

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
July 8, 2015**

APPROVED

8/12/15

In Attendance:

Commissioners: Mark Ryan, Chairman; Kevin Shaughnessy, Clerk; Hylie Hutchens, Martin Odsrchel, Paul Shaughnessy, Michael Sheehan, Airport Manager, Russ Maguire.

Meeting Called to Order: 12:00 PM

RE-ORGANIZATION

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Odsrchel, the Commission voted 6/0 for Mark Ryan to be Chairman of the Airport Commission.

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Hutchens, the Commission voted 6/0 for Michael Sheehan to be the Vice Chairman of the Airport Commission.

On a motion by Mr. Ryan and seconded by Mr. Hutchens, the Commission voted 6/0 for Mr. Kevin Shaughnessy to be the Clerk of the Airport Commission.

APPOINTMENTS

- AIP update, environmental assessment, wildlife hazards assessment, Jeff Adler
Update: Wildlife assessment is continuing. At the end of the year will be a status update.
Environmental assessment for Taxiway A relocation, still working on draft EIR for submission to DEP.
Goal to get it out at the end of July.

MINUTES

- June 10, 2015 regular meeting
Change Paul Shaughnessy to Kevin Shaughnessy under Old Business. Also change Mr. Hutchens was upset with receiving the letter.

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Hutchens, the Commission voted 4/0 accept the Minutes with the language changes as indicated above. Mr. Sheehan and Mr. Odsrchel abstained.

AIRPORT MANAGER'S REPORT

- Discussed unscheduled maintenance of vehicles.

On a motion by Mr. Odsrchel and seconded by Mr. Sheehan, the Commission voted 6/0 to approve the Airport Manager's report.

OLD BUSINESS

- **FY 2014 commercial permit, Boston Executive Helicopters (BEH); provisional extension**

On a motion by Mr. Sheehan and Seconded by Mr. Odstrchel the commission voted 6/0 to extend the permit for another month.

- **FY 2015 commercial permits provisional extension.**

Request to approve provisional extension of FY 2015 commercial permits until next NAC meeting for the following holders: Boston Air Charter, Castrol Aviation, Aerial Productions, Elite Aero Services, Waltzing Matilda Aviation and Blue Hill Helicopters. Waiting on more information.

On a motion by Mr. Hutchens and seconded by Mr. Odstrchel, the Commission voted 6/0 for a provisional extension of FY 2015 commercial permits until the August meeting for Boston Air Charter, Castrol Aviation, Aerial Productions, Elite Aero Services, Waltzing Matilda Aviation and Blue Hill Helicopters.

- **Picnic Tables**

Discussion regarding the removal of picnic table. Discussion whether it is a recommendation or a mandate that no picnic tables should be used.

NEW BUSINESS

- **FY 2016 Commercial permits.**

Mr. Maguire would like to approve 2016 Commercial permit with waiver of two aircraft minimum for the flight school company, Norwood Air Multi-Engine Training. They had a waiver many years ago, and they have continued to get the waiver.

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Sheehan, the Commission voted 6/0 for to approve the 2016 commercial permit with waiver of two aircraft minimum for Norwood Air Multi-Engine Training.

Mr. Maguire would like to approve FY 2016 commercial permits for East Coast Aero Club, New Horizon Aviation and Flight Level. Those companies have provided a complete file.

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Sheehan, the Commission voted 6/0 to approve the 2016 commercial permit with waiver of two aircraft minimum for Norwood Air Multi-Engine Training.

- **Re-consideration of BEH (FBO) financial information**

Discussion on how to meet rules for reconsideration.

On a motion by Mr. Paul Shaughnessy and seconded by Mr. Hutchens, the Commission voted 2/4 to reconsider 6/0 vote to send out certain financial documents to an independent third party to review.

- **Al Burri's Retirement**

Al Burri, air traffic control tower manager, retiring after 27 years of service at Norwood Airport, which includes outstanding service and safety awards during that time. He also served 26 years at Logan Airport. Mr. Maguire made a presentation to Mr. Burri on behalf of the Town of Norwood and the Norwood Airport Commission. Jimmy Chartier was introduced as the replacement for Mr. Burri.

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Hutchens, the Commission voted 6/0 to adjourn the July 8, 2015 meeting.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 12:50 PM