

**Community Preservation Committee**

John Hall, Chairman  
Peter McFarland, Vice Chairman  
John J. Aprea III, Treasurer  
Helen Abdallah Donohue  
Cheryl Doyle  
Toni Eosco  
Joseph Greeley  
Debbie Holmwood  
Patricia Griffin Starr



**Director of Community  
Planning and Economic  
Development**

Paul Halkiotis, AICP

**Assistant Planner**

Patrick Deschenes

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**Community Preservation Committee Meeting**

**1/8/2020**

**5:30 P.M.**

**Room 24**

**Norwood Town Hall, 566 Washington Street**

**PRESENT:**

John Aprea  
Cheryl Doyle  
Joe Greeley  
John Hall  
Peter McFarland  
Toni Eosco  
Patricia Griffin Starr

**Also Present:**

Patrick Deschenes, Assistant Town Planner  
Cathy Carney, Contract Administrator

**ABSENT:**

Debbie Holmwood  
Helen Abdallah Donohue  
Paul Halkiotis, Town Planner

**Approval of Minutes 12/11/19**

**MOTION** to accept minutes from 12/11/19 by Mr. McFarland, seconded by Mr. Greeley.

All in favor.

**2019-2020 CPA Project Applications**

Mr. Hall stated that he and Mr. Deschenes has a meeting with Town Manager Mazzucco regarding the application process and the currently submitted projects. Mr. Hall stated that going forward some changes may be needed to the application process to ensure all applicable parties are well vetted and aware of any particular application.

Mr. Deschenes stated that he would be pulling his project submission for revamping the historic house signage. Mr. Deschenes stated this was due to a conversation with the Community Preservation Coalition regarding applicability. It was determined that the project would be more in line with creation than preservation and therefore was not allowable.

### **Murphy Field Basketball Court**

Ms. Doyle stated that she still had concerns that the Murphy Field Basketball Court project was more of a maintenance project than a rehabilitation project.

Mr. Hall stated that they should put this concern to the project applicant to explain.

Mr. McFarland stated that he sees this project as rehabilitation due to the scale and difficulty that would go into it.

Ms. Griffin Starr asked what ADA changes would be included.

Mr. McFarland stated that ADA access through parking and accessible pathways would be needed. The Basketball court itself would not need to be altered for say “wheelchair basketball”.

Mr. Aprea asked if there were proper quotes for the project.

Mr. Greeley asked Mr. Deschenes to ask the project applicant to expand possibilities for court/field.

### **Morse House Project Discussion**

Mr. Hall stated that the proposed project should be the first phase as there was too much going on with the property and the current application needed to be more precise.

Ms. Carney explained her role in the Town when it came to public procurement. Ms. Carney then explained in depth some frequent procurement laws that needed to be followed and how this can slow down projects and increase the original projected price.

Mr. Hall stated that going forward that time should be allotted before officially submitting for project applicants to meet with Ms. Carney to go over their project and anticipated costs.

Ms. Carney stated that she can advise applicants, but it would be up to them to do the background work in securing quotes.

Mr. Hall recommended a “procurement cheat sheet” for future applicants.

Mr. Greeley stated that he doesn't want to see projects slow down, but better education for applicants was needed.

Ms. Doyle stated that good projects should be phased out to avoid rushing something though that's not properly planned out.

Mr. Deschenes agreed with Ms. Doyle.

Mr. Hall recommended extending the application window to three months, work on a better defined schedule, allow for better checks & balances, and more information for the public.

### **Recreation Needs Assessment**

Ms. Doyle stated that she had concerns for this project going beyond the limits of CPA regulation in regards to recreational use of land.

Ms. Griffin Starr left the meeting early.

### **Old Parish Cemetery Master Plan**

The Committee found no real concerns with this project and recommending sending questions applicant as is.

**MOTION** to vet meeting dates with applicants by Mr. Aprea, seconded by Mr. McFarland.

All in favor.

### **Financial Review – Treasurer Update**

Mr. Aprea provided his update to the full Committee.

Mr. Deschenes provided an update on anticipated surplus funding from the State.

Mr. Greeley provided and update on the Chapel project.

**MOTION** to adjourn the meeting by Mr. McFarland, seconded by Mr. Greeley

All in favor.

**Respectfully Submitted:**

**Patrick Deschenes, Assistant Town Planner**