

**Norwood Personnel Board  
Regular Meeting - Minutes  
January 16, 2013**

The Regular Meeting of the Norwood Personnel Board (PB) was called to order at 7:00 PM on Wednesday, January 16, 2013 in the FinCom Conference Room, located on the 1<sup>st</sup> floor of Town Hall, by David Hajjar, Chairman.

Present:

David Hajjar, chairman  
Anne Haley, vice-chair  
Willard (Will) Krasnow  
John (Jack) Taylor

Other Attendees:

Michelle Pizzi, HR Director

Absent:

Patterson (Pat) Riley

**1. November 21, 2012 Meeting Minutes**

The following correction was made to the reviewed draft 11/21/12 Regular Meeting minutes:

Section 2g – change the spelling of the last name indicated from “Monroe” to “awn”.

On a motion by Jack Taylor and seconded by Anne Haley, the November 21, 2012 Regular Meeting minutes were unanimously approved as corrected.

**2. January 8, 2013 Meeting Minutes**

The following corrections were made to the reviewed draft 1/18/13 Special meeting minutes:

Section 2 – 2<sup>nd</sup> paragraph, add “It was agreed by the Board, based on Town Counsel’s recommendation, that” to the beginning.

On a motion by Jack Taylor and seconded by Will Krasnow, the January 8<sup>th</sup>, 2013 Special Meeting minutes were unanimously approved as corrected.

**3. 7:15 PM – Public Hearing**

Chairman Hajjar opened the advertized/scheduled public hearing regarding the proposed new Employee Recognition Policy (#P-502) at 7:15 PM.

- a. Charlotte Canelli was present to review her own (Library’s) recognition program and wanted to know if our proposed policy was to replace hers. It is not. Our proposed policy would be used for all General Government employees through the General Manager.
- b. Bernie Cooper provided comments to Michelle Pizzi, HR Director:
  - i. Thought the plan was spelled out well and could be used as a morale booster for employees.
  - ii. Questioned whether this should be centralized or decentralized.

