

PRESENT:

Joan M. Jacobs, Chairman
Kathleen F. Bishop, Member
Carolyn Riccardi, Member
Sigalle Reiss, Supt./Director
Stacey Lane, Asst. Director
Angelo De Luca, Sanitarian
Jennifer Bartucca, Administrative Assistant

1. APPROVAL OF MINUTES OF December 20, 2016

Motion made and seconded to approve the minutes of December 20, 2016

Vote: Unanimous

2. NEW BUSINESS

2a) 2016 Board of Health Annual Report

Motion made and seconded to approve the 2016 Annual Report of the Norwood Board of Health

Vote: Unanimous

2b) Norfolk County Mosquito Control 2016 Norwood Report

Norfolk County Mosquito Control released their 2016 report which summarizes what services they performed in Norwood.

2c) FDA Self-Assessment Grant Received

The Department received the FDA Self-Assessment Grant.

3. OLD BUSINESS

3a) New Food Establishment List

River Ridge Café, Benchmark Senior Living, Rock on Adventures, Gyro and Kebob Mobile Truck, IHOP, Kingdom Fire Ministries and Quick Stop have opened since the last Board meeting.

3b) Food Establishment Update List:

D'Lish: Two beds and furniture were removed from the premises. Shower stall has been deferred to the Plumbing Inspector. Remove from Update List.

Subway: All issues from previous inspection were corrected. Remove from Update List.

3c) Food Establishment Inspection Report: December 13, 2016-January 20, 2017

D&G Deli: All issues were corrected at re-inspection.

Mug N Muffin: PIC to locate ice machine filter to ensure it has been changed.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **None**

3d) Nurse's Report: December 13, 2016-January 20, 2017

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

4. DIRECTOR'S REPORT

4a) Impact Norwood

A Coalition meeting was held on January 30th.

The Drug Free Communities Grant application has been released and is due March 15th.

4b) Town of Norwood Website

The Department's information from the old website has been migrated to the new site and is available for editing. The new site will go live once all departments have finished their review.

5. BOARD'S AGENDA

6. NEXT MEETINGS

February 28, 2017 at 9AM

March 28, 2017 at 9AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 10:04 AM

Vote: Unanimous