

APPROVED

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**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
March 11, 2015**

In Attendance:

Commissioners: Mark Ryan, Chairman; Kevin Shaughnessy, Clerk; Hylie Hutchens, Les LeBlanc, Martin Odstrchel, Michael Sheehan. Airport Manager, Russ Maguire.

Meeting Called to Order: 12:00 PM

APPOINTMENTS

- AIP update, environmental assessment, Taxiway A, Jeff Adler
Jeff Adler gave an update on the Taxiway A relocation project. Applying for funding in April. Typically takes about 2-3 months for initial response. Mid to late summer will have comments back.

On a motion by Mr. Sheehan and seconded by Mr. LeBlanc, the Commission voted 6/0 to pay the Pay Requisition 2 for \$24,278.66.

- Lot G property dispute/environmental spill, Peter Eichleay, Flight Level
- Lot G property dispute/environmental spill, Chris Donovan, Boston Executive Helicopters (BEH)

After a presentation by Peter Eichleay on behalf of Flight Level and by Kathleen Kelley, Esq. on behalf of BEH on a motion made by Mr. Sheehan and seconded by Mr. Shaughnessy, the Commission voted 6/0 to have the police report read into the record.

MINUTES

- February 11, 2015

On a motion by Mr. Sheehan and seconded by Mr. Odstrchel, the Commission voted 6/0 to accept the minutes with the following changes: Paul Shaughnessy was not present at the meeting, as well as Les LeBlanc was not at the meeting. Mr. Odstrchel's name was changed to the correct spelling as well as Mr. Eichleay's spelling was corrected.

EXECUTIVE SESSION MINUTES

- February 11, 2015

On a motion by Mr. Odstrchel and seconded by Mr. Sheehan, the Commission voted 6/0 to accept the minutes as amended with the following changes: Paul Shaughnessy was not at the meeting, as well as Les LeBlanc was not at the meeting. Mr. Odstrchel's name was changed to the correct spelling.

AIRPORT MANAGER'S REPORT

- Challenging month, challenging winter. Applying for FEMA money, expect reimbursement from the Federal Government.
- Economic Impact Study update. Norwood Airport places second of all general aviation airports. It comes behind Westfield, which is also a military airport. Norwood is outperforming all airports.
- Mr. Maguire should be commended for promoting Norwood Airport in a positive light and not focusing on negativity.

On a motion by Mr. Odstrchel and seconded by Mr. LeBlanc, the Commission voted 6/0 to accept the Airport Manager's report.

OLD BUSINESS

- West apron, lease
- FY 2014 commercial permit, Boston Executive Helicopters (BEH); provisional extension

On a motion by Mr. Sheehan and seconded by Mr. Kevin Shaughnessy, the Commission voted 6/0 to extend BEH's commercial permit for 30 days until the next meeting.

NEW BUSINESS

- Waltzing Matilda Aviation, FY 2015 commercial permit interest

They are in the final stages of getting 135 charter certificate. Hold off until next month. They will be ready with all the documentation.

CORRESPONDENCE

- 3/16/15 response letter w/attachments, from the NAC to M. Walsh of FAA, re: Oulton Hues' Part 13 Complaint
- MassDOT statewide economic impact study update, executive summary
- MassDOT statewide economic impact study, brief sheets
- 3/6/15 ltr. (w/o attachments) from P. Eichleay, of Flight Level to NAC re: BEH
- 2/27/15 ltr. From Attorney T. McCulloch, representing BEH, to Norwood Town Counsel re: west apron lease offer
- 2/12/15 ltr. From Attorney T. McCulloch, representing BEH, to M. Ryan, K. Shaughnessy and R. Maguire, re: BEH FBO application and financial information

- **2/12/15 ltr./west apron lease offer/financial information request from Norwood Town Counsel to Attorney T. McCulloch, representing BEH**

On a motion by Mr. Shaughnessy and seconded by Mr. Hutchens, the Commission voted 6/0 to adjourn the March 11, 2015 meeting.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 1:25 PM