

Community Preservation Committee

John Hall, Chairman
Peter McFarland, Vice Chairman
John J. Aprea III, Treasurer
Helen Abdallah Donohue
Cheryl Doyle
Toni Eosco
Joseph Greeley
Debbie Holmwood
Patricia Griffin Starr



**Director of Community
Planning and Economic
Development**

Paul Halkiotis, AICP

Assistant Planner

Patrick Deschenes

Community Preservation Committee Meeting

12/11/2019

5:30 P.M.

Room 24

Norwood Town Hall, 566 Washington Street

PRESENT:

John Aprea
Cheryl Doyle
Joe Greeley
John Hall
Peter McFarland
Toni Eosco
Debbie Holmwood
Patricia Griffin Starr
Helen Abdallah Donohue

Also Present:

Patrick Deschenes, Assistant Town Planner

ABSENT:

Paul Halkiotis, Town Planner

Approval of Minutes 11/13/19

MOTION to accept minutes from 11/13/19 by Mr. McFarland, seconded by Ms. Doyle.

All in favor.

Committee Business – Approved Project Update

Mr. Greeley requested to move forward in the agenda information pertaining to the previously approved Saint Gabriel's Chapel rehabilitation project.

The Committee agreed to this request.

Mr. Greeley presented information showing how the PBCC was continuing work on the chapel to address air filtration for the building due to periodic concerts taking place there.

Mr. Greeley stated that the PBCC will be attempting to do these upgrades with the CPA funding they were given.

Mr. Greeley asked the Committee if they felt this continued work was within the scope of work approved by the CPC, or even in the original scope of work approved by Town Meeting itself.

Ms. Doyle stated that she felt that funding was approved by both the Committee and Town Meeting for a set definition of work and that this continued work was in excess or the original scope of work.

Mr. Aprea asked if the PBCC was aware of how much funding they had left.

Mr. Greeley stated that the PBCC asked for a certain amount and they were aware they still had remaining funds left to complete this additional work.

Mr. Hall stated that if the PBCC is looking to improve the air filtration system because of concerts then they are putting additional stress on the building. Mr. Hall stated that he was concerned that these concerts were approved without discussing the matter first with the PBCC or CPC.

Mr. Hall agreed with Ms. Doyle in seeing this proposed additional work as something in excess to the original scope of work and that no invoices should be approved until more information is gathered.

Mr. McFarland stated that the work proposed sounded like an enhancement and in itself a new project.

Ms. Eosco agreed with concerns over new proposed work, but stated it was great that people wanted to use this building.

Ms. Holmwood stated that if people want to use the chapel then they shouldn't be short sighted.

Mr. Hall stated that Town Meeting's original vote was for a lesser project than what it is now becoming.

Ms. Doyle stated that this is now turning into a maintenance issue and shouldn't be allowed.

Ms. Donohue stated that they should work to resolve the issue with the PBCC, but should be encouraged by people wanting to use the chapel.

Mr. Hall stated that they need to address their concerns with those that allowed for the concerts to happen within the chapel. Mr. Hall suggested writing a letter or meeting with management in person to address concerns.

2019-2020 CPA Project Applications

The Committee briefly addresses the current proposed projects which included the Old Parish Cemetery Master Plan, Morse House Rehabilitation, Historic House Sign Incentive Program, Murphy Field Basketball Court Rehabilitation, and the Recreation Master Plan.

The Committee agreed to provide project questions to Mr. Deschenes by 12/30 and 1/6 by the latest.

Financial Review

Mr. Aprea presented the Treasurer's update to the Committee. This update included a recent meeting that was had between himself and the Town's Accounting Department.

Mr. Aprea also addressed the recently sent State matching funds.

Mr. Deschenes discussed recent project expenditures for the Bond Street project as well as a brief overview of CP1, CP2, & CP3 reporting.

Committee Business – Community Preservation Committee Secretary

Mr. Deschenes presented to the Committee the idea of hiring a recording secretary

Ms. Doyle stated that she likes the idea as it would give Mr. Deschenes the ability to be more involved in the meetings as Committee staff.

Mr. Hall stated that he liked the idea but was worried about a learning curve.

Mr. Greeley stated that he liked the idea as it would free up time for Mr. Deschenes.

Mr. Hall asked Mr. Deschenes to provide a job description for the Committee to review at their next meeting.

Committee Business – Approved Project Updates

Mr. Greeley stated that the Carillon project was still waiting on a vender for engineering that would be needed first. Mr. Greeley stated that the project consisted of three phases which were engineering for the metal frame, repainting of the frame, and then bell work.

Mr. Greeley stated that the project applicant hoped to get work started before the summer concert series.

Ms. Doyle stated that the Lower Pond Pavilion project was not out to bid yet, but that they hoped to get this done and the project completed in the spring.

Committee Business – Winter/Spring Meeting Dates

MOTION to approve the 2020 winter/spring meeting schedule by Mr. McFarland, seconded by Ms. Doyle.

MOTION to adjourn the meeting by Mr. McFarland, seconded by Ms. Doyle

All in favor.

Respectfully Submitted:

Patrick Deschenes, Assistant Town Planner