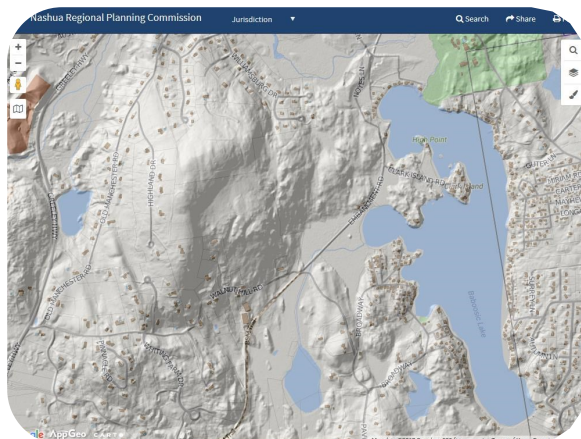




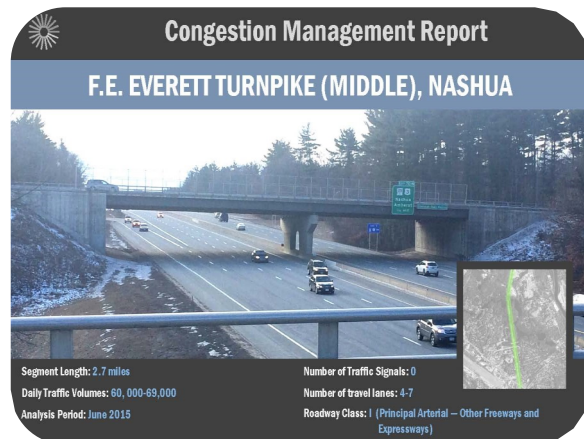
NASHUA REGIONAL PLANNING COMMISSION



# June 21, 2017 FY2018 Budget and Work Plan



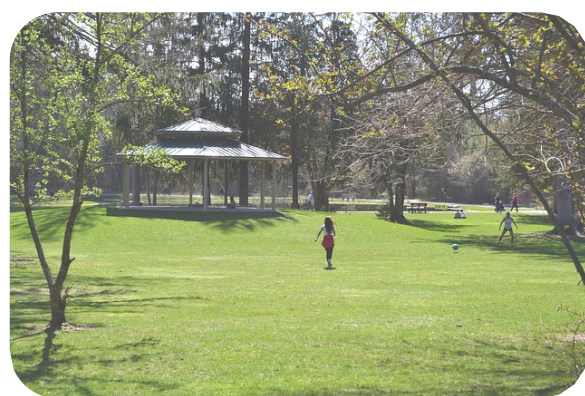
Mapping & GIS Programs



Transportation Programs



Environmental Programs



Land Use Programs

Adopted JUNE 21, 2017



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## NRPC Staff

Karen Baker-ext. 11  
Program Assistant  
karenb@nashuarpc.org

Julie Chizmas  
Senior Transportation Planner  
juliec@nashuarpc.org

Jen Czysz, AICP-ext. 31  
Assistant Director  
jenc@nashuarpc.org

Ryan Friedman-ext. 20  
Senior GIS Planner  
ryanf@nashuarpc.org

Jill Longval-ext. 27  
Senior Environmental Planner  
jilll@nashuarpc.org

Cassie Mullen-ext. 17  
Regional Planner  
cassiem@nashuarpc.org

Camille Pattison, AICP-ext. 14  
Program Manager  
camillep@nashuarpc.org

Tanya Reinert-ext. 10  
Finance/HR Administrator  
tanyar@nashuarpc.org

Tim Roache-ext. 28  
Executive Director  
timr@nashuarpc.org

Andrew Smeltz-ext. 23  
GIS Specialist  
andrews@nashuarpc.org

Sara Siskavich-ext. 21  
GIS Manager  
saras@nashuarpc.org

Joe Taranto-ext. 26  
GIS Technician  
joet@nashuarpc.org

Matt Waitkins-ext. 18  
Field Data/Transportation Planner  
mattw@nashuarpc.org

## COMMISSIONERS

### AMHERST

Michael Dell Orfano  
Martin Michaelis  
Susan Ruch

### BROOKLINE

Jill Adams  
Tom Rogers

### HOLLIS

Robert Larmouth  
Venu Rao

### HUDSON

James Battis  
Ethan Meinhold  
Roger Coutu  
Ted Luszey

### LITCHFIELD

Kimberly Queenan  
Thomas Young

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Bret Mader

### MASON

Louise Lavoie

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### PELHAM

David Hennessey (Chair)  
Harold Lynde

### WILTON

Jim Kofalt  
Kermit Williams

## Contact NRPC

Nashua Regional Planning Commission  
9 Executive Park Drive, Suite 201  
Merrimack, NH 03054

PH: 603-424-2240  
FAX: 603-424-2230

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## FY2018 NRPC Budget Narrative

Despite the continued challenging fiscal environment at the federal and state level, FY2018 budget is strong. Over the last two years NRPC staff has worked hard to strengthen our relationship with our member communities through improved communication and outreach. This effort has resulted in a 20 % increase in local planning contracts helping to offset flat state funding and reductions in federally funded initiatives. In the upcoming fiscal year, NRPC staff will be actively working with Wilton on Master Plan and Economic Development initiatives, Brookline on land use and regulatory policies, and the Towns of Pelham and Hollis on an update to their Master Plans. NRPC will also continue planning and development review services to Litchfield, Mason and Wilton.

The Transportation Program is, and will continue to be, the financial backbone of the organization. The NRPC role as the regions Metropolitan Planning Organization and Transportation Management Area brings increased responsibility and a higher profile for the organization. Additional funding is programmed in the FY 18 budget to address the requirements of the TMA status and to continue to support the local transportation needs of the region. NRPC will continue to offer transportation services such as local intersection analysis, traffic counting, and pavement management services to member communities.

The only general fund contract we will have with the State in our FY18 budget is \$11,111 from Office of Energy and Planning.

The Environmental Planning Program will continue in FY 18, providing incredible value to the member communities. The Household Hazardous Collections and Electricity Supply Aggregation Program continue to provide cost savings that far exceed the cost of dues.

All of this planning work relies heavily on data and analysis supported by the GIS program. NRPC has made significant investments into the GIS system and will continue to improve member's access to data and services in FY18.

The FY18 Budget Revenue breakdown is:

Local Dues	\$ 163,000.00	12%
Local Planning Contracts	\$ 98,680.00	7%
Federal Contracts	\$ 16,000.00	1%
Grants and Other Income	\$ 109,075.00	8%
State Contracts	\$ 978,329.31	72%

The details of this budget summary and work program are provided in the proposed budget spreadsheets and discussed on the following pages. As always, we appreciate your strong support and enthusiastic participation in NRPC.



## Budget ~ Resources

			FY 17 Adopted	FY 18 Proposed
1	<b>2000 Local Dues</b>			
4	2000 Local Dues		\$ 163,000.00	\$ 163,000.00
5	<b>Federal Contracts</b>			
7		9050 PHMSA	\$ 6,500.00	\$ -
8		9060 USDA FMPP Nashua Farm Mkt	\$ 40,000.00	\$ 11,000.00
9		9080 HSEM Hazard Mitigation	\$ 21,000.00	\$ 5,000.00
10		9070 MPO Performance Measures	\$ 22,500.00	
11	Total Federal Contracts		\$ 90,000.00	\$ 16,000.00
12	<b>Grants</b>			
13		6300 NRSWMD - HHW	\$ 55,587.00	\$ 60,000.00
14		7520 HNH Foundation	\$ 30,000.00	\$ 4,000.00
15		7509 NH Charitable Energy Toolbelt	\$ 12,500.00	\$ 6,225.00
16		7530 Public Health Climate	\$ 40,000.00	\$ -
17		7510 CDFA - L5	\$ -	\$ 32,000.00
18		7530 SWRPC Pipeline Document	\$ -	\$ 4,800.00
19	Total Grants		\$ 138,087.00	\$ 107,025.00
20	<b>Local Planning Contracts</b>			
25		2150 Mason CR	\$ 5,000.00	\$ 5,000.00
26		2250 Litchfield CR	\$ 20,000.00	\$ 20,000.00
27		2361 MVD	\$ 1,000.00	\$ 3,000.00
28		2610 Wilton CR	\$ 20,000.00	\$ 20,000.00
29		2640 Wilton MP 3	\$ 10,000.00	\$ 12,000.00
30		2554 Pelham Master Plan	\$ 7,500.00	\$ 5,000.00
31		2556 Pelham CIP	\$ 2,500.00	\$ 2,500.00
32		2257 Mont Vernon Zoning Phase 2	\$ 2,000.00	\$ -
33		2257 Mont Vernon Zoning Phase 3	\$ -	\$ 2,000.00
34		2259 Merrimack Conservation Mapping	\$ 6,900.00	\$ -
35		2260 Nashua Fair Housing Assesment	\$ 6,600.00	\$ -
36		22xx Brookline Melendy Pond	\$ -	\$ 13,680.00
37		22xx Regulatory Audit	\$ -	\$ 5,500.00
38		22xx Hollis Master Plan	\$ -	\$ 10,000.00
39	Total Local Planning Contracts		\$ 81,500.00	\$ 98,680.00
40	<b>Other Income</b>			
41		8000 Publications/Map Sales	\$ 2,000.00	\$ 2,000.00
42	Interest Income		\$ 50.00	\$ 50.00
43	Total Other Income		\$ 2,050.00	\$ 2,050.00
44	<b>State Contracts</b>			
45		1000 Office of Energy and Planning TBG	\$ 11,111.00	\$ 11,111.00
52		3000 DOT Highway Planning	\$ 688,889.00	\$ 724,019.31
53		35xx Transit State Planning Research	\$ 10,000.00	\$ 28,125.00
54		3xxx Community Technical Assistance Program	\$ -	\$ 9,400.00
55		3500 SVTC Operations	\$ 178,174.00	\$ 178,174.00
56		3500 SVTC Mobility Manager	\$ 20,000.00	\$ 20,000.00
57		2615 Safe Routes to School Wilton	\$ 15,000.00	\$ 7,500.00
58	Total State Contracts		\$ 923,174.00	\$ 978,329.31
	<b>Total RESOURCES</b>		\$ 1,397,811	\$ 1,365,084

## Budget ~ Expenses

EXPENSES				
1	Audit		\$ 11,300.00	\$ 11,600.00
2	Bank Service Charges			\$ 250.00
3	Capital Equipment			\$ -
4	Dues & Subscriptions		\$ 12,000.00	\$ 12,000.00
5	Employee Benefits			
6		Dental Insurance	\$ 10,407.97	\$ 11,042.77
10		Health Ins.	\$ 110,669.75	\$ 95,334.04
11		HSA Contribution	\$ 6,500.00	\$ 6,000.00
12		Long Term Disability Insurance	\$ 2,500.00	\$ 2,500.00
13		Retirement 401A	\$ 27,206.52	\$ 28,057.33
14		Short Term Disability Insurance	\$ 6,600.00	\$ 6,600.00
15		Payroll Taxes	\$ 57,072.13	\$ 54,846.44
16	Total Employee Benefits		\$ 220,956.37	\$ 204,380.57
17	Equipment Maintenance		\$ 1,000.00	\$ 1,000.00
18	GIS		\$ 16,000.00	\$ 18,000.00
19	Insurance		\$ 13,000.00	\$ 14,300.00
20	Internet Access/Telephone		\$ 5,000.00	\$ 5,000.00
21	IT Service		\$ 5,000.00	\$ 5,000.00
22	Janitorial		\$ 3,800.00	\$ 4,000.00
23	Legal Notices		\$ 1,500.00	\$ 1,500.00
24	Legal		\$ 5,000.00	\$ 5,000.00
25	Marketing and Outreach		\$ 5,000.00	\$ 4,000.00
26	Annual Forum		\$ 4,000.00	\$ 4,000.00
27	Misc		\$ 3,000.00	\$ 3,000.00
28	Office Expenses		\$ 8,500.00	\$ 9,000.00
29	Postage		\$ 2,000.00	\$ 2,000.00
30	Printing		\$ 8,000.00	\$ 8,000.00
31	Professional Services		\$ 213,650.00	\$ 211,690.00
32	Rent & CAM		\$ 76,000.00	\$ 77,500.00
33	Reserve Fund		\$ 8,063.75	\$ 13,416.86
34	Salaries		\$ 746,040.88	\$ 716,946.88
35	Staff Development		\$ 4,000.00	\$ 10,000.00
36	Small Equipment		\$ 3,500.00	\$ 4,000.00
37	Meeting Expenses		\$ 2,000.00	\$ 2,000.00
38	Vehicle Expenses		\$ 1,000.00	\$ 1,000.00
39	Mileage and Travel		\$ 6,500.00	\$ 6,500.00
40	Utilities		\$ 12,000.00	\$ 10,000.00
Total EXPENSES			\$ 1,397,811.00	\$ 1,365,084.31

## FY2017 Achievements

### GIS Projects

- ◆ Story Maps: What's Behind the Urban Heat Island Effect? <http://arcg.is/2eFGq7m>
- ◆ Active Recreation in the Greater Nashua, NH Region <http://arcg.is/2qT0JpD>
- ◆ MapGeo: <http://www.mapgeo.com/nrpcnh>
- ◆ Workshop training
- ◆ New Datalayers: 2015 Wildlife Action Plan and MS4 Boundary
- ◆ Tax Mapping: Updates for Amherst, Hollis, Hudson, Litchfield, Lyndeborough, and Mont Vernon
- ◆ Conversion from CAD to GIS and associated updates for Wilton
- ◆ NTS Support: Kiosk posters, rideguide, marketing products, 10-year plan support
- ◆ Presentations: 2016 Heal Conference; Pipeline Safety Trust Annual Conference; NHDES Asset Management Workshop

### Land Use Projects

- ◆ Wilton Master Plan: Natural Resources and Town Facilities Chapters
- ◆ Mont Vernon Town Center Zoning
- ◆ Pelham CIP
- ◆ Land Use Fact Sheets: [www.nashuarpc.org/land-use-planning/fact-sheets/](http://www.nashuarpc.org/land-use-planning/fact-sheets/)
  - ◇ 2017 MS4 Permit Update
  - ◇ Wetland Protection
  - ◇ Sign Ordinances and Free Speech, an Update
  - ◇ SB 146: ADUs and You
  - ◇ Conditional Uses, Special Exceptions, Variances and Waivers
- ◆ Draft Parks and Playgrounds Guidebook (to be finalized Fall 2017)
- ◆ Nashua Winter Farmers Market Feasibility Study (to be finalized Fall 2017)
- ◆ Nashua Mobile Farmers Market Feasibility Study (to be finalized Fall 2017)
- ◆ Climate and Health Adaption Plan for the Nashua Region
- ◆ Water Resiliency Action Plan

### Environmental Projects

- ◆ Household Hazardous Waste Collection Program: [www.nashuarpc.org/hhw](http://www.nashuarpc.org/hhw)
- ◆ Regional Competitive Electricity Supply Project: <http://www.nashuarpc.org/energy-environmental-planning/energy-aggregation/>
- ◆ Pelham and Brookline Hazard Mitigation Plan Updates: <http://www.nashuarpc.org/energy-environmental-planning/hazard-mitigation-planning/>
- ◆ Renewable Energy Tool Belt: <http://www.nashuarpc.org/energy-environmental-planning/highlighted-projects/>



## Transportation Projects

- ◆ Intersection analyses for the Towns of Hudson (Lowell Road/Wason Road/Flagstone Drive), Pelham (Mammoth Road/Sherburne Road & Mammoth Road/Marsh Road), and Merrimack (DW Highway/Bedford Road)
- ◆ [2017-2020 Metropolitan Planning Organization Transportation Improvement Program Adoption and Amendments](#)
- ◆ [2017-2040 Metropolitan Planning Organization Metropolitan Transportation Plan Minor Update](#) Adoption
- ◆ 2018 – 2019 Unified Planning Work Program (UPWP) Development
- ◆ 2019 – 2028 Ten Year Plan Project Solicitation, Evaluation and Ranking
- ◆ Metropolitan Transportation Plan Workshop (Nashua)
- ◆ Partnering for Performance NH: A collaborative approach to performance based transportation planning in NH
- ◆ Transportation Management Area Programming Authority Process Development
- ◆ National Performance Management Research Data Set ("Probe Data") Analysis
- ◆ [Annual Listing of Obligated Projects Federal Fiscal Year 2016](#)
- ◆ Congestion Management Process field data collection and development of [corridor reports](#).
- ◆ Completed all Highway Performance Monitoring Program (HPMS) system traffic counts that were requested by NHDOT as well as additional locally-requested counts.
- ◆ Developed summary report for Road Surface Management Pilot study.
- ◆ Provided staff support to Statewide Coordinating Council for Community Transportation (SCC) and the Nashua Regional Coordinating Council.
- ◆ Planning Assistance for the Souhegan Valley Transportation Collaborative.
- ◆ Strategic Planning for the Nashua Transit System.
- ◆ Bicycle and Pedestrian traffic counting program implementation, including analysis of Strava data and data from various bicycle and pedestrian counting equipment.

## GIS Projects for FY2018

The NRPC GIS Group's primary responsibility is to support the data, mapping, and analysis needs of the Commission's transportation, land-use, and environmental programs. In order to best leverage the investment of public dollars in the GIS, NRPC also looks to extend the reach of its GIS to directly support its member communities. The following projects reflect some of NRPC's planned GIS initiatives for the next fiscal year.


### Transportation Data Viewer Redesign

The current NRPC Transportation Data Viewer is reaching end-of-life. NRPC will migrate the data into an ESRI environment. TIP and MTP projects will be separated from traffic counts data, and both datalayers will be enhanced with additional information that better reflect NRPC's best-available information.


### Open Data Portal Improvements

The NRPC Open Data portal is an online resource to download documented, general-purpose GIS datasets. In FY 18 NRPC will add additional basemap datalayers for download and re-architect the back-end of the application so that data updates are published in a regular, automated fashion.

1-5 of 5 results


 Download Nashua Regional Planning Commission GIS Data

19 attributes | 118856 locations | [↓](#) [☆](#)




**NRPC Building Footprints** (from NRPC Data Publishing)  
 Shared by skustron  
 This is a polygon datalayer of building footprints for all 13 NH communities that fall within the Nashua Regional Planning Commission's region. Features within the the following towns were acquired from the municipality directly, with estimated year of creation in parentheses: Lyndeborough (2007), Milford (2013), Hudson (2000), Merrimack (2013), Litchfield (2005), and Nashua (2011). In these areas the data are likely to h...

17 attributes | 64599 locations | [↓](#) [☆](#)



**NRPC Parcels** (from NRPC Data Publishing)  
 Shared by skustron  
 The NRPC parcel datalayer contains property (land lot) boundaries and select attributes about each property. NRPC compiled this information over many years from various sources including original tax maps that were subsequently georeferenced and digitized by the Commission. As such, the data is suitable for tax assessment purposes but is not survey-quality. The datalayer contains discrete, non-overlapping polygons. Duplicate parc...

10 attributes | 109 locations | [↓](#) [☆](#)



**NRPC Parks and Camps** (from NRPC Data Publishing)  
 Shared by skustron  
 This polygon datalayer contains the locations of public parks, licensed youth camps, and the sole campground in the region. Public park information was developed through consultation with NRPC towns and parks listings as provided on town websites. In 2015 NRPC received grant support from the US Department of Transportation Pipeline and Hazardous Materials Safety Administration (USDOT PHMSA) to map so-called "I..."

### Trailhead Map Templates for Town of Amherst, NH

NRPC and the Town of Amherst are collaborating on an ESRI mapbook to support the generation of standardized, large-format trail maps at Amherst Conservation Commission (ACC) properties. The design of the mapbook will leverage both NRPC trail data and standard symbology. While NRPC will continue to maintain the trail inventory, Amherst Community Development will assume stewardship of the maps and take responsibility for printing and map updates.



## Land Use Projects for FY 2018

### Brookline – Regulatory Policy Audit

This year NRPC will work with the Town of Brookline Planning Board to identify potential regulatory issues and opportunities within the Regulatory Framework essential to meeting the selected goals related to the Master Plan's Vision for Affordability, Retail Amenities, Community Center, Bicycle and Pedestrian Amenities, and Energy and Natural Resources. The final product is a report to be utilized by the Planning Board, town staff, and the community that highlights strengths and weaknesses of local regulations and permitting procedures along with recommendations for revision and adaptation of the regulations. The project will kick off in August, with the first Board meeting planned for September.

### Brookline – Melendy Pond

During 2016, at the request of the town, NRPC reviewed the history of recreational property leases on the Town-owned Melendy Pond properties and issues associated with the pending expiration of those leases. In the coming year, NRPC will assist the Town in weighing options to determine the best option for the future of Melendy Pond and establishing an implementation strategy for the selected option. As part of this effort, NRPC will provide meeting facilitation and support, conduct research to assist the newly formed Melendy Pond Evaluation Committee and prepare a report out of findings and recommendations.



Google Street View

### Wilton Master Plan

NRPC has been working with the Town of Wilton on an ongoing basis to update its Master Plan. The revision of the remaining chapters marks the last phase of the Master Plan update. The Housing and Population and Historic and Culture Resources chapters are currently under development and will continue into FY2018. Also planned for the coming year is an update of the Transportation chapter.

### Hollis Master Plan

The Town of Hollis has requested NRPC's assistance in the update of its Master Plan. NRPC staff will focus on bringing basic demographics and population projections up to date for the Housing and Population chapter. Revisions will also be made to the Future Land Use and Transportation chapters.

### Development Review and Planning services

Part of NRPC's comprehensive services is to offer direct local land use planning assistance. Currently, the Towns of Litchfield, Mason and Wilton utilize contract planning services to directly assist the Planning Board. Services include providing assistance to applicants in submitting subdivision or site plan applications, written reviews of submissions to the Planning Board, attending hearings and work sessions to assist and answer questions, and supporting the Board and Town staff in preparing ordinance and regulation updates, notices, draft amendments and warrants for Town Meeting.



### Wilton CDFA

As part of a grant from the CDFA, NRPC will be working with the Town of Wilton on an economic development project focused on Wilton's downtown village center. In July, NRPC staff will join Town stakeholders in a two day charrette that will be facilitated by Plan NH. The results of the charrette will then inform an implementation plan that NRPC will help produce in conjunction with the Wilton Economic Development Committee. This project will help establish NRPC's Economic Development Planning Program.



## Environment Projects for FY2018

### Household Hazardous Waste Collection Program



NRPC, on behalf of the Nashua Region Solid Waste Management District, was awarded a \$49,395 HHW Collection Grant from the NH Dept. of Environmental Services for FY 2018. The grant will help to fund collection events scheduled for August 5, 2017; August 26, 2017 (in Pelham); October 7, 2017; November 4, 2017; April 21, 2018; May 5, 2018 (in Milford); and June 7, 2018. For more information about the HHW program, visit [www.nashuarpc.org/hhw](http://www.nashuarpc.org/hhw).

### Electricity Supply Aggregation

The goal of the Nashua Region Electricity Supply Aggregation is to purchase electricity as a group from a competitive supplier at a lower rate than each member could receive on its own. By purchasing as an aggregation, municipalities and school districts can offer electricity suppliers a larger demand than if they each tried to purchase electricity individually. The larger demand, in turn, allows suppliers to offer a better rate to the aggregation than it could to individual members. In November of FY18, the aggregation will begin a 12 month contract renewal with ENH Power. As a result of this contract, Eversource customers will save an estimated 35% over the utility rate, for a total savings to the aggregation of roughly \$193,000 over 12 months.

### Renewable Energy Tool Belt–Year 2

Municipalities across NH want to incorporate renewable energy into their operations for various reasons. Some wish to save money, others want more reliable energy, and others have goals of reducing their environmental impact. Yet while municipalities know they don't want fossil fuels, they are less clear about what type of renewable energy they do want. The Renewable Energy Tool Belt is designed to help municipalities evaluate potential renewable energy systems. Major work tasks in FY18 include completing a draft of the Renewable Energy Tool Belt, selecting 3 pilot municipalities, utilizing the Tool Belt in these communities to document its strengths and weaknesses, editing the Tool Belt based on input from the pilot communities, and launching the Tool Belt statewide through the Local Energy Solutions Work Group. This 2-year project will conclude in December of FY18.

### Mason Hazard Mitigation Plan Update

Planning for natural disasters can reduce loss of life, injuries, and property damage. Hazard Mitigation Plans identify critical facilities and areas of concern throughout a municipality, analyze potential natural hazards and risks to these facilities, and prioritize mitigation measures to address the hazards. Municipalities must update their Hazard Mitigation Plans every five years in order to maintain eligibility for federal mitigation grants. In FY18, NRPC will work with Town of Mason to complete an update to their Hazard Mitigation Plan.

### Municipal Separate Storm Sewer System Permit Assistance

The new MS4 permit (Municipal Separate Storm Sewer System) was released on January 18, 2017 and while the 2003 MS4 permit expired in 2008, it remains in effect until the coverage is obtained under the reissued permit in July 2018. Communities were provided 17 months before the permit becomes effective to establish budgets and prepare. During FY 2018, NRPC will be available to assist municipalities with creating roadmaps of steps needed to comply with the new permit and prepare their Notice of Intent due on July 1, 2018. The five regional planning commissions (RPCs) with regulated communities are coordinating efforts to effectively and efficiently serve their communities that must respond to permit requirements. RPCs recognize the need to work with communities in the most cost effective ways. This may include coordinated community efficiencies, finding grant sources, or other creative means.





## Transportation Projects for FY2018

### Metropolitan Transportation Plan Update

In 2018, NRPC will begin to update its long range Metropolitan Transportation Plan (MTP) to a horizon year of 2045. NRPC will solicit for projects, assess the anticipated transportation needs of the region and develop strategies to meet those needs. The MTP project solicitation will begin in January of 2018, one year before the NHDOT's Ten Year Plan two-year cycle begins. The intent is to have a well-developed list of MTP projects that are ready to be scored and ranked by January of the odd year, when NHDOT begins working on its next Ten Year Plan. Beginning January 2018, staff will meet with each NRPC community to ensure their transportation needs are reflected in the MTP, gather the full range of data needed to effectively assess and score each project, and work with NHDOT for their input on project scopes, estimates and funding sources. The MTP update will incorporate a corridor-based planning approach that considers performance targets in the identification of projects. In addition, updates to the NRPC MTP will address the active transportation needs of the region, incorporate recommendations from the Congestion Management Process, and integrate a performance based planning approach to support regional, state and national goals. The MTP project list and financial analysis will include new projects and needs identified through community input, TIP amendments, and performance based planning processes.

### 2019 – 2028 Ten Year Plan and GACIT Process

Beginning in September 2017, NHDOT will schedule a series of Public Hearings for each Executive Council district. NRPC will partner with NHDOT to present the process used to identify the regional priorities and seek public input on the draft Ten Year Plan. Meeting dates and locations will be announced in late summer.

### TMA Policy Committee

The responsibilities associated with the Nashua Transportation Management Area (TMA) have added a complexity to the Metropolitan Planning Organization's (MPO) operations. In Fiscal Year 2018, the need for a formal MPO Policy Committee that includes a TMA Policy subcommittee will be explored and a framework drafted to ensure that the goals and objectives of both the MPO and TMA are supported by the transportation planning processes carried out by staff. It is anticipated that beginning in Fiscal Year 2019, a TMA Policy subcommittee will begin executing the TMA programming authority.

### Highway Performance Monitoring System (HPMS) Traffic Counting

During FY18, NRPC will continue its responsibility for the NHDOT's Automatic Traffic Recorder (ATR) count program. Staff will perform 24-hour ATR counts per an NRPC established schedule, up to 10 of which will include vehicle classification counts. Count data will be provided to NHDOT each month throughout the counting season. At the request of NHDOT, NRPC will also conduct up to 10 intersection turning movement counts during the two-year contract period.

### Transit Planning

NRPC staff will continue to work with the Nashua Transit System (NTS) to update route and ridership data, maintain and update route maps, assist NTS in the development of its Transit Asset Management (TAM) plan and provide other assistance as necessary.

Additionally, NRPC will utilize Federal Transit Administration Statewide Planning and Research funds to evaluate the feasibility of regional transit service in the Nashua Region.



### Bicycle and Pedestrian Planning:

During FY18, NRPC will continue outreach and planning efforts to expand bicycle and pedestrian facilities in the region. Staff will work cooperatively with NTS, NHDOT Bicycle Pedestrian Transportation Advisory Committee (BPTAC), Healthy Eating Active Living (HEAL), the Bike Walk Alliance of NH, Commute Smart NH, and other related groups and businesses to support cycling, walking and the use of the Transit System. NRPC will assess the effectiveness of new data sets and data acquisition techniques in support of active transportation programs throughout the region.

### Community Transportation (Regional Coordinating Council (RCC)/Statewide Coordinating Council (SCC)

During FY18, NRPC will continue working with its human service partners towards regional and statewide coordination of human service oriented transportation network in the region.

### Souhegan Valley Transportation Collaborative (SVTC)

During FY18, NRPC will provide basic transit planning assistance to SVTC including interpretation of FTA funding requirements and applying for additional funding to implement the goals and objectives of the SVTC Strategic Plan.

### Congestion Management Process:

During FY18, NRPC staff will conduct data collection tasks such as traffic counts, travel time runs and use of the National Road Performance Management Data Set (NPMRDS). Data will be analyzed and compiled into corridor level reports. Staff will coordinate data collection efforts with SNHPC along common CMP corridors within the TMA. The entire CMP process will be documented in a regional report and summarized in the each MTP update.

### Road Surface Management System (RSMS)

During FY18, NRPC will develop and maintain road surface condition data, identification of priorities for repair and strategies to best facilitate improvements, general cost estimates, and planning for future maintenance needs. Depending on the extent of the road network, data collection and analysis will be conducted for up to two communities using the NH SRSMS data collection system and process.





*value yesterday.*



*Enhance tomorrow.*



*Plan today.*



NASHUA REGIONAL PLANNING COMMISSION