

**APPROVED**

9/21/17

**AIRPORT COMMISSION MEETING  
REGULAR BUSINESS MEETING  
September 30, 2015**

**In Attendance:**

Commissioners: Mark Ryan, Chairman; Kevin Shaughnessy, Martin Odstrchel, Paul Shaughnessy, Hylie Hutchens, Michael Sheehan, Leslie LeBlanc, Airport Manager, Russ Maguire.

**Meeting Called to Order: 12:00 PM**

**OLD BUSINESS**

- **Boston Executive Helicopters (BEH): Consideration of letter of credit/personal guaranty**  
Discussion surrounding consideration of BEH's letter of credit/personal guaranty.

On a motion by Mr. Sheehan and seconded by Mr. K. Shaughnessy, the Commission voted 5/2 to withdraw the lease offer of February 12<sup>th</sup>.

In favor: Mark Ryan, Kevin Shaughnessy, Martin Odstrchel, Michael Sheehan and Leslie LeBlanc.

Opposed: Paul Shaughnessy and Hylie Hutchens

- **BEH: Third party consultant review regarding financial information**  
Because the board members did not have the opportunity to go over the information, it was decided to take this up at the next meeting of the NAC.

- **Update, Flight Level Norwood/Lot G Environmental Spill:**  
**Potential Executive Session - Purpose 5 (M.G.L. c. 30A, S.21(a)(5)) – "To investigate charges of criminal misconduct or to consider the filing of criminal complaints"**

Discussion surrounding the Lot G Environmental spill.

On a motion by Mr. K. Shaughnessy and seconded by Odstrchel, the Commission voted 7/0 to have Attorney Moss write a memorandum and also schedule a hearing regarding the Lot G Environmental spill that occurred on February 13, 2015.

**CORRESPONDENCE**

- 9/21/15 email from MassDOT's J. DeCarlo to state airport managers
- Ltr. From BEH to NAC re: security, letter of credit

On a motion by Mr. K. Shaughnessy and seconded by Mr. Hutchens, the Commission voted 7/0 to adjourn the meeting.

The minutes of the NAC will be published on the Town Website.

**MEETING ADJOURNED: 1:25 PM**