

Community Preservation Committee

John Hall, Chairman
Peter McFarland, Vice Chairman
John J. Aprea III, Treasurer
Helen Abdallah Donohue
Cheryl Doyle
Toni Eosco
Joseph Greeley
Debbie Holmwood
Patricia Griffin Starr



**Director of Community
Planning and Economic
Development**

Paul Halkiotis, AICP

Assistant Planner

Patrick Deschenes

Community Preservation Committee Meeting

11/13/2019

5:30 P.M.

Room 24

Norwood Town Hall, 566 Washington Street

PRESENT:

John Aprea
Cheryl Doyle
Joe Greeley
John Hall
Peter McFarland
Toni Eosco
Debbie Holmwood

Also Present:

Paul Halkiotis, Town Planner

ABSENT:

Patricia Griffin Starr
Patrick Deschenes, Assistant Town Planner
Helen Abdallah Donohue

Approval of Minutes 9/11/19, 9/25/19, and 10/7/19

MOTION to accept minutes from 9/11/19 by Ms. Doyle, seconded by Mr. Greeley.

All in favor.

MOTION to accept minutes from 9/25/19 by Ms. Doyle, seconded by Mr. McFarland.

The committee requested to insert the number of people who attended and to also include a summary of feedback from the public outreach session.

All in favor.

MOTION to accept minutes from 10/7/19 by Ms. Doyle, seconded by Ms. Eosco.

All in favor.

Approved CPA Project Updates

Bond Street Playground

Mr. Farley reported on the progress he had made with the Bond Street Playground project. Mr. Farley stated that prep work had been done which included the stone subbase for the poured rubber surface. Unfortunately the weather did not allow for the rubber to be poured at this time so the project would need to be finished in the spring.

As a result of the ongoing work, Mr. Farley stated that the playground would need to be closed until the spring.

Mr. McFarland suggested posting a sign at the playground that would direct people to other playgrounds in the area.

Lower Balch Rehabilitation

Mr. Farley also addressed his other project taking place at the Lower Balch/Elliott Field location.

Mr. Farley stated that Norwood Engineering is working on the design of the handicap ramp and all the remaining work will have to take place in the spring due to the weather.

Mr. Greeley asked if the Munis conversion caused delays in work. Mr. Farley stated that the conversion did delay getting work started.

Mr. Farley also presented a draft rendering for a permanent sign at the Bond Street location.

Ms. Doyle suggested adding the year the work was completed to the sign.

Ms. Holmwood asked what material the sign would be made of. Mr. Farley stated it would be made out of PVC.

Mr. Hall thanked Mr. Farley for providing the draft rendering of the sign to the committee.

Lower Pond Pavilion

Ms. Doyle provided an update to the Lower Pond Pavilion project. Ms. Doyle stated that the Munis Conversion along with miscommunication had caused some delays in getting going, but the project will be completed in the spring.

Memorial Carillion

Mr. Greeley stated that we will be meeting with Mr. Lee and Mr. Cooper next week to discuss moving forward with the project. Mr. Greeley stated that Mr. Lee will be the project manager and that work will start in the spring.

Chapel Rehabilitation

Mr. Greeley stated that two thirds of the appropriated CPA funds have already been spent with \$126, 000 remaining. Mr. Greeley stated that PBCC member Ted Callahan would be meeting with DPW Commissioner, Mark Ryan to discuss wrapping up the project.

Mr. Greeley stated that additional work will be needed due to occupancy issues during events as well as ventilation.

Financial Review

Mr. Aprea presented his Treasurer report to the Committee which included discussion of the remaining amounts on all accounts.

The Committee discussed the State matching funds and the distribution amount that was expected as well as the surplus amount that would be provided along with the annual match.

Ms. Doyle suggested adding to the amount of administrative funds the Committee sets aside each year.

Mr. Aprea stated that he would be having a meeting with the Town's CFO to better discuss the CPC's account.

Mr. Hall stated that the financial situation is complicated even though what they review and spend is straight forward. Mr. Hall stated that the money moving back into accounts latter like with the previous year's administrative funds or remaining funds from completed projects can be where it gets complicated.

2019-2020 CPA Project Application Cycle

Mr. Halkiotis stated that currently only one application had been received. This application was from the Old Parish Cemetery Preservation Volunteers. The request for funds would be for a Master Plan for the preservation of the Cemetery.

Ms. Eosco stated that the Historical Commission was looking into a project for the preservation of the old water pump house.

Mr. Halkiotis stated that the Committee had not yet received any projects that related to community housing. Mr. Halkiotis stated that a few potential projects could look into affordable housing trusts, housing authority elevators, and expiring deed restrictions on 40B projects.

Mr. Greeley discussed the Town of Sharon's recent Open Space acquisition though their Community Preservation Committee.

Committee Business

The Committee discussed their future meeting schedule and further discussion would need to be had on the matter at their next meeting on 12/11.

MOTION to adjourn the meeting by Mr. McFarland, seconded by Mr. Greeley

All in favor.

Respectfully Submitted:

Patrick Deschenes, Assistant Town Planner