



**BOARD OF SELECTMEN MEETING MINUTES**

**HYBRID MEETING**

**TUESDAY, OCTOBER 10, 2023**

**6:30 PM**

SELECTMEN'S CHAMBERS

**NORWOOD TOWN HALL • 566 WASHINGTON STREET • NORWOOD, MASS.**

**BOARD PRESENT: Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad**

**BOARD ABSENT:**

**RECORDING SECRETARY: Jess Jozwik**

**1. Warrant Signature Update**

Submitting notification of reviewed and approved Warrant Reports, signed by the Board's representative.

Motion to file.

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

**2. Meeting Minutes for approval of the Board**

Submitting meeting minutes for 9/26/2023

Motion to approve

*Moved by:* Michael Saad

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, William Plasko,  
and Michael Saad

**Abstain** Robert Donnelly

**Carried 4-0**

### **3. Appointments**

#### **3.1 6:30 Capital Plan**

For Discussion

After an introduction from the Chairman of the Capital Outlay Committee, Selectman Robert Donnelly, General Manager Tony Mazzucco reviewed all the capital projects for this fiscal year. Mr. Mark Ryan, DPW director, and Mr. Mark Raymond, airport manager, answered questions regarding the airport projects.

All projects were reviewed, and Mr. Mazzucco answered questions about funding sources.

Mr. Saad and Mr. Plasko have reservations about the Water Towers item and the use of reserve cash, respectively.

Motion to approve the plan as presented

*Moved by:* Robert Donnelly

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

#### **3.2 6:50 Airport Commission Chair and Manager**

Presenting regular update to the Board.

Mark Ryan, Chairman of the Airport Commission, and Mark

Raymond, Airport Manager, came before the Board and gave an update on the recent airport projects, focusing on completed construction.

**3.3 7:00pm Northeast Sky Investments dba Norwood Sunoco Transfer of License and Change of Location Hearing**

Application has been made to the Licensing Board of the Town of Norwood for transfer of the Package Store Wine and Malt Beverages license from Cedar Markets, Inc. dba Cedar Market, 13 Cottage Street, Norwood, Massachusetts, Manager of Record Elias Haber to Northeast Sky Investments, dba Norwood Sunoco, 515 Boston Providence Highway, Norwood, Massachusetts proposed Manager, Fadi Kassouf Pursuant to Chapter 138, Section 15 of the Massachusetts General Laws, as amended, for the sale of Wine and Malt Beverages not to be drunk on the premises of 515 Boston Providence Highway, Norwood, Massachusetts. Description of premises is as follows: the premises is an existing Sunoco A-Plus Gas Station with a market/convenience store. The store is approximately 1,500 square feet. It has two rooms and a handicap accessible restroom. Consists of one floor. There is no outside seating area.

Fadi Kassouf came before the Board to apply for the beer and wine license. He was denied for a license before when the town had one in quota, but now is applying for the Cedar Market license. Mr. Plasko asked questions about the floor plan. There was no public comment.

Mr. Plasko and Mr. Saad both have concerns about the saturation of alcohol sales in that area.

Motion to close the public hearing

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

Motion to approve the license

*Moved by:* Robert Donnelly

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, and Robert Donnelly

**Nay** William Plasko and Michael Saad

**Carried 3-2**

3.4 **7:15 Mama's Incorporated Change of Manager Hearing**

Application has been made to the Licensing Board of the Town of Norwood for a Change of Manager from Marie Antoine Momgiane to Elias Akiki for Mama's Incorporated, 175-179 Railroad Avenue, Norwood, Massachusetts under Section 12 of the Massachusetts General Laws.

Elias Akiki and attorney JP Thomas for Mama's Incorporated, came before the Board to apply for a change of manager. Mr. Plasko asked about when they will be opening, and Mr. Akiki assured him they were working very hard to get the establishment open. There was no public comment.

Motion to close the hearing

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

Motion to approve the change of manager

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

3.5 **7:30 Norwood Cultural Council Applications**  
Interviewing interested applicants

Samuel Gonser, a lifelong Norwood resident who is currently a senior in high school, who wants to make sure that music and Norwood's multicultural background is represented in the cultural council.

**4. New Business**

4.1 **Review of Draft Warrant and Yellow Sheet**  
For discussion.

Mr. Mazzucco reviewed the warrant articles and answered the Board's questions regarding the articles anticipated for Town Meeting in November. Mr. Plasko would have liked to see information earlier, regarding the warrant and the capital plan.

Motion to approve warrant with the amendment of separating article 21 into two separate warrant articles.

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.2 **One Day Liquor Permit request : St Catherine's Home and School Association**

Submitting request for a one day liquor permit for a Purse Bingo fundraiser event at the St. Catherine's Cafeteria on October 26, 2023 at 6:30pm with 150 guests expected.

Motion to approve

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.3 **Impact Norwood**

For Discussion.

Motion to appoint Selectman Grow as a representative of the Board to Impact Norwood.

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.4 **Traffic Safety Committee Recommendations**

Submitting the minutes and recommendations from the most recent Traffic Safety Committee meeting.

Motion to accept the recommendations of the Traffic Safety committee.

*Moved by:* Robert Donnelly

*Seconded by:* William Plasko

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.5 **1223 Washington Street LIP Letter**

For the Board to authorize the Chairman to sign.

Motion to authorize the Chairman to sign this letter

*Moved by:* William Plasko

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, and William Plasko

**Abstain** Michael Saad

**Carried 4-0**

4.6 **Performance Review Process for General Manager**

For Discussion

Mr. Donnelly presenting his suggestion to outline the process of conducting the annual performance review for the General Manager. The other Board members thanked Mr. Donnelly for his work. He will continue to move forward with this and look for a human resources consultant to work on finalizing this process.

4.7 **Deeds**

For Signature of the Board:

Barbara Leston of 1157 West Street Walpole, for lot G6-120

Mary Anne Hollis of 531 Nichols Street, for lot C3-234

Gregory O'Connell of 15 West St. Newton, for lot C3-244

Motion to sign

*Moved by:* Robert Donnelly  
*Seconded by:* William Plasko

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

## **5. Memoranda**

Motion to file all memoranda

*Moved by:* Robert Donnelly  
*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

5.1 **Comcast:**  
Form 100 and Channel Name Change

5.2 **ABCC**  
Fuel Source Inc. approval notification.

5.3 **Correspondence**  
Citizen Correspondence

5.4 **National Grid**  
Submitting information

5.5 **Norwood Police Department**  
Letter of Commendation



5.6 **Norwood Building Department**  
Monthly Report for September 2023

**6. Manager's Update**

Mr. Mazzucco updated the Board on recent demoliton of properties in front of the middle school.

**7. Selectmen's Addenda**

Mr. Saad wished a speedy recovery to Jerry Miller, and congratulated the football team. He thanked the people who fought to keep Coakley as the middle school name. Mr. Saad also announced that his daughter Nicole got engaged. There will be a dedication for the South Norwood Chairman's Park, the benches will be in soon. With regard to the underground lights, Mr. Saad mentioned that as Light Commissioners that they could possibly tap into the light budget.

Ms. Grow spoke about the book reading on the common last week, and that it was a successful event that was well attended. The Craft Affair is scheduled for Saturday, October 14th at Norwood High School.

Mr. Plasko had no further comments for the evening.

Mr. Donnelly thanked the Board for the consideration given to the Community Preservation pre-application for the Morse Hill Veteran's Park. Mr. Donnelly also offered his thanks to Mark Ryan and his engineering team for helping him scope out a draft design of the park. Mr. Donnelly also mentioned some volunteer opportunities with the Old Parish Preservation. Also noted by Mr. Donnelly is 'Coffee With a Cop' on October 19th at Perks.

Chairman Lane had no further comments for the evening.

Motion to adjourn

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**