

**Norwood Personnel Board
Regular Meeting Minutes
July 21, 2010**

The regular meeting of the Norwood Personnel Board (PB) was called to order at 7:45 PM on Wednesday, July 21, 2010 in the Human Resources Office on the 3rd floor of Town Hall by David Hajjar, Chairman.

Present:

David Hajjar, Chairman
Willard (Will) Krasnow
John (Jack) Taylor

Other Attendees:

Michelle Pizzi, HR Director

Absent:

Anne Haley, Vice-chair
Patterson (Pat) Riley

1. Meeting Minutes

A. June 16, 2010

- i. Section 8 – change last sentence to reflect request of Westwood PB Chair to reschedule the combined meeting.
- ii. Under New Meetings (page 4), the PB decided not to list the dinner time and schedule.

On a motion by Will Krasnow and seconded by Jack Taylor, the June 16, 2010 meeting minutes were unanimously approved as corrected.

2. Public Hearing

The public hearing started late as Board members wanted to wait for individuals that might want to attend, since the hearing room was on the 3rd floor. Hearing room notice was also posted on the first floor of Town Hall.

The public hearing was being held to make technical corrections to the FMLA policy to be in compliance with federal law regarding the time allowed for Military Caregiver Leave. The hearing was called to order at 7:50 PM by Chairman Hajjar. There was nobody from the public present. The following recommendations (shown in red) from Town Counsel (Kevin Bresnahan) and PB member Will Krasnow were made:

- A. Section 3.10 12-month Period – The period used to calculate an employee’s FMLA leave entitlement, **except for Military Caregiver Leave under Section 4.2, eligibility will be calculated each time an employee requests FMLA leave by using a “rolling” 12-month period measured backward from the date the employee uses any FMLA leave. For Military Caregiver leave, the 12-month period is measured forward from the date the employee’s first FMLA Leave to care for the covered service member begins.**

