

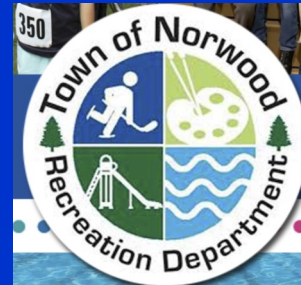
# TOWN OF NORWOOD

## 2021 Camp Counselor Application

### FOR EMPLOYMENT

#### Recreation Department

165 Nahatan Street  
Norwood, MA 02062  
781-762-0466



The Norwood Recreation Department is looking for Camp Counselors for the Summer 2021 season! This job would be ideal for a candidate that loves the outdoors, being around children, and likes being part of a team. We are looking for responsible, energetic, outgoing candidates who want to have a fun seven weeks of summer. We have different age groups for kids to work with. If you can not commit to the seven week program, you are more than welcome to apply to be a substitute and help out when you can. We are excited for the Summer of 2021 and look forward to receiving your applications. All applicants are strongly encouraged to be 16+. **All counselors must be CPR/First Aid Certified**

**ALL APPLICATIONS ARE DUE BY MARCH 31ST to the Civic Center**

#### Interview Process

Each candidate will need to interview virtually. There will be three different nights to choose from. Please check which date would work best for your schedule. Each interview will last about 30 minutes. We will send a registration sheet with times for the date you selected after we receive your application. If none of these dates work for you, please email Catherine Seastedt at [cseastedt@norwoodma.gov](mailto:cseastedt@norwoodma.gov) to set up a different date.

**Please check off which date you'll be interviewing on:**

1) **Wednesday, April 7th evening interviews** \_\_\_\_\_

2) **Thursday, April 8th evening interviews** \_\_\_\_\_

2) **Saturday, April 10th morning interviews** \_\_\_\_\_

**\*\* All camp counselors and camps will adhere to all COVID-19 procedures and protocols.**

**Camp Dates: June 28th-August 13th (subject to change)**  
**PLEASE FILL IN YOUR INFORMATION: *(Please Print)***

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**PLEASE CHECK THE AREAS IN WHICH YOU ARE INTERESTED**

☐ Playcamp ☐ Challenger ☐ Mustang Sports ☐ Substitute

If working with children, I prefer to work with children in grades ☐ K-1 ☐ 2-5 ☐ 6-8 ☐ Any grade

Have you ever worked for the Norwood Recreation Department? ☐ Yes ☐ No

If yes, when? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Are you related to any Town Employee : ☐ Yes ☐ No

Playcamp is seven weeks, or 35 days. Are you planning to take time off or leave to go back to school that may conflict with the time of employment? ☐ Yes ☐ No If yes, when and why? \_\_\_\_\_

**Please list days and times available:**

**Playcamp runs 9-2/3 pm, with possible extended day until 4pm.**

Monday \_\_\_\_\_ to \_\_\_\_\_

Tuesday \_\_\_\_\_ to \_\_\_\_\_

Wednesday \_\_\_\_\_ to \_\_\_\_\_

Thursday \_\_\_\_\_ to \_\_\_\_\_

Friday \_\_\_\_\_ to \_\_\_\_\_

**Mandatory Training Dates**

**All candidates who are selected for the summer camp counselor position will be required to attend mandatory trainings which are held on:**

**Thursday, June 10th 5:30-7:30 pm**

**Saturday, June 12th 9am-2 pm**

**One week additional meeting during week of June 21st with Site Supervisors**

EMPLOYMENT HISTORY

Employer Name	Job Title	Dates of Employment	Supervisor	Reason for Leaving

EDUCATION

	Name of School	Major	Years Completed	Course Study
High School				
Undergraduate College				
Graduate College				

ACTIVITY INVOLVEMENT– SPORTS, CLUBS, ETC

ACTIVITY NAME	POSITION HELD	YEARS INVOLVED	ACTIVITY LEADER NAME

REFERENCES– PLEASE DO NOT INCLUDE ANY FAMILY

NAME AND ADDRESS	PHONE

## RELATED QUESTIONS *(Please use back, if needed)*

Why are you interested in working at the Norwood Recreation Department this summer? What do you hope to gain?

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What are some qualities, assets or characteristics you possess that would make you a favorable candidate for this position? \_\_\_\_\_

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How would you ensure that you provide a great experience for our participants this summer? \_\_\_\_\_

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Who is your role model? What qualities do they have to make them someone you look up to? \_\_\_\_\_

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## PERSONAL INFORMATION

The Town of Norwood is an equal opportunity employer M/F/D/V and does not discriminate based on race, gender, national origin, age disability, marital or veteran status, sexual preference or any other legally protected status.

If under 18 years of age, can you provide proof of work eligibility? ☐ Yes ☐ No

Are you prevented from lawfully becoming employed in this country because of VISA or immigration status?

☐ Yes ☐ No

Proof of citizenship or immigration status will be required upon employment.

Have you been convicted of a felony in the past 7 years? ☐ No ☐ Yes If yes, please explain. \_\_\_\_\_

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I certify that the above information is correct and complete to the best of my knowledge. I agree that any misrepresentation or omission of pertinent facts may be considered cause for termination or the withdrawal of any offer of employment. Further I agree to take a pre-employment physical by the Town physician if required for my position and realize that any offer for employment may be contingent upon the results of such examination.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_