

**Community Preservation Committee**

Peter McFarland, Chairman  
John J. Aprea III, Treasurer  
Toni Eosco  
Joseph Greeley  
John Hall  
Matt Lane  
Joseph Sheehan  
Patricia Griffin Starr



**Director of Community  
Planning and Economic  
Development**

Paul Halkiotis, AICP

**Assistant Town Planner**

Patrick Deschenes

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**Community Preservation Committee Meeting**

**9/9/2020**

**5:30 P.M.**

**Remote Meeting**

**PRESENT:**

Toni Eosco  
Patricia Griffin Starr  
Joe Greeley  
John Hall  
Matt Lane  
Peter McFarland  
Joe Sheehan  
Patrick Deschenes, Assistant Town Planner  
Travis Farley, Recreation Superintendent

**ABSENT:** John Aprea

Paul Halkiotis, Town Planner

Mr. McFarland called the meeting to order.

Mr. Deschenes addressed the requirements of holding a remote meeting and presented the meeting access information to the public.

The Committee conducted a roll call for attendance.

**Approval of Minutes 8/12/20**

**MOTION** to approve minutes from 8/12/20 made by Mr. Sheehan, seconded by Ms. Griffin Starr.

5 in favor with 2 abstentions.

**Election for open Vice Chair Position**

Mr. McFarland opened the floor for nominations.

Ms. Griffin Starr asked if Mr. Sheehan would be interested if nominated. Mr. Sheehan stated that he would not.

Mr. Hall asked if Ms. Griffin Starr would be interested if nominated. Ms. Griffin Starr stated that she would.

**MOTION** by Mr. Hall to nominate Ms. Griffin Starr for Vice Chairman, seconded by Mr. Greeley.

All in favor.

Mr. McFarland stated that updates would be moved forward in the agenda to accommodate Mr. Cooper and his update of the Carillon project.

### **Updates, Administrative Work, and Future Planning**

Mr. Bernie Cooper joined the Committee to provide an update on the Carillon Rehabilitation project.

Mr. Cooper discussed the recently received specifications for the bell tower work and structure painting.

Mr. Cooper discussed the process of the project to date and upcoming RFPs for certain elements of the project.

Mr. Hall asked Mr. Cooper if points could be assigned on the RFP based on the level of experience of the vendor. Mr. Cooper stated that they could incorporate level of experience into the point system.

Mr. Greeley asked if the results of the bid would be back in time to involve a second phase application for a CPA project if needed. Mr. Cooper stated it may be possible depending on the timing of the Special Town Meeting and any legal guidelines for Public Hearings by the CPC.

Mr. McFarland stated that an addendum application could be put in for the fall so that if additional funding is needed it could be approached that way.

Mr. Cooper left for another meeting.

Mr. Deschenes provided a summary of work on the Pavilion project, Lower Balch project, and the Saint Street project.

Mr. Deschenes also provided an update on the recording secretary position. Mr. Deschenes stated that they had received responses and would be conducting interviews soon.

## **FY2021 Project Applications for Fall Special TM**

Mr. Deschenes reviewed the details of the public hearing and process of conducting a public hearing using GoToMeeting.

Mr. Deschenes stated that he had spoken to all project applicants and that they had provided revised figures and presentations for their projects.

Ms. Eosco went over details with the Morse House project application and the history involving the Morse House and Morse family.

## **Updates, Administrative Work, and Future Planning**

Mr. Deschenes introduced Ms. Holly Jones to the Committee as the new Conservation Agent/Environmental Planner. Mr. Deschenes stated that Ms. Jones would be the lead point of contact on the Saint Lot Preliminary Trail Design.

Mr. Deschenes stated that draft articles would be written for the October 14<sup>th</sup> meeting and that he would work with Mr. Aprea, Treasurer on those articles.

**MOTION** to adjourn the meeting by Ms. Griffin Starr, seconded by Mr. Sheehan.

All in favor.

**Respectfully Submitted:**

**Patrick Deschenes, Assistant Town Planner**