

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
May 13, 2015**

APPROVED

6/10/15

In Attendance:

Commissioners: Mark Ryan, Chairman; Kevin Shaughnessy, Clerk; Hylie Hutchens, Michael Sheehan, Leslie LeBlanc, Paul Shaughnessy. Airport Manager, Russ Maguire.

Meeting Called to Order: 12:00 PM

APPOINTMENTS

- AIP update, environmental assessment, wildlife hazards assessment, Jeff Adler
Update: On target to submit report by the end of June. Do not anticipate any issues.

- CAP apron development, Peter Eichleay, Flight Level
Discussion on lease extension

On a motion by Mr. Hutchens and seconded by Mr. LeBlanc, the Commission voted 3/3 to write a letter to the FAA saying they plan to continue with construction.

On a motion by Mr. Sheehan and seconded by Mr. Kevin Shaughnessy, the Commission voted 4/2 to have Mr. Maguire enter into negotiations for lease extension with Flight Level regarding Lots 6 and 7.

- Verizon service, Al Bishop, Boston Air Charter
Al Bishop discussed that they have withdrawn interest in working with Verizon regarding upgrade in telephone and data service to the area of Gate 3 taxiway. Looking at other options now.

MINUTES

- April 15, 2015 regular meeting

On a motion by Mr. Sheehan and seconded by Mr. Kevin Shaughnessy, the Commission voted 6/0 to table approval of minutes until next month, pending additional language.

AIRPORT MANAGER'S REPORT

- Update on keeping vegetation under control.
- Blood drive 5/27/15.
- Above the Clouds charity event 5/31/15.
- Discussed using concrete Jersey barriers as opposed to barriers that need to be filled.

On a motion by Mr. Hutchens and Seconded by Mr. LeBlanc, the Commission voted 6/0 to approve the Airport Manager's report.

OLD BUSINESS

- West apron, lease

The Airport Manager informed the Board this was being reviewed by John Flynn

- FY 2014 commercial permit, Boston Executive Helicopters (BEH); provisional extension

On a motion by Mr. Paul Shaughnessy and Seconded by Mr. Hutchens the commission voted 6/0 to extend the permit for another month.

On a motion by Mr. Paul Shaughnessy and seconded by Mr. Hutchens, the Commission voted 3/3 to grant BEH the FBO permit it was seeking.

On a motion by Mr. Kevin Shaughnessy and seconded by Mr. Hutchens, the Commission voted 6/0 to get an independent accountant to look at BEH records.

- Waltzing Matilda Aviation, FY 2015 commercial permit interest

On a motion by Mr. Hutchens and seconded by Mr. LeBlanc, the Commission voted 6/0 to approve with waivers and that business financials be provided by December 31, 2015.

NEW BUSINESS

CORRESPONDENCE

- 5/8/15 Response narrative (w/o exhibits) to BEH Part 16 complaint, from NAC to the FAA Office of Chief Counsel
- 4/28/15 letter and supporting documentation from R. Maguire to T. Friedenbergl, at FAA

Mr. Ryan requested that the Commission adjourn for Executive Session.

On a motion by Mr. Sheehan and seconded by Mr. Kevin Shaughnessy, the Commission voted by roll call to adjourn for the purposes of Executive Session.

Mr. Ryan: Yes

Mr. K. Shaughnessy: Yes

Mr. P. Shaughnessy: Yes

Mr. Sheehan: Yes

Mr. LeBlanc: Yes

Mr. Hutchens: Yes

Adjourned for the purposes of Executive Session at 1:35 p.m.

The Commission returned to Open session at 1:45 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 1:45