



APPROVED
Regional Coordinating Council (RCC)
Meeting Minutes
09-29-2016

Attendees:

Rebecca Harris, Transport NH	Janet Langdell - SVTC
Carol Brooks - SVTC	Patrick Herlihy – NH DOT
Ellen Avery - CVTC	Bill Finn – NH Dept. of Education
Marcia Nelson – SVTC, FISH	Patricia Greene – Southern NH Med. Ctr.
Pat Murphy - Merrimack Town Welfare	Matt Waitkins, NRPC
Carolyn Mitchell - SVTC	Cassie Mullen, NRPC

CALL TO ORDER AND INTRODUCTIONS

Waitkins opened the meeting at 10:00 am followed by a brief overview of the agenda.

STATE COORDINATING COUNCIL (SCC) PRESENTATION – REBECCA HARRIS

Harris conducted a PowerPoint presentation that highlighted the findings of the RCC survey administered in the fall of 2015 by the SCC. The goal of the survey was to obtain a better idea of the state of coordination across the region, and to establish how the SCC can better support RCCs. She prompted RCC members what they thought was the best way to use the data from the survey. Janet Langdell mentioned that it is good information to have when approaching town boards because it can be used to make comparisons. Marcia Nelson added that it would be helpful if the SCC used this data as an educational tool for RCCs because education is needed and very important. She recommended that the SCC should start doing sessions at the New Hampshire municipal conference. Although it is too late to get on the agenda for this year's conference, Rebecca Harris agreed and said that in the meantime for this year she could set up a booth at the conference.

At this time Patricia Greeve introduced herself as representing the Southern New Hampshire Medical Center and how they would like to become more involved with the RCC. Ellen Avery stated that it is very important that the medical community had representation at these tables because many of the services they coordinate directly interact with the medical community. Greeves added that many families show up to their committees and bring up how much of an issue transportation is. Discussion began about issues that often occur such as patient scheduling and transportation as well as 211 as a resource and how in many occasions the information provided is ineffective. A possible solution proposed was to coordinate information with resources like 211 and ServiceLink, educate staff more on transportation options, and to give businesses in the medical community a standardized directory. It was noted that a Transportation Resource directory has been developed for the Nashua region and that Cassie updated it last year.

COMMUNITY VOLUNTEER TRANSPORTATION COMPANY (CVTC) PRESENTATION – ELLEN AVERY

Avery presented to the members at the table about what the Community Volunteer Transportation Company, formerly known as the Contoocook Valley Transportation Company, is and how it was established, as well as success factors and challenges faced. CVTC is the only volunteer driver program in the Monadnock (southwest) region of NH and started out as a grassroots effort. The program offers “no fee” transportation for trips including

- Non-emergency medical
- Grocery store
- Pharmacy
- Bank

Over the past summer CVTC absorbed the Red Cross’s transportation program and now has 71 registered drivers and went from serving 139 individuals to 400+ individuals. CVTC also gained 20 new towns. CVTC’s main mission is transportation and to promote health, wellness, independence, and dignity in providing transportation to those who need it.

Trips are supported by FTA funding and scheduling can be done by calling the company. Trips are then entered into proprietary software called TripList, and drivers pick shifts from Trip list according to their availability.

VOTE TO RENEW NRPC AS REGION #7 LEAD AGENCY

- Waitkins seeking a motion to vote on:
 - “The Region 7 Regional Coordinating Council resolves that the Nashua Regional Planning Commission will continue as the lead agency on behalf of the Region 7 (Nashua) Regional Coordinating Council”
- Pat Murphy; motion, second by Marcia Nelson
- The vote passes unanimously

REVIEW THE DRAFT RCC WEBSITE

The RCC website lives on the NRPC website. Currently it is under the “MPO and Transportation Planning” tab. Janet Langdell suggested that it be moved to the “About” tab under “Related Organizations.” It was also suggested that a link be posted on the NRPC home page while the RCC website is new in order to let people know it is there as well as creating keywords so the RCC website is searchable. There also needs to be a designated RCC contact. Some of the available materials such as the RCC factsheet may need to be updated.

OTHER BUSINESS

- Statewide Coordinated plan meeting in Nashua on Tuesday October 4th at 10:00am
- If providers of transportation are asking for funding from towns, TransportNH is offering advocates. Contact Rebecca Harris for more information

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- The RCC decided to meet quarterly but only when something of their concern arises each quarter
- The minute for the last two meetings need to be approved
- The transportation directory posted is not accurate and needs to be updated

ADJOURN

The next meeting will be held sometime during the last week of January or the first week of February. A Doodle Poll will be sent out to decide on a date and time. The meeting ended at 12:06pm.