

**Norwood Personnel Board
Regular Meeting - Minutes
June 19, 2013**

The Regular Meeting of the Norwood Personnel Board (PB) was called to order at 7:10 PM on Wednesday, June 19, 2013 in the Finance Commission Meeting Room, located on the 1st floor of Town Hall, by David Hajjar, Chairman.

Present:

David Hajjar, chairman
Willard Krasnow (Will)
Patterson (Pat) Riley
John (Jack) Taylor

Other Attendees:

Michelle Pizzi, HR Director
Anthony Greeley, Fire Chief
Ann Harrington, FD Office Assistant

Absent

Anne Haley, vice-chair

1. Meeting Minutes

a. May 22, 2013 Meeting Minutes

In 5.d, add the word “unanimously” in the sentence “...position was unanimously determined...”

On a motion by Jack Taylor and seconded by Will Krasnow, the meeting minutes from the May 22, 2013 Regular Meeting were unanimously approved as corrected.

2. Public Hearing

Chairman Hajjar opened the advertized/scheduled public hearing regarding the proposed new Sick Leave Policy (#P-304) at 7:15 PM.

- a. There was nobody present at the public hearing other than PB members and the HR Director.
- b. The only written question or issue that was submitted was from Sigalle Reiss, Health Director, regarding the applicability of Sick leave for part-time employees. The response given by Chairman Hajjar was that Sick leave is allotted to all Part-time employees working greater than or equal to 20 hours per week, on a prorated basis.
- c. Town Counsel, Kathy Murphy and Kevin Bresnahan, provided a marked-up version of the PB draft for the Board’s consideration. This was submitted after a conference was held on June 11th with Town Counsel to discuss the draft policy. All proposed Town Counsel recommendations were accepted.
- d. HR Director, Michelle Pizzi, indicated that General Manager, John Carroll, would like to have a separate meeting to discuss a few policy issues that may be in conflict with our draft policy. Chairman Hajjar to arrange.
- e. Until such meeting(s) take place, the PB will hold off on voting on a final version.
- f. The PB did add the words “or non-workplace” at the end of Section 3.6 and changed the wording in Section 6.3.

