

**Community Preservation Committee**

Peter McFarland, Chairman  
Patricia Griffin Starr, Vice Chairman  
Toni Eosco  
Joseph Greeley  
John Hall  
Matt Lane  
Joseph Sheehan



**Director of Community  
Planning and Economic  
Development**

Paul Halkiotis, AICP

**Assistant Town Planner**

Patrick Deschenes

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**Community Preservation Committee Meeting**

**10/14/2020**

**5:30 P.M.**

**Remote Meeting**

**PRESENT:**

Toni Eosco  
Patricia Griffin Starr  
Joe Greeley  
John Hall  
Matt Lane  
Peter McFarland  
Joe Sheehan  
Patrick Deschenes, Assistant Town Planner

**ABSENT:** Paul Halkiotis, Town Planner

**Call to Order**

The meeting was called to order at 5:31pm by Chairman McFarland.

Mr. Deschenes reminded the Committee and the public of some provisions related to remote meetings:

- All votes must be cast by roll-call
- Access to the meeting is noted on the agenda
- Emails to the Committee may be sent in advance, as noted on the agenda

It was announced that John Aprea recently moved out of Norwood and has resigned from the Community Preservation Committee. He was thanked for his work. Mr. Greeley will handle treasurer's duties through Town Meeting. Once Mr. Aprea has been replaced, a decision will be made on how to proceed with the treasurer's duties.

**Approval of Minutes — September 23, 2020**

The Committee had some corrections to the minutes, which were made by Mr. Deschenes.

**MOTION** made by Ms. Griffin Starr to approve the September 23, 2020 meeting minutes as amended. Motion seconded by Mr. Sheehan.

*Vote:* Peter McFarland, Chairman: **Approve**  
Patricia Griffin Starr, Vice Chairman: **Approve**  
Toni Eosco: **Approve**  
Joseph Greeley: **Abstain**  
John Hall: **Approve**  
Matt Lane: **Approve**  
Joseph Sheehan: **Approve**

**Result: 6-0-1 (Approved)**

**Fall Special Town Meeting**

*Discussion and Approval of Proposed Projects*

The Fall Special Town Meeting has been scheduled for Thursday, November 12. The Committee voted to recommend four projects at the Meeting. The projects included are:

1. Murphy's Field Basketball Court Resurfacing: \$17,025
2. Town Pool Assessment: \$80,000
3. Old Parish Cemetery Master Plan: \$28,000
4. Morse House Feasibility Study and Master Plan: \$50,000

**MOTION** made by Ms. Griffin Starr to recommend all four projects at the Fall Special Town Meeting. Motion seconded by Mr. Sheehan.

*Vote:* Peter McFarland, Chairman: **Approve**  
Patricia Griffin Starr, Vice Chairman: **Approve**  
Toni Eosco: **Approve**  
Joseph Greeley: **Approve**  
John Hall: **Approve**  
Matt Lane: **Approve**  
Joseph Sheehan: **Approve**

**Result: 7-0-0 (Unanimous Approval)**

*Discussion of Proposed Article Format, Motions, and Account Appropriations*

Mr. Deschenes recommended that the Committee use the same process as in previous years, splitting funding 50/50.

1. Old Parish Cemetery Master Plan  
Project amount: \$28,000  
Source of funding: \$14,000 from CPA Historic Preservation; and \$14,000 from CPA Budgeted Reserve
2. Morse House Feasibility Study and Master Plan  
Project amount: \$50,000

Source of funding: \$25,000 from CPA Historic Preservation; and \$25,000 from CPA Budgeted Reserve

3. Murphy Field Basketball Court Rehabilitation  
Project amount: \$17,025  
Source of funding: CPA Open Space
4. Town Pool Assessment  
Project amount: \$80,000  
Source of funding: \$40,000 from CPA Open Space; and \$40,000 from CPA Budgeted Reserve

Mr. Sheehan asked Mr. Deschenes to confirm remaining funds in both Open Space and Recreational Use after this appropriation. Mr. Deschenes stated that slightly less than \$55,000 would remain.

**MOTION** made by Mr. Sheehan made to accept the article format and money as stated. Motion seconded by Ms. Griffin Starr.

*Vote:* Peter McFarland, Chairman: **Approve**  
Patricia Griffin Starr, Vice Chairman: **Approve**  
Toni Eosco: **Approve**  
Joseph Greeley: **Approve**  
John Hall: **Approve**  
Matt Lane: **Approve**  
Joseph Sheehan: **Approve**

**Result: 7-0-0 (Unanimous Approval)**

Mr. Deschenes indicated that the warrant outlines a breakdown of the different projects. The motion will be for the appropriation of funds for the different accounts.

#### **CPA Financial Review**

Mr. Deschenes reviewed the current state of funds for FY'21.

- Clarified that the column "Original Appropriation" is a carryover from previous fiscal years. "Transfers/Adjustments" is the money appropriated at the annual Town Meeting.
- Clarified that funds from previous years' administrative budget go back into the CPA-version of the general fund when not used. Mr. Deschenes will provide the Committee with that figure.

Mr. Deschenes confirmed Mr. McFarland's understanding that, since the State has not approved its budget, the matching funds have not been received at this time.

Mr. Greeley will work with Mr. Deschenes on a presentation for Town Meeting members with balances and allocations that will be “user-friendly” and easier to follow.

## **CPA Business and Updates**

### *Status of Approved Projects*

- Lower Balch/Eliot Park Rehabilitation: Work has been done on the outdoor classroom and fencing has been installed around the futsal court. The Recreation Department will have additional components of the project to finish in the spring.
- Lower Pond Pavilion: The structure has not yet arrived, but has been ordered. It will be constructed by the Facilities Department. No additional funds will be needed and it is anticipated that the project will be under-budget.
- Carillon Restoration: Benjamin Sunderland, a carillon bell expert, is coming to Norwood in November. The stages of the project and whether there will be a need for increased funding will be known following the visit.
- St. Gabriel’s Chapel: Mr. Greeley sent an email to the Permanent Building Construction Committee requesting a status on the project and whether or not they consider it closed. He will update the Committee once he receives a response. Mr. Deschenes indicated that he believes approximately \$87,000 remains allocated to the project.
- Bond Street Playground: Project is complete.

### *2020-2021 Application Cycle Status*

The pre-application phase ended last Friday. Mr. Deschenes outlined the pre-applications that were received:

1. Removal of fire bell from within the carillon at Town Hall
2. Path around the two ponds encompassing Hawes Brook
3. Assessment of potential trails at the University Avenue Walker property (approximately 80+ acres of Town-owned land)
4. Viewing platform at Winter Street Composting and Recycling Facility

Mr. Deschenes indicated that both he and Mr. Halkiotis would like to work on a project related to housing. He anticipates coming before the Committee next year for funding on a regional housing services organization.

### *Recording Secretary Update*

John Cianciarulo was welcomed as the Committee's recording secretary.

Mr. Hall asked for a status update on the renewal of Committee positions, the replacement of Mr. Aprea, and a representative from the Conservation Commission.

Mr. Deschenes indicated that, although he has not yet been formally notified, Catherine Walsh was appointed at their last meeting. He has notified the Board of Selectmen that a replacement for Mr. Aprea needs to be named. Mr. Deschenes will also provide Committee members with an update on their terms.

November Meeting

Mr. Deschenes will provide a copy of applications to the Committee after the period closes on November 13 for their review. The Committee discussed postponing the November meeting.

Adjournment

**MOTION** made by Mr. Hall made to adjourn the meeting. Motion seconded by Ms. Griffin Starr

*Vote:* Peter McFarland, Chairman: **Aye**  
Patricia Griffin Starr, Vice Chairman: **Aye**  
Toni Eosco: **Aye**  
Joseph Greeley: **Aye**  
John Hall: **Aye**  
Matt Lane: **Aye**  
Joseph Sheehan: **Aye**

**Result: 7-0-0 (Unanimous Approval)**

The meeting adjourned at 6:27pm.

Articles/Exhibits Used at Meeting

- Draft meeting minutes of September 23, 2020 for the Committee's review and approval
- Draft Town Meeting Articles
- Draft Town Meeting Article motions
- FY'21 year-to-date budget report, dated October 7, 2020

*Minutes respectfully submitted to the Committee by John Cianciarulo.*