

Norwood Trails Advisory Committee
Meeting Minutes of October 27, 2020 @ 7pm
Virtual Meeting- See Page 2 for details

Agenda Item:

- Call to order at 7:08 pm. Attendance: Joe Greeley, Lee Leach, Craig Austin, Patty Austin, Brian Palmateer, Marcia Motta, Marguerite Krupp, Vic Babel. Recorded by NCM
 - Review and Approval of prior meeting minutes. No actions
 - Visitors- or upcoming - none
 - Completed walks, events, trail news.
 - a. Trail reports- any new changes, concerns, compliments; no formal reports. VB had been up on the Landfill and found an old paint can. Asked about the possibility of methane gas emissions on the landfill. We will need to clarify that possibility.
 - b. Clean up –
Shattuck Oct 31 10 am - 1 pm. Marcia updated on the plans for the day, having recently scouted the property. Will have DPW supply bags and recycle barrels. Meet at Nichols and Shattuck Park Road. People are encouraged to bring tools, gloves, and masks. JG received an email from a group of high schoolers to help on this clean-up.
Saint Street Nov 14 1 - 3 pm. Joe. Nov 15th 1 - 3 pm as a rain date. Moved by LL, second by MK, passed with no nays.
 - c. Subcommittee discussion - PTA communication - Kate. JG asked for participants who are interested to contact Kate and Joe.
 - d. BSA eagle projects- Joe: no comments
 - e. Progress Norwood walk- Oct 25- 2-4pm JG showed photos that BP took, and CA will send JG his photos of this event. CA, LL, BP, and JG gave their comments on this successful event. Many families came in costume with around 50 participants . Sue and others arrived early to set up the trails and check-in table.
 - f. Subcommittee discussion-Community Preservation Fund- Projects - Joe reported 3 project proposals for initial consideration to the CPC. All need to be reviewed and approved by the owners of each property. MK mentioned that projects need to be ADA accessible. Several members brought up the issues of parking access and other trail connections to the University Ave proposal. (JG showed his aerial photo of the property (IMG_2945.jpg)
Three projects submitted are detailed in the attachments:
 - 1) Design and construction of a Viewing Structure on the Landfill.
 - 2) Design and construction of an accessible friendly trail at Hawes Ponds.
 - 3) University Ave Trail Feasibility Study and Initial Design.BP moved and VB seconded to approve these three proposals individually and was voted favorably by each member. A discussion ensued as to prioritizing these projects. The members agreed that no one project is preferred and therefore no amendment of prioritization was made. LL made the suggestion in general to write letters of support of these projects to the CPC. MK moved and MM seconded that the NTAC secretary write such a letter of support. The motion passed unanimously. Community members are encouraged to write letters in support or not to the CPA Committee to Town Hall.
- MM talked about the idea of hosting a community Dog Walk Event on established trails. She outlined in an email her concept. JG will include this item on the agenda at the next meeting.
- Advisories- MEMBERS MINUTE - MK adding an item to the agenda for our next meeting on the subject of the use of land on the Boston Providence Highway corridor.

Upcoming Events:

- Oct.24, 2pm Progress Norwood trail walk –
- Oct 31, 10am-1pm Shattuck Park clean up

Nov 14, Saint Street lot clean up- pending

December walk

New Year's walk

Adjournment at 8:55 pm Moved by MK seconded by LL.

Submitted by Lee Leach on November 10, 2020

Attachments:

1. Norwood CPC Pre-App_Final- Scenic Overlook - see below on page 4 and Mt Norwood overlook platform photo example
2. Norwood CPC Pre-App_Final- Hawes Pond walking path - see below on page 7 and Hawes Pond ADA trail depiction photo
3. Norwood CPC Pre-App_Final- University Ave Feasibility - see below on page 10

Next Meetings:

Tuesday, Nov 10 and 24, 2020, @7pm

Until further notice, meetings are conducted digitally using GoToMeeting, Directions explaining how to join the meeting will be posted on the town website, under that day's meeting notice and agenda.

Norwood Trails Advisory Committee

Meeting of October 27, 2020

Virtual Meeting

7:00 pm

Norwood Trails Advisory Cmte 10/27/20

Tue, Oct 27, 2020 6:30 PM - 9:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

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**Norwood Community Preservation Committee
FY 21 CPA Pre-Application Form**

Due date: No later than 5:00 pm on Friday, October 9, 2020

Project Sponsor or Organization: _____ Norwood Trails Cmte/Norwood Rec Dept _____

Contact Name: __ Travis Farley/Joe Greeley _____

Address: _____ Norwood Town Hall _____

Telephone Number: _____ Email: [TFarley](mailto:TFarley@norwoodMA.gov) & [jgreeley](mailto:jgreeley@norwoodMA.gov) @norwoodMA.gov

Project Location/Address: _____ Norwood Winter Street Recycling Are (Landfill) _____

Amount of Funding Requested: \$ __25,000_____

Is the Project Allowable? Please use the chart below to determine if your project is eligible for CPA funding in one or more of the CPA project categories. If you are unsure about whether or not your project is allowable, please contact CPC Administrator at cpa@norwoodma.gov

Determining Project Eligibility

	Open Space	Historic	Recreation	Housing
Acquire	Yes	Yes	Yes	Yes
Create	Yes	No	Yes	Yes
Preserve	Yes	Yes	Yes	Yes
Support	No	No	No	Yes
Rehabilitate and/or Restore	Yes – if acquired or created with CPA Funds	Yes	Yes	Yes – if acquired or created with CPA Funds

Request category(ies):

Open Space __XX__ Historical _____ Community Housing _____ Recreation __XX__

Number of acres in parcel: _____ Number of housing units proposed: _____

Brief Name of Project: _ **Scenic Overlook Structure- Norwood Landfill, and creation of a path connecting to the Germany Brook trail.**

Brief Description of Project:

Construct a scenic overlook structure (ie. a raised deck) at the top of the landfill, sited on land managed by the Recreation Dept and (general) town government . Approximate deck dimensions would be 15ftx15ft, but flexible subject to material availability and specs. The deck will include a tie in path connecting with the town's Germany Brook trail, roughly halfway between the Willett School and Winter Street. The deck will be slightly raised, and allow for access via step and ramp. Materials to be used will include as much natural wood materials as possible, to allow for simple future maintenance as needed The overlook will be south and south west-facing to maximize the scenic nature of the site. The overlook will have guard rails and safety features as appropriate, and will include identifying/directional guides for users and visitors. A more specific target cost and design will be included with the

application. Work will be completed as much as possible by town employees and volunteers. Maintenance and monitoring post installation will be done by the Trails Cmte and town employees.

Estimated Budget:

Requested Amount from CPA Fund	\$30,000
Matching Funds (if applicable)	
Total Project Cost	\$30,000

Estimated Timeline to complete work: ____ work to be completed by Fall, 2021

Other Comments

Provide any other information you think the CPC should be aware of in evaluating your pre-application.

Proper approvals will be obtained and included with the final application document. Construction location will take into consideration any potential future uses of the property (ie. solar array), as well as to allow for ongoing maintenance of the property in terms of mowing and to minimize impact on the landfill membrane . The Norwood Trails Advisory Cmte will take an active part in supporting the work throughout the process. Note that this project is a direct result of the 2020 approved Open Space Master Plan recommendations, for improving the recreational use of existing open space.

This initial document will introduce your proposal to the Community Preservation Committee (CPC) so that it can be determine the project’s eligibility and offer guidance. It is recommended that the applicant meet with the Planning and Economic Development Department to discuss if or which Town Committee, Board or Department is responsible for:

- Purchasing materials or services for the project
- Ownership of the land*
- Maintaining the project after completion

*Projects involving municipal owned land have different property managers (Conservation Commission, Board of Selectmen, Light Department, Airport Commission, etc.). Meeting first with the Department of Community Planning and Economic Development is essential for gathering the right information of who to talk to and seek permission from before officially applying for your project.

Date: 10/9/20 Applicant Signature: Joseph P. Greeley

Date received by the CPC: _____

Attachments: Mt Norwood overlook platform photo example



Taum Sauk Mountain State Park



▲ Photo in MO



Mike V.
4 years ago



Informational sign at the overlook viewing platform.



**Norwood Community Preservation Committee
FY 21 CPA Pre-Application Form**

Due date: No later than 5:00 pm on Friday, October 9, 2020

Project Sponsor or Organization: Norwood Conservation Commission/Norwood Trails/Norwood Rec Dept _____

Contact Name: Holly Jones/Travis Farley/Joe Greeley

Address: Norwood Town Hall

Telephone Number: _____ Email: TFarley & jgreeley @norwoodMA.gov

Project Location/Address: Hawes Pond area, South Norwood

Amount of Funding Requested: \$ 35,000

Is the Project Allowable? Please use the chart below to determine if your project is eligible for CPA funding in one or more of the CPA project categories. If you are unsure about whether or not your project is allowable, please contact CPC Administrator at cpa@norwoodma.gov

Determining Project Eligibility

	Open Space	Historic	Recreation	Housing
Acquire	Yes	Yes	Yes	Yes
Create	Yes	No	Yes	Yes
Preserve	Yes	Yes	Yes	Yes
Support	No	No	No	Yes
Rehabilitate and/or Restore	Yes – if acquired or created with CPA Funds	Yes	Yes	Yes – if acquired or created with CPA Funds

Request category(ies):

Open Space XX Historical _____ Community Housing _____ Recreation XX

Number of acres in parcel: _____ Number of housing units proposed: _____

Brief Name of Project: Hawes Pond walking path (Mobility Friendly)

Brief Description of Project:

Construct a mobility-friendly walking path in the South Norwood –Hawes Pond area. This land is managed jointly by the Recreation Dept and Conservation Commission, proper approvals will be obtained and included with the final project application.

The resulting path, lined with stone dust or other mobility-friendly materials, which are also in conformance with wetlands regulations, will be approximately 1/3 mile in length The path will include a tie in connecting with the town’s Hawes Brook/Endean Meadows trail, adjacent to the Hawes Pool. The path will allow for access by mobility-impaired individuals, baby strollers, etc. Materials to be used will allow for simple future maintenance as needed The path will provide walking access, the first of its type in the town. The path will include appropriate safety features, and will include identifying/directional guides for users and visitors. A more specific target cost and design will be included with the application. Work will be completed as much as possible by town employees

and volunteers. Maintenance and monitoring post installation will be done by the Trails Cmte and town employees.

Estimated Budget:

Requested Amount from CPA Fund	\$30,000
<i>Matching Funds (if applicable)</i>	
<i>Total Project Cost</i>	\$30,000

Estimated Timeline to complete work: ____ work to be completed by Fall, 2021

Other Comments

Provide any other information you think the CPC should be aware of in evaluating your pre-application.

Please see the attached maps and details, as well as the correspondence to/from the Town manager that may impact this application.

Proper approvals will be obtained and included with the final application document. Path construction location will take into consideration any potential future uses of the property, as well as to allow for ongoing maintenance of the property in terms of mowing and to minimize impact on the waterway . The Norwood Trails Advisory Cmte will take an active part in supporting the work throughout the process. Note that this project is a direct result of the 2020 approved Open Space Master Plan recommendations, for improving the recreational use of existing open space.

This initial document will introduce your proposal to the Community Preservation Committee (CPC) so that it can be determine the project’s eligibility and offer guidance. It is recommended that the applicant meet with the Planning and Economic Development Department to discuss if or which Town Committee, Board or Department is responsible for:

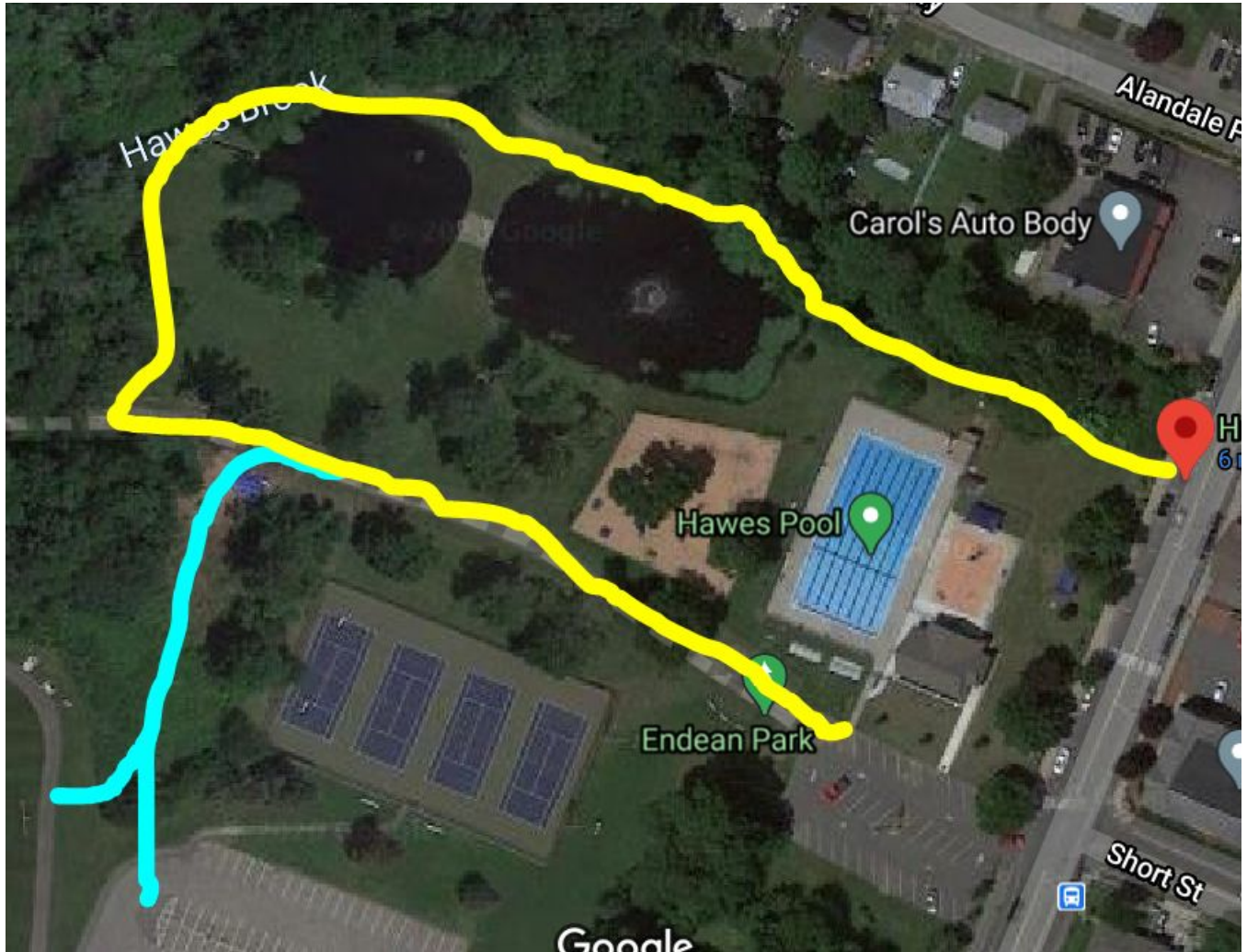
- Purchasing materials or services for the project
- Ownership of the land*
- Maintaining the project after completion

*Projects involving municipal owned land have different property managers (Conservation Commission, Board of Selectmen, Light Department, Airport Commission, etc.). Meeting first with the Department of Community Planning and Economic Development is essential for gathering the right information of who to talk to and seek permission from before officially applying for your project.

Date: 10/9/20 Applicant Signature: Joseph P. Greeley

Date received by the CPC: _____

Attachment: Hawes Pond ADA trail depiction photo





**Norwood Community Preservation Committee
FY 21 CPA Pre-Application Form**

Due date: No later than 5:00 pm on Friday, October 9, 2020

Project Sponsor or Organization: _____ Norwood Conservation Commission/Norwood Trails
Cmte _____

Contact Name: __Holly Jones/ConCom Chair/Joe
Greeley _____

Address: _____ Norwood Town Hall _____

Telephone Number: _____ Email: [HJones](mailto:HJones@norwoodMA.gov) & [jgreeley](mailto:jgreeley@norwoodMA.gov) @norwoodMA.gov

Project Location/Address: ____University Ave Conservation Area

Amount of Funding Requested: \$ __40,000 _____

Is the Project Allowable? Please use the chart below to determine if your project is eligible for CPA funding in one or more of the CPA project categories. If you are unsure about whether or not your project is allowable, please contact CPC Administrator at cpa@norwoodma.gov

Determining Project Eligibility

	Open Space	Historic	Recreation	Housing
Acquire	Yes	Yes	Yes	Yes
Create	Yes	No	Yes	Yes
Preserve	Yes	Yes	Yes	Yes
Support	No	No	No	Yes
Rehabilitate and/or Restore	Yes – if acquired or created with CPA Funds	Yes	Yes	Yes – if acquired or created with CPA Funds

Request category(ies):

Open Space __XX__ Historical _____ Community Housing _____ Recreation __XX__

Number of acres in parcel: _____ Number of housing units proposed: _____

Brief Name of Project: **_ University Ave (ConCom property) Trail Feasibility Study and Initial Design**

Brief Description of Project:

Initial Study to be completed jointly by in-house town personnel and outside contractors/service providers to review and report on the feasibility of trail design and construction at the University Ave Conservation Area. Work will include flagging of the area as needed, the identification of area features and issues, and provide potential trail and open space opportunities on the property. Final result will also include potential connections to abutting or nearby properties, both public and private, as well as identification of infrastructure needs such as access and parking. Estimated time line should be roughly 3 months from start to finished, resulting in an actionable document

for the town's future use.

Estimated Budget:

Requested Amount from CPA Fund	\$40,000
<i>Matching Funds (if applicable)</i>	
<i>Total Project Cost</i>	\$40,000

Estimated Timeline to complete work: ____ work to be completed by Fall, 2021

Other Comments

Provide any other information you think the CPC should be aware of in evaluating your pre-application.

More specific study details will be provided with the final project application, and all work will be authorized and monitored/managed by the Norwood Conservation Commission and Agent. The Norwood Trails Advisory Cmte will take an active part in supporting the work throughout the process. Note that this project is a direct result of the 2020 approved Open Space Master Plan recommendations, for improving the recreational use of existing open space.

This initial document will introduce your proposal to the Community Preservation Committee (CPC) so that it can be determine the project's eligibility and offer guidance. It is recommended that the applicant meet with the Planning and Economic Development Department to discuss if or which Town Committee, Board or Department is responsible for:

- Purchasing materials or services for the project
- Ownership of the land*
- Maintaining the project after completion

*Projects involving municipal owned land have different property managers (Conservation Commission, Board of Selectmen, Light Department, Airport Commission, etc.). Meeting first with the Department of Community Planning and Economic Development is essential for gathering the right information of who to talk to and seek permission from before officially applying for your project.

Date: 10/9/20 Applicant Signature: Joseph P. Greeley

Date received by the CPC: _____