

Community Preservation Committee

Helen Abdallah Donohue
Cheryl Doyle
Joseph Greeley
John Hall
Debbie Holmwood
Judith Howard
Peter McFarland
Anne White Scoble
Robert Thornton



**Director of Community
Planning and Economic
Development**

Paul Halkiotis, AICP

Assistant Planner
Patrick Deschenes

Community Preservation Committee Meeting

4/4/2018

5:30 P.M. - 7:30 P.M.

Room 11

Norwood Town Hall

PRESENT:

Cheryl Doyle
Joe Greeley
John Hall
Judith Howard
Peter McFarland
Anne White Scoble
Debbie Holmwood
Robert Thornton

Also Present: Patrick Deschenes, Assistant Town Planner
Paul Halkiotis, Town Planner

ABSENT:

Helen Abdallah Donohue

Mr. Greeley started the meeting by addressing the listening audience, encouraging those at home to attend the meetings, and providing information pertaining to Town Hall's accessibility.

Approval of Minutes

MOTION to accept the minutes by Mr. McFarland, seconded by Mr. Thornton

Article Discussion for Annual Town Meeting – St. Gabriel's Chapel

Mr. Greeley gave a brief rundown from the last meeting. He discussed the information provided by Mr. Hopcroft and how the Committee passed a motion to supplement the remaining cost.

In addition a letter from Mr. Hopcroft was discussed where there was a new higher cost estimate for the project.

Ms. Howard stated that she was surprised by the higher cost and that when the Historical Commission brought up Chapel renovations the cost was much lower

Mr. Greeley stated that the estimate is subject to change.

Ms. Doyle argued that the Committee is not formally set up yet and that this proposed Article should have waited for the fall. She also stated that not having concrete numbers from Mr. Hopcroft does not sit well with her and that she wonders was existing funding can't be put to supporting the structure first.

Mr. Greeley addressed Ms. Doyle's statements and reiterated that the Committee had already talked at length on the project and that these issues can be brought up at Town Meeting.

Ms. Doyle stated that the Committee is not setting a good precedent moving forward.

Mr. Thornton stated that although he agreed with Ms. Doyle's message, the PBCC only has \$1.05 million left and they need \$1.3 million to do the masonry. He also stated that the PBCC does not need to have their bids in before Town Meeting and that the CPC can reconvene with Mr. Hopcroft before Town Meeting to determine if they want to continue with the Article.

Mr. Thornton continued to address that his concern was the issue of public safety and that the chapel rehabilitation had been an issue for years. In his opinion having an article on the warrant now as a placeholder was a good idea and if there was no clear number before Town Meeting then the CPC doesn't have to support it.

Ms. Howard stated that they (Historical Commission) had been pushing for rehabilitation for years and that it kept getting delayed or pushed off.

MOTION by Mr. Thornton to continue with the article as it was written by Town Counsel for the Annual Town Meeting, seconded by Mr. McFarland.

All in Favor

Mr. Greeley stated that in the agenda for the 5/9/18 CPC meeting a discussion will be had as to whether or not continue with this article. A letter will be sent to the PBCC to attend and provide the Committee with more up to date information regarding the chapel cost estimate.

Article Discussion for Annual Town Meeting – CPA Budget/Use Account Distribution

Mr. Greeley discussed the total surcharge amount and the projected State match.

Mr. Halkiotis stated that the number of abatements were low and that the amount of surcharge lost was minimal.

Mr. Thornton asked if the loss of surcharge from Forbes Hill was factored in.

Mr. Halkiotis stated that he didn't believe that it was.

Mr. Greeley stated that there will need to be a budget every year. He then addressed the committee to turn to the proposed article that was voted on at the last CPC meeting.

Mr. Thornton reviewed the article and stated that being less specific in regards to not including the monetary figures on the warrant, was the ideal approach.

Mr. Greeley suggested creating a subcommittee to work on drafting a handout for Town Meeting that would help explain the CPA financial process. Mr. Hall stated that the handout should avoid being too descriptive, but instead be brief and informative.

Mr. Greeley addressed the need to have an additional article for administrative and operating expenses. Discussion between the Committee continued on the topic and the appropriate wording.

MOTION by Mr. McFarland to accept the FY18 Special Town Meeting Article and the FY19 Annual Town Meeting Articles, seconded by Ms. Doyle.

All in Favor

Public Outreach Subcommittee Update – Community Forum

Mr. Greeley stated that the CPC will need to hold a public forum and that this subcommittee has already met twice to discuss the issue.

Minutes from the previous two Public Outreach Subcommittee meetings were handed out and discussed.

Mr. Hall stated that they needed to find ways of getting the word out to the public regarding the Needs Assessment and that this forum would be an essential step.

Ms. Holmwood suggested that Town Meeting would be helpful for generating more input on the topic.

Mr. Hall suggested the potential of Norwood Community Media making the forum a live recording.

Mr. Greeley stated that April 30th would be the date of the forum.

Ms. Howard expressed her concern that the Committee was potentially trying to get too much done in a short timeframe. Mr. Hall stated that the input from this forum would be vital for the Needs Assessment.

MOTION by Mr. Thornton to go forward with the Public Forum, seconded by Mr. McFarland.

All in Favor

MOTION to adjourn the meeting by Mr. Greeley, seconded by Mr. McFarland

All in Favor

Respectfully Submitted:
Patrick Deschenes, Assistant Town Planner