

**Norwood Personnel Board
Regular Meeting Minutes
June 16, 2010**

The regular meeting of the Norwood Personnel Board (PB) was called to order at 7:25 PM on Wednesday, June 16, 2010 in the Retirement Board's Conference Room on the 3rd floor of Town Hall by David Hajjar, Chairman.

Present:

David Hajjar, Chairman
Anne Haley, Vice-chair
Willard (Will) Krasnow
Patterson (Pat) Riley

Other Attendees:

Michelle Pizzi, HR Director

Absent:

John (Jack) Taylor

1. Meeting Minutes

A. April 21, 2010

- i. Section 2 – summary information needs clarification. Michelle provided details.
- ii. The last paragraph in Section 8 (Training) needs to be moved up to Section 5 (Classification Plan).

On a motion by Anne Haley and seconded by Patterson Riley, the April 21, 2010 meeting minutes were unanimously approved as corrected.

B. May 27, 2010

On a motion by Patterson Riley and seconded by Willard Krasnow, the May 27, 2010 meeting minutes were unanimously approved as submitted.

2. Correspondence

There were 5 pieces of correspondence the PB received:

- A. Copy of Board of Selectmen and Finance Commission letter dated June 1st outlining PB 2010 goals and objectives.
- B. Copy of Deborah Frangioso, AFSCME Local 1451 letter in response to request of Benefits Coordinator new rating and updated Position Description.
- C. Copy of Board of Health letter informing them of our intent to develop a Workplace Tobacco Prevention Policy during 2010 and would like their assistance.
- D. Town Counsel notification concerning misclassification of employees as independent contractors
- E. E-mail clarification on a proposed Board of Health policy related to the exposure to bloodborne pathogens and other infectious materials.

