

PRESENT:

Joan M. Jacobs, Chairman
Kathleen F. Bishop, Member
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Jennifer Bartucca, Administrative Assistant
Karen Regan, Public Health Nurse
Aubrey Ciol, Program Director

1. APPROVAL OF MINUTES OF January 22, 2018

Motion made and seconded to approve the minutes of January 22, 2018

Vote: Unanimous

2. NEW BUSINESS

2a) 2017 Annual Report

Motion made and seconded to approve the 2017 Annual Report of the Norwood Board of Health

Vote: Unanimous

3. OLD BUSINESS

3a) Norfolk Asphalt Odor/Nuisance Condition

Representatives from Norfolk Asphalt met with Town officials to discuss a reporting and investigating process for odor complaints. The goal of the meeting was to gather more detailed information about plant activities and expand the communications between Norfolk Asphalt, Town of Norwood officials and residents. Norfolk Asphalt agreed to develop a detailed reporting form, to hire an Odor Consultant and to set up a complaint hotline for residents.

3b) New Food Establishment List

Jam Time and \$1 Dollar Bill Zone have opened since the last Board meeting. Starbucks, Café Venice, Rite Aid, Rite Aid and Norwood Shell have submitted paperwork to the Health Department but have not opened yet.

3c) Food Establishment Update List

Crushed Peppers: 1 critical violation noted. 1st fine was issued for no paper towels at hand-sink. Remain on update list.

3d) Food Establishment Inspection Report: January 15, 2018- February 16, 2018

Victoria Haven: Sanitizer in dish machine not at proper concentration. Using three bay sink until it is fixed. Re-inspection will appear on next report.

Bamboo Café: Batch of rice not tested for PH Level. Rice was voluntarily discarded. More staff members have been trained to test the PH. Add to update list.

Big Y: Store is treated weekly for pest control. Will request copies of reports.

Benchmark: Verbal warning given in regards to bare-hand contact. Add to update list.

Dairy Fine: Verbal warning issue for past dated foods. Add to update list for April.

Norwood Mobil: Eggs stored on floor in cooler. Corrected on site.

Pizzeria Bruno's: No paper towels at hand sink. Corrected on site.

Papa Gino's: Boxes of food stored on floor. Corrected on site.

Supreme Gas: 2nd fine issued for past dated foods. Add to update list for April.

Sunrise Breakfast: Container of cooling potatoes stored 6-8 inches from chemical spray bottled. Corrected on site.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Crushed Peppers, Bamboo Café, Benchmark, Dairy Fine (April), Supreme Gas (April)**

3d) Nurse's Report: January 15, 2018- February 16, 2018

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

118 cases of the flu have been confirmed in Norwood since January.

4. DIRECTOR'S REPORT

4a) Impact Norwood/DFC

The Director and the Program Director attended the Community Anti-Drug Coalitions of America (CADCA) conference in Washington DC and attended many great training sessions. The highlight of the conference was the trip to Capitol Hill to meet with the Massachusetts delegation.

The Drug-free communities grant continuance application for year 2 was filed along with the required progress report to the Substance Abuse and Mental Health Services Administration.

The Impact Norwood meeting was held on the February 14th. It was a productive meeting and the Program Director was able to meet the members and develop two action teams on Parent Outreach and Capacity Building. There was a detailed discussion on how to reach parents through various outlets.

The Director and Program Director have been invited to meet with the School Committee on February 28th to discuss Impact Norwood activities and other ways the groups can collaborate.

5. BOARD'S AGENDA

6. NEXT MEETINGS

March 20, 2018 @ 10AM

April 26, 2018 @ 10AM

May 22, 2018 @ 10AM

June 25, 2018 @ 10AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 10:09 AM

Vote: Unanimous

