

Community Preservation Committee

Joseph Greeley, Chairman
John Hall, Vice Chairman
Cheryl Doyle, Recording Secretary
Helen Abdallah Donohue
Debbie Holmwood
Judith Howard
Peter McFarland
Anne White Scoble



**Director of Community
Planning and Economic
Development**

Paul Halkiotis, AICP

Assistant Planner

Patrick Deschenes

Community Preservation Committee Meeting

9/12/2018

5:30 P.M. - 7:30 P.M.

Room 24

Norwood Town Hall

PRESENT:

Helen Abdallah Donohue
Cheryl Doyle
Joe Greeley
Debbie Holmwood
Judith Howard
Peter McFarland
Anne White Scoble

Also Present:

Patrick Deschenes, Assistant Town Planner

ABSENT:

John Hall
Paul Halkiotis, Town Planner

Approval of Minutes 8/8/18

MOTION to accept minutes by Mr. McFarland, seconded by Ms. Doyle.

All in favor.

Norwood Day Review

Mr. Greeley thanked the other members of the Committee for their assistance at Norwood Day.

Ms. Doyle stated that the most frequent question asked by citizen was how much money the Committee had currently.

Ms. Howard brought up the idea of raising the surcharge from 1% to 3%.

Ms. Donohue disagreed with raising the surcharge now.

Mr. Greeley stated that overall it was a good idea to have the booth and that visibility for the Committee with the public was important.

September 26th Pre-Application Workshop

Mr. Greeley stated that a Public Service Announcement with Norwood Community Media would be a good idea.

Mr. Greeley also stated the workshop's agenda and additional information to address on September 26th.

Ms. Holmwood stated that she hoped this workshop would be well attended as the CPA is a prime example of "the public's tax dollars at work".

It was determined that the Public Outreach Sub-Committee would meet to discuss additional measures to take for the workshop and publicizing it.

Project Application

Mr. Greeley briefly discussed Mr. Hall's earlier proposal to grade project proposals on a point based system.

There was also discussion from Committee members to look into requesting that a representative from the Coalition join the Committee at an upcoming CPC meeting to offer their insight and expertise on how to handle the next steps after proposals have been submitted.

It was agreed that Mr. Deschenes would look into contacting the Coalition and seeing if this was possible.

Monthly Financial Review

MOTION to approve all of the recent month's expenditures by Mr. McFarland, seconded by Ms. Doyle.

All in favor.

Mr. Deschenes explained the recent filing of the CP-3 form.

MOTION to have Mr. Deschenes talk to Community Preservation Coalition President Stuart Saginor about temporary CPA signage for CPA project, seconded by Mr. McFarland.

All in favor.

FY18 CPA Project Updates

Mr. Deschenes discussed the status of Saint Gabriel's Chapel. The project was divided into three separate projects. These project being the windows, the lantern, and the masonry/scaffolding. Refurbishing of the scaffolding was set to begin shortly and a preliminary meeting on the masonry was scheduled in the coming weeks. To date no appropriated CPA money has been used yet on the project.

Other Business

Mr. Greeley discussed the resignation of CPC member and Treasurer Robert Thornton.

MOTION to send "Thank you" letter to Mr. Thornton from Mr. McFarland, seconded by Ms. White Scoble

All in favor.

Ms. Donohue, Ms. Holmwood, and Mr. McFarland praised Mr. Thornton for his efforts.

Mr. Greeley stated that the search for a replacement was ongoing and that the window would be open until the position was filled.

MOTION to adjourn the meeting by Mr. McFarland, seconded by Ms. Doyle

All in favor.

Respectfully Submitted:
Patrick Deschenes, Assistant Town Planner