



**APPROVED MINUTES
NASHUA REGIONAL PLANNING COMMISSION
Executive Committee
April 21, 2010**

Present:

Mike Fimbel, Chairman
Peter Baker
Tom Collins
Howard Dilworth
Karin Elmer
Kathy Hersh
Janet Langdell
Sue Ellen Seabury

Staff:

Kerrie Diers, Executive Director

I. Call to Order:

The meeting was called to order by Fimbel at 6:00 pm.

II. Minutes:

It was noted that Karin Elmer was both present and absent in the March 17, 2010 minutes. Tom Collins was absent. Langdell made a motion to approve the minutes as corrected of Mach 17, 2010, seconded by Elmer. The motion was approved with 2 abstentions.

III. Finance Reports:

Diers reviewed the March finance reports for NRPC, the Capitol Corridor Project, and SVTC. Dilworth made a motion to accept the reports and place them on file for audit, seconded by Elmer. The motion passed unanimously.

IV. New Business

- a. **Preliminary FY 2011 Budget** – Diers reviewed the FY 2011 preliminary budget. At this point in the year, we are still confirming grants and contracts that amount to about 13% of the budget (approximately \$180,000) which is typical for the yearly budget cycle. Diers will continue to work on the outstanding revenue items. Currently the budget reflects no salary increases and an assumption of a 20% increase in health care costs. Our remaining expenses are relatively constant. Diers' goal is to be break even for FY10, after 2 consecutive years of negative year end numbers, NRPC needs to begin to turn that trend around.
- b. **Nominating Committee** – Seabury volunteered to join Elmer and Collins on the nominating committee to find a replacement for Joe Torre. They will meet over the month and bring back a candidate commissioner for the Executive Committee.



- c. **Executive Director's Annual Review Process** – Diers distributed proposed topics for her evaluation and asked for any additional topics that should be considered. The Executive Committee will meet earlier in May at 5:00 pm for their regular business meeting and then have a non-public session to conduct Diers' evaluation. The Chair will follow up with Diers after the meeting to provide the evaluation feedback. For future evaluations, Diers will look into the evaluation process that former director Williams had researched and also research the process for a 360° review.

V. Committee and Other Reports: There were no questions about the staff Committee report

VI. Subcommittee Reports: No updates

VII. Other Business

Fimbel and Diers attended an economic development workshop sponsored by the Rockingham Economic Development Council which featured UNH Professor Ross Gittel who spoke about the economic outlook for the state.

EPA lead renovation rules kick in tomorrow and affect any structure where a child can live.

Baker asked if NRPC had taken a position on expansion of gambling in NH. Hersh noted that the regional impacts of gambling on transportation, housing and economic development are issues that we should discuss and perhaps the policy committee could also address. Dilworth added that non-Hudson residents are telling Hudson that it would benefit the town. Elmer stated that it should not be limited to certain locations if it is to be allowed, it should be anywhere.

Fimbel asked if the Highway Block Grant funds will be affected by the state funding issues. We will need to keep an eye on impacts to municipalities.

Dilworth noted that during the hearing on the TIP amendment last month, the DOT was not prepared to tell us where the funds were going. They should be prepared to tell us exactly what the funds are going to be used for and where. They were not prepared to justify the funding request. Seabury asked Nancy Mayville if she looked at and approved of the projects and Mayville answered affirmatively. We need to reinforce the purpose of the TTAC, what it does and what our process is.

VIII. Adjourn

Elmer motioned to adjourn and Hersh seconded at 7:15 pm. Motion passed.