

**Norwood Personnel Board
Special Meeting - Minutes
June 13, 2012**

The Special Meeting of the Norwood Personnel Board (PB) was called to order at 7:00 PM on Wednesday, June 13, 2012 in the FinCom Conference Room, located on the 1st floor of Town Hall, by David Hajjar, Chairman.

Present:

David Hajjar, Chairman
Anne Haley, Vice-chair
Willard (Will) Krasnow
Patterson (Pat) Riley
John Taylor (Jack)

Other Attendees:

Michelle Pizzi, HR Director
William Plasko (BOS)

Absent:

NONE

1. May 23, 2012 Meeting Minutes

The following corrections were made to the reviewed draft 5/23 Regular Meeting minutes:

- a. 1.a - add the word "Regular" "...the April 25, 2012 Regular Meeting minutes..."
- b. 1.b – change the April 25 reference to May 9 and add the word "Special" "...the May 9, 2012 Special Meeting minutes..."
- c. 4.a – correct the 2nd word spelling to "copy"
- d. 4.d – correct the spelling of Kennedy's first name to "Adelia"
- e. 5.c – change the word "tamper" to "change" in the 2nd sentence and delete the 3rd sentence.

On a motion by Pat Riley and seconded by Anne Haley, the May 23, 2012 Regular Meeting minutes were approved as corrected.

2. 7:15 Public Hearing

Chairman Hajjar opened the advertized/scheduled public hearing regarding the proposed new Vacation Policy at 7:15 PM.

Bill Plasko was present to provide some feedback:

- a. He complimented the PB for developing a very good and complete policy. The PB appreciated his comments.
- b. Bill suggested that a severance clause be added to the document and all Personnel Policies. The PB indicated that some of the Personnel Policies contain this language and felt it was a good suggestion for all policies, as they should be consistent.

