



MINUTES
NASHUA REGIONAL PLANNING COMMISSION
Executive Committee
September 19, 2007

Present: Kathy Hersh, Chair
Tom Collins
Howard Dilworth
Karen Elmer
Mike Fimbel, Treasurer
Ray Peeples
Joe Torre

Staff: Stephen Williams, Executive Director
Kerrie Diers, Assistant Director

I. Call to Order:

The meeting was called to order by Chair Hersh at 6:03 pm.

II. Approval of the Minutes of August, 2007:

A motion to approve the minutes of August 16, 2007 as presented was made by Torre and seconded by Collins. Motion passed with two abstentions.

III. Revised Minutes of May 16, 2007:

Williams noted that the revised minutes of the May meeting were provided to the Executive Committee as requested.

IV. Finance Report and Balance Sheet for August 2007:

Williams presented the August Finance Report. Annually, there are 4 months of the year where NRPC has more resources than expenditures, and 8 months of the year where there are more expenditures than resources. In August, we were down \$14,903 for the month, but overall, revenues exceed expenditures by \$74,255. Williams pointed out that on the Balance Sheet, there are accrual accounts that we use in order to have cash for large expenditures such as insurance and parking.

Dilworth asked if NRPC's DOT contracts were in jeopardy due to the financial constraints that have been recently reported by DOT. Williams responded that NRPC's contracts were not in jeopardy as they are generally pass-through from the Federal Government. We most likely will be seeing an increase in contracts if DOT needs to contract out services because of losses in personnel.

V. Short Term Disability Insurance:

Williams summarized a memo dated September 19 that sets forth his recommendation of adding short term disability insurance as a benefit for the staff. Discussion ensued that this was a win-win benefit for both employees and the agency as an insurance against lost wages and payment of wages in times of lengthy illness or injury. Elmer moved to approve the addition of short term disability insurance as an employee benefit outlined in the memo dated September 19, 2007. Torre seconded the motion. The motion passed unanimously.



VI. NHARPC Legislative Priorities and Policies:

The Executive Committee reviewed the list of legislative priorities and policies endorsed by the NHARPC at their August 9, 2007 meeting. Williams asked for a concurrence by the Executive Committee that they support Fimbel and Williams' participation in NHARPC using these guidelines. Dilworth asked if these policies support an amendment to 6A. Williams stated that no amendment was anticipated. They are looking at a gas tax increase or toll increase. The Executive Committee would like to be kept better informed about NHARPC's legislative activity during the legislative season. There is a weekly report that comes from the NHARPC lobbyist. The Executive Committee expressed interest in receiving a summary of this as a regular agenda item at their meetings during the legislative season.

VII. Town of Mason Hazard Mitigation Plan:

The Town of Mason has not yet begun their Hazard Mitigation Plan. As they are becoming members next July, it probably makes more sense for NRPC to complete the plan than SWRPC. The Executive Committee agreed that NRPC should subcontract to SRPC to complete the plan for the Town.

VIII. November Executive Committee Meeting:

The November Executive Committee Meeting falls on November 21 this year, which is the day before Thanksgiving. The Executive Committee agreed to hold their meeting on November 14 instead to avoid conflict with the holiday.

IX. Other Business:

None.

X. Next Meeting: - Wednesday, October 17, 2007 at 6:00 pm

XI. Adjourn:

Motion to adjourn was made by Fimbel and seconded by Elmer. Meeting was adjourned at 6:35 pm.