

Regular meeting of the Board of Selectmen convened at 7 p.m. on Tuesday, April 24, 2018 in Room 34, the Harry B. Butters Chambers, Norwood Memorial Municipal Building, with the Pledge of Allegiance, and a silent moment of prayer and reflection. Meeting is Recorded.

Present: Chairman Thomas F. Maloney Selectmen William J. Plasko, Helen Abdallah Donohue, Paul A. Bishop, Allan D. Howard, and Thomas F. Maloney. Also present General Manager Tony Mazzucco, Clerk Frances L. Jessoe, and Assistant Christina K. Mulvehill.

Appointments

7:00 P.M. Mark Ryan, DPW Director and Town Engineer:

Mr. Ryan gave the highlights of his of department's monthly activities. Earth Day this weekend was a great success. He gave a shout out to Katie Neal-Rizzo and John Aprea. They met Sunday morning and along with 229 volunteers, collected 168 bags of trash around town. Mr. Ryan said he is looking forward to next year. In addition, he is currently coordinating efforts with Norwood Bank on the statue dedicated to John Carroll. The Public Works winter equipment has been cleaned and put away until October. Currently, Highway and Parks are doing the twenty-four athletic fields and will soon start planting flowers and beautifying the town. The Sewer Department successfully completed a project on Access Road. The Highland Cemetery and Old Parish Cemetery are being worked on. The Engineering Department is working on sewer main replacement on Rock Street. Construction on the NCM van garage has begun and the foundation has been dug. The pre-fabricated building will arrive next week. Mr. Ryan explained the flower barrel program. John Shalbey of Rojo has been incredible for over 30 years and donates large sums of money for flowers for the Town. Selectman Bishop thanked Mr. Ryan for his help to Progress Norwood on Earth Day and would like Katie Neal Rizzo and John Aprea to come before the Board. Selectman Bishop said he heard from a resident that the area directly across the street from 80 Nahatan Street has a bad sidewalk and asked Mr. Ryan to level it out. Chairman Maloney asked about the Old Parish Preservation. Mr. Ryan said they would be holding an event at Old Parish Cemetery Saturday, April 28th where they will be doing improving and updating.

7:15 P.M. James Collins, Superintendent, Norwood Light Department:

Mr. Collins gave the highlights of his department's monthly activities. The 115 kv transmission project is being completed and Eversource is going to connect. Moderna and Endicott Woods are progressing as are Wendy's and BJ's gas. The MBTA solar project will get started shortly as will Avalon Bay. There is a new web portal to look up daily usage and track the history of the electric meter. Contact the billing office for help getting set up. Mark Ryan and his crew have been a tremendous help in the Access Road project and Mr. Collins said he can't thank them enough. The street light program is close to completion. Mr. Collins requested a date for a hearing on electric rates, adding that Standard and Poor's is not happy with the Light Department's reserves of \$3.9 million and they want it in the \$8 million to \$ 10 million range. He suggested May 22, 2018 as a possible hearing date. Selectman Donohue said \$10 million is high but Mr. Collins explained that the Light Department as to keep a separate bond rating. Discussion ensued. Mr. Collins said the state is pushing for more renewable energy sources. Most municipalities have a fund that they collect and use for renewable projects. He suggested Norwood start a fund that earmarks money for renewable and conservation projects. It would also qualify the Town for certain grants. He suggested a conservative increase amount of one quarter of one cent per kilowatt-hour, which would raise approximately \$800,000 for the Town to do solar projects, conservation projects, etc. The Town would decide what projects to do and would control the projects. Additionally, the way the state will be bringing money forward in the future will be on a matching fund basis. Chairman Maloney asked if the purpose of the small increase was to set aside money to do this type of project. On motion of Selectman Howard, seconded by Selectman Plasko, voted to hold a rate hearing on Tuesday, May 22, 2018. The presentation on that night will address rate increases and a renewable and conservation project fund. Decoupling rates will make the bill clearer and show customers where their money is going.

Mr. Darryl Hanson gave the highlights of the Broadband Department's monthly activities. Mr. Hanson spoke about upcoming maintenance in the headend on May 24, 2018 which would affect customers. People with set top boxes would not be affected, but people without set top boxes will lose their channels until they do an auto tune.

Supt. James Collins, (cont'd)

That was originally scheduled for April will be May 24. People with set top boxes will be ok. Those without set top boxes should do auto tune or lose channels. They will announce in the May 1st bill and on cable, Facebook, and website and possibly an email blast. The benefit to customers is they can have a tv without set top box. Now everything from 2-78 will be HD if the Light Department has them in HD. Selectman Donohue said high definition is an amazing thing. Selectman Bishop spoke about other towns' service. Mr. Hansen said conventional cable will go by the wayside. And a la carte will be available. Eventually online services will increase.

New Business

Outdoor Dining:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve License Agreement for Outdoor Dining for Chairman's signature:

Nancy Iessi, Vincent's A Touch of Italia, 524 Washington Street.

Derek Langenberg, Perk's Catering, 685 Washington Street.

One Day Liquor Licenses:

Submitting requests for Special One Day WMB Licenses:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve One Day WMB License for Sheryl Elliott, Norwood Commerce Center 61 Endicott Street, Bldg. 23, 3rd floor, Thursday, May 31, 2018 for Art Open Studio.

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve One Day WMB License for Carlos Estevez, Portuguese Club, 1090 Washington Street, Sunday, May 6, 2018 and Saturday, May 19, 2018 from 11 a.m. to 11 p.m.

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve One Day WMB License for Beverly Short, Norwood Commerce Center, 61 Endicott Street, Bldg. 23, 4th floor Sunday, April 29, 2018 from 1 p.m. to 6 p.m. for Art Open House.

Cemetery Deeds:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve:

Louise E. Fitzsimmons, 10 Inkberry Lane, Plymouth, MA 02360 to Lot C3-45.

Chief William G. Brooks, III, Norwood Police Dept:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to file liquor incident report for Acapulco's Mexican Restaurant. Detective Giacoppo investigated the incident and did not find any evidence of a violation.

Eileen Famiglietti, Trinity Community Church:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve request to use DAV Park July 9-13, 9 a.m. to noon for Vacation Bible School, Friday, July 20 from 7 p.m. to 9:30 p.m. for Family Movie Night, September 9 from 11:30 a.m. to 2:30 p.m. for Church Picnic and later that night for a Youth Kickoff from 5:30 p.m. to 8 p.m. and to block off an area of Berwick Street during the hours of the Church Picnic on September 9th.

Mark Ryan, DPW Director and Town Engineer:

On motion of Selectman Bishop, seconded by Selectman Howard, voted to sign Amendment to Traffic Rules and Regulations on Greenwich Road as approved by the Board April 17, 2018.

Reverend Amanda Warner, Emmanuel Lutheran Church:

On motion of Selectman Howard, seconded by Selectman Bishop, voted to approve request to use the DAV Park Thursday, May 10, 2018 from 6 p.m. to 7:30 p.m. for a picnic and Sunday, August 26, 2018 from 9 a.m. to 3 p.m. for morning worship followed by a barbeque and picnic games.

Tony Mazzucco, General Manager:

On motion of Selectman Howard, seconded by Selectman Plasko, voted to authorize the Manager to sign Non-Exclusive Lease for the Installation of Equipment for Communication Services with AT&T.

On motion of Selectman Bishop, seconded by Selectman Howard, voted to table notification of reappointment of Carol Fishman to the Conservation Commission, subject to Board's approval.

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve request on behalf of Veterans Services Director Ted Mulvehill for Reserve Fund Transfer of \$20,000 to Veterans Services Incidentals Account - Direct Relief line.

The following proposed increases to Building Permit Fees were discussed. Residential construction fee would increase from \$10 per \$1,000 to \$11 per \$1,000 and the commercial fee would increase from \$15 per \$1,000 to \$16 per \$1,000. Two categories would be added. New residential construction of three units and above would be charged at the commercial rate of \$16 per \$1,000, where currently it is charged at a residential rate. Residential alterations or additions for four units and above would also be charged at the commercial rate of \$16 per \$1,000. There will be small price increases in occupancy permits, re-inspection rates, signage, sheet metal, demolition, and construction started without a permit. The Manager said he plans to bring proposals to the Board in the future for gas, plumbing and electrical fees. Selectman Donohue greeted Mr. Chubet and told him it is very nice to have him here and thanked him for all of his steadfast work over the years making sure the building codes are strictly enforced. Mr. Chubet said he endorses the proposed rates. The two new categories are more consistent with what his code enforcement is all about. Chairman Maloney asked about the four-unit limit. Mr. Chubet said three units and above would trigger international building code and added that they don't want to hurt the owner occupied buildings. On motion of Selectman Plasko, seconded by Selectman Donohue, voted to approve the proposed increases starting tomorrow.

Nicole McGowan, Norwood High Girls Lacrosse:

On motion of Selectman Donohue, seconded by Selectman Bishop, voted to approve Submitting request to use Murphy Field Friday, May 4, 2018 from 6 p.m. to 6:30 p.m. to hold a golf ball drop fundraiser.

Use of Legal Services Letter:

On motion of Selectman Donohue, seconded by Selectmen Howard, voted to support sending the letter to department heads, committee and board chairs as a reminder that litigation is in the purview of the Board of Selectmen and the use of legal counsel has to be run through Manager's office to the Board of Selectmen. This is an effort to tighten the Town's business practices.

Selectman Plasko:

Review of Finance Director, Accountant, and Clerk Job Descriptions. Selectman Plasko submitted job descriptions and salary grades in order to forward to personnel board. Selectman Howard said he agrees with everything except the proposed grade for the Town Clerk position. It should be grade M15 not grade M14. Selectman Donohue agreed with Selectman Howard on the Clerk Position grade. This is a very important position in town. On motion of Selectman Howard, seconded by Selectman Donohue, voted to change the recommendation for Town Clerk to grade M15.

Memoranda

Selectmen's Meetings:

On motion of Selectman Howard, seconded by Selectman Bishop, voted to approve the minutes of March 27, 2018 and April 3, 2018.

DPW Summer Job Lottery 2018

Chairman Maloney explained that there are six available jobs, and three alternates would also be pulled. The Board members will pull a total of nine numbers. The first six pulled will fill the open positions. The numbers pulled by the Board were 3, 14, 6, 17, 9, 16, 7, 8, 12.

Selectmen's Meeting

April 24, 2018

Selectmen's Addenda

Selectman Plasko

Forbes Hill Task Force

Reminder that the task force holds meetings open to the public every other Thursday and the next meeting is scheduled for May 3, 2018 at 7 p.m. in the Community Room at the Police Station.

Selectman Donohue

Old Parish Cemetery

Patricia Fanning is running a restoration this Saturday at Old Parish restoring stones. Bring rubber gloves.

Postal Food Drive

Will be held May 12th.

South Norwood Fishing Derby

This Saturday, April 28th.

Selectman Bishop

Progress Norwood accepted the invitation to meet with the Board.

Chairman Maloney

PBCC Reappointments

Met with Myev Bodenhofer and David Hern, and voted to reappoint Ted Callahan and Francis Hopcroft.

Town Meeting 101

Monday April 30th at Norwood High School and will be hosted by Town Moderator David Hern.

Organizational chart changes and best practices

These are all part of an effort we are undertaking in town to tighten up best business practices in conducting the town business. In the event of an override request, we have to show we are doing the best we can with the assets and the income streams that we have.

Dog Dash

At Prescott School this past weekend to raise money to donate Norwood Animal Shelter.

Zero K Road Race

Was held this past Sunday from Napper Tandy's. This was organized by Ted Mulvehill and others.

Babe Ruth Baseball

Watched a game last weekend between the Dodgers and the Giants. The left field wall is great.

Administrative Assistant Day

The Chairman personally thanked Mrs. Jessoe and Mrs. Mulvehill for all their hard work around here. The Chairman commented on the substantive agendas and minutes that the Board gets every week. He thanked them for that and all the other things they do.

Manager's Update

Hazardous waste day is Saturday, May 12th from 8 a.m. to 11 a.m. Municipal Finance 101 is Thursday, May 3, 2018 at Norwood High School. Childcare will be provided by the Recreation Department.

Review of Finance Director, Accountant, and Clerk Job Descriptions continued and Mr. Mazzucco spoke about the proposed Director of Finance position. The contract of current Town Accountant Tom

Selectmen's Meeting

April 24, 2018

Manager's Update – (cont'd)

McQuaid, lists him as the CFO. This title would reflect what the person actually does. The Director of Finance could be the Accountant or Treasurer. There would not be a position added. This is the model recommended by the Department of Revenue and is the practice of Triple A rated communities. On motion of Selectman Bishop, seconded by Selectman Donohue, voted to approve the document with the amendment to Town Clerk's grade of pay from M 14 to M 15 and forward to the Personnel Board.

Adjournment

No other business being presented for consideration, on motion of Selectman Plasko, seconded by Selectman Bishop, voted to adjourn and the meeting was adjourned accordingly at 8:15 p.m.

A True Record.

ATTEST: _____
Assistant