

Regular meeting of the Board of Selectmen convened at 7 p.m. on Tuesday, March 22, 2016 in Room 34, the Harry B. Butters Chambers, Norwood Memorial Municipal Building, with the Pledge of Allegiance, and a silent moment of prayer and reflection. Meeting is Recorded.

Present: Chairman Paul Bishop, Selectmen William J. Plasko, Helen Abdallah Donohue, Michael J. Lyons and Allan D. Howard. Also present General Manager John J. Carroll, Clerk Frances L. Jessoe and Assistant Christina Mulvehill.

Appointments

7:00 P.M. – Gerald Miller, Supt., Recreation Dept.:

Submitting monthly report of department's activities-meeting cancelled as Mr. Miller and Ms. Berger will be attending the Mass. Recreation and Park Association Conference.

7:15 P.M.-- (PH) Bobcon, Inc. dba Conrad's Pub II, 728 Washington Street:

- a. Application for alteration of premises to extend existing patio and inside patio and add small bar.
- b. Building Inspector Mark Chubet-Mr. Conrad has stated that the occupancy of his restaurant will not increase and will remain at 295.

Notice was read and public hearing was declared open on application which has been made to the Licensing Board of the Town of Norwood for approval of alteration of premises of Bobcon, Inc., dba Conrad's Pub II, 728 Washington Street, Robert Conrad, Manager of the license under Section 12, Chapter 138, and Common Victualer license under Chapter 140 of the Massachusetts General laws, as amended, for the sale of All Alcoholic Beverages to be drunk on the premises of 728 Washington Street.

Present description of premises: 1st floor of 1 story building-1 cocktail lounge, 1 dining room and 1 function room, 1 enclosed patio, 1 outside patio, 1 service bar-function room 1 entrance/exit from side lot, 1 rear for delivery. Patio closes at 11 p.m.

Altered description of premises: 1st floor of 1 story building-1 cocktail lounge, 1 dining room and 1 function room, 1 enclosed patio with bar, 1 outside patio, 1 service bar-function room, 1 entrance/exit from side lot, 1 rear for delivery and 2 entrances and exits in front. Patio closes at 11 p.m.

Owner Robert Conrad was present for the hearing. Mr. Conrad thanked the Board and outlined his request. He explained that the existing patio holds four or five tables, and on the front side of the restaurant is an ATM area that has not been used, and the ATM has been removed. He is proposing extending the existing patio to where the ATM area ends and opens the area up with collapsible doors. The space would be enclosed on the top and both sides with a small bar and 4-5 tables inside. Mr. Conrad explained that he is currently using 240 seats of his 295 seat capacity; at most he would add twenty seats, remaining below the capacity. In response to Chairman Bishop's questions, Mr. Conrad said at the top of the stairs on the parking lot side there will be a long rectangular area, with an additional entrance from the restaurant. He showed a diagram and explained where the patio extension would be. Mr. Conrad asked about adjusting the patio closing time; currently the closing time is 11 p.m. but he would like to extend it to 12 a.m., and he explained the logistics of kitchen operations, etc. Selectman Plasko said he has no problem with that. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to close the hearing and on motion of Selectman Lyons, seconded by Selectman Howard, voted to approve the alteration of premises and extension of hours to midnight.

7:30 P.M. – Middlesex Integrative Medicine:

RE: Application to operate a Registered Marijuana Dispensary

Greg DeConciliis, Ed Bartlett, and Nancy Koury were present. Mr. Barton spoke on behalf of Middlesex Integrative Medicine, stating that they had received a letter of non-opposition from the Town in 2013 but were denied a license by the state in that round. They appealed the denial from June 2014 and since then the DPH has implemented a new application process and DPH weighs in on each phase. Middlesex is

Middlesex Integrative Medicine-(cont'd):

anticipates progressing to the siting stage now and have been looking for locations. Mr. Bartlett stated they have been looking in Western Massachusetts for a cultivation site, but are looking at an Astor Avenue location for retail. They have a cultivation consultant and a pharmaceutical security compliance consultant on their team. He mentioned a figure of approximately \$200,000 for the Town perhaps after a host agreement.

Selectman Plasko asked if the overall makeup of the organization has changed. Mr. Bartlett said it has not. Mr. DeConciliis a Physician's Assistant by trade now and he oversees a surgery center and will be on the operations side. Daniel Marzilli is Director of Security and Joseph Capone is helping with communications. Selectman Plasko informed them that the Town of Norwood has a general by law that requires licensing by this Board after you clear with the state. Selectman Plasko said in his opinion two dispensaries would not want to be in the same town, but cultivation is another story. The process is sitting down with firms and talking about host community agreements, etc. to determine whether this Board will write a letter of non-opposition. After that firms have to go to the state for approval and then back to this Board. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to set up a committee of one to negotiate a host community agreement and to get further information on their application and bring back a recommendation to the full board, and on motion of Selectman Howard, seconded by Selectman Lyons, voted to appoint Selectman Plasko.

New Business

Jean Ferrara Taylor, Chairman, Downtown Steering Committee:

On motion of Selectman Plasko, seconded by Selectman Donohue, voted to approve the following requests:

- a. that the Board adopts the attached guidelines for use of the Town's Common for the Farmer's Market. If the Board approves the Guidelines the Board would give a copy of the guidelines to be filled out by the Market Manager.
- b. that the Board appoints Harriet Simons to the Downtown Steering committee. A copy of Ms. Simons' letter of interest is attached. She would replace Brian Hardiman who has moved out of Norwood.

Deborah Reddick, President, Women's Community Committee, Inc.:

On motion of Selectman Donohue, seconded by Selectman Lyons, voted to approve request to display a 12' x 2.5' sign above the front door of the WCC Thrift Shop located at 1091 Washington Street stating that they are celebrating their 90th year of service to the community.

Debra A. Wilkes, Executive Director, Retirement Board:

On motion of Selectman Donohue, seconded by Selectman Lyons, voted to file notification that the Retirement Board unanimously voted to appoint Edmund W. Mulvehill, Jr. as Chairman of the Board.

Thomas J. McQuaid, Town Clerk & Accountant:

- a. On motion of Selectman Donohue, seconded by Selectman Plasko, voted to approve request to place (2) articles on the next Special; amortize Fiscal 2015 Snow and Ice Deficit during Fiscal 2016 and 2017; appropriate funds to cover cost of Snow and Ice Budget during Fiscal 2016. Snow and Ice Deficit during Fiscal 2016 and 2017; and appropriate funds to cover the cost of Snow and Ice Budget during Fiscal 2016.
- b. On motion of Selectman Donohue, seconded by Selectman Lyons, voted to file copy of the amendment to the Norwood Town By-Laws that was voted at the Special Town Meeting on November 16, 2015 and approved by the Attorney General on March 15, 2016-Medical Marijuana Regulations By-Law.

Greg Franks, Sr. Manager Government & Regulatory Affairs, Comcast:

- a. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to accept, in accordance with MGL C 1661, Section 9, 2015 license fee payment of \$1,550 which is \$.50 per subscriber for deposit in the General Fund. This reflects 3100 subscribers as of December 31, 2015.
On motion of Selectman Lyons, seconded by Selectman Plasko, voted to submit to Cable Communications Commission for verification.
- b. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file Mass. Cable regulations (207 CMR 10.01 (2) and 10.02(6)) a copy of Comcast policies and procedures, sample subscriber bill and rate & channel lineup.
- c. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file notification that effective April 12, 2016, Al Jazeera America will cease operations and programming on channels 107 and 254.

Cemetery Deeds:

On motion of Selectman Donohue, seconded by Selectman Lyons, voted to sign:
Antonio T. Afonso, 28 Stratford Road to Lot C-1856
Stella P. Venterosa, 209 Richland Road to Lot C-1872

Jill Reddish, Sr. Staff Consultant Verizon:

- a. On motion of Selectman Lyons, seconded by Selectman Plasko, vote to file FIOS TV channel lineup, rate card and sample customer bill.
- c. On motion of Selectman Lyons, seconded by Selectman Plasko, voted to send to Cable Commission for verification, check in the amount of \$1,991.50 which is \$.50 per subscriber-should be deposited in the General Fund.

Michael Gitten, Division Manager, Environmental Services, ATC, Woburn:

On motion of Selectman Donohue, seconded by Selectman Plasko, voted to file Release Notification re: Northeast portion of Berkshires at Windsor Gardens. Board of Health copied.

Jane Doherty, 14 Gardner Road:

Submitting correspondence regarding parking signs on Gardner Road and stating that since the announcement was made at the Church they have not had a problem with parking on Sundays. If the Board feels that signs have to be placed, they do not want a sign in front of their home. On motion of Selectman Lyons, seconded by Selectman Plasko, vote to refer this to the Manager to find out locations of signs.

Darryl Hanson, Broadband Division Manager, Norwood Light Broadband:

On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file in accordance with Mass. Cable Regulations G.L. c 166A § 9, a copy of the 2015 Annual State License Fee as paid and filed with Mass. Dept. of Telecommunications & Cable.

Clerk, Board of Selectmen:

Submitting information regarding Taxi Licenses. Some of the taxi companies have not renewed all their licenses for 2016. Renewal date was December 31, 2016. On motion of Selectman Lyons, seconded by Selectman Donohue, voted 3-2 to revoke the licenses for failure to renew properly as after many notices from this Board we don't think they are fulfilling their obligations as a licensee. Selectmen Donohue and Lyons opposed.

St. Catherine of Siena School, 249 Nahatan Street, Mary Beth Cox:

On motion of Selectman Lyons, seconded by Selectman Donohue, voted to approve application for One Day All Alcoholic Beverages License for the Spring Auction to be held Saturday, April 2, 2016 in the school cafeteria from 6 p.m. to 12 a.m.

Timothy J. McDonough, Chairman, Norwood Board of Assessors:

On motion of Selectman Donohue, seconded by Selectman Howard, voted to approve request that in honor of Paul F. Wanecek's 35 years of service to the Town, that the Assessor's office be renamed the "Paul F. Wanecek Assessors Suite", and that a plaque be prepared and installed for that purpose.

Personnel Board:

- a. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file notice that the Personnel Board has adopted a new Accelerated Step Increase Policy.
- b. On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file information regarding 2016 reclassification requests. They are attempting to obtain better estimates to complete an updated study of the town's classification plan.

Theresa Jones, Authorized Representative, NIP OWNER III, LLC:

On motion of Selectman Plasko, seconded by Selectman Donohue, voted to file at this time correspondence stating that ARL Healthcare, Inc., as part of its RMD application to the Department of Public Health, submitted a letter of intent to lease property at 615 University Avenue, signed by both ARL and Hartwell Realty Holdings LLC and such letter of intent was submitted fraudulently as NIP Owner III, LLC is the only party with the right to enter into a letter of intent to lease any portion of the property to the applicant, and it has not done so. This matter is not before this Board at this time.

Unfinished Business

Kathleen Colleary, Chief Bureau of Municipal Finance Law:

On motion of Selectman Donohue, seconded by Selectman Howard, voted to file acknowledgement of appointment of James F. Grover to three-year term on Board of Assessors.

Memoranda

James L. Hughes, 3 Minihan Lane:

On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file copy of commendation letter to Chief Brooks regarding the support of the Norwood Police Department for the US Marine Corp Toys for Tots Program.

Selectmen's Meeting:

On motion of Selectman Plasko, seconded by Selectman Lyons, voted to approve as submitted the Board minutes of February 23, 2016 and March 1, 2016.

Personnel Board:

On motion of Selectman Plasko, seconded by Selectman Lyons to file correspondence to Chief Brooks, NPD regarding proposed Deputy Chief Position Description. They will hold a hearing to review classification request Wednesday, March 30th at 7:45 p.m. in Room 24 of Town Hall.

Executive Session

Norwood Airport

On motion of Selectman Plasko, seconded by Selectman Lyons, voted to file.

Selectmen's Addenda

Selectman Howard

Waste Management

Has been hearing complaints of the Waste Management trucks leaking oil. Manager will look into it.

Selectman Howard-(cont'd):

Tom Cummings

Holding a debate with Selectman candidates tomorrow at 7 p.m. with guests in studio with questions.

Selectman Donohue

Mr. Cummings is working on arranging call in questions for the debate.

League of Women Voters

Thank you to league of women voters for Candidates Night last night.

Fishing Derby

April 30 at Hawes Pond in South Norwood from 3 p.m. to 5 p.m. There will be prizes and food.

Selectman Plasko

League of Women Voters

They will be holding a public forum of panel discussion of the financing for our schools educational budget on Thursday, April 14th at 7 p.m. in Community Room in Police Station. Panel members will be State Rep. John Rogers, Supt. James Hayden, School Committee Chair James Gormley, Walpole School Committee Member Nancy Galvin. Discussion will be state funding/lack of funding for Chapter 70 and Chapter 766 law.

Selectman Lyons

Candidates Night

Candidate's night last night was wonderful. There were lots of highly qualified candidates for school committee and selectmen. It is encouraging to see the enthusiasm.

Manager's Agenda

Update on Route One and University Ave

This is a project we have wanted for a long time and were disappointed to learn that it has not been graded high on the list of priorities. Mr. Ryan has written a letter clarifying some points in an attempt to get the project rated higher. One phase of the project would be adding a lane, which is funded by the project but would not be done for a minimum of five years. The intersection is not working and the Manger said he hopes the problems will be corrected in the near futures.

Update on Prospect/Fulton/Washington St. project.

Mr. Ryan has written a letter on this to appeal the ratings that were applied to it. Chairman Bishop said he is disappointed in the rating. Selectman Plasko concurred.

Info on DPW Summer Job Lottery.

Deadline for application submission Thursday, April 21, 2016, lottery to be held Tuesday, April 26, 2016.

Program Director vacancy

Selectmen Plasko and Howard, Mr. Carroll and Mr. Miller met and have decided to stay with the program director position as opposed to creating an Asst. Director position. The interviews will be conducted by Selectmen Plasko and Howard, Asst. General Manager Bernie Cooper, Mr. Miller and Ms. Pizzi. Selectman Plasko told the Manager that he had seen something indicating that t the Manager had gone looking for an Assistant Director position to be created. Mr. Carroll said this was not true.

Manager's Late Agenda

Special Town Meeting

Recommending placeholder articles to discuss potential shortfalls in both budgets. On motion of Selectman Lyons, seconded by Selectman Plasko, voted to insert placeholder articles. Mr. Carroll said it is possible these can be handled but would like the placeholders as a precaution.

Adjournment

No other business being presented for consideration, on motion of Selectman Howard, seconded by Selectman Plasko, voted to adjourn and the meeting was adjourned accordingly at 8:00p.m.

A True Record.

ATTEST: _____
Assistant