



BOARD OF SELECTMEN MEETING MINUTES

HYBRID MEETING

TUESDAY, MAY 9, 2023

6:30 PM

SELECTMEN'S CHAMBERS

NORWOOD TOWN HALL 566 WASHINGTON STREET NORWOOD, MASS.

BOARD PRESENT: Chairman Matthew Lane, Vice Chairman Robert Donnelly, Selectman William Plasko, Selectman Amanda Grow, Selectman Michael Saad, Town Manager Tony Mazzucco

BOARD ABSENT:

RECORDING SECRETARY: Jess Jozwik

1. Warrant Signature Update

Submitting notification of reviewed and approved Warrant Reports, signed by the Board's representative.

[warrant letter.pdf](#) 

[warrant letter 2.pdf](#) 

Motion to file

Moved by: William Plasko

Seconded by: Amanda Grow

Carried

2. Meeting Minutes for approval of the Board

Submitting meeting minutes for April 25, 2023

[Board of Selectmen Apr 25 2023 - Minutes - Pdf.docx](#) 

Motion to approve

Moved by: Robert Donnelly

Seconded by: William Plasko

Carried

3. Appointments

3.1 6:35pm Special Education Reserve Fund

The School Committee Budget Subcommittee presenting for Board approval to apply money from the Special Education Reserve Fund to the FY23 budget.

[Special Ed transfer staff memo.pdf](#) 

Motion to approve and sign.

Moved by: William Plasko

Seconded by: Robert Donnelly

Carried

Dr. David Thompson and Karin Sheridan joined the Board to explain that both the School Committee and Norwood Board of Selectman need to approve and sign in order to apply the money from the Special Education Reserve Fund to apply to the FY23 Budget.

3.2 6:50pm Hackney Application: Abdul N Shuman

Submitting Hackney License Application for Abdul N. Shuman of Abdul N. Shuman Livery for operation of a Livery Vehicle in the Town of Norwood.

[Livery Application.pdf](#) 

[vehicle registration.jpg](#) 

Motion to Approve and forward to the Police Department for final approval

Moved by: William Plasko

Seconded by: Amanda Grow

Carried

Abdul N. Shuman joined the Board and explained his intent to operate a hackney service in Norwood.

3.3 7:00pm Public Hearing: Lewis's

Submitting application to the Licensing Board of the Town of Norwood for a Change of Officers/Directors/LLC Managers, Change of Stock Interest and Change of Pledge of License, Stock or Inventory for Lewis Restaurant and Grill, Inc.,

Manager of Record, Giuseppe Tropeano, under Section 12, Chapter 138 and Chapter 140 of the Massachusetts General Laws, as amended, for the sale of All Alcoholic Beverages to be drunk on the premises of 92 Central Street, Norwood, Massachusetts. Description of premises is as follows: two dining rooms, kitchen and patio on street floor - all rooms and patio used for food and drink. Three entrances and exits.

[Lewis Changes PH.pdf](#) 

Motion to close the hearing

Moved by: Robert Donnelly

Seconded by: William Plasko

Carried

Giuseppe Tropeano and Colleen Padden joined the Board and explained the changes they wished to make to their license.

Motion to approve the transfer of the license

Moved by: Robert Donnelly

Seconded by: Michael Saad

Carried

- 3.4 7:15 pm Chief Brooks of Norwood Police Department, Chief Wright of the Norwood Fire Department and Steve Hooke of HRECC

Submitting monthly report of department activities.

Chief Wright shared an antidote about a group of Norwood Firefighters on vacation who administered first response assistance to a 7 year old child on their plane ride to their destination. He proceeded to update the Board on recent activity in the Fire Department and answered Board questions. Selectman Donnelly thanked him for serving as interim chief.

Mr. Hook gave an update about the smooth transition to regional dispatch for the fire department, which began on March 26, 2023. Lauren Mielke, also of HRECC, also spoke

about the grant process for equipment. They are also anticipating taking over police dispatch in August.

Chief Brooks spoke about the upcoming police dispatch transition, and the efficient system of having call-takers and dispatchers being different people who both listen to the call, but have different responsibilities and this leads to a more efficient system. He gave an update about police department activities, including the addition of a comfort dog in training from GOFI to the department.

4. New Business

4.1 Park Request: Father Mac's

Submitting request from resident Petronella Smith to use the Father Macs playground and baseball area for a birthday party for approximately 30 guests on Saturday, June 24, 2023 from 2:00pm until 5:00pm with food and outdoor games.

[Field Permit Application email.pdf](#) 

[Field Permit application edited.pdf](#) 

Motion to approve upon receipt of insurance information

Moved by: William Plasko

Seconded by: Amanda Grow

Carried

4.2 Car Wash Request: Swim Team

Submitting request from the Norwood High School Swim team to host a car wash on the municipal lot to benefit their organization on both September 2, 2023 and July 22, 2023, from 8:30am until 2:30pm.

[car wash swim team.pdf](#) 

Motion to approve

Moved by: Michael Saad

Seconded by: Robert Donnelly

Carried

4.3 **Road Closure Request: Run For a Vet**

Submitting request for the annual Run for a Vet 5 mile road race on Saturday, May 13, at 10:00am starting at the Norwood High School.

[2023 RFAV Nrwd selectmen letter.doc](#) 

[road race map.jpg](#) 

Motion to approve and congratulate Ted Mulvehill on being the honoree.

Moved by: Robert Donnelly

Seconded by: Michael Saad

Carried

4.4 **Town Common Request: Exercise class**

Submitting request from Marina Bekker to use the Town Common for a free Boxing/Bootcamp class on June 3, 2023 from 9:00am until 10:00 am.

[town common excercise class.jpg](#) 

Motion to approve with the conditions that she obtain proper insurance.

Moved by: Robert Donnelly

Seconded by: Amanda Grow

Carried

4.5 **Town Common Request: Arabic Evangelical Baptist Church Event**

Submitting request to move their approved event from May 28, 2023 to June 25, 2023.

[permit town common arabic church.pdf](#) 

Motion to approve

Moved by: William Plasko

Seconded by: Amanda Grow

Carried

4.6 **Automatic Amusement License Application: Hometown Arcade**

Submitting request for an automatic amusements license for Harvey's 1UP Arcade LLC, dba Hometown Arcade for their establishment located at 61 Endicott Street, Building 26A. They are requesting licenses three different types of machines- 38 arcade machines, 14 pinball machines and 6 sports games.

[Arcade app Hometown arcade.pdf](#) 

Motion to approve

Moved by: William Plasko

Seconded by: Michael Saad

Carried

4.7 **AM Boston Ventures, Inc License Amendment Request**

Submitting request from AM Boston Ventures, Inc, DBA Aston Martin Boston, to change the address on their Class I Auto Dealer License from 700 Boston Providence Turnpike to 961-981 Boston Providence Turnpike.

[AstonMartin-Selectmen-letter\(5-3-23\).pdf](#) 

Motion to amend the license.

Moved by: Robert Donnelly

Seconded by: William Plasko

Carried

4.8 **Alexandria Real Estate Equities Donation**

Submitting two donations from Alexandria Real Estate Equities: one donation for the Bernie Cooper Scholarship Fund, and a second to offset the cost of the high volume of inspectional services that will be occurring in the near future.

[ARE donations staff memo.docx](#) 

[scholarship donation.pdf](#) 

Motion to accept under 453a for the stated purposes

Moved by: William Plasko
Seconded by: Michael Saad

Carried

General Manager Tony Mazzucco described these items and their intended purpose.

4.9 Bond/Notes Sale Approval

Submitting request from Town Accountant Meg Lamay to review and approve results from the sale of bonds and notes.

[Bond_Notes staff memo.docx](#) 

[Closing Documents Letter--Norwood 05-2023-c.pdf](#) 

[vote language.pdf](#) 

Motion that the maximum useful life of the two new ambulances be financed with the proceeds of 1,100,000 portion of 10,086,505 fiscal year 2023 capital improvement bonds, borrowing authorized by the vote of the Town, passed November 14, 2022, Article 9, motion 2, as hereby determined, pursuant to MGL ch44, section 7i, to be 10 years, as detailed in the closing documents.

Moved by: William Plasko
Seconded by: Amanda Grow

Carried

4.10 Council on Aging Reappointments

Submitting request to reappoint

[COA appointments.pdf](#)  [COA letter Elizabeth](#)

[Mastandrea.pdf](#)  [COA letter from A Howard.pdf](#) 

Motion to reappoint Mr. Allan Howard, Ms. Betty Mastandrea, and Ms. Martha Colamaria to the Council on Aging

Moved by: William Plasko
Seconded by: Amanda Grow

Carried

4.11 **April Licenses**

Submitting to the Board for approval. [2023 April License](#)

2023 April License Renewals:

Junk Collector's

- Boston Core Supply, Inc.
273 Lenox Street
- Kappy's Coins and Stamps
534 Washington Street
- Keegan's Norwood Jewelers
1135 Washington Street
- Newbury Comics, Inc.
859 Boston Providence Turnpike
- Pascale & Philippe Chelala
646 Washington Street
- TVI, Inc. DBA Savers
560 Boston Providence Turnpike
- Salvage Angel
61 Endicott Street
- Remarkable Cleanouts, LLC.
670 Washington Street
- White Dog Vintage
61 Endicott Street
- Chanel Shabby Rose
61 Endicott Street

Bowling Alleys

- Norwood Sport Center, Inc.
65 Cottage Street

Public Amusement

- Norwood Sport Center, Inc.
65 Cottage Street

Pool Tables

- Norwood Lodge B.P.O. Elks #1124
152 Winslow Avenue
- Veterans of Foreign Wars Building Association
193 Dean Street

Motion to approve license renewals as submitted

Moved by: Robert Donnelly

Seconded by: William Plasko

Carried

4.12 **Facilities MOU with School Committee**

For approval and signature of the Board.

[FAC MOU staff memo.docx](#) 

[MOU.pdf](#) 

Motion to approve and sign

Moved by: William Plasko

Seconded by: Amanda Grow

Carried

4.13 **Tax Increment Financing request from FM Global**

For Discussion.

[FM Global Norwood TIF letter.pdf](#) 

Motion to forward this to the Economic Development Commission for their recommendation.

Moved by: Robert Donnelly

Seconded by: Michael Saad

Mr. Mazzucco detailed the process that would begin with the Economic Development Commission beginning the TIF process, which will then need to be referred back to the Board of Selectmen, and then to Town Meeting.

4.14 **MBTA Advisory Board Designee Appointment**

For discussion.

[MBTA staff memo.docx](#) 

Motion to reappoint Mr. Joe Collins to this position.

Moved by: Michael Saad

Seconded by: Robert Donnelly

Carried

4.15 **MAPC Delegate and Alternate Appointment**

For discussion.

[MAPC Appointment staff memo.docx](#) 

Motion to appoint Selectman Amanda Grow to this position, with Ms. Sarah Bouchard as the alternate.

Moved by: William Plasko

Seconded by: Michael Saad

4.16 **Job Performance Evaluation Discussion**

Selectman Plasko, For Discussion

[plasko memo.pdf](#) 

Motion to establish a process for the review and evaluation of the General Manager's job performance to date , identifying specific achievements and areas of improvement. This process must also allow for performance feedback, identifying strengths and oppertunities for development. Selectmen shall provide the General Manager with a written summary of their evaluation and shall provide an adequate opportunity for the General Manager to discuss their evaluation. The process should also include an opportunity for the General Manager and the Selectmen to jointly develop goals for at least the coming year.

Moved by: William Plasko

Seconded by: Michael Saad

Carried

Selectman Plasko would like the Board to begin doing more regular job performance evaluation.

5. **Memoranda**

Motion to file memoranda 5.1 through 5.6.


Moved by: William Plasko

Seconded by: Amanda Grow

Carried

5.1 **Masshire Notice of Plant Closure/Layoff**

Submitting information regarding the closure of Makita USA Inc. Plant in Norwood

[lt - masshire dept of career services rapid response team - 04.28.23 - makita u.s.a. inc. correspondence.pdf](#) 

5.2 **Airport**

Submitting information about approved permits for bow hunting on airport property.

[memo airport.pdf](#) 



5.3 Comcast

Submitting information regarding channel changes

[memo comcast.pdf](#) 

5.4 MassDEP Notice of Audit Letter

Submitting information regarding MassDEP audit of M+K Pleasant Street LLC.

[AuditFS-2015-updated Fact Sheet.pdf](#) 
[4-27292.Norwood.NOA.pdf](#) 

5.5 **MIM Payment**

Submitting payment.

[MIM regular payment.pdf](#) 

5.6 **Building Department Monthly Report**

Submitting report for April 2023.

[Monthly Building Report Apr 2023.pdf](#) 

6. **Manager's Update**

General Manager Tony Mazzucco has appointed Tim Bailey to be the new Fire Chief, he should begin in July 2023.

7. **Selectmen's Addenda**

Selectman Saad thanked everyone who participated in the Norwood

Fishing Derby as well as Mrs. Donohue's retirement party. He expressed condolences to Joseph Nardelli's family.

Selectman Grow spoke about the upcoming Farmer's Market and the available Community Garden spots.

Selectman Plasko spoke about the passing of former Selectman Gary Lee and expressed condolences to his family.

Selectman Donnelly reminded the public about the letter carrier's food drive. He spoke about Michelle DeGrazio upcoming retirement after 52 years with the Library.

Chairman Lane thanked everyone for their hard work on Town Meeting .

Motion to enter executive session for purposes 2 and 6 and only return to open session for the purpose of adjournment.

Moved by: Robert Donnelly

Seconded by: Amanda Grow

8. Executive Session

Upon completion of the Executive Session, the Board returned to open session, and made a motion to adjourn

Moved by: William Plasko

Seconded by: Amanda Grow

Carried

8.1 Purpose 2

2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel

[Facilities Union Contract Extension staff memo.docx](#) 

[CONFIDENTIAL exec sess MOA.pdf](#) 

8.2 Purpose 6

6. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have

a detrimental effect on the negotiating position of the public
body