

# Oak Park

# City Council Agenda

February 17, 2020





**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**38<sup>th</sup> CITY COUNCIL**  
**OAK PARK, MICHIGAN**  
**February 17, 2020**  
**7:00 PM**

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

A. Regular City Council Meeting Minutes of February 3, 2020

B. Special City Council Meeting Minutes of February 3, 2020

C. Planning Commission Meeting Minutes of November 12, 2019

D. Traffic Safety Commission Meeting Minutes of December 4, 2019 and January 8, 2020

E. Request to approve Change Order No. 2 for the 2018 Pocket Parks Construction Project, M-689 to Warren Contractors and Development Inc. of Shelby Township, MI for the amount of (\$33,342.41) and Payment Application No. 4 to the same for the amount of \$126,622.94

F. Request to advertise for bids for the City Complex Fencing Project

G. Licenses - New and Renewals as submitted for February 17, 2020

**6. RECOGNITION OF VISITING ELECTED OFFICIALS**

**7. SPECIAL RECOGNITION/PRESENTATIONS:**

A. Detroit Institute of Arts Presentation

B. Safe Routes to School Grant Update and Presentation

**8. PUBLIC HEARINGS: None**

**9. COMMUNICATIONS: None**

**10. SPECIAL LICENSES: None**

**11. ACCOUNTING REPORTS:**

A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$16,796.14

**12. BIDS: None**

**13. ORDINANCES: None**

**14. CITY ATTORNEY:**

**15. CITY MANAGER:**

**Public Safety**

- A. Request to decommission Engine #543 and have the Department of Public Works handle liquidating the apparatus

**Administration**

- B. Budget Calendar

**16. CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

**17. CALL TO THE COUNCIL**

**18. ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
38<sup>th</sup> OAK PARK CITY COUNCIL  
February 3, 2020  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor Pro Tem Burns, Council Member Weiss,  
Council Member Edgar

**ABSENT:** Council Member Radner

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris

**APPROVAL OF AGENDA:**

**CM-02-027-20 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Weiss, Edgar
	No:	None
	Absent:	Radner

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-02-028-20 (AGENDA ITEM #5A-J) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of January 21, 2020 **CM-02-029-20**
- B. Parks and Recreation Commission Minutes of December 18, 2019 **CM-02-030-20**
- C. Retirement Board Minutes of October 28, 2019 and November 25, 2019 **CM-02-031-20**
- D. Request to advertise for bids for the 2020 Citywide Janitorial Services Contract, M-711 **CM-02-032-20**
- E. Request to advertise for bids for the 2020 Landscape Maintenance Contract, M-709 **CM-02-033-20**
- F. Request to advertise for bids for the 2020 Lawn Maintenance Contract, M-710 **CM-02-034-20**
- G. Request payment of invoices from OHM Advisors for Bridge Enhancements and Safe Routes to Schools Preliminary Engineering for the total amount of \$17,411.75  
**(Removed from the Consent Agenda)**

- H. Payment Application No. 4 (final) for the 2018-2019 Miscellaneous Concrete Repair Project, M-682 to Mattioli Cement Company, LLC for the amount of \$5,000.00  
**CM-02-035-20**
- I. Payment Application No. 1 for the 2019 Sewer & Catch Basin Cleaning & TV Inspection Project, M-700 to Doetsch Environmental Services of Warren, MI. in the amount of \$59,480.10 **CM-02-036-20**
- J Licenses - New and Renewals submitted for February 3, 2020 **CM-02-037-20**

**MERCHANT’S LICENSES – January 21, 2020**  
**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
MURRAYS WORLWIDE, INC	8750 CAPITAL	\$150.00	HAIR DISTRIBUTOR
<u>2020 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
TIGER COLLISION	10010 CAPITAL	\$150.00	AUTO REPAIR
EATON STEEL CORPORATION	10221 CAPITAL	\$187.50	STEEL DISTRIBUTOR
LADUKE CORPORATION	10311 CAPITAL	\$187.50	ROOF/SHEET INSTALLER
KINGS WELDING WORKS INC	10311 CAPITAL	\$187.50	WELDING REPAIRS
VIZCOM MEDIA	10325 CAPITAL	\$187.50	PRINT
THE COLLECTIVE MUSIC GR	13305 CAPITAL 100	\$187.50	STUDIO
INNOVATIVE TOOL & DESIGN	10725 CAPITAL	\$187.50	METAL STAMPINGS
PARTLAN-LABADIE SHEET METAL CO	12901 CLOVERDALE	\$187.50	HVAC DUCT WORK
VALLEY CITY LINEN	13165 CLOVERDALE	\$187.50	RENTAL
WALKER PRINTERY, INC	13351 CLOVERDALE	\$187.50	PRINT
TALK A LOT WAREHOUSE	21150 COOLIDGE	\$150.00	CELLULAR
LEE BEAUTY SUPPLIES DISCOUNT	22136 COOLIDGE	\$150.00	RETAIL
SALON ULTIMO	22155 COOLIDGE	\$187.50	SALON
DREAMS OF GOLD JEWELRY	24760 COOLIDGE	\$150.00	RETAIL
OAK LIQUOR & WINE	13700 EIGHT MILE	\$150.00	RETAIL
MATTRESS WHOLESALE	14510 EIGHT MILE	\$150.00	RETAIL
ELEVEN MILE SELF STORAGE	14935 ELEVEN MILE	\$187.50	STORAGE
HER CHIC APPEAL LLC	21700 GREENFIELD 105	\$150.00	RETAIL
LUXOR JEWELRY CO LLC	21700 GREENFIELD 301	\$150.00	RETAIL
SAM'S DIAMONDS/BEST JEWELERS	21700 GREENFIELD 323	\$150.00	RETAIL
HERMAN'S CREATIONS	21700 GREENFIELD 324	\$150.00	RETAIL
HOLLYWOOD DIAMOND SETTING	21700 GREENFIELD 327	\$150.00	RETAIL
AURA DIAMOND AND JEWELRY CORP	21700 GREENFIELD 347	\$150.00	RETAIL
TRUST JEWELERS	21700 GREENFIELD 361	\$150.00	RETAIL
AUTOZONE #4365	22150 GREENFIELD	\$150.00	RETAIL
MAPLE HOME HEALTH CARE	23300 GREENFIELD 219	\$150.00	HOME HEALTH AGENCY
MODERN STAMPS, INC	25900 GREENFIELD 136	\$150.00	RETAIL
JEWISH FAMILY SERVICE	25900 GREENFIELD 405	\$150.00	OFFICE
HERSCH'S LAWN SPRAY	26650 HARDING	\$150.00	LANDSCAPING
JAMES TAILORING AND ALT WINGS GARDEN	8236 NINE MILE	\$150.00	TAILOR
SPEEDY GREASY	8410 NINE MILE	\$150.00	RESTAURANT
L N S TOBACCO	10200 NINE MILE	\$150.00	AUTO SERVICE
J. A. GAGING ASSOCIATES LLC	10700 NINE MILE	\$150.00	RETAIL
LAWFORD FABRICATING	13250 NORTHEND	\$150.00	OFFICE
	21650 WYOMING CT	\$150.00	PROTOTYPE TOOLING

Roll Call Vote:           Yes:       McClellan, Burns, Weiss, Edgar  
                              No:       None  
                              Absent:   Radner

**MOTION DECLARED ADOPTED**

**CM-02-038-20           (AGENDA ITEM #5G) Removed from the Consent Agenda by Mayor  
McClellan. PAYMENT OF INVOICES FROM OHM ADVISORS  
FOR BRIDGE ENHANCEMENTS AND SAFE ROUTES TO  
SCHOOLS PRELIMINARY ENGINEERING FOR THE TOTAL  
AMOUNT OF \$17,411.75 - APPROVED**

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to approve payment of invoices from OHM Advisors for Bridge Enhancements and Safe Routes to Schools Preliminary Engineering for the total amount of \$17,411.75.

Voice Vote:           Yes:       McClellan, Burns, Weiss, Edgar  
                              No:       None  
                              Absent:   Radner

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS:**

County Commissioner Helaine Zack presented information pertaining to Oakland County.

**SPECIAL RECOGNITION/PRESENTATIONS: None**

**COMMUNICATIONS: None**

**SPECIAL LICENSES: None**

**ACCOUNTING REPORTS: None**

**BIDS:**

**CM-02-039-20           (AGENDA ITEM #12A) REQUEST TO AWARD THE BID FOR  
THE 2020 SEWER LINING PROJECT, M-703 TO INLAND  
WATERS POLLUTION CONTROL, INC. OF DETROIT, MI IN  
THE AMOUNT OF \$232,083.00 - APPROVED**

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to award the bid for the 2020 Sewer Lining Project, M-703 to Inland Waters Pollution Control, Inc. of Detroit, MI in the amount of \$232,083.00.

Voice Vote:           Yes:       McClellan, Burns, Weiss, Edgar  
                              No:       None  
                              Absent:   Radner

**MOTION DECLARED ADOPTED**

Assistant City Manager Yee reported the request to re-bid the 2020 Sewer Lining Project, M-703 was approved (CM-01-023-20) at the January 21, 2020 regular meeting of the Oak Park City Council. The project was advertised and 40 contracts viewed the contract documents. On January 28, 2020, three bids were received and opened. The low bidder, Inland Waters Pollution Control, Inc. of Detroit, MI submitted a bid of \$232,083.00. References were checked and all have positive responses.

**ORDINANCES: None**

**CITY ATTORNEY: No Report**

**CITY MANAGER:**

**Finance/Assessing**

**CM-02-040-20 (AGENDA ITEM #15A) MOTION TO RECEIVE THE QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2020 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to receive and file the following quarterly investment report for period ending December 31, 2020:

**Second Quarter Fiscal 2019/2020 Investment Report**

The State of Michigan Public Act 213 of 2007 requires the City's investment officer to provide a written report quarterly to the governing body concerning the investment of all funds of the City that fall under Public Act 20. Public Act 20 governs how non-pension and non-OPEB funds can be invested. Mr. Johnson reviewed the report that details the cash and investments (citywide for all funds) held by the City at December 31, 2019. The report includes a description of each investment by type, market and book values, current and yield to maturity interest rates and the number of days to maturity.

The second quarter investment report shows total citywide cash and investments of \$29,621,437 (market value) including cash in the operating account of \$3,652,955 (excluding outstanding checks and other adjustments), short-term investments in the Oakland County Investment Pool of \$14,529,383, money market of \$316,132, commercial paper of \$4,597,292 and long-term investments total \$6,525,675. The City has maximized investment return on short-term cash by utilizing the Oakland County Investment Pool and minimizing the amount maintained in the checking and daily depository accounts. Investment income for the months of October through December 2019 totaled \$89,506. During the second quarter overall investment returns continued to fall for the second straight quarter and have fallen significantly from annual returns of approximately 2.2% on July 1, 2019 to 1.6% on December 31, 2019 with economists predicting additional decreases in the coming months. As a result, the City is investing short-term and locking up longer term investments if the individual interest rate are favorable. The overall return for the second quarter saw a significant reduction compared with the last quarter due to long-term unrealized gains helping little to offset smaller short-term realized gains.

Voice Vote:	Yes:	McClellan, Burns, Weiss, Edgar
	No:	None
	Absent:	Radner

**MOTION DECLARED ADOPTED**

**CM-02-041-20 (AGENDA ITEM #15B) RECEIVE AND FILE THE QUARTERLY FINANCIAL REPORT FOR PERIOD ENDING DECEMBER 31, 2020 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to receive and file the following Quarterly Financial Report for period ending December 31, 2020:

**GENERAL FUND**

**REVENUES**

Total revenues for the second quarter total approximately \$16.5 million, representing approximately 77% of the annual budget. Overall revenues are on track with budget with the following items of note:

- Property Tax Revenue – City property tax levies are billed July 1 and payable in full without penalty by September 3, 2019. As of the end of the second quarter approximately 95% of the taxes billed had been paid. Any unpaid real property taxes will be purchased from the City by Oakland County in May 2020. Property tax revenue is the primary reason the overall revenues are at 77% to date.
- Intergovernmental Revenue (State Revenue Sharing) – The City receives six bi-monthly payments annually for state-shared revenue. The second quarter report reflects two fiscal 2019/20 payments totaling \$1,269,470 as the August 31, 2019 payment by statute is included as part of the June 30, 2019 revenues. The City will receive the remaining four payments on February 28, April 30, June 30 and August 31 (2020) related to the current fiscal year. The estimated annual revenue included in the budget totals \$3,654,348.
- Fines and forfeiture revenue received from the 45<sup>th</sup> District Court is budgeted for a total of \$1,900,000 of which \$830,890 or 44% was received in this second quarter. Overall revenue is running slightly behind prior year and budget. The revenue received is used to offset a portion of the court's operating costs.

**EXPENDITURES**

Total expenditures for the second quarter total approximately \$10.4 million, representing approximately 48% of the annual budget. Overall departmental expenditure budgets are on track with the following items of note (departments over 50%):

- Council and Mayor Department is at 58% for the second quarter due to the boards and commission dinner expenditure along with the annual community promotion contributions are at 100% of budget. The overall net budget for the department is in line with current annual projections.
- The Prosecuting Attorney is at 58% of their budget as the expense includes their January 2020 invoice (8 months). The overall net budget for the department is in line with current annual projections.
- The Engineering Department is at 53% of their budget due to salaries and wages; some of which will be allocated out to other departments during the third quarter. The overall net budget for the department is in line with current annual projections.
- The Public Safety (52%) Department is current slightly over the 50% primarily due to the repairs and maintenance and healthcare expenditures running slightly ahead of projections. The overall budget is in line with current annual projections.
- The Public Works (66%) Department is currently over the 50% guideline to salaries and wages; some of which will be allocated out to other departments during the third quarter. The overall budget is in line with current annual projections.

- The Special Events (59%) department is currently over the 50% guideline primarily due to its costs being seasonal in nature as a significant part of their budget includes summer programming (consistent with the first quarter). The overall budget is in line with current annual projections.

Overall the General Fund operations are in line with the annual budget. The projected fund balance remains at the targeted level of 18.3% of annual expenditures.

Voice Vote:            Yes:        McClellan, Burns, Weiss, Edgar  
                               No:        None  
                               Absent:   Radner

**MOTION DECLARED ADOPTED**

**CM-02-042-20                    (AGENDA ITEM #15C) BUDGET AMENDMENT #2020-2 FOR PERIOD ENDING DECEMBER 31, 2019 - APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution approving Budget Amendment #2020-2 for period ending December 31, 2019 as follows:

**RESOLUTION**

NOW, THEREFORE BE IT RESOLVED that the following  
 Budget Amendment #2020-2 is authorized:

	INCREASE (DECREASE)
<b>GENERAL FUND</b>	
<b>REVENUES</b>	
LICENSE AND PERMITS	42,000
OTHER REVENUE	115,000
<b>TOTAL REVENUES</b>	157,000
 <b>EXPENDITURES</b>	
HUMAN RESOURCES	5,000
FINANCE	422
PUBLIC SAFETY	129,700
PUBLIC WORKS	2,190
PUBLIC INFORMATION	9,307
<b>TOTAL EXPENDITURES</b>	146,619
 <b>Net Increase (Decrease) to Fund Balance</b>	 \$ 10,381

**MIDC GRANT FUND**

<b>REVENUES</b>	
INTERGOVERNMENTAL	\$ (56,789)

TRANSFERS IN	42,170
<b>TOTAL REVENUES</b>	(14,619)
<b>EXPENDITURES</b>	
PROFESSIONAL SERVICES	4,102
<b>TOTAL EXPENDITURES</b>	<u>4,102</u>
<b>Net Decrease to Fund Balance</b>	\$ (18,721)

<b>WATER AND SEWER FUND</b>
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<b>REVENUES</b>	
CHARGES FOR SERVICES	\$37,600
INTEREST EARNINGS	20,000
<b>TOTAL REVENUES</b>	57,600
<b>Net Decrease to Fund Balance</b>	\$

<b>RETIREE HEALTHCARE - COURT</b>
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<b>REVENUES</b>	
TRANSFER IN	\$(42,170)
<b>TOTAL REVENUES</b>	(42,170)
<b>EXPENDITURES</b>	
RETIREE HEALTHCARE	(42,170)
<b>TOTAL EXPENDITURES</b>	(42,170)
<b>Net Decrease to Fund Balance</b>	\$-

Voice Vote:            Yes:        McClellan, Burns, Weiss, Edgar  
                               No:        None  
                               Absent:   Radner

**MOTION DECLARED ADOPTED**

**CM-02-043-20            (AGENDA ITEM #15D) RATE OF COMPENSATION FOR THE BOARD OF REVIEW MEMBERS AND THE 2020 MEETING DATES AND TIMES – APPROVED**

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to approve the rate of compensation for the Board of Review at \$120.00 for a full day and \$60.00 for a half day of service and the following dates and times for the 2020 Board of Review Meetings:

Monday	March 9, 2020	9:00 a.m. to 1:00 p.m. & 3:00 p.m. to 7:00 p.m.
Wednesday	March 11, 2020	6:00 p.m. to 8:00 p.m.
Monday	March 23, 2020	9:00 a.m. to 12:00 p.m. & 1:00 p.m. to 4:00 p.m.

Roll Call Vote:           Yes:       McClellan, Burns, Weiss, Edgar  
                                  No:       None  
                                  Absent:  Radner

**MOTION DECLARED ADOPTED**

**CM-02-044-20                   (AGENDA ITEM #15E) CITY OF OAK PARK 2020 POVERTY  
EXEMPTION POLICY – APPROVED**

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to adopt the following City of Oak Park 2020 Poverty Exemption Policy:

**CITY OF OAK PARK  
2020 POVERTY EXEMPTION POLICY**

1. Applicants must be the owner(s) of, and at least one must be an occupant of, the home for which the exemption is being sought. Proof of ownership and residency will be required (deed or land contract, and driver's license or voter's registration card) if it is not already on record with the City of Oak Park Assessor's Office.
2. Applicants will not be eligible for consideration unless they meet the following adopted guidelines as of December 31, 2019. This includes all individuals currently residing in the household, as well as any co-owners who are not residing in the household:

INCOME LIMIT

Income limits shall be those established by the Oak Park City Council, in adherence with Public Act 390 of 1994. For tax year 2019, applicable income limits are as follows:

<u># in Household</u>	<u>2019 Total Household Resources Cannot Exceed</u>
1	\$18,735/yr.
2	\$25,365/yr.
3	\$31,995/yr.
4	\$38,625/yr.
5	\$45,255/yr.
6	\$51,885/yr.
	add \$6,630/yr. for each additional person

ASSET LIMIT

*Combined assets cannot exceed the applicant's projected 2020 property taxes +25%. Assets include: cash, checking, savings, money market, IRA's, annuities, investments of any type (eg. stocks & bonds, or other such liquid assets), boats, recreational vehicles, or other property. Assets do not include the applicant's homestead.*

3. Meeting the above guidelines will not necessarily result in a property tax reduction. The amount of reduction, if any, will be equal to the difference between line 44 and line 34 on a simulated MI-1040CR (Michigan Homestead Property Tax Credit Claim), using the applicant's 2017 total household income and their projected 2020 property taxes.

4. The above guidelines shall apply to each applicant unless the Board determines there are substantial and compelling reasons to make an exception. If there is a deviation from these guidelines, the reasons shall be communicated in writing to the applicant.
5. All applicants must obtain the proper application from the Assessor's Office, complete the entire application, attach all documentation requested (see back), sign the application and have it notarized.
6. All applicants must supply copies of the following documents for each individual currently residing in the household as well as any co-owners who are not residing in the household:

*Itemized* Statements of Account for the most recent 3 months for every asset account you currently have. (Checking, Savings, IRA's, Investments, etc.)

2018\* & 2019 Homestead Property Tax Credit Claim\*\* (MI-1040CR)  
2018\* & 2019 Michigan Income Tax Return\*\* (MI-1040)  
2018\* & 2019 Federal Income Tax Return\*\* (Federal 1040 or 1040A)

*\*NEW applicants are required to submit both 2018 & 2019 information.  
Applicants RETURNING from last year need only submit 2019 information.*

**\*\*All applicants must also provide the documents that substantiate each of the dollar figures listed on the above tax forms, such as:**

W-2 Forms, Social Security Annual Benefit Statements (SSA-1099), SSI Benefit Notices (Federal & State), Pension Benefit Statements, Dividend & Interest Income Statements, Annual FIP/SA Assistance Statements, Workmen's Compensation Benefit Statements, Unemployment Benefit Statements, Child Support &/or Alimony Documentation, etc.

7. All applicants must appear before the Board of Review in person, unless a written medical excuse is provided by their doctor at the time their application is submitted. Applicants with a written medical excuse may appoint a representative to appear on their behalf to answer any questions the Board may have.
8. All applicants will be evaluated based on data submitted and testimony given along with information gathered from any source the Board chooses.
9. Any applicant may be subject to investigation of their financial and property records by the City. This investigation will be performed to verify information used to support the applicant's poverty claim.
10. Documents submitted to the Board will not be returned. Information and documents submitted to the Board of Review in support of an application for a poverty exemption shall be kept confidential, to the maximum extent permitted by law.
11. Application for Poverty Exemption may be made only one time per year, at either the March, July or December Boards of Review. The amount of exemption, if granted, applies to the whole year, and any amount of overpayment will be refunded.
12. All poverty exemptions are applicable only for the year in which granted. To be considered for exemption the following year, you must repeat the application process.

Voice Vote:	Yes:	McClellan, Burns, Weiss, Edgar
	No:	None
	Absent:	Radner

**MOTION DECLARED ADOPTED**

**CALL TO THE AUDIENCE:**

Benjamin Brown, 13001 Northfield Blvd., expressed concerns about residents not picking up after their dogs, litter in the community and traffic.

Joyce Bannon, 10611 Troy, commented on the recent snow emergency.

**CALL TO THE COUNCIL:**

**Mayor McClellan** reminded everyone about the City's birthday on Valentine's Day and also encouraged them to attend the Friend's of the Library meeting in the Community Center on February 13<sup>th</sup>.

**Mayor Pro Tem Burns** reminded everyone to be aware of the cold weather and to dress appropriately.

**Council Member Weiss** reminded everyone to contact the City when code enforcement issues and traffic issues are discovered.

**Council Member Edgar** discussed trash management and encouraged residents to follow the ordinances that require covers for their trash receptacles. She thanked everyone for the excellent Oak Park Winter Fest and hopes that we can take better advantage of our Ice Arena. She also shared her experience attending the M-Parks conference.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:08 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN  
SPECIAL COUNCIL MEETING OF THE  
38<sup>th</sup> OAK PARK CITY COUNCIL  
February 3, 2020  
6:00 PM**

5B

**MINUTES**

The Special Meeting was called to order at 6:00 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

**PRESENT:** Mayor McClellan, Mayor Pro Burns, Council Member Weiss, Council Member Edgar

**ABSENT:** Council Member Radner

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, Deputy City Clerk Vecchio, Director of Strategic Planning and Special Projects VanVleck

**SPECIAL BUSINESS:**

**(AGENDA ITEM A) Interview candidates and consider new appointments to City Boards and Commissions**

Council conducted interviews with Stacy Jackson and Pamela McKean for vacancies on city boards and commissions.

**SCM-02-025-20 APPONTMENTS TO CITY BOARDS AND COMMISSIONS  
– APPROVED**

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the following appointments of candidates to city boards and commissions:

**Appointments to City Boards and Commissions:**

<b>APPOINTEE</b>	<b>BOARD</b>	<b>TERM TO EXPIRE</b>
Stacy Jackson	Arts & Cultural Diversity Commission	February 2023
Pamela McKean	Beautification Advisory Commission	February 2023

Voice Vote:            Yes:            McClellan, Burns, Weiss, Edgar  
                                 No:            None  
                                 Absent:        Radner

**MOTION DECLARED ADOPTED**

**(AGENDA ITEM B) Reappointments to City Boards and Commissions**

**SCM-02-026-20 REAPPOINTMENTS OF MEMBERS TO BOARDS AND COMMISSIONS  
– APPROVED**

Motion by Weiss, seconded by Edgar, CARRIED UNANIMOUSLY, to authorize the following reappointments of members to boards and commissions:

<b>APPOINTEE</b>	<b>BOARD</b>	<b>TERM TO EXPIRE</b>
Steven Chudnow	Election Commission	January 2021
Sarah Sherman	Board of Review	January 2021
Terri McQueen	Arts & Cultural Diversity Commission	February 2023
Idella Bailey	Beautification Advisory Commission	February 2023
Karen Davis-Harris	Beautification Advisory Commission	February 2023
Lonnie Tabb-Upshaw	Beautification Advisory Commission	February 2023
Deborah Williamson	Beautification Advisory Commission	February 2023
Elliot Indig	Brownfield Redevelopment Authority/EDC	February 2026
Cameron Cummings	Building Board of Appeals	February 2022
Richard Readus	Building Board of Appeals	February 2022
Dwight Thomas	Building Board of Appeals	February 2022
Taleesa Anderson	Building Board of Appeals	February 2022

Voice Vote:            Yes:            McClellan, Weiss, Edgar  
                              No:            Burns  
                              Absent:      Radner

**MOTION DECLARED ADOPTED**

**CALL TO THE AUDIENCE:**

Jennifer Tomina was present and indicated she was observing the meeting as a requirement for a college class.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:51 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor

**CITY OF OAK PARK PLANNING COMMISSION  
MONDAY, NOVEMBER 12, 2019  
MINUTES**

Meeting was called to order at 7:00 p.m., in the City Council Chambers, Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI, by Vice Chairperson Brown and roll call was made.

PRESENT: Chairperson Torgow  
Vice Chairperson Brown  
Commissioner Eizelman  
Commissioner McClellan  
Commissioner Seligson  
Commissioner Tungate  
Commissioner Walters-Gill

ABSENT: Commissioner Burns  
Commissioner Tkatch

OTHERS PRESENT: City Planner, Kevin Rulkowski  
Deputy City Clerk, Lisa Vecchio

**3. APPROVAL OF AGENDA OF NOVEMBER 12, 2019:**

**MOTION by Brown, SECONDED by McClellan, to approve** the agenda of November 12, 2019.

VOTE: Yes: All  
No: None

**MOTION CARRIED**

**4. APPROVAL OF MINUTES OF SEPTEMBER 9, 2019:**

**MOTION by McClellan, SECONDED by Seligson, to approve** the minutes of September 9, 2019.

VOTE: Yes: All  
No: None

**MOTION CARRIED**

**5. COMMUNICATIONS/CORRESPONDENCE:**

**A. Forgotten Harvest, 15000 Eight Mile Road, Final Site Plan Review- Administrative Approval**

The Planning Commission received the report on Forgotten Harvest.

**B. 2018-2019 Annual Report of the City of Oak Park Planning Commission**

The Planning Commission received the 2018-19 Annual Report.

**6. PUBLIC HEARING:**

**A. Public Hearing to consider text amendments to Article II, Definitions and XVIII, Signs.**

Chairperson Torgow opened the public hearing at 7:04 p.m.  
Chairperson Torgow closed the public hearing at 7:04 p.m.

**B. Planning Commission action regarding text amendments to Article II, Definitions and XVIII, Signs.**

City Planner Rulkowski explained that these amendments would align Oak Park's Zoning Ordinance with State constitutional standards. This puts no regulation on the content of signage.

**MOTION by Brown, SECONDED by Seligson, to approve** the text amendments to Article II, Definitions and XVIII, Signs.

**VOTE:** Yes: Brown, Eizelman, McClellan, Seligson, Torgow, Tungate, Walters-Gill  
No: None

**MOTION CARRIED**

**C. Public Hearing to consider a request submitted by Nona Restaurant for Special Land Use approval to allow for a restaurant that serves alcoholic liquor to be located at 25850 Greenfield.**

Chairperson Torgow opened the public hearing at 7:06 p.m.  
Chairperson Torgow closed the public hearing at 7:06 p.m.

**D. Planning Commission action regarding a request submitted by Nona Restaurant for Special Land Use approval to allow for a restaurant that serves alcoholic liquor to be located at 25850 Greenfield.**

Daniel Cohen, 14760 Loretta, of Nona's Restaurant hopes for a Spring/Summer 2020 opening for Nona's which will be a diary Kosher restaurant serving American/California Italian vegetarian fare.

Chairperson Torgow recused himself from a vote on this due to a personal financial conflict.

**MOTION by Eizelman, SECONDED by Seligson, to approve** the request submitted by Nona Restaurant for Special Land use approval to allow for a restaurant that serves alcoholic liquor to be located at 25820 Greenfield.

**VOTE:** Yes: Brown, Eizelman, McClellan, Seligson, Tungate, Walters-Gill  
No: None  
Abstain: Torgow

**MOTION CARRIED**

**7. CONSENT AGENDA:** No Items Eligible This Month

**8. MATTERS FOR CONSIDERATION**

**A. OLD BUSINESS** – None

## **B. NEW BUSINESS**

### **1. 1-800 Self Storage, 15160 Eight Mile Road, Final Site Plan Review**

Chairperson Torgow referenced City Planner Rulkowski's report dated November 6, 2019:

*In May of 2016, the Planning Commission approved the renovation of an existing three-story, 39,584 square foot office building into a 322 unit self-storage facility for 1-800 Self Storage, 15160 Eight Mile Road. The applicant has now submitted a Site Plan for an expansion of the original project to add a second building, 39,936 square feet in size. The second building, with an additional 299 storage units, is proposed to be constructed on a currently vacant rear portion of the property. Both buildings would have a combined total of 602 storage units on the property.*

*The property is zoned LI, Light Industrial District and the proposed use is permitted by right. The proposed second building meets the setback and height requirements.*

*The Site Plan indicates that all storage will be on the interior of the building and there will be no outside storage.*

*Based on the proposed number of storage units (602 units), the proposed facility is required to provide 60 parking spaces. The Site Plan indicates 46 parking spaces will be provided on-site and seven (7) on the adjacent property through an agreement. The applicant is seeking a variance for the seven (7) parking space shortage.*

*The Site Plan shows each building will have a loading area in a parking area between the two buildings.*

*The Site Plan does not show a dumpster or a dumpster enclosure on the Site Plan. The applicant has indicated the absence of a dumpster is by design and they require customers to take all their items with them after they leave the facility. If the absence of a dumpster becomes an issue in the future, the applicant should be required to provide a dumpster with the required enclosure.*

*The Site Plan does not indicate any existing or proposed exterior lighting. All exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties.*

*The building elevations do not indicate whether there will be any new mechanical equipment on the roof or ground. The Zoning Ordinance requires all roof top and ground level equipment to be screened.*

*No new signage is indicated on the Site Plan.*

**MOTION by Eizelman, SECONDED by Brown, to approve** the final site plan for 1-800 Self Storage, 15160 Eight Mile Road with the following conditions:

- 1) Final approval of the proposed Site Plan conditioned on the Zoning Board of Appeals granting the required parking variance.

- 2) If the absence of a dumpster on-site becomes an issue in the future, the applicant is required to provide a dumpster with the required dumpster enclosure.
- 3) Proposed or existing lighting to be shielded and downward casting to eliminate the possibility of nuisance.
- 4) All proposed roof top or ground level equipment must be screened as required by the Zoning Ordinance.
- 5) No outdoor storage is approved for any portion of this property.
- 6) No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.

**VOTE:**            Yes:    Brown, Eizelman, McClellan, Seligson, Torgow, Tungate, Walters-Gill  
                      No:    None

**MOTION CARRIED**

**9. PLANNING COMMISSION MATTERS FOR DISCUSSION** – from members only: None

**10. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING:** None

**11. ADJOURNMENT**

There being no further business, Chairperson Torgow adjourned the meeting at 7:21 p.m.

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Lisa Vecchio, Deputy City Clerk

**In attendance:** John Klein, Aaron Tobin, Mark Holdsworth, Regina Weiss, Joe Jenkins (staff), Mike Pinkerton (staff)

Members conducted introductions.

- Traffic on Balfour has been cut down by over 50%
- Residents know their corners better than the city officials
- John has access to traffic engineers at Wayne State
- Roanoke and Kenwood is a problem intersection
- No signage for private school at Balfour and Coolidge

Discussion on the purpose of this board:

- Address individual complaints
  - Four-way intersection at Balfour and Kipling was very successful
- Do we want to study sections of the city?
  - Look at crash reports
- Need to have a holistic view of what we want to do with the city to make it a safer place to drive
  - Identify what the problems are
    - Signage
  - Electronic survey for residents

Ideas on issues to address right away:

- Roanoke and Kenwood stop signs
- Green arrow at OPBVD and Coolidge
- Create electronic survey for residents
- School Zone signage by Balfour and Coolidge

What is our goal going to be?

- Go section by section
- Address individual intersections
- Improve signage
- Come up with a comprehensive report for the City, start w/ quarterly report.

**Elections:**

Aaron moves that John be elected Chair and Arron be elected vice chair. John seconds. Motion carries.

John moves that Regina we elected secretary. Aaron seconds. Motion carries.

Next steps before next meeting:

- Read and review TIA Fact Sheets
- John will put together an agenda for next month and a calendar for the year.
- Members should submit agenda items to John by January 1st.

Next meeting will be on January 8th at 7pm in the Executive Conference Room of City Hall

Motion to adjourn: Regina moves. Mark seconds. Adjourns at 7:59.

## Traffic Safety Commission Meeting 1/8/2020

**In attendance:** John Klein, Aaron Tobin, Mark Holdsworth, Nour Almahameed, Regina Weiss, Joe Jenkins (staff), Mike Pinkerton (staff)

Motion to approve minutes from 12/4: Aaron Tobin moves. John Klein seconds. Motion carries.

Motion to approve agenda. Regina Weiss moves. Mark Holdsworth seconds. Motion carries.

Mandate:

- What is the scope of what we can impact?
  - For example, do we have any jurisdiction on county roads?
- Start with focus on side streets.
- Pinkerton: We should establish geographic areas to focus on.
- Tobin: We should all go to block club meetings and ask residents if there are any problem areas that need to be addressed.
  - Questions to ask:
    - Are there dangerous intersections in your neighborhood?
    - What is the number one traffic issue in your neighborhood?
    - Do you see pedestrian concerns in your neighborhood?

Discussion about TIA Fact Sheet:

- Fact sheet shows that stop signs don't control speeding.
- TIA Fact Sheet wasn't written about this area. Aaron believes that four way stops are very effective in our area.
- Will ask TIA to come to one of our future meetings to give more information. We should have specific questions ready when they come in.
  - Visibility as a factor in determining the need for stop signs could be a potential question asked.
- Will also ask the City Attorney to come and address the board about traffic liability issues.

Signage:

- a. Possible changes to signs at the intersection of Roanoke and Kenwood:
  - i. Creating a four way stop. Visibility in the area is poor. Mail trucks and cars block views.
  - ii. Could create a pinch point at the intersection to slow traffic down.
  - iii. There was a traffic study done, but the traffic patterns have changed since then because of the closure of the Sherman as a through street.
  - iv. We should all visit the intersection before the next meeting.
  - v. Joe will send the traffic study report to the board.
- b. Improvements to signage for 9 Mile Rd. Diet.
  - i. Both projects came in under budget.
    1. Larger back-in angle parking signs.
    2. Investigate possibility of installing flexible barrier system on bike lanes on 9 Mile.
    3. Should distribute back-in angle parking brochures to businesses on 9 Mile.
- c. Yike signs along Kipling and adjoining streets:
  - i. Bring it up to TIA at next meeting
- d. School Crossing signs at Kipling and Balfour
  - i. **Motion to recommend school zone signage be installed for private school near Kipling and Balfour. John moves. Regina seconds. Motion carried unopposed.**
- e. Alternatives to stop signs: watch video on addendum on agenda.

5. Distracted driving ordinances: Do they make sense for Oak Park?

- Hands free law will likely be implemented by the state.

6. Matters Arising

- For the next meeting: add to the agenda curb painting near fire hydrants and no parking areas.
- When in areas of schools, look at signage to see if there are other areas.
- Doors will be open from 6:45-7:30.

Meeting adjourned at 8:32



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** February 17, 2020

**AGENDA#**

**SUBJECT:** Proposed Change Order No.2 and Payment Application No. 4 for the 2018 Pocket Parks Construction Project, M-689.

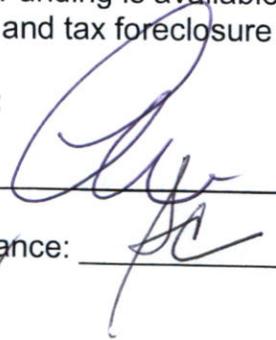
**DEPARTMENT:** Technical & Planning/DPW – Engineering *KJY*

**SUMMARY:** Attached are Proposed Change Order no. 2 and Payment Application No. 4 for the 2018 Pocket Parks Construction Project, M-689. The proposed Change Order is a reduction due to the final, as measured quantities. This project added pocket parks at the intersections of both Seneca and Sherman at Nine Mile Road. This project is approximately 99% complete.

<b><u>FINANCIAL STATEMENT:</u></b>	Original Contract Amount:	\$597,123.72
	Change Order no. 1:	\$ 1,260.00
	Proposed Change Order no. 2:	<u>(\$ 33,342.41)</u>
	New Contract Amount:	\$563,637.31
Total Completed to Date:		\$565,041.31
Less Retainage:		\$ 10,000.00
Net Earned:		\$555,041.31
Deductions:		\$ 0.00
Balance:		\$555,041.31
Payments to Date:		<u>\$428,418.37</u>
Amount Due Warren Contractors:		\$126,622.94

**RECOMMENDED ACTION:** It is recommended that Change Order no. 2 for the 2018 Pocket Parks Construction Project, M-689 be approved to Warren Contractors and Development Inc. of Shelby Township, MI for the amount of (\$33,342.41). It is further recommended that Payment Application no. 4 for the same be approved for the amount of \$126,622.94. Funding is available from the Major Street Fund (202-18-479-970), Oakland County Grant, and tax foreclosure revenue for this expenditure.

**APPROVALS:**

City Manager: 

Department Director: 

Director of Finance: 

Legal: NA

Budgeted:

**EXHIBITS:** Proposed Change Order no. 2 and Payment Application No. 4

**PAYMENT APPLICATION**

**PROJECT:** NINE MILE POCKET PARKS PROJECT  
**OWNER:** City of Oak Park, Michigan  
**CONTRACTOR:** Warren Contractors & Development, Inc.  
 14979 Technology Drive  
 Shelby Township, MI 48315

**JOB NUMBER:** M-689  
**APPLICATION NO.:** 4  
**PERIOD ENDING:** 1/10/20  
**PAGE:** 1 of 2

Item No.	SENECA POCKET PARK Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
SITE DEMOLITION								
1	Remove Existing Concrete Pavement	490	SYD	\$ 18.00	0.00	\$0.00	492.84	\$8,871.12
2	Remove Existing Concrete Curb and Gutter	225	LFT	\$ 18.00	0.00	\$0.00	224.00	\$4,032.00
3	Remove Existing Concrete Walk	165	SYD	\$ 18.00	0.00	\$0.00	220.64	\$3,971.52
4	Pavement Sawcutting	100	LFT	\$ 3.00	0.00	\$0.00	80.50	\$241.50
5	General Site Clearing & Grubbing	1	LSUM	\$ 20,000.00	0.00	\$0.00	1.00	\$20,000.00
SITE/EARTHWORK								
6	Cut and Fill Allowance	500	CY	\$ 26.00	54.00	\$1,404.00	121.00	\$3,146.00
SITE CIVIL/DRAINAGE								
7	12" Storm Sewer	65	LFT	\$ 96.00	0.00	\$0.00	80.50	\$7,728.00
8	Underdrain, 4" perforated pipe	145	LFT	\$ 24.00	0.00	\$0.00	136.00	\$3,264.00
9	Drainage Structure, 2'x2'	1	EACH	\$ 2,750.00	0.00	\$0.00	1.00	\$2,750.00
10	Drainage Structure Cover, Type D	2	EACH	\$ 620.00	0.00	\$0.00	3.00	\$1,860.00
11	Drainage Structure, adjusted to grade, case 1	2	EACH	\$ 435.00	0.00	\$0.00	2.00	\$870.00
SITE UTILITIES								
12	Site Lighting, String Lights	125	LFT	\$ 46.30	172.00	\$7,963.60	172.00	\$7,963.60
13	Site Lighting, Bolards & Wiring	6	EACH	\$ 2,168.00	6.00	\$13,008.00	6.00	\$13,008.00
14	Site Lighting, aluminum poles & Wiring	2	EACH	\$ 3,500.00	2.00	\$7,000.00	2.00	\$7,000.00
15	Site Lighting, aluminum poles with GFI & Wiring	2	EACH	\$ 3,840.00	2.00	\$7,680.00	2.00	\$7,680.00
16	Site Lighting, aluminum poles with GFI (2) & Wiring	2	EACH	\$ 4,240.00	2.00	\$8,480.00	2.00	\$8,480.00
17	Electrical Conduit (1", including trenching) & backfill	500	LFT	\$ 9.60	0.00	\$0.00	197.00	\$1,891.20
18	Electrical Conduit (2", including trenching) & backfill	200	LFT	\$ 15.00	0.00	\$0.00	155.00	\$2,325.00
19	Accent Lighting, fixture & Wiring	2	EACH	\$ 3,300.00	2.00	\$6,600.00	2.00	\$6,600.00
20	Proposed Utility Frame/Meter Stand	1	LSUM	\$ 10,150.00	0.00	\$0.00	1.00	\$10,150.00
21	Hand Hole	1	EACH	\$ 1,560.00	0.00	\$0.00	1.00	\$1,560.00
22	DTE Service Connection	1	ALLOW	\$ 4,500.00	0.00	\$0.00	0.19	\$855.00
SITE HARDSCAPE								
23	Concrete Curb, Straight	50	LFT	\$ 50.00	0.00	\$0.00	20.00	\$1,000.00
24	Driveway Opening	35	SYD	\$ 105.00	0.00	\$0.00	39.67	\$4,165.35
25	Subgrade Compaction	165	SYD	\$ 11.00	0.00	\$0.00	165.00	\$1,815.00
26	Vehicular Concrete Pavement (6" Concrete, 4" Compacted Aggregate)	1475	SFT	\$ 9.00	0.00	\$0.00	1,136.84	\$10,231.56
27	Standard Concrete Pavement (4" Concrete, 4" Compacted Aggregate)	442	SFT	\$ 7.00	0.00	\$0.00	454.04	\$3,178.28
28	Decorative Concrete Pavement (4" Concrete, 4" Compacted Aggregate)	2705	SFT	\$ 15.50	0.00	\$0.00	2,949.88	\$45,723.14
STRUCTURE/FURNISHINGS								
29	Entry Signage	1	LSUM	\$ 11,100.00	0.00	\$0.00	1.00	\$11,100.00
30	Concrete Seat Wall (24" HT.)	15	LFT	\$ 450.00	0.00	\$0.00	15.00	\$6,750.00
31	Concrete Seat Wall (36" HT.)	9	LFT	\$ 560.00	0.00	\$0.00	9.00	\$5,040.00
32	Aluminum Fence	65	LFT	\$ 110.00	0.00	\$0.00	65.00	\$7,150.00
33	Aluminum Fence Gate	1	EACH	\$ 880.00	0.00	\$0.00	1.00	\$880.00
34	Decorative Column	6	EACH	\$ 900.00	0.00	\$0.00	6.00	\$5,400.00
35	Bench	5	EACH	\$ 2,160.00	0.00	\$0.00	5.00	\$10,800.00
36	Bench, Install Only	1	EACH	\$ 160.00	0.00	\$0.00	1.00	\$160.00
37	Bike Rack, Install Only	2	EACH	\$ 160.00	0.00	\$0.00	2.00	\$320.00
38	Boulder (18"x36")	12	EACH	\$ 90.00	0.00	\$0.00	12.00	\$1,080.00
39	Pet Waste Station	1	EACH	\$ 1,500.00	0.00	\$0.00	1.00	\$1,500.00
40	Planter Pot, Install only	3	EACH	\$ 160.00	0.00	\$0.00	0.00	\$0.00
41	Tables & Chairs, Install Only	8	EACH	\$ 80.00	0.00	\$0.00	0.00	\$0.00
42	Trash receptacle, Install Only	1	EACH	\$ 160.00	0.00	\$0.00	1.00	\$160.00
43	Trash receptacle	1	EACH	\$ 2,100.00	0.00	\$0.00	1.00	\$2,100.00
SITE LANDSCAPE AND SOFTSCAPE								
44	Deciduous Tree - Ivory Silk Tree Lilac (2.5' Cal.)	4	EACH	\$ 465.00	0.00	\$0.00	4.00	\$1,860.00
45	Deciduous Tree - Firepire Hornbeam (2.5' Cal.)	2	EACH	\$ 465.00	0.00	\$0.00	2.00	\$930.00
46	Deciduous Tree - Street Keeper honeylocust (2.5' Cal.)	4	EACH	\$ 465.00	0.00	\$0.00	4.00	\$1,860.00
47	Grass - Variegated Lilyturf	452	EACH	\$ 12.00	0.00	\$0.00	423.00	\$5,076.00
48	Groundcover - Green Sheen Pachysandra	412	EACH	\$ 11.00	0.00	\$0.00	452.00	\$4,972.00
49	Sodding	105	SFT	\$ 1.00	0.00	\$0.00	131.00	\$131.00
50	Synthetic Lawn	250	SFT	\$ 12.00	0.00	\$0.00	250.00	\$3,000.00
51	Playground Fibar Mulch Surfacing	1210	SFT	\$ 2.25	0.00	\$0.00	0.00	\$0.00
52	Mulch (3" Shredded Hardwood)	7	CY	\$ 61.00	0.00	\$0.00	5.00	\$305.00
53	Steel Edging	25	LFT	\$ 18.00	0.00	\$0.00	0.00	\$0.00
54	Planting Soil Mixture	29	CY	\$ 35.00	0.00	\$0.00	11.38	\$398.30
SESC								
55	Erosion Control, Silt fence	25	LFT	\$ 22.00	0.00	\$0.00	0.00	\$0.00
56	Erosion Control, Inlet Protection, Fabric Drop	6	EACH	\$ 100.00	0.00	\$0.00	0.00	\$0.00
MAINTENANCE OF TRAFFIC								
57	Mobilization	1	LSUM	\$ 28,000.00	0.00	\$0.00	1.00	\$28,000.00
58	Channelizing Device, 42" Furn.	10	EACH	\$ 22.00	0.00	\$0.00	11.00	\$242.00
59	Channelizing Device, 42" Oper.	10	EACH	\$ 0.01	0.00	\$0.00	11.00	\$0.11
60	Barricade, Type III, High Intensity, Furn.	10	EACH	\$ 93.50	0.00	\$0.00	9.00	\$841.50
61	Barricade, Type III, High Intensity, Oper.	10	EACH	\$ 0.01	0.00	\$0.00	9.00	\$0.09
62	Sign, Type B, Temp, Prismatic, Furn.	46	SFT	\$ 7.70	0.00	\$0.00	46.00	\$354.20
63	Sign, Type B, Temp, Prismatic, Oper.	46	SFT	\$ 0.01	0.00	\$0.00	46.00	\$0.46
64	Pedestrian Type II Barricade, Temp	3	EACH	\$ 192.50	0.00	\$0.00	3.00	\$577.50
65	Minor Traffic Devices	1	LSUM	\$ 2,000.00	0.00	\$0.00	1.00	\$2,000.00
EXTRAS								
66	Seneca Catch Basin Lead Repairs	0	LSUM	\$ 1,010.00	0.00	\$0.00	1.00	\$1,010.00
67	Sewer Tap	0	LSUM	\$ 250.00	0.00	\$0.00	1.00	\$250.00

**\$52,135.60**

**\$294,608.43**

Item No.	SHERMAN POCKET PARK Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
SITE DEMOLITION								
66	Remove Existing Concrete Pavement	270	SYD	\$ 18.00	0.00	\$0.00	247.34	\$4,452.12
67	Remove Existing Concrete Curb and Gutter	190	LFT	\$ 18.00	0.00	\$0.00	179.00	\$3,222.00
68	Remove Existing Concrete Walk	110	SYD	\$ 18.00	0.00	\$0.00	132.08	\$2,377.44
69	Pavement Sawcutting	80	LFT	\$ 3.00	0.00	\$0.00	109.00	\$327.00
70	General Site Clearing & Grubbing	1	LSUM	\$ 18,000.00	0.00	\$0.00	1.00	\$18,000.00
SITE EARTHWORK								
71	Cut and Fill Allowance	500	CY	\$ 26.00	0.00	\$0.00	0.00	\$0.00
SITE UTILITIES								
72	Site Lighting, Bollards & Wiring	4	EACH	\$ 2,185.00	4.00	\$8,740.00	4.00	\$8,740.00
73	Site Lighting, aluminum poles & Wiring	4	EACH	\$ 3,500.00	4.00	\$14,000.00	4.00	\$14,000.00
74	Site Lighting, aluminum poles with GFI & Wiring	4	EACH	\$ 3,840.00	4.00	\$15,360.00	4.00	\$15,360.00
75	Site Lighting, aluminum poles with GFI (2) & Wiring	2	EACH	\$ 4,240.00	2.00	\$8,480.00	2.00	\$8,480.00
76	Accent Lighting, fixture & Wiring	2	EACH	\$ 3,292.00	2.00	\$6,584.00	2.00	\$6,584.00
77	Site Lighting, String Lights	195	LFT	\$ 45.00	195.00	\$8,775.00	195.00	\$8,775.00
78	Hand Hole	1	EACH	\$ 1,561.00	0.00	\$0.00	1.00	\$1,561.00
79	Electrical Conduit (1", including trenching) & backfill	150	LFT	\$ 10.00	0.00	\$0.00	174.50	\$1,745.00
80	Electrical Conduit (2", including trenching) & backfill	35	LFT	\$ 27.00	0.00	\$0.00	139.00	\$3,753.00
81	Proposed Utility Frame/Meter Stand	1	LSUM	\$ 10,150.00	0.00	\$0.00	1.00	\$10,150.00
82	DTE Service Connection	1	ALLOW	\$ 500.00	0.00	\$0.00	1.44	\$720.00
SITE HARDSCAPE								
83	Concrete Curb, Straight (C.O.C STD. DWG 2000)	25	LFT	\$ 50.00	0.00	\$0.00	21.80	\$1,090.00
84	Steps	8	SFT	\$ 500.00	0.00	\$0.00	8.00	\$4,000.00
85	Standard Concrete Pavement (4" Concrete, 4" Compacted Aggregate)	335	SFT	\$ 7.00	0.00	\$0.00	355.29	\$2,487.03
86	Decorative Concrete Pavement (4" Concrete, 4" Compacted Aggregate)	2060	SFT	\$ 16.00	0.00	\$0.00	2,053.93	\$32,862.88
87	Clay brick Pavers	200	SFT	\$ 37.40	0.00	\$0.00	196.00	\$7,330.40
88	Paver Edge Restraint	14	LFT	\$ 55.00	0.00	\$0.00	14.00	\$770.00
STRUCTURES/FURNISHINGS								
89	Entry Signage	1	LSUM	\$ 11,100.00	0.00	\$0.00	1.00	\$11,100.00
90	Concrete Seat wall (24" Ht.)	75	LFT	\$ 450.00	0.00	\$0.00	75.08	\$33,786.00
91	Bench	2	EACH	\$ 2,160.00	0.00	\$0.00	2.00	\$4,320.00
92	Bench, Install Only	2	EACH	\$ 160.00	0.00	\$0.00	2.00	\$320.00
93	Bike Rack, Install Only	2	EACH	\$ 160.00	0.00	\$0.00	0.00	\$0.00
94	Chess game Set	1	EACH	\$ 1,200.00	0.00	\$0.00	1.00	\$1,200.00
95	Cornhole Board Set	2	EACH	\$ 2,980.00	0.00	\$0.00	2.00	\$5,960.00
96	Pet Waste Station	1	EACH	\$ 1,500.00	0.00	\$0.00	1.00	\$1,500.00
97	Planter Pot, Install only	3	EACH	\$ 160.00	0.00	\$0.00	0.00	\$0.00
98	Tables & Chairs, Install Only	3	EACH	\$ 80.00	0.00	\$0.00	0.00	\$0.00
99	Trash receptacle, Install Only	2	EACH	\$ 160.00	0.00	\$0.00	2.00	\$320.00
SITE LANDSCAPING & SOFTSCAPE								
100	Deciduous Tree - Ivory Silk Tree Lilac (2.5" Cal.)	2	EACH	\$ 465.00	0.00	\$0.00	2.00	\$930.00
101	Deciduous Tree - Firepire Hornbeam (2.5" Cal.)	2	EACH	\$ 465.00	0.00	\$0.00	2.00	\$930.00
102	Deciduous Tree - Street Keeper honeylocust (2.5" Cal.)	2	EACH	\$ 465.00	0.00	\$0.00	2.00	\$930.00
103	Shrub - Kelsey Dwarf Dogwood	40	EACH	\$ 50.00	0.00	\$0.00	39.00	\$1,950.00
104	Shrub - Hetzi Columnaris Juniper	10	EACH	\$ 110.00	0.00	\$0.00	10.00	\$1,100.00
105	Shrub - Little Princess Spirea	32	EACH	\$ 40.00	0.00	\$0.00	32.00	\$1,280.00
106	Grass - Variegated Llyturf	134	EACH	\$ 12.00	0.00	\$0.00	155.00	\$1,860.00
107	Ground Cover - Green Sheen Pachysandra	220	EACH	\$ 11.00	0.00	\$0.00	220.00	\$2,420.00
108	Synthetic Lawn	805	SFT	\$ 12.00	0.00	\$0.00	652.50	\$7,830.00
109	Mulch (3" Shredded Hardwood)	11	CY	\$ 61.00	0.00	\$0.00	8.00	\$488.00
110	Steel Edging	100	LFT	\$ 18.00	0.00	\$0.00	73.00	\$1,314.00
111	Planting Soil Mixture	44	CY	\$ 35.00	0.00	\$0.00	16.09	\$563.15
SESC								
112	Erosion Control, Silt fence	110	LFT	\$ 5.50	0.00	\$0.00	0.00	\$0.00
MAINTENANCE OF TRAFFIC								
113	Mobilization	1	LSUM	\$ 28,000.00	0.00	\$0.00	1.00	\$28,000.00
114	Channelizing Device, 42" Furn	10	EACH	\$ 22.00	0.00	\$0.00	10.00	\$220.00
115	Channelizing Device, 42" Oper	10	EACH	\$ 0.01	0.00	\$0.00	10.00	\$0.10
116	Barricade, Type III, High Intensity, Furn	10	EACH	\$ 93.50	0.00	\$0.00	10.00	\$935.00
117	Barricade, Type III, High Intensity, Oper	10	EACH	\$ 0.01	0.00	\$0.00	10.00	\$0.10
118	Sign, Type B, Temp, Prismatic, Furn	46	SFT	\$ 7.70	0.00	\$0.00	46.00	\$354.20
119	Sign, Type B, Temp, Prismatic, Oper	46	SFT	\$ 0.01	0.00	\$0.00	46.00	\$0.46
120	Pedestrian Type II Barricade, Temp	2	EACH	\$ 192.50	0.00	\$0.00	2.00	\$385.00
121	Pedestrian Type II Channelizer, Temp	50	LFT	\$ 33.00	0.00	\$0.00	50.00	\$1,650.00
122	Minor Traffic Devices	1	LSUM	\$ 2,000.00	0.00	\$0.00	1.00	\$2,000.00

\$61,939.00

\$270,432.88

**PROJECT:** NINE MILE POCKET PARKS PROJECT  
**OWNER:** City of Oak Park, Michigan  
**CONTRACTOR:** Warren Contractors & Development, Inc.  
14979 Technology Drive  
Shelby Township, MI 48315

**JOB NUMBER:** M-689  
**APPLICATION NO.:**  
**PERIOD ENDING:**  
**PAGE:** 2 of 2

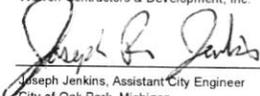
Original Contract Amount: \$597,123.72  
Change Order No. 1: \$1,260.00  
Change Order No. 2: (\$33,342.41)  
New Contract Amount: \$565,041.31

Earnings This Period: \$114,074.60  
Total Earnings to Date: \$565,041.31  
Less Retainage: \$10,000.00  
Net Earned: \$555,041.31  
Deductions: \$0.00  
Balance: \$555,041.31  
Payments to Date: \$428,418.37

**Amount Due: \$126,622.94**

Accepted By:   
Warren Contractors & Development, Inc.

Date: 2-12-20

  
Joseph Jenkins, Assistant City Engineer  
City of Oak Park, Michigan

Date: 2-12-20

**CHANGE ORDER**

PROJECT: NINE MILE POCKET PARKS PROJECT JOB NUMBER: M-689  
 OWNER: CITY OF OAK PARK, MICHIGAN CHANGE ORDER NO.: 2  
 CONTRACTOR: WARREN CONTRACTOS & DEVELOPMENT, INC. PAGE: 1  
 14979 TECHNOLOGY DRIVE  
 SHELBY TOWNSHIP, MI 48315

**TO THE CONTRACTOR:**

You are hereby directed to comply with the changes/extras to the contract documents.  
 This change order reflects work completed or anticipated. Further documentation supporting these changes is on file with the City Engineer.

**SENECA POCKET PARK**

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	TOTAL Amount
1	Remove Existing Concrete Pavement	490	SYD	\$18.00	2.84	492.84	\$ 51.12
3	Remove Existing Concrete Walk	165	SYD	\$18.00	55.64	220.64	\$ 1,001.52
7	12" Storm Sewer	65	LFT	\$96.00	15.50	80.50	\$ 1,488.00
10	Drainage Structure Cover, Type D	2	EACH	\$620.00	1.00	3.00	\$ 620.00
12	Site Lighting, String Lights	125	LFT	\$46.30	47.00	172.00	\$ 2,176.10
24	Driveway Opening	35	SYD	\$105.00	4.67	39.67	\$ 490.35
27	Standard Concrete pavement (6" Concrete, 4" Compacted Aggregate)	442	SFT	\$7.00	12.04	454.04	\$ 84.28
28	Decorative Concrete pavement (4" Concrete, 4" Compacted Aggregate)	2,705	SFT	\$15.50	244.88	2,949.88	\$ 3,795.64
48	Groundcover - Green Sheen Pachysandra	412	EACH	\$11.00	40.00	452.00	\$ 440.00
49	Sodding	105	SFT	\$1.00	26.00	131.00	\$ 26.00
58	Channelizing Device, 42" Furn.	10	EACH	\$22.00	1.00	11.00	\$ 22.00
59	Channelizing Device, 42" Oper.	10	EACH	\$0.01	1.00	11.00	\$ 0.01
<b>TOTALS</b>							<b>\$ 10,195.02</b>

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	TOTAL Amount
2	Remove Existing Concrete Curb and Gutter	225	LFT	\$18.00	-1.00	224.00	\$ (18.00)
4	Pavement Sawcutting	100	LFT	\$3.00	-19.50	80.50	\$ (58.50)
6	Cut and Fill Allowance	500	CY	\$26.00	-379.00	121.00	\$ (9,854.00)
8	Underdrain, 4" perforated pipe	145	LFT	\$24.00	-9.00	136.00	\$ (216.00)
17	Electrical Conduit (1", including trenching) & backfill	500	LFT	\$9.60	-303.00	197.00	\$ (2,908.80)
18	Electrical Conduit (2", including trenching) & backfill	200	LFT	\$15.00	-45.00	155.00	\$ (675.00)
22	DTE Service Connection	1	ALLOW	\$4,500.00	-0.81	0.19	\$ (3,645.00)
23	Concrete Curb, Straight	50	LFT	\$50.00	-30.00	20.00	\$ (1,500.00)
26	Vehicular Concrete Pavement (6" Concrete, 4" Compacted Aggregate)	1,475	SFT	\$9.00	-338.16	1,136.84	\$ (3,043.44)
40	Planter Pot, Install Only	3	EACH	\$160.00	-3.00	0.00	\$ (480.00)
41	Tables & Chairs, Install Only	8	EACH	\$80.00	-8.00	0.00	\$ (640.00)
47	Grass - Variegated Lilyturf	452	EACH	\$12.00	-29.00	423.00	\$ (348.00)
51	Playground Fibar Mulch Surfacing	1,210	SFT	\$2.25	-1,210.00	0.00	\$ (2,722.50)
52	Mulch (3" Shredded Hardwood)	7	CY	\$61.00	-2.00	5.00	\$ (122.00)
53	Steel Edging	25	LFT	\$18.00	-25.00	0.00	\$ (450.00)
54	Planting Soil Mixture	29	CY	\$35.00	-17.62	11.38	\$ (616.70)
55	Erosion Control, Silt Fence	25	LFT	\$22.00	-25.00	0.00	\$ (550.00)
56	Erosion Control, Inlet Protection, Fabric Drop	6	EACH	\$100.00	-6.00	0.00	\$ (600.00)
60	Barricade, Type III, High Intensity, Furn.	10	EACH	\$93.50	-1.00	9.00	\$ (93.50)
61	Barricade, Type III, High Intensity, Oper.	10	EACH	\$0.01	-1.00	9.00	\$ (0.01)
<b>TOTALS</b>							<b>\$ (28,541.45)</b>

**SHERMAN POCKET PARK**

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	TOTAL Amount
68	Remove Existing Concrete Walk	110	SYD	\$18.00	22.08	132.08	\$ 397.44
69	Pavement Sawcutting	80	LFT	\$3.00	29.00	109.00	\$ 87.00
79	Electrical Conduit (1", including trenching) & backfill	150	LFT	\$10.00	24.50	174.50	\$ 245.00
80	Electrical Conduit (2", including trenching) & backfill	35	LFT	\$27.00	104.00	139.00	\$ 2,808.00
82	DTE Service Connection	1	ALLOW	\$500.00	0.44	1.44	\$ 220.00
85	Standard Concrete pavement (4" Concrete, 4" Compacted Aggregate)	335	SFT	\$7.00	20.29	355.29	\$ 142.03
90	Concrete Seat Wall (24" Ht.)	75	LFT	\$450.00	0.08	75.08	\$ 36.00
106	Grass - Variegated Lilyturf	134	EACH	\$12.00	21.00	155.00	\$ 252.00
<b>TOTALS</b>							<b>\$ 4,187.47</b>

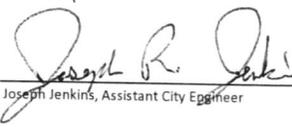
THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	TOTAL Amount
66	Remove Existing Concrete Pavement	270	SYD	\$18.00	-22.66	247.34	\$ (407.88)
67	Remove Existing Concrete Curb and Gutter	190	LFT	\$18.00	-11.00	179.00	\$ (198.00)
71	Cut and Fill Allowance	500	CY	\$26.00	-500.00	0.00	\$ (13,000.00)
83	Concrete Curb, Straight (C.O.C STD. DWG 2000)	25	SFT	\$50.00	-3.20	21.80	\$ (160.00)
86	Decorative Concrete pavement (4" Concrete, 4" Compacted Aggregate)	2,060	EACH	\$16.00	-6.07	2,053.93	\$ (97.12)
87	Clay Brick Pavers	200	EACH	\$37.40	-4.00	196.00	\$ (149.60)
93	Bike Rack, Install Only	2	EACH	\$160.00	-2.00	0.00	\$ (320.00)
97	Planter Pot, Install Only	3	EACH	\$160.00	-3.00	0.00	\$ (480.00)
98	Tables & Chairs, Install Only	3	SFT	\$80.00	-3.00	0.00	\$ (240.00)
103	Shrub - Kelsey Dwarf Dogwood	40	CY	\$50.00	-1.00	39.00	\$ (50.00)
108	Synthetic Lawn	805	LFT	\$12.00	-152.50	652.50	\$ (1,830.00)
109	Mulch (3" Shredded Hardwood)	11	CY	\$61.00	-3.00	8.00	\$ (183.00)
110	Steel Edging	100	LFT	\$18.00	-27.00	73.00	\$ (486.00)
111	Planting Soil Mixture	44	CY	\$35.00	-27.91	16.09	\$ (976.85)
112	Erosion Control, Silt Fence	110	LFT	\$5.50	-110.00	0.00	\$ (605.00)
<b>TOTALS</b>							<b>\$ (19,183.45)</b>

**SUMMARY**

Total Increase	\$	14,382.49
Total Decrease	\$	(47,724.90)
<b>Total for Change Order No.2:</b>	<b>\$</b>	<b>(33,342.41)</b>
Contract Amount	\$	597,123.72
Change Order No. 1:	\$	1,260.00
Change Order No. 2:	\$	(33,342.41)
<b>New Contract Amount:</b>	<b>\$</b>	<b>565,041.31</b>

  
 Warren Contractors & Development, Inc. 2-12-20  
 Date

  
 Joseph Jenkins, Assistant City Engineer 2-12-20  
 Date



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

**AGENDA OF:** February 17, 2020

**AGENDA #**

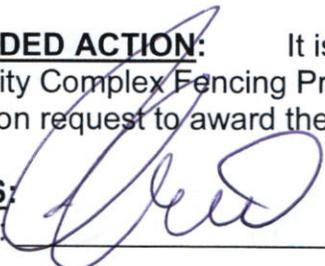
**SUBJECT:** Request authorization to bid the City Complex Fencing Project.

**DEPARTMENT:** DPW – KJY

**SUMMARY:** Plans and specifications are nearly complete for the City Complex Fencing Project. This project will be added to the 9 Mile Fence Enhancements Project, M-695 to gain economies of scale. This project will place new fencing around the City employee parking lot behind City Hall and to the west, a decorative fence for the court parking lot adjacent to Coolidge, along with 3 operable gates and one manual gate as shown on the attached drawings.

**FINANCIAL STATEMENT:** This project is not budgeted. We will propose a budget amendment from the fund balances of the Municipal Building (court) Construction Fund and the City's General Fund balances.

**RECOMMENDED ACTION:** It is recommended that the request to advertise for bids for the City Complex Fencing Project be approved. A budget adjustment will be requested upon request to award the bid for the project.

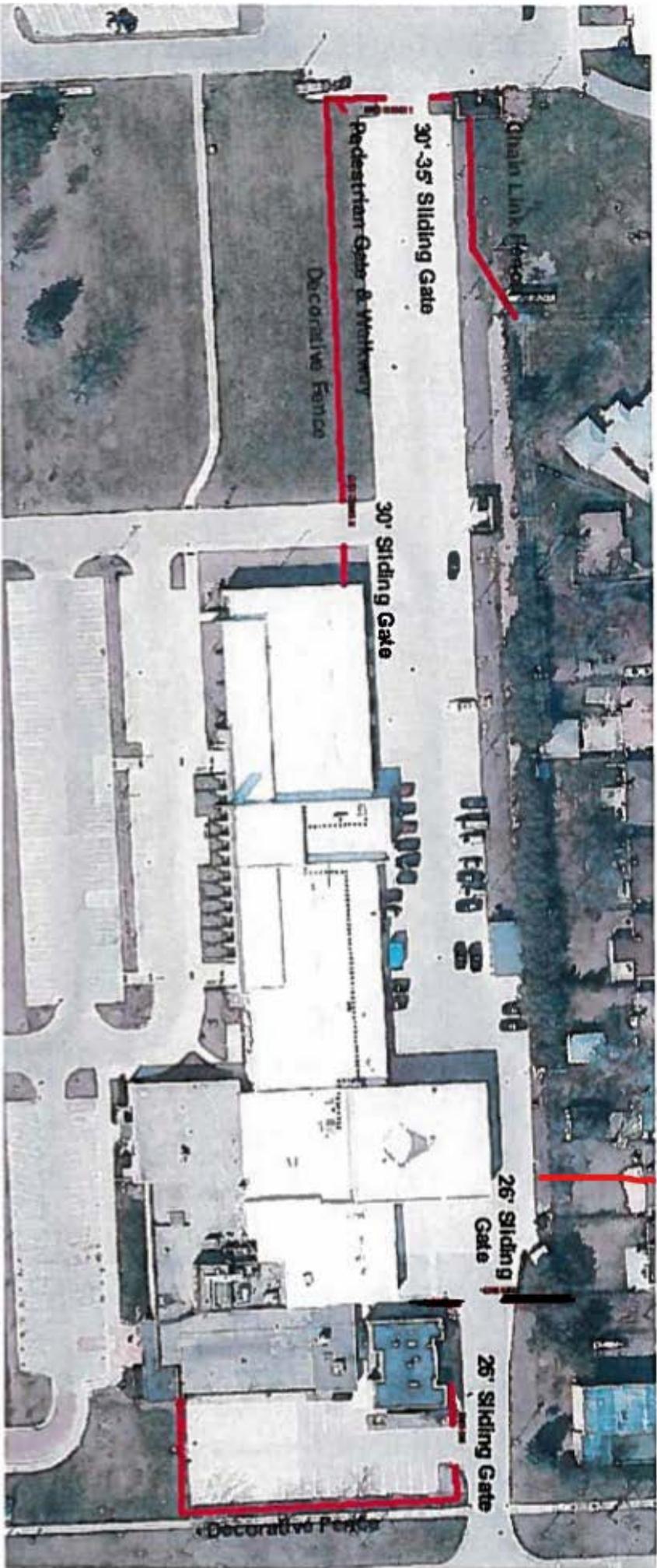
**APPROVALS:**  
City Manager:  \_\_\_\_\_

Department Director:  \_\_\_\_\_

Finance Director:  \_\_\_\_\_

**EXHIBITS:** map

# PRIMARY CONFIGURATION



## MERCHANT'S LICENSES - FEBRUARY 17TH, 2020

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
<b>RENEWALS</b>			
SAUNDERS LAND COMPANY	8564 CAPITAL	\$ 150.00	FUNERAL TRANSPORTATION
SUPERIOR ELECTRIC CO OF GREATER DETROIT	10280 CAPITAL	\$ 150.00	ELECTRICAL CONTRACTOR
DESIGN METAL	10841 CAPITAL	\$ 187.50	SHEET METAL/ AUOTMOTIVE PROTOTYPE
AUTO METAL CRAFT	12721 CAPITAL	\$ 187.50	PROTOTYPE STAMPINGS
AUTO METAL CRAFT	12741 CAPITAL	\$ 187.50	PROTOTYPE STAMPINGS
BENSTON D. HARRIS	13040 CAPITAL	\$ 150.00	HVAC CONTRACTOR
LECOM	13270 CAPITAL	\$ 150.00	OVERHEAD ELECTRICAL POWER TRANSMISSIONS AND DISTRIBUTION SYSTEMS
LIVSMART	13305 CAPITAL 600	\$ 187.50	NUTRITION BAR MANUFACTURER
KERR PUMP SUPPLY	12880 CLOVERDALE	\$ 150.00	MANUFACTURER AND DISTRIBUTOR OF PUMPS AND PROCESS EQUIPMENT
AUDITORY INSTRUMENTS INC	13261 CLOVERDALE	\$ 187.50	REPAIR, SELL & CALIBRATE AUDITORY EQUIPMENT
TAMOUS ELECTRICAL SERVICES	21380 COOLIDGE	\$ 150.00	ELECTRICAL STORAGE EQUIPMENT
KFC	22001 COOLIDGE	\$ 187.50	QUICK SERVICE RESTAURANT
OLYMPIC CYCLE & FITNESS	22031 COOLIDGE	\$ 187.50	BICYCLE SHOP
GLORY SUPER MARKET	22150 COOLIDGE	\$ 150.00	GROCERY STORE
MERCURY DRUGS	22150 COOLIDGE	\$ 150.00	PHARMACY
FOR KIDS ONLY	23101 COOLIDGE	\$ 150.00	RETAIL CLOTHING STORE
MARCUS WEAR AND TAILOR	24709 COOLIDGE	\$ 187.50	CLOTHING ALERATIONS AND TAILORING
WEAVE WORLD WHOLESALERS	24725 COOLIDGE	\$ 187.50	INDIAN HAIR EXTENSIONS AND WIGS
SASSY NAILS	24750 COOLIDGE	\$ 150.00	NAIL SALON
INNOVATIVE HEARING SERVICES	25211 COOLIDGE	\$ 187.50	AUDIOLOGY
HAIR MOOD SALON	26035 COOLIDGE	\$ 225.00	SALON
PARTY TIME RENTAL	12980 EIGHT MILE	\$ 150.00	PARTY SUPPLY RENTAL CO.
SYNERGY ENERGY	13631 ELEVEN MILE	\$ 187.50	OUTPATIENT PHYSICAL THERAPY
WILSON WELLNESS	13691 ELEVEN MILE 108	\$ 187.50	TRADITIONAL MANUAL OSTEOPATHIC PRACTICE
KOR THERAPY	13691 ELEVEN MILE 109	\$ 187.50	SPINAL MOBILIZATION THERAPY
THE WAREHOUSE STORAGE	14701 ELEVEN MILE	\$ 187.50	AUTOMOTIVE STORAGE
PM ENVIRONMENTAL	15431 ELEVEN MILE	\$ 187.50	ENVIRONMENTAL CONSULTING
MONAGHAN'S TOWING	21680 FERN	\$ 150.00	TOWING
GREGS DIESEL SERVICE	21200 GREENFIELD	\$ 150.00	TRAILER REPAIR
TACO BELL #16415	21350 GREENFIELD	\$ 150.00	RESTAURANT
GOLD CORP	21600 GREENFIELD 100	\$ 150.00	WHOLESALE/RETAIL JEWELRY
GEM CORPORATION	21600 GREENFIELD 106	\$ 150.00	FINE JEWELRY, GEM STONES AND FINDINGS
DIAMOND NAILS	21700 GREENFIELD 118	\$ 150.00	NAIL SALON
AL'S JEWELRY	21700 GREENFIELD 306	\$ 150.00	JEWELER
RENAISSANCE JEWELERS	21700 GREENFIELD 325	\$ 150.00	JEWELER
SPECTRUM JEWELERS	21700 GREENFIELD 355	\$ 150.00	JEWELER
JKC JEWELRY & REPAIRS	21700 GREENFIELD 357	\$ 150.00	JEWELER
A1 CUSTOM DIAMONDS	21700 GREENFIELD 359	\$ 150.00	WHOLESALE/RETAIL JEWELRY
OSKA JEWELERS & REPAIR	21700 GREENFIELD 362	\$ 150.00	JEWELER
B-1 JEWELRY	21700 GREENFIELD 415	\$ 150.00	JEWELER
K & S DESIGN JEWELRY	21700 GREENFIELD 477	\$ 150.00	JEWELER
ANOTHER LEVEL UNISEX SALON	21700 GREENFIELD LL17	\$ 187.50	BEAUTY AND BARBER SHOP
CREATIVE STROKES ART	21700 GREENFIELD LL6	\$ 150.00	ART AND DRAWING CO.
HUTCH'S JEWELRY	23400 GREENFIELD	\$ 150.00	RETAIL JEWELRY STORE
SUNOCO	25000 GREENFIELD	\$ 150.00	GAS STATION
ZEMANS NEW YORK BAKERY	25258 GREENFIELD	\$ 150.00	BAKERY/CAFÉ
CARE PLUS PHARMACY	25290 GREENFIELD	\$ 150.00	RETAIL PHARMACY
SUMMIT DISABILITY	25900 GREENFIELD 111	\$ 150.00	LAW FIRM
STELLA'S PROFESSIONAL ALTERATIONS	25900 GREENFIELD 114	\$ 150.00	CLOTHING ALERATIONS AND TAILORING
AUTO PRO TECHNICAL RECRUITING	25900 GREENFIELD 232	\$ 150.00	TECHINCAL RECRUITER
INTERNATIONAL CYBERGRAPHIX	25900 GREENFIELD 256	\$ 150.00	GRAPHIC DESIGN - WEBISTE PUBLISHING
THEMES OF HARMONY COUNSELING	25900 GREENFIELD 320	\$ 150.00	OUTPATIENT MENTAL PHYSICAL PRACTICE
BLUE REALTY	25900 GREENFIELD 403	\$ 150.00	PROPERTY MANAGEMENT AND DEVELOPMENT
HAPPINESS NOW HYPNOSIS	25900 GREENFIELD 201	\$ 150.00	HYPNOTHERAPY
J ANTHONY SALON	26060 GREENFIELD	\$ 187.50	BEAUTY SALON
METRO PCS BY T-MOBILE	26102 GREENFIELD	\$ 150.00	CELLULAR PHONES AND ACCESSORIES
B.C & F. TOOL COMPANY	26670 HARDING	\$ 150.00	TOOL MANUFACTURER
AMERICAN PRESTIGE MARBLE	21000 HUBBELL	\$ 150.00	GRANITE FABRICATIONS
FERNDALE FRIENDS	10440 NINE MILE	\$ 187.50	COMMUNITY PUBLISHING
WILLIAM L. JORDAN	12900 NINE MILE	\$ 150.00	OBGYN DOCTORS OFFICE
MOTOWN BODY OILS	13807 NINE MILE	\$ 187.50	OILS, BEAUTY PRODUCTS, INCENSE
GOOD HEALTHY PHARMACY	13821 NINE MILE	\$ 225.00	PHARMACY
BELLA VAMIER	13825 NINE MILE	\$ 187.50	WOMENS CLOTHING BOUTIQUE
MANE EVENT	15405 NINE MILE	\$ 187.50	BARBERSHOP
MARK CABINERY	8510 NORTHEM	\$ 150.00	CABINERY
ATLAS CUT STONE	12920 NORTHEM	\$ 150.00	LIMESTONE AND STONE SUPPLIES
OOZE	13231 NORTHEM	\$ 225.00	WHOLESALE



1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 531493**

**February 7, 2020**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: In Re: City of Oak Park*

*Client 7406  
Matter 1*

### Statement for City Attorney Legal Services

For Legal Services Rendered Through Friday, January 31, 2020

**\$12,083.34**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/13/20	Oakland County Title Search fee re: 23400 Scotia Road.	13.00
01/27/20	Reproduction Charges 10 @ 0.15	1.50
	<b>Total Costs Advanced</b>	<b>\$ 14.50</b>

**Total Fees and Disbursements: \$12,097.84**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 531494**

**February 7, 2020**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

**FINAL**

*Re: Aaron G. Pergament v City of Oak Park*

*Client 7406  
Matter 41*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Monday, February 3, 2020

**\$ 45.00**

**Fee Total**

---

**Total Costs Advanced**

**\$ 0.00**

**Total Fees and Disbursements: \$ 45.00**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 531495**

**February 7, 2020**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Oak Park Crown Pointe, LLC v City of Oak  
Park*

*Client 7406  
Matter 42*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Friday, January 31, 2020

**\$ 165.00**

**Fee Total**

---

**Total Costs Advanced**

**\$ 0.00**

**Total Fees and Disbursements: \$ 165.00**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 531496**

**February 7, 2020**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: City of Oak Park v Ida & Louise Benson*

*Client 7406  
Matter 44*

**Statement for City Attorney Legal Services**

For Legal Services Rendered Through Friday, January 31, 2020

**\$2,085.00**

**Fee Total**

**Costs Advanced:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/24/20	Reproduction Charges 2 @ 0.15	0.30
01/24/20	Reproduction Charges 20 @ 0.15	3.00
	<b>Total Costs Advanced</b>	<b>\$ 3.30</b>

**Total Fees and Disbursements: \$2,088.30**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,  
Please indicate our invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200  
Detroit, Michigan 48207  
313-446-1530  
Tax I.D. 38-1879991

**Invoice 531497**

**February 7, 2020**

Erik Tungate  
City of Oak Park  
14000 Oak Park Blvd.  
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak  
Park, County of Oakland, et al.*

*Client 7406  
Matter 24*

### **Statement for City Attorney Legal Services**

For Legal Services Rendered Through Friday, January 31, 2020

**\$2,400.00**

**Fee Total**

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**Total Costs Advanced**

**\$ 0.00**

**Total Fees and Disbursements: \$2,400.00**

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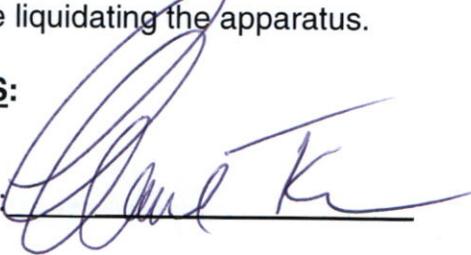
**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 17, 2020**SUBJECT:** Decommission Public Safety Fire Truck**DEPARTMENT:** Public Safety

**SUMMARY:** The Department of Public Safety is requesting to have Fire Engine #543 decommissioned. Engine 543 is currently 33 years old and has 3,245 hours of service logged. This is the equivalent of 205,500 road miles. The National Fire Protection Association (NFPA) recommends that fire apparatus over 25 years old should be replaced. There are several safety features that the truck is not equipped with due to its age. The cost to upgrade such features are extremely costly and some are not possible due to the age of the apparatus. There are costly repairs that would have to be addressed before the truck could be put into service. The truck is constantly out of service due to continuous repairs. The truck has exceeded its life expectancy and to continuously invest in further repairs is not advisable.

We currently have three other fire engines in service. We are also budgeting to have one of the remaining 3 fire engines replaced in the upcoming future. We have mutual aid agreements with the cities of Berkley, Huntington Woods and Beverly Hills Public Safety Departments. With our current fleet of fire trucks and the support of our mutual aid partners I am comfortable that the Oak Park Public Safety Department will be able to continue to provide the excellent fire protection that our community is accustomed to receiving.

**FINANCIAL STATEMENT:** Not Applicable

**RECOMMENDED ACTION:** It is recommended that City Council approve the request to decommission Engine # 543 and have the Department of Public Works handle liquidating the apparatus.

**APPROVALS:**City Manager: 

Department Director: \_\_\_\_\_



Director of Finance: \_\_\_\_\_



Budgeted:

NA

**EXHIBITS: NA**

**City of Oak Park  
Budget Calendar  
Fiscal Year 2020-21**

<u>Internal</u>	<u>Date</u>
Finance compiles departmental salary and fringe benefits summaries	2/14-3/13/20
Finance enters initial three year budget estimates in BSA	2/14-3/13/20
Department summary capital needs due to finance	3/13/2020
Departmental three year budget projects available in BSA for review	3/20/2020
Department meetings with finance and City Manager	3/23-4/3/20
Presentation of capital plan to planning commission	4/13/2020
Draft City Manager budget complete	4/15/2020
 <u>Public</u>	
City Manager gives Council budget update	4/20-4/23/20
City Council budget review session	4/20-4/23/20
City Council budget review session	4/27-4/30/20
City Council budget review session	4/27-4/30/20
City Council budget review session (if needed) / public hearing request	5/4/2020
Budget public hearing noticed published	5/6/2020
Budget public hearing	5/18/2020
Final budget, fee schedule and millage rate adoption	5/18/2020
First reading of Utilities and Solid Waste ordinance amendments	6/1/2020
Second reading and adoption of Utilities and Solid Waste ordinance amendments	6/15/2020