



**Regional Coordinating Council (RCC)
Meeting Minutes
6/25/2020**

Attendees:

Janet Langdell, SVTC-MIL

Carol Brooks, SVTC

Camille Pattison, NTS

Donna Marceau, NSKS

Beth Gray, The Radiation Center of Greater
Nashua

Matt Waitkins, NRPC

John Goeman, NRPC

Sara Saskavich, NRPC

Mason Twombly, NRPC

CALL TO ORDER AND INTRODUCTIONS

Goeman opened the webinar at 10:00AM and introduced the panelists.

NHDHHS Presentation

Jennifer Howley from DHHS began by explaining where the Division of Public Health Services and the Bureau of Public Health Statistics and Informatics fall under the NH Department of Health and Human Services. The Bureau of Public Health Statistics and Informatics is the smallest bureau and responsible for many of the data sets on public health in NH and providing it to many public health programs. Some of the data sets that the bureau maintains and uses regularly are Hospital Discharge Data, Vital Records (birth & death data), Behavioral Risk Factor Surveillance System (BRFFS), Youth Risk Behavior Survey (YRBS), American Community Survey (ACS). She mentioned WISDOM, the online data portal for health information in NH. The WISDOM portal is available to stakeholders and the public.

Howley gave a walkthrough of how to use the WISDOM Data Portal. Howley selected two communities by census tract in the region of different socioeconomic status and explained how to read and interpret the data reports generated by the data portal. Goeman posed the question of how we use these resources to better our communities.

NRPC HOSPITAL DISCHARGE DATA BRIEF

Siskavich gave a presentation about hospital discharge data in the Nashua Region highlighting main points and data trends. She covered the total number of hospital visits and total number of discharges by hospital. She outlined some trends in hospital preferences by town. Siskavich noted that this data can be extremely informative to the community transit planning.

RCC NEXT STEPS DISCUSSION

Goeman introduced the next topic of the next steps for the RCC, he turned it over to Waitkins. Waitkins gave an overview of the purpose and function of the Statewide Coordinating Council and the Regional Coordinating Councils. He outlined the process of updating the LCTP and the main points that were identified as areas to improve upon. Goeman transitioned the meeting

to a discussion panel. He began by asking what level of involvement the group felt is necessary. Pattison suggested that the RCC met every other month and that specific tasks could be worked on by subcommittees that would report back to the RCC. Savage concurred that subcommittees should work on specific topics. He continued explaining that having stakeholders work on topics that they are interested in can make their contributions more meaningful. Langdell suggested that that the plan recommendations be prioritized and then engage communities and stakeholders on topics of specific interest. The group consensus was to hold quarterly meetings and have smaller subcommittees meet as needed.

Langdell speculated about who would be responsible for prioritizing the recommendation from the LCTP. She also suggested that the most important near term steps would be the update of governance procedures including the RCC bylaws and MOU. She suggested that reaching out to the SCC and other RCCs for guidance. Goeman agreed that those should be a priority. Siskavich pointed out one of the outcomes of the LCTP was a larger group of involvement, and that should be reflected when MOUs are updated.

The next meeting was set for Thursday, August 20, at 10:00 AM. At this meeting discussion regarding the bylaws update will be reviewed, and recommendations will begin to be prioritized. Langdell asked whether this meeting recording would be available on NRPC's Website. Siskavich responded that could be arranged.

OTHER BUSINESS

The next meeting date was set for Thursday August 20, 2020 at 10:00AM.

ADJOURN

The meeting ended at 11:30AM