

**PRESENT:**

Joan M. Jacobs, Chairman  
Kathleen F. Bishop, Member  
Sigalle Reiss, Supt./Director  
Stacey Lane, Asst. Director  
Angelo De Luca, Sanitarian  
Jennifer Bartucca, Administrative Assistant  
David E. Hajjar, Personnel Board

**1. APPROVAL OF MINUTES OF January 31, 2017**

Motion made and seconded to approve the minutes of January 31, 2017

Vote: Unanimous

**2. NEW BUSINESS****2a) Workplace Smoke-free Policy Update**

David Hajjar, Chairman of the Personnel Board, appeared before the Board to discuss changes being made to the Workplace Smoke-free Policy. This is a joint policy between the Board of Health and the Personnel Board. The changes are being made due to the legalization of marijuana. A hearing will take place on March 15<sup>th</sup>.

**3. OLD BUSINESS****3a) New Food Establishment List**

Papa John's has submitted paperwork to the Health Department but have not changed ownership yet.

**3b) Food Establishment Inspection Report: January 23, 2017-February 17, 2017**

Blue Hill Baths: 1<sup>st</sup> offense for past dated food. Verbal warning was issued.

Boston Market: All critical violations were corrected at re-inspection.

China Rama: 2 critical violations. Re-inspection was conducted after reports went out. Pest control reports sent weekly. All droppings were removed and general sanitation needs to be maintained.

Dunkin Donuts (Broadway): Old rodent droppings observed on counter behind syrup pumps. No activity has been noted on pest control reports. Add to update list.

CVS: \$50 fine was issued for past dated foods. Corporate was notified. Add to April update list.

Drivers Side Deli: All issues were corrected at re-inspection. Extra bait stations and traps were added. Add to April update list.

Pizzeria Bruno's: New pest control company is being hired to service the whole plaza.

Supreme Gas: Fine issued for 90 prepackaged items past code date. Add to update list.

Shabu Lee: Sushi log did not show second batch of rice being made. Sanitarian will request a log for the past two weeks to confirm second batch is being noted. Add to update list.

Shaw's: Spot case in the middle of retail section had elevated temperature and 155 lbs. of pork had to be thrown out. Case was running at proper temperature at re-inspection.

Victoria's Café: 3 critical violations. Add to update list.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Victoria's Café, Shabu Lee, Dunkin Donuts (145 Broadway) and Supreme Gas.**

**3d) Nurse's Report: January 23, 2017-February 17, 2017**

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

**4. DIRECTOR'S REPORT**

**4a) Impact Norwood**

A Coalition meeting was held on February 27<sup>th</sup>.

The Director continues to work on the Drug Free Communities Grant application which is due March 15<sup>th</sup>.

**4b) Norwood Commerce Center Review Committee**

The Director has joined a new committee to review the activities and uses of the Norwood Commerce Center at 61 Endicott Street. The goal of the committee is to discuss how to best monitor the property as well as possible futures use.

**4c) Eye Clinic Update**

Dr. Sharma's practice in Norwood is closing and now Dr. Moddero from For Eyes will be seeing the children from the schools who fail the eye exam. The Board would like to thank Dr. Sharma for all his years of hard work and dedication to this program.

**5. BOARD'S AGENDA**

**6. NEXT MEETINGS**

March 28, 2017 at 9AM

April 25, 2017 at 9AM

May 22, 2017 at 9AM

**7. ADJOURNMENT**

Motion made and seconded to adjourn the meeting at 10:10 AM

Vote: Unanimous