

PRESENT:

Joan M. Jacobs, Chairman
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Angelo De Luca, Sanitarian
Jennifer Bartucca, Administrative Assistant
Sarah McColgan, MHOA
Sam Kafel, Norwood Mobil
Fadi Kafel, Norwood Mobil
Suresh Patel, Quick Stop
Girish Patel, Quick Stop

1. APPROVAL OF MINUTES OF October 23, 2017

Motion made and seconded to approve the minutes of October 23, 2017
Vote: Unanimous

2. NEW BUSINESS

2a) FY19 Budget Requests

Board members reviewed the proposed FY2019 Board of Health Budget. The Budget will need to be approved by Town Meeting in May.

Motion made and seconded to approve the proposed budget.
Vote: Unanimous

2b) Reserve Fund Transfer Request for Vaccine Refrigerator

The Director informed the Board that the Health Department did receive the Reserve Fund Transfer that was requested.

2c) Massachusetts Tobacco and Public Health Policy Program RFR

The Health Department was contracted by Brookline to be included in their grant application.

2d) FDA Voluntary National Retail Food Regulatory Program Standards

Grant 1 Norwood-Training funds \$1,000

Grant 2 Norfolk County 7-Foodborne Illness Investigation \$20,000

The Director gave the Board details on two grants that were awarded to the Health Department.

2e) Surplus Equipment

A vote by the Board is required to have the two refrigerators in the Nurse's Office deemed surplus equipment.

Motion made and seconded to approve the refrigerators as surplus equipment.
Vote: Unanimous

3. OLD BUSINESS

3a) Tobacco Sales Regulations

Letter to Selectmen

Letter to School Committee

Comment Received

The Director presented the Board copies of letters sent to the Selectmen, School Committee, and comments received in regards to the proposed tobacco regulation changes. Store owners appeared before the Board to voice their opinions and concerns about these proposed changes.

The Board voted to enact a regulation entitled "Restricting the Sale of Tobacco Products and Nicotine Delivery Products". The regulation includes, but is not limited to, banning new tobacco retailers within 500 feet of a school, capping the number of permits at the existing number, banning the sale of flavored tobacco products including nicotine delivery products, and prohibiting the sale of all tobacco and nicotine delivery products in pharmacies. The regulation will go into effect on January 1, 2018, except for the flavor ban and pharmacy ban which will go into effect on April 1, 2018.

Motion made and seconded to approve the regulations as amended.

Vote: Unanimous

3b) New Food Establishment List

Buffalo's Pizza and Subs, Broadway Pizza & Grill, Puratos Corporation and Yankee Spirits have opened since the last Board meeting. Norwood Healthcare and Subway have submitted paperwork to the Health Department but have not opened yet.

3c) Food Establishment Update List

Bamboo Café: No activity on the pest control report. Service was increased to every two weeks.

D&G Deli: Additional traps were placed where activity was present.

**3d) Food Establishment Inspection Report: October 16, 2017- November 9, 2017
November 10, 2017-December 8, 2017**

Boston Market: Sandwich cooler has elevated temps. Add to update list.

Buffalo's: Garbage grinder was not functioning at inspection and has been repaired. Add to update list.

Crushed Peppers: No paper towels at hand sink. Warning was issued. Add to update list.

NapperTandy's: Bare-hand contact observed. Leak under the hand sink. Add to update list.

Central Market: Fifty bags of potato chips out of date. Warning was issued.

The Candy Bar: Check on Velcro curtains. Add to update list.

Outback: Customer saw mouse in dining room. No pest activity was observed during inspection.

Victoria's Café: All issues were corrected at re-inspection.

McDonald's: Fly activity observed. Sanitarian spoke with manager about infected areas.

Honey Baked Ham: Chest freezer had elevated temps and manager discarded items inside.

Willett: Shared table pilot program has started.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: Boston Market, Crushed Peppers, Buffalo's Pizza, Napper Tandy's, The Candy Bar,

**3d) Nurse's Report: October 16, 2017- November 9, 2017
November 10, 2017-December 8, 2017**

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

All flu vaccine has been administered to the residents of Norwood. Pharmacies and primary care physicians will be able to assist residents who still wish to obtain a flu shot.

4. DIRECTOR'S REPORT

4a) Impact Norwood

Meeting was held on October 25th. The Norwood Parents Know campaign was reviewed and the group launched their first poster around the Social Host laws. The group was notified about the Board of Health's draft tobacco regulations, and the INTERFACE referral service.

The next meeting is December 14th, 2017 at 3PM, at the Norwood High Library.

4b) Interface Referral Program

INTERFACE is a mental health resource and referral Helpline that subscribing communities may contract with to help children, adults and families become connected to mental health and wellness resources. The contract cost is \$14,000/year with a two year contract. The planning group comprised of the Housing Authority, Senior Center, School Committee, Riverside Community Care, Norwood Hospital and the Police Department have approached two funding sources. The planning group requested funds from the Norwood Hospital Community Benefits and have drafted a grant application to the CHNA20 Behavioral Health Grant.

5. BOARD'S AGENDA

6. NEXT MEETINGS

January 22, 2018 @ 9AM

February 26, 2018 @ 9AM

March 19, 2018 @ 9AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 11:10 AM
Vote: Unanimous