

AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
January 14, 2015

APPROVED
2/11/15

In Attendance:

Commissioners: Mark Ryan, Chairman; Hylie Hutchens, Les LeBlanc, Martin Odstrchel, Paul Shaughnessy, Jr., Michael Sheehan. Airport Manager, Russ Maguire.

Absent: Kevin Shaughnessy

Meeting Called to Order: 12:00 PM

NO APPOINTMENTS

MINUTES

- November 25, 2014

On a motion by Mr. Shaughnessy and seconded by Mr. Hutchens, the Commission voted 6/0 to accept.

EXECUTIVE SESSION MINUTES

- November 25, 2014

On a motion by Mr. Shaughnessy and seconded by Mr. Hutchens, the Commission voted 6/0 to accept.

AIRPORT MANAGER'S REPORT

- Update on Blood Drive
- Signage on Buildings
- West Apron Draft RFP on hold
- 2014 Commercial Permit Boston Executive Helicopters, get it extended

On a motion by Mr. Sheehan and seconded by Mr. P. Shaughnessy, the Commission voted 6/0 to accept the Airport Manager's report.

OLD BUSINESS

- ❖ West Apron, draft RFP
- ❖ FY 2014 Commercial Permit, Boston Executive Helicopters, provisional extension
- ❖ Part 13 discussion

NEW BUSINESS

- Inquiries about signs.
 - ❖ Above the Clouds – Formal Request

On a motion by Mr. Hutchens and seconded by Mr. P. Shaughnessy, the Commission voted 6/0 to accept the sign for Above the Clouds.

- ❖ Avis - Formal Request

On a motion by Mr. P. Shaughnessy and seconded by Mr. Sheehan, the Commission voted 6/0 to accept the sign for Avis.

CORRESPONDENCE

*11/24/14 letter from FAA's R. Doucette to B. Simon of MA Historical Commission.

On a motion by Mr. Sheehan and seconded by Mr. P. Shaughnessy, the Commission voted 6/0 to file the letter.

*Standard ground lease, short-term, lots A, B, C.

All Commission members signed the lease.

*Undated letter from M. Oberstein to NAC re: Charity event.

On a motion by Mr. P. Shaughnessy and seconded by Mr. Odstrchel, the Commission voted 6/0 for the Airport Manager to work with Above the Clouds regarding charity event.

Discuss Boston Executive Helicopters FBO application.

On a motion by Mr. Sheehan and seconded by Mr. P. Shaughnessy, the Commission voted 6/0 to approve Boston Executive Helicopters sign.

Mr. Ryan requested that the Commission adjourn for Executive Session.

On a motion by Mr. Hutchens and seconded by Mr. P. Shaughnessy, the Commission voted by roll call to adjourn for the purposes of Executive Session.

Mr. Ryan: Yes

Mr. P. Shaughnessy: Yes

Mr. Sheehan: Yes

Mr. LeBlanc: Yes

Mr. Odstrchel: Yes

Mr. Hutchens: Yes

Adjourned for the purposes of Executive Session at 1:04 p.m.

The Commission returned to Open session at 1:34 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 1:34 PM
