



CITY OF OAK PARK

DEPARTMENT OF TECHNICAL & PLANNING SERVICES

Mayor
 Marian McClellan
Mayor Pro Tem
 Solomon Radner
Council Members
 Carolyn Burns
 Ken Rich
 Regina Weiss
City Manager
 Erik Tungate

CERTIFICATE OF OCCUPANY REQUEST

- Temporary Certificate of Occupancy - \$75
- Certificate of Occupancy - \$50 (residential or reissuance) / \$75 (commercial)

CONSTRUCTION LOCATION:

Address		Suite	
City	State	Zip Code	
Building Permit #	Electrical Permit #	Plumbing Permit #	Mechanical Permit #

PROPERTY OWNER INFORMATION:

Issue to

Name		
Address	Phone	Cell Phone
City	State	Zip Code

APPLICANT/CONTRACTOR INFORMATION:

Issue to

Name		
Address	Phone	Cell Phone
City	State	Zip Code

A new building or building that is altered shall not be used or occupied until a certificate is issued.

The permit holder or authorized agent must request a Temporary / Final Certificate of Occupancy upon the completion of the project. All fees must be paid and permits finalized before a certificate is issued.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

APPROVED

DENIED

INSPECTOR: _____ DATE: _____

ADDITIONAL NOTES: _____
