



Town of Norwood

Notice of Vehicle or Property Damage

(Under Mass. General Laws Chapter 84, Section 18-19, this form or other written notice must be received by the Town within 30 days from date of incident).

Claimant's Name: _____

Address: _____

Phone #: _____ Alternative Phone #: _____ E-Mail: _____

Date & Time of Incident: _____

Location of Incident (please be as specific as possible): _____

What Caused Incident (please be as specific as possible): _____

Description of Damage: _____

Repair Costs (please attach pictures, estimates or invoice. If not available when filing claim, please forward upon receipt):

Other information regarding the circumstances of the incident: _____

Have you notified your insurance company? ___ Yes ___ No

Insurance company name: _____

Signature of Claimant: _____ Date: _____

Please Mail To: Town of Norwood; 566 Washington Street; Norwood, MA 02062; Phone: (781) 762-1240; Fax: (781) 278-3000

For Internal Use Only

Department: _____ Date Received: _____

Action Required: _____

Action Completed: _____ Signature: _____