



**APPROVED MINUTES
NASHUA REGIONAL PLANNING COMMISSION
Executive Committee
March 16, 2011**

Present: Mike Fimbel, Chairman
Andy Seale
Karin Elmer
Janet Langdell
Kathy Hersh
Peter Baker
Rick Maddox
Howard Dilworth

Absent:

Staff: Kerrie Diers, Executive Director
Tim Roache, Assistant Director

I. Call to Order:

Fimbel called the meeting to order at 6:00 PM.

II. Minutes:

The February 16, 2010 meeting minutes were discussed. Baker asked if staff intended to publish a MPO related column in the telegraph on a regular basis. Diers replied that is an idea mentioned for consideration but not something that the agency has committed to doing. Langdell motioned to accept the minutes with a second by Baker. Minutes passed with Dilworth and Fimbel abstaining.

III. Board Assessment Survey Results:

Diers reviewed the goal of the board assessment process and stated that the board will review strengths and weaknesses and develop an action plan to address any issues identified through the process. The Executive Committee reviewed the survey results and shared observations. Maddox stated that his limited time on the Executive Committee resulted in a number of "don't know" responses. Dilworth stated that the "don't know" response is relevant and speaks to the need for orientation for new Executive Committee members.

Diers continued to facilitate the discussion and guided the Executive Committee through a review of the strengths of the board. The Executive Committee developed a list of approximately 15 strengths identified through the survey. Details of the strengths were discussed by the Executive Committee members. Next the Executive Committee addressed problem areas identified in the survey. Approximately 6 problem areas were identified and discussed by the Executive Committee. Hersh stated that a Strategic Plan that highlighted policies, mission and vision should be developed. Dilworth emphasized the need to close the loop and follow through on issues. Maddox added that there is a need and opportunity to communicate with state officials by

improving relationships with external constituents. Diers agreed to write up a summary of the Board Assessment (see attached).

IV. Directors Report:

The Directors report was included in the Executive Committee meeting packet. There was no discussion related to the report.

V. Adjourn

Motioned to adjourn at 6:55 by Elmer second by Baker. The motion was approved unanimously.