



Agenda

Nashua Region Solid Waste Management District Meeting
June 21, 2023

Public Notice of Meeting

The Public is hereby advised that the Board of the Nashua Region Solid Waste Management District will hold a regular meeting on June 21, 2023 at 10:00 AM. The meeting will be held at the Nashua Regional Planning Commission office, 30 Temple Street Suite 310, Nashua, NH.

1. Call to order
2. Approval of March 29, 2023 minutes
3. HHW Program Status Update
4. Select HHW vendor for 2024-2026 contract **(action item)**
5. FY24 Budget Proposal & Schedule A: Scope of work, Exhibit 3: Responsibilities of Host Communities **(action item)**
6. Annual Grant and Contract Authorization **(action item)**
7. FY25 Dues Discussion **(action item)**
8. Officer Appointment **(action item)**
9. Styrofoam Recycling
10. Other Business



Nashua Region Solid Waste Management District (NRSWMD)



DRAFT Meeting Minutes March 29, 2023

Attendees:		Staff:	
Eric Slosek	Town of Amherst	Jay Minkarah, Executive Director	NRPC
Steven Glover	Town of Hollis	Kate Lafond, Finance Director	NRPC
Jay Twardosky	Town of Hudson	Emma Rearick, Regional Planner II	NRPC
Kris Perreault	Town of Merrimack	Kristin Wardner, Admin. Asst.	NRPC
Leo Lessard	Town of Milford		
Mike Fimbel	Town of Mont Vernon		
Scott Perkins, Chair	City of Nashua		

1. Call to order

The meeting was called to order at 10:00am by Scott Perkins.

2. Approval of December 21, 2022, meeting minutes

Amendments: Page 2, item 6, line 3: Change "it" to "if"; remove "still needed" at end of sentence.

Eric Slosek motioned, with a second from Jay Twardosky, to approve the meeting minutes of December 21, 2022, as presented. All were in favor.

3. Styrofoam Recycling Presentation by Meghan Theriault, Town of Gilford

Meghan Theriault, Gilford Public Works Director, gave a presentation on the Foam Recycling program they have started in Gilford. She explained how it came to be and said the goals of the program are to reduce foam waste in landfills, save money on trash disposal costs, generate revenue through recycling, and to reduce plastic pollution. She said that Gilford is the first Hub site in NH - a hub site is a location for foam drop off and a foam densification unit (the machine that processes the foam) and spoke sites are locations for loose foam collection via organized events, mobile units or collection containers. She explained that the foam collected is processed into ingots that can then be sold. Meghan expects Gilford will have \$6000 in savings in 2023 because of the program. There was further discussion on the details of the program:

- Learn more at <https://www.gilfordnh.org/recycleright>
- The densifier unit costs approximately \$82,000. It takes about 10-15 minutes to load a bag of foam and it can process 200 lbs/hour.
- Gilford has not needed to use extra staff or time; there has been no impact to staffing.
- Operating cost is mainly the electricity needed to run the densifier.

View the presentation here: [https://cms5.revize.com/revize/nrpc/Agendas%20and%20minutes/_FOAM -
_Rotary_Presentation.pdf](https://cms5.revize.com/revize/nrpc/Agendas%20and%20minutes/_FOAM_-_Rotary_Presentation.pdf)

4. Financial Update

Kate Lafond stated the audit was finalized; it was clean with no findings. She then reviewed the financial reports and stated they are through February:

- \$178,000 in checking account
- NHPDIP – Balance is just over \$101,000. There has been about \$1400 interest gained since moving money there. The rate has decreased a little – 4.78% as of Monday. If she sees a big drop in the rate, she will move the money immediately.
- Net income is approximately \$19,000. Projecting year end profit is \$21,000-26,000 with 5 events this year. Approximately 58% expended through February.
- She just processed the final retainer payment from the District to NRPC. Depending on printing and signage, there will likely be a payment back to the District from NRPC at the fiscal year end for the balance of the retainer.
- She is currently putting preliminary items together for next year's budget.

5. Universal Waste Survey Results

Scott stated the packet contains results from the universal waste survey Emma did. Emma Rearick stated she didn't hear back from 3 towns (Brookline, Litchfield and Mont Vernon) but will follow up to ensure all the information is correct. Mike Fimbel stated that Mont Vernon does take TVs and monitors for a fee.

6. Permanent Facility Status

Scott reviewed photos of the permanent facility in detail. He was unable to find original RFP for the facility to see what the specs were. Scott had a meeting with city officials recently and will be meeting again to discuss the future of it – can Nashua take over and what are the required steps. On April 1st the NH DES license for Veolia ceases. Scott then reviewed the expenses to date for the facility.

7. 2023 Vendor RFP Process – Timeline and RFP Selection Committee

The Veolia contract is up at the end of 2023. There was discussion about creating an RFP selection committee. It should be about 3 or 4 people to review proposals, make a recommendation, and bring that recommended to the group. The RFP typically goes out on May 1st and the recommendation would have to be brought back to the group at the September meeting for approval. It was clarified that the selection committee would review the RFP before it goes out.

Eric, Mike, and Jay volunteered. Will reach out to Joan and Rhonda to see if they are interested in being on the RFP selection committee. Emma will reach out on steps moving forward.

8. Other Business

Kate explained that NRPC had to transfer to an online version of Quickbooks. The district uses the desktop version which will no longer be supported after May 31. Will need to consider upgrading the desktop version or switch to the online version, which is about \$400/year. Also, she explained the district pays NRPC a retainer quarterly. She said cash flow is now not an issue and could pay invoices through the district. She will present information on both items in June. If a change is agreed to, Schedule A would need to be changed to reflect that.

Scott reminded everyone that the first HHW event is April 22nd on Earth Day.

Motion to adjourn by Jay at 11:39am, with a second from Eric. All were in favor.

The next meeting date is June 12, 2023.

Respectfully submitted by Kristin Wardner, Administrative Assistant

Nashua Region Solid Waste Management District
Balance Sheet
As of April 30, 2023

	Apr 30, 23
ASSETS	
Current Assets	
Checking/Savings	
TD Bank Account	136,510.06
Total Checking/Savings	136,510.06
Total Current Assets	136,510.06
Other Assets	
NH PDIP	102,211.98
Total Other Assets	102,211.98
TOTAL ASSETS	238,722.04
LIABILITIES & EQUITY	
Equity	
Capital Reserve Funds	100,000.00
Retained Earnings	160,779.09
Net Income	-22,057.05
Total Equity	238,722.04
TOTAL LIABILITIES & EQUITY	238,722.04

1 Proposed FY 2024 NRSWMD Budget--7 Events *Adopted 6/XX/2023*

2 July 1, 2023 - June 30, 2024

3 FY 2024 Income and Expenses			Notes
4 INCOME		% of income	
5 FY24 Municipal Assessments	\$147,042	68%	
6 User Fee (\$15/car)	\$26,500	12%	<i>*based on ten year averages</i>
7 NH DES Grant	\$38,473	18%	<i>*lower per capita rate used because "storage" facility is not in use</i>
8 Account Interest	\$3,600	2%	<i>*estimated amount</i>
9 Total Income	\$215,615		
10			
11 EXPENSES			
12 Fall 2023 Collections (4 events * \$23,695)	\$94,780		
13 Spring 2024 Collections (3 events * \$26,776.54)	\$80,330		<i>*new contract period</i>
14 Police Detail Nashua (7 events * \$305 per hr event)	\$2,135		<i>*slight increase to detail rate</i>
15 NRPC Program Adminstration			
16 Outreach	\$10,000		
17 HHW Collections	\$25,000		
18 NRSWMD Management	\$25,000		
19 Printing & Signage			
20 Transfer Station Sign Updates	\$125		
21 Lawn Sign Updates	\$100		
22 Educational Materials at Events	\$500		
23 Hazardous Waste Coordinator Certification & Training (x2)	\$600		
24 Audit	\$4,400		<i>*\$3,900 FY23, estimate \$500 increase</i>
25 Maintenance			
26 Permanent facility maintenance, as needed	\$750		
27 Misc. Expenses			
28 Other expenses	\$2,000		<i>*includes portable toilets for 25 Crown St</i>
29 Total Expenses	\$245,720		
30			
31 SUMMARY			
32 Checking Account Balance at end of FY23	\$139,928		<i>*excludes capital reserve of \$100,000</i>
33 Income FY24	\$215,615		
34 Expenses FY24	\$245,720		
35 FY24 Income less Expenses	-\$30,105		
36 Projected Ending Balance FY 2024	\$109,823		

FY 2024 Municipal Assessments

Approved 9/21/2022

Amherst	\$9,501
Brookline	\$6,380
Hollis	\$7,760
Hudson	\$16,464
Litchfield	\$7,829
Merrimack	\$17,096
Milford	\$10,735
Mont Vernon	\$4,820
Nashua	\$45,120
Pelham	\$9,761
Windham	\$11,575
Total	\$147,042

**includes host offsets for 7 events (\$5,000 Nashua, \$1,000 Milford and Pelham)*

User Fee Projections Based on 10 Year Averages								
Year	April (Nashua)	May (Milford)	June (Nashua)	Aug. (Nashua)	Aug. (Pelham)	Oct. (Nashua)	Nov. (Nashua)	Total Households
2022	253	145	198	263	N/A	280	277	1,416
2021	327	n/a	289	288	165	227	363	1,659
2020	N/A	174	N/A	423	N/A	372	289	1,258
2019	303	N/A	278	281	246	328	298	1,734
2018	273	170	217	292	N/A	344	307	1,603
2017	326	153	204	278	217	275	355	1,808
2016	339	170	150	308	201	233	335	1,736
2015	265	173	243	309	N/A	336	370	1,696
2014	312	133	211	310	N/A	339	318	1,623
2013	245	219	205	313	N/A	332	218	1,532
2012	217	122	148	270	N/A	252	271	1,280
10 yr avg	286	162	214	303	207	302	309	1577
10 yr avg x15(user fee)	\$4,290.00	\$2,431.67	\$3,214.50	\$4,547.73	\$3,108.75	\$4,524.55	\$4,637.73	\$26,754.92

	April	Milford*	June	August	Pelham*	October	November	Totals
10 yr avg (rounded)	\$4,200.00	\$2,400.00	\$3,200.00	\$4,500.00	\$3,100.00	\$4,500.00	\$4,600.00	\$26,500.00

*Satellite Event

seven event budget

SCHEDULE A
SCOPE OF WORK FOR THE NASHUA REGIONAL PLANNING COMMISSION
JULY 1, 2023-JUNE 30, 2024

This document outlines Nashua Regional Planning Commission's (NRPC) annual work task in fulfillment of its terms of engagement with the Nashua Region Solid Waste Management District (the District) established through the Cooperative Agreement for Household Hazardous Waste Collection within the Nashua, NH Region. This document shall be updated and executed annually.

NRPC shall perform the following tasks in FY2024 on behalf of the District.

1.0 HOUSEHOLD HAZARDOUS WASTE (HHW) COLLECTION PROGRAM

1.1 Creation and Dissemination of Outreach Materials

NRPC is responsible for fulfilling the public education component of the HHW Collection Program. Educating the public on sound purchasing decisions and ways to most efficiently utilize the materials they already have can help to reduce the amount of HHW that is generated. In addition, it is important to incorporate lessons on the potential dangers of HHW and the need to dispose of it properly. The following tasks are anticipated:

Task 1—Create Outreach Materials—NRPC develops outreach materials including fliers, brochures, website, press releases, posters, and presentations that address ways to reduce HHW generation, the potential dangers of HHW, and proper disposal methods. *(FY24 District budget line items 16, 20, 21, 22)*

Task 2—Disseminate Outreach Materials—NRPC distributes outreach materials in a manner that is tailored to each municipality based on input received from HHW surveys. Outreach methods may include NRPC's HHW website, NRPC's email newsletter, NRPC's Facebook and Twitter accounts, local press, local cable TV, municipal websites and social media accounts, direct communication with public, mailings to municipalities, transfer station signs, and presentations to civic groups and Board of Realtors. *(FY24 District budget line item 16)*

Task 3—Update Transfer Station Signs—NRPC purchases new placards as needed to update HHW Collection program signs as transfer stations. *(FY23 District budget line item 20)*

1.2 Organize and Manage Household Hazardous Waste Collection events

NRPC will organize and manage the HHW collection events according to the schedule established by the District members per Section 2.2 of the Cooperative Agreement. Residents from any participating municipality can attend any of these events. Preregistered Small Quantity Generators ([as defined by NH Code of Administrative Rules Env-Hw 503.01](#)) may also attend. Events scheduled for FY24 include:

FY	Date	Time	Address	City/Town
24	8/5/23	8:00AM-12:00PM	Nashua City Park & Ride, 25 Crown Street	Nashua
24	8/26/23	8:00AM-12:00PM	Pelham Highway Dept, 33 Newcomb Field Pkwy	Pelham
24	10/7/23	8:00AM-12:00PM	Nashua City Park & Ride, 25 Crown Street	Nashua
24	11/4/23	8:00AM-12:00PM	Nashua City Park & Ride, 25 Crown Street	Nashua
24	4/20/24	8:00AM-12:00PM	Nashua City Park & Ride, 25 Crown Street	Nashua
24	5/4/24	8:00AM-12:00PM	Milford Public Works, 289 South Street	Milford
24	6/6/24	3:00PM-7:00PM	Nashua City Park & Ride, 25 Crown Street	Nashua

(Note: Schedule to be set annually per section 2.2 of the Cooperative Agreement)

The following tasks shall be undertaken by NRPC:

Task 4—Event Preparation—NRPC notifies emergency management in host community, hires police detail (as necessary), coordinates with HHW vendor, sets up cash box, packs for event, facilitates pre-event meeting with HHW vendor and representative from host community. *(FY24 District budget line item 17)*

Task 5—Event Staffing—NRPC provides 4 staff members per event (including 1 staff with Hazardous Waste Coordinator Certification status), arrives at site at least 1 hour in advance of start to setup for event, is responsible for management during operation of event, breaks down after event, accounts for and deposits user fees collected into the District’s account according to audit standards. *(FY24 District budget line item 17)*

Task 6—Post Event Summary—NRPC tallies surveys, tallies receipt books, completes cash box and deposit paperwork according to audit standard. *(FY24 District budget line item 17)*

Task 7—HHW Vendor Payments—NRPC make payments to HHW vendor following each collection event. NRPC works with the HHW vendor to develop Operations and Safety Plans. NRPC facilitates communications between participating Small Quantity Generators and the HHW vendor. *(FY24 District budget line items 12, 13)*

Task 8—Purchase Supplies—NRPC purchases supplies as needed to run the HHW Collection program, including but not limited to receipt books and rubber gloves. *(FY24 District budget line item 27)*

Task 9—Hazardous Waste Coordinator Certification—participate in Hazardous Waste Coordinator Certification training offered by NH Dept. of Environmental Services and achieve re-certification. *(FY24 District budget line item 23)*

2.0 DISTRICT PROGRAM MANAGEMENT

NRPC manages the day-to-day business of the District. The following tasks shall be completed along with any other necessary or advisable tasks:

Task 10— Budget and Accounting—NRPC prepares the District’s annual budget. NRPC is also responsible for the District’s accounting and financial administration, in accordance with audit standards. NRPC shall maintain the District’s funds, including receiving and reviewing bank statements, maintaining financial records, and providing quarterly financial updates. *(FY24 District budget line item 18)*

Task 11—Reporting—NRPC provides annual HHW Collection event participation reports to the District and NH DES. *(FY24 District budget line item 18)*

Task 12—Audit—NRPC is responsible for contracting with a certified public accounting firm to conduct an annual audit of the District’s financial records. *(FY24 District budget line item 24)*

Task 13—NH DES HHW grant—NRPC applies for the NH Dept. of Environmental Services HHW grant, administers grant according to contract (if awarded), and applies for reimbursement at the end of the contract period. Reimbursement is then transferred from NRPC’s financial account to the District’s financial account. *(FY24 District budget line item 18)*

Task 14—Collect Municipal Fees—NRPC prepares letters and invoices District member municipalities to request dues payments. Dues payments are sent to NRPC and NRPC deposits them directly into the District’s financial account. *(FY24 District budget line item 18)*

Task 15—Insurance—NRPC maintains adequate insurance coverage, as required by New Hampshire law and/or more specific donor or grant imposed requirements. Additionally, NRPC will ensure that the vendor-provided liability insurance lists NRPC and all District members as additional insured parties. *(FY24 District budget line item 18)*

Task 16—Planning—NRPC develops plans as appropriate for the District, such as strategic planning and MOUs with emergency responders. *(FY24 District budget line item 18)*

Task 17—District Meetings—NRPC is responsible for scheduling and noticing quarterly meetings of the District and documenting meeting minutes in accordance with applicable laws. *(FY24 District budget line item 18)*

Task 18—District Representatives—draft annual letter to confirm District representatives from each member municipality. *(FY24 District budget line item 18)*

Task 19—Storage Facility Maintenance—coordinate maintenance as needed. *(FY24 District budget line items 25 and 26)*

3.0 TERMS AND CONDITIONS

3.1 Ownership of Material:

All materials and other work products prepared by NRPC in its engagement to the District shall be owned by the District, provided, however, that NRPC may retain file copies of any or all of the above for its own use, which use shall not be in contravention of the goals and purpose of the HHW Collection Program or those of the District.

3.2 Compensation:

In order to implement these tasks, NRPC shall receive 25% of the FY 2023 HHW Program Expense Funds in each quarter by the following dates: 7/15/23, 10/15/2023, 1/15/2024, and 4/15/2024. NRPC shall maintain an accounting of all funds expended. At the end of the fiscal year NRPC will credit any unspent funds and/or invoice any additional regular operating costs. Any additional expenditures appropriated by special meeting will be invoiced separately.

3.3 Project Officer:

The project officer for NRPC shall be the Executive Director. No other member of the Commission or staff may make representations or binding commitments for the Commission unless authorized by the Director.

NASHUA REGIONAL PLANNING COMMISSION

Jay Minkarah, Executive Director

Date

NASHUA REGION SOLID WASTE MANAGEMENT DISTRICT

Scott Perkins, Chairperson

Date

**Annual Grant and Contract Authorization
For the Period July 1, 2023 - June 30, 2024**

On an annual basis, the Nashua Region Solid Waste Management District must affirm that the Nashua Regional Planning Commission is authorized to file applications, sign contracts and implement the annual work program on behalf of the Nashua Region Solid Waste Management District.

Proposed Motion:

THAT the Nashua Regional Planning Commission be authorized to file applications with federal, state, and local governmental units and other agencies to implement the FY 2024 work program of the Nashua Region Solid Waste Management District, and to execute agreements to receive funds for such purposes.

FY24 NRSWMD Dues (July 1, 2023-June 30,2024)
3% increase from FY23 Approved 9/21/2022

	2020		FY24 Dues Allocation by			FY24 Dues
	Population	% of population	Base Fee	Pop	Host Offsets	Invoiced
Amherst	11,753	0.052	\$3,500.97	\$5,999.84	\$0.00	\$9,500.81
Brookline	5,639	0.025	\$3,500.97	\$2,878.68	\$0.00	\$6,379.65
Hollis	8,342	0.037	\$3,500.97	\$4,258.54	\$0.00	\$7,759.51
Hudson	25,394	0.112	\$3,500.97	\$12,963.49	\$0.00	\$16,464.46
Litchfield	8,478	0.037	\$3,500.97	\$4,327.97	\$0.00	\$7,828.94
Merrimack	26,632	0.118	\$3,500.97	\$13,595.48	\$0.00	\$17,096.45
Milford	16,131	0.071	\$3,500.97	\$8,234.78	\$1,000.00	\$10,735.75
Mont Vernon	2,584	0.011	\$3,500.97	\$1,319.12	\$0.00	\$4,820.09
Nashua	91,322	0.404	\$3,500.97	\$46,619.36	\$5,000.00	\$45,120.33
Pelham	14,222	0.063	\$3,500.97	\$7,260.25	\$1,000.00	\$9,761.22
Windham	15,817	0.070	\$3,500.97	\$8,074.49	\$0.00	\$11,575.46
Total	226,314	1.000	\$38,510.67	\$115,532.01	\$7,000.00	\$147,042.68
			Total Dues	\$154,042.68		
			Base Fee %		25%	
*Population calculated by 2020 Census						

Proposed FY25 Dues

FY25 NRSWMD Dues (July 1, 2024-June 30, 2025)

No change from FY24

	2021 Population	% of population	Base Fee	FY25 Dues Allocation by		FY25 Dues Invoiced
				Pop	Host Offsets	
Amherst	11,940	0.052	\$3,500.97	\$6,008.38	\$0.00	\$9,509.35
Brookline	5,835	0.025	\$3,500.97	\$2,936.26	\$0.00	\$6,437.23
Hollis	8,478	0.037	\$3,500.97	\$4,266.25	\$0.00	\$7,767.22
Hudson	25,881	0.113	\$3,500.97	\$13,023.69	\$0.00	\$16,524.66
Litchfield	8,621	0.038	\$3,500.97	\$4,338.21	\$0.00	\$7,839.18
Merrimack	27,165	0.118	\$3,500.97	\$13,669.82	\$0.00	\$17,170.79
Milford	16,534	0.072	\$3,500.97	\$8,320.15	\$0.00	\$11,821.12
Mont Vernon	2,613	0.011	\$3,500.97	\$1,314.90	\$0.00	\$4,815.87
Nashua	92,043	0.401	\$3,500.97	\$46,317.37	\$5,000.00	\$44,818.34
Pelham	14,421	0.063	\$3,500.97	\$7,256.86	\$0.00	\$10,757.83
Windham	16,057	0.070	\$3,500.97	\$8,080.12	\$0.00	\$11,581.09
Total	229,588	1.000	\$38,510.67	\$115,532.01	\$5,000.00	\$149,042.68
				Total Dues	\$154,042.68	
				Base Fee %	25%	

*Population calculated by NH OPD

Projections with no changes to dues					
	FY24 - 7 events	FY25 - 5 events	FY26 - 7 events	FY27 - 5 events	
Municipal Assessments	\$ 147,043	\$ 149,043	\$ 147,043	\$ 149,043	
Starting Cash Balance	\$ 139,928	\$ 109,823	\$ 117,456	\$ 74,425	
Income	\$ 215,615	\$ 211,516	\$ 215,015	\$ 211,516	
Expenses	\$ 245,720	\$ 203,883	\$ 258,046	\$ 203,883	Net FY24-FY27
Income less Expenses	\$ (30,105)	\$ 7,633	\$ (43,031)	\$ 7,633	\$ (57,870)
Ending Balance	\$ 109,823	\$ 117,456	\$ 74,425	\$ 82,058	

FY25 NRSWMD Dues (July 1, 2024-June 30, 2025)
3% increase from FY24

	2021 Population	% of population	Base Fee	FY25 Dues Allocation by		Host Offsets	FY25 Dues Invoiced
				Pop			
Amherst	11,940	0.052	\$3,606.00	\$6,188.63		\$0.00	\$9,794.63
Brookline	5,835	0.025	\$3,606.00	\$3,024.34		\$0.00	\$6,630.34
Hollis	8,478	0.037	\$3,606.00	\$4,394.24		\$0.00	\$8,000.24
Hudson	25,881	0.113	\$3,606.00	\$13,414.41		\$0.00	\$17,020.40
Litchfield	8,621	0.038	\$3,606.00	\$4,468.36		\$0.00	\$8,074.36
Merrimack	27,165	0.118	\$3,606.00	\$14,079.92		\$0.00	\$17,685.92
Milford	16,534	0.072	\$3,606.00	\$8,569.75		\$0.00	\$12,175.75
Mont Vernon	2,613	0.011	\$3,606.00	\$1,354.35		\$0.00	\$4,960.35
Nashua	92,043	0.401	\$3,606.00	\$47,706.89	\$5,000.00		\$46,312.89
Pelham	14,421	0.063	\$3,606.00	\$7,474.56		\$0.00	\$11,080.56
Windham	16,057	0.070	\$3,606.00	\$8,322.52		\$0.00	\$11,928.52
Total	229,588	1.000	\$39,665.99	\$118,997.97	\$5,000.00		\$153,663.96
				Total Dues	\$158,663.96		
				Base Fee %	25%		

*Population calculated by NH OPD
Projections with 3% increase to dues

	<i>FY24 - 7 events</i>	<i>FY25 - 5 events</i>	<i>FY26 - 7 events</i>	<i>FY27 - 5 events</i>	
Municipal Assessments	\$ 147,043	\$ 153,664	\$ 151,664	\$ 153,664	
Starting Cash Balance	\$ 139,928	\$ 109,823	\$ 122,077	\$ 83,668	
Income	\$ 215,615	\$ 216,137	\$ 219,637	\$ 216,137	
Expenses	\$ 245,720	\$ 203,883	\$ 258,046	\$ 203,883	Net FY24-FY27
Income less Expenses	\$ (30,105)	\$ 12,254	\$ (38,409)	\$ 12,254	\$ (44,006)
Ending Balance	\$ 109,823	\$ 122,077	\$ 83,668	\$ 95,922	

FY25 NRSWMD Dues (July 1, 2024-June 30, 2025)

5% increase from FY24

			FY25 Dues Allocation by			FY25 Dues
	2021 Population	% of population	Base Fee	Pop	Host Offsets	Invoiced
Amherst	11,940	0.052	\$3,676.02	\$6,308.80	\$0.00	\$9,984.82
Brookline	5,835	0.025	\$3,676.02	\$3,083.07	\$0.00	\$6,759.09
Hollis	8,478	0.037	\$3,676.02	\$4,479.57	\$0.00	\$8,155.58
Hudson	25,881	0.113	\$3,676.02	\$13,674.88	\$0.00	\$17,350.90
Litchfield	8,621	0.038	\$3,676.02	\$4,555.12	\$0.00	\$8,231.14
Merrimack	27,165	0.118	\$3,676.02	\$14,353.31	\$0.00	\$18,029.33
Milford	16,534	0.072	\$3,676.02	\$8,736.16	\$0.00	\$12,412.17
Mont Vernon	2,613	0.011	\$3,676.02	\$1,380.64	\$0.00	\$5,056.66
Nashua	92,043	0.401	\$3,676.02	\$48,633.24	\$5,000.00	\$47,309.26
Pelham	14,421	0.063	\$3,676.02	\$7,619.70	\$0.00	\$11,295.72
Windham	16,057	0.070	\$3,676.02	\$8,484.12	\$0.00	\$12,160.14
Total	229,588	1.000	\$40,436.20	\$121,308.61	\$5,000.00	\$156,744.81
				Total Dues	\$161,744.81	
				Base Fee %	25%	

*Population calculated by NH OPD

Projections with 5% increase to dues					
	FY24 - 7 events	FY25 - 5 events	FY26 - 7 events	FY27 - 5 events	
Municipal Assessments	\$ 147,043	\$ 156,745	\$ 154,745	\$ 156,745	
Starting Cash Balance	\$ 139,928	\$ 109,823	\$ 125,158	\$ 89,830	
Income	\$ 215,615	\$ 219,218	\$ 222,718	\$ 219,218	
Expenses	\$ 245,720	\$ 203,883	\$ 258,046	\$ 203,883	Net FY24-FY28
Income less Expenses	\$ (30,105)	\$ 15,335	\$ (35,328)	\$ 15,335	\$ (34,763)
Ending Balance	\$ 109,823	\$ 125,158	\$ 89,830	\$ 105,165	

FY25 NRSWMD Dues (July 1, 2024-June 30, 2025)

7% increase from FY24

	2021 Population	% of population	Base Fee	FY25 Dues Allocation by		FY25 Dues Invoiced
				Pop	Host Offsets	
Amherst	11,940	0.052	\$3,746.04	\$6,428.97	\$0.00	\$10,175.01
Brookline	5,835	0.025	\$3,746.04	\$3,141.79	\$0.00	\$6,887.83
Hollis	8,478	0.037	\$3,746.04	\$4,564.89	\$0.00	\$8,310.93
Hudson	25,881	0.113	\$3,746.04	\$13,935.35	\$0.00	\$17,681.39
Litchfield	8,621	0.038	\$3,746.04	\$4,641.89	\$0.00	\$8,387.92
Merrimack	27,165	0.118	\$3,746.04	\$14,626.71	\$0.00	\$18,372.75
Milford	16,534	0.072	\$3,746.04	\$8,902.56	\$0.00	\$12,648.60
Mont Vernon	2,613	0.011	\$3,746.04	\$1,406.94	\$0.00	\$5,152.98
Nashua	92,043	0.401	\$3,746.04	\$49,559.59	\$5,000.00	\$48,305.63
Pelham	14,421	0.063	\$3,746.04	\$7,764.84	\$0.00	\$11,510.87
Windham	16,057	0.070	\$3,746.04	\$8,645.72	\$0.00	\$12,391.76
Total	229,588	1.000	\$41,206.42	\$123,619.25	\$5,000.00	\$159,825.67
				Total Dues	\$164,825.67	
				Base Fee %	25%	

*Population calculated by NH OPD

Projections with 7% increase to dues						
	FY24 - 7 events	FY25 - 5 events	FY26 - 7 events	FY27 - 5 events		
Municipal Assessments	\$ 147,043	\$ 159,826	\$ 157,826	\$ 159,826		
Starting Cash Balance	\$ 139,928	\$ 109,823	\$ 128,239	\$ 95,992		
Income	\$ 215,615	\$ 222,299	\$ 225,799	\$ 222,299		
Expenses	\$ 245,720	\$ 203,883	\$ 258,046	\$ 203,883		
Income less Expenses	\$ (30,105)	\$ 18,416	\$ (32,247)	\$ 18,416	Net FY24-FY28	\$ (25,520)
Ending Balance	\$ 109,823	\$ 128,239	\$ 95,992	\$ 114,408		