



## Draft Special Meeting Minutes

### 2015 Nashua Region Solid Waste Management District Meeting

November 23, 2015

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#### **Attendees:**

Sally Hyland, City of Nashua  
Bruce Berry, Town of Amherst  
Tad Putney, Town of Brookline

Tim Roache, NRPC  
Jill Longval, NRPC  
Karen Baker, NRPC

#### **I. Call to Order**

The telephone meeting was called to order at 1:09pm by Hyland with introductions. Longval explained that this meeting was called with short notice due to the weather dependent nature of the issue to address the repairs needed to the Household Hazardous Waste Building located at 9 Stadium Drive, Nashua NH and gain approval of the current proposal from Maple Leaf Construction for repairs by the members of the Nashua Regional Solid Waste Management District.

It has also been determined that this meeting falls under non-public session, per RSA 91-A:3, II (j) "consideration of confidential, commercial, or financial information..." If the public were privy to our discussion, then another construction company could listen to our deliberations and come back with a proposal that undercut Maple-Leaf's. This allows for a fair bid process.

#### **II. Non Public Session Per NH RSA 91-A:3, II(j)**

1:14pm – Berry motioned to go into non-public Session per RSA 91-A:3, II(j) "consideration of confidential, commercial, or financial information." seconded by Putney. Roll call vote:

Sally Hyland - Yes	Bruce Berry – Yes
Tad Putney – Yes	Jill Longval – Yes
Karen Baker – Yes	Tim Roache - Yes

Longval reviewed with the attendees some background information regarding the NRSWMD and the Household Hazardous Waste Building:

- A. Extent of Damage:** Rust and rot on all 3 door frames and bottom of doors, bottom of doors pulling away from rest of door structure. The entire building was repainted in October 2010 (\$2,750) and could use to be sandblasted and painted again. Roof was determined to be in good condition.
- B. June 22, 2015 Vote:** At the June bi-annual meeting of the District, "Berry motioned with a second from Walczak that they reserve \$4,500 to replace the storage facility doors, not to exceed, and to reevaluate the roof and not to proceed if it exceeds this amount. All were in favor." At that point, we had not had a professional out to inspect the facility. Mike Fimbel, as well as other contractors, later concluded that the door frames would also need to be replaced. Given that they are welded into the building, this

made the job much more expensive. Longval informed the group that she began calling contractors in June to get repair estimates and sent photos to everyone. Below is the list she called and the result:

- Michael Shumsky—sent his brother Steve, never came out himself, never gave quote
- Steve Shumsky—came to facility, only does overhead doors
- Nash Construction—never got back to us
- DuVarney Construction—came to facility; would not do welding; recommended Maple-Leaf, Anger, and RC
- St. Laurent Construction—didn't want job
- Maple-Leaf Construction—came to facility, provided quote
- RC Welding—didn't want job
- Anger Welding—didn't want job

**C. Pfizer Facility:** Longval explained that Veolia Environmental said there is a used HHW Storage Building available to purchase from Pfizer Facility in Groton CT that is 15 years old. The condition of the interior and exterior surfaces continues to exhibit signs of rusting along welded seams including sump welds, frame and plainer surfaces. Door gaskets, locks and hinges function and have required repairs periodically to maintain security and protection from the weather. Units are currently weather tight and will likely continue to require some level of annual and/or periodic treatment of rusted surfaces including re-painting of both interior and exteriors surfaces to maintain a serviceable condition. Total cost to purchase: \$20,000. BREAKDOWN: (\$600 for structure, \$9,000 for transport plus police escort for oversized load, \$5,000 minimum for crane [pick up current facility, offload new facility], \$5,000 painting and repairs).

**D. Impact on Department of Environmental Services (DES) Grant:** Longval provided information on the implications of the DES grant by not having an adequate storage facility. DES grant funding with permanent storage facility—\$0.22/capita (\$47,001.68); DES grant funding without facility—\$0.17/capita (\$36,319.48). A difference of \$10,682.20.

**E. Maple Leaf Quote & Follow-up:** Mike Fimbel reviewed the Maple-Leaf quote and suggested we follow-up on the following items, which I did. Maple-Leaf's answers are below.

- Would it have been possible to patch the frames in the areas where they have rotted rather than replace them? *Answer: No*
- Under the Exclusions section of the proposal you list architectural and engineering costs. What sort of architectural or engineering costs might this particular project encounter? *Answer: Should not need one.*
- Also in the Exclusions section, you list in-wall conditions not able to be foreseen prior to construction. Obviously these are unknown at this point, but what might we expect? What if the wall is rotted also? *Answer: We won't know until we remove the old doors and frames.*

**F. Capital Reserve Balance:** Longval explained that the Capital Reserve fund was established on December 12, 2011. As of June 30, 2015, the Capital Reserve balance is \$47,122.66. This does not include additional deposits from August, October, and November collections equaling \$10,158.

**G. Input from District Members Who Were Unable to Attend** (can't be counted towards vote, for information to the group). Below is input Jill received from District members who were unable to attend:

- Steve Dumas, Merrimack—“Sorry Jill, I can't make it Monday, but I spoke to Sally at the NRRA Annual Meeting and I think it is definitely something that needs to be addressed and the price looks reasonable. I say go for it.”
- Dave Poulson, Windham—“I don't see a choice; I am for it.”
- Tammy Scott, Milford (might be on call)—“I approve Jill! I sent an email to Sally also. Got to get it done.”

Berry noted that the whole reason for the Capital Reserve Fund was put in place was for this reason, for repairs or to replace.

Hyland recommended using galvanized steel doors. She added that they will take 3 weeks to come in but you will not have the rusting. Putney asked if the quote included the galvanized doors. Longval said yes. There was a question if the repair could be done in this calendar year. Hyland said she thinks so but it depended on weather. Longval said the Maple Leaf is aware of the April collection date.

Berry asked if the doors would be removed prior to the new ones arriving and had concerns about keeping the integrity of the inside and not exposing it to the elements. Hyland said she would expect the doors would not be removed until the new doors and frames were in. There was further discussion on the doors and what was in between the walls. Putney asked if anyone knew what caused the rust. Berry said it was likely do to condensation inside. There was further discussion on previous rust stains on the building. Hyland commented that the building is almost 20 years old and that you can expect normal wear & tear. She added it only had a 10 year warranty. Longval asked if there were any further questions. After a few last words, Berry motioned to accept the proposal from Maple Leaf Construction in Nashua for the repairs to the doors and frames of the Household Hazardous Waste Building at a cost of \$14,359. Putney seconded the motion. All were in favor.

Longval said she would proceed. Hyland would need to sign the contract. Baker would get Hyland’s signature and expedite the process.

Berry made a motion to exit nonpublic Session at 1:24 pm seconded by Hyland. Member Roll call vote:

Sally Hyland - Yes	Bruce Berry – Yes
Tad Putney – Yes	Jill Longval – Yes
Karen Baker – Yes	Tim Roache - Yes

The meeting ended at 1:25pm.