50.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 215.05	\$ 2,150.50
35	Unidentified Irrigation System Repairs - Sprinkler Lines	150	LFT	\$ 5.00	\$ 750.00	\$ 4.00	\$ 600.00	\$ 4.52	\$ 678.00
36	Unidentified Irrigation System Repairs - Sprinkler Heads	25	EACH	\$ 20.00	\$ 500.00	\$ 60.00	\$ 1,500.00	\$ 45.22	\$ 1,130.50
37	Project Cleanup	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 19,197.23	\$ 19,197.23
38	Inspection Crew Days, Modified SP	\$320.00	DAY	\$ 60	\$19,200.00	\$ 50	\$ 16,000.00	\$ 34	\$ 10,880.00

TOTAL COST \$ 534,592.00 \$ 534,835.00 \$ 548,674.17

Other Bidders:

CI CONTRACTING	\$551,056.00
SUPERIOR EXCAVATING INC	\$628,153.00
FDM CONTRACTING INC.	\$635,690.00
ADJ EXCAVATING INC.	\$656,791.57
SPRINGLINE EXCAVATING LLC	\$667,620.00
DIPONIO CONTRACTING	\$672,760.00
BRICCO EXCAVATING	\$687,730.00
DI'ANGELO BROTHERS	\$702,649.00
C & P CONSTRUCTION	\$743,986.16

**City of Oak Park
Budget Calendar
Fiscal Year 2019-20**

<u>Internal</u>	<u>Date</u>
Finance compiles departmental salary and fringe benefits summaries	2/15-3/15/19
Finance enters initial three year budget estimates in BSA	2/15-3/15/19
Department summary capital needs due to finance	3/8/2019
Departmental three year budget projects available in BSA for review	3/18/2019
Department meetings with finance and City Manager	3/25-4/5/19
Presentation of capital plan to planning commission	4/8/2019
Draft City Manager budget complete	4/12/2019
<u>Public</u>	
City Manager gives Council budget update	4/15-4/18/19
City Council budget review session	4/15-4/18/19
City Council budget review session	4/22-4/25/19
City Council budget review session	4/29-5/3/19
City Council budget review session (if needed) / public hearing request	5/6/2019
Budget public hearing noticed published	5/8/2019
Budget public hearing	5/20/2019
Final budget, fee schedule and millage rate adoption	5/20/2019
First reading of Utilities and Solid Waste ordinance amendments	6/3/2019
Second reading and adoption of Utilities and Solid Waste ordinance amendments	6/17/2019