

**BOARD OF SELECTMEN MEETING MINUTES**

**HYBRID MEETING**

**TUESDAY, OCTOBER 24, 2023**

**6:30 PM**

**HARRY BUTTERS SELECTMEN'S CHAMBERS**

**NORWOOD TOWN HALL • 566 WASHINGTON STREET • NORWOOD, MASS.**

**BOARD PRESENT: Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad**

**BOARD ABSENT:**

**RECORDING SECRETARY: Jess Jozwik**

**1. Warrant Signature Update**

Submitting notification of reviewed and approved Warrant Reports, signed by the Board's representative.

Motion to approve

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

**2. Meeting Minutes for approval of the Board**

Submitting meeting minutes for July 18, 2023 , September 12, 2023 and October 10, 2023.

Motion to approve the July 18, 2023 minutes

*Moved by:* Robert Donnelly

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

Motion to approve the September 12, 2023 minutes

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, William Plasko,  
and Michael Saad

**Abstain** Robert Donnelly

**Carried 4-0**

Motion to approve the October 10, 2023 minutes

*Moved by:* Robert Donnelly

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

### **3. Appointments**

#### **3.1 6:35pm Black Earth: Curbside Composting Pilot Program Presentation**

Presenting information about the Curbside Composting Pilot Program

Dr. Heather Olins, of the Sustainability Commission, and Selectman Robert Donnelly came before the Board to tell the Board about the composting pilot program that is coming before the town meeting in November. Mr. Donnelly said he became interested in this as a way to reduce tonnage in the waste stream and improve Norwood's environmental

friendliness. They gave details about how Black Earth composting works. She spoke about the benefits of composting. Mr. Donnelly spoke about how the pilot program would work in Norwood. Discussion ensued.

3.2 **6:50pm CPA Project- Norwood Trails: Tiot Bridging**

Presenting information from the Norwood Trails Committee regarding their CPA application.

Norwood Trails Committee, represented by Joe Greeley, Lee Leach, Joe Barrett, Chris Paddock, and Brian Palmateer, came before the Board to discuss their project constructing bridge and water crossings that they wish to have constructed and installed, for which they have submitted a CPA pre-application. Discussion ensued.

Motion to approve the preapplication as submitted, in the Board's capacity as property owners.

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

3.3 **Fire Bell Presentation regarding CPA preapplication**

Presenting information regarding the fire bells.

John Grove came before the Board and spoke about the Fire Bell CPA preapplication, giving history about this bell and their desire to have it displayed with information.

Motion to support and approve

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

3.4 **7:00pm CPA Project- Shattuck Park**

Presenting information on the Shattuck Park CPA application from Gordon Smith and Tom Cummings.

Mr. Mazzucco gave details regarding the Shattuck Park CPA application, to beautify the park. The Board discussed. The application is for a feasibility study, not for the actual work on the park. Mr. Plasko expressed reservations about changing the character of the Park.

Mr. Mazzucco said it would be made clear to applicants that this is to beautify the park, and not be substantial changes.

Motion to support the preapplication for feasibility study at Shattuck Park that produce options for trails and entrances.

*Moved by:* Robert Donnelly

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, and Michael Saad

**Nay** William Plasko

**Carried 4-1**

**4. New Business**

4.1 **November Town Meeting Warrant**

For signature of the Board

Motion to approve and sign

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert

4.2 **Positions on the Yellow Sheet**

For discussion

The Board took the following positions on the Warrant Articles for November Town Meeting:

Article 1-Revision to Town Meeting Voting Bylaw- On motion of Selectman Donnelly, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 2-Revision to the Town Meeting Size Bylaw- On motion of Selectman Donnelly, seconded by Selectman Plasko, the Board voted unanimously to support this article.

Article 3-Amendment to the PBCC Bylaw- On motion of Selectman Donnelly, seconded by Selectman Saad, the Board voted unanimously to support this article.

Article 4-Adoption of new Bylaw to Charge Interest- On motion of Selectman Donnelly, seconded by Selectman Saad, the Board voted unanimously to support this article.

Articles 5 and 6 (Acceptance of New FM Global TIF and Technical Amendment to Existing TIF on Parcel) had already been supported by the Board, and on motion of Selectman Plasko, seconded by Selectman Donnelly, the Board voted unanimously to confirm their support of these articles.

Article 7-Opt-In to Specialized Energy Code- On motion of Selectman Grow, seconded by Selectman Donnelly, the Board voted unanimously to support this article.

Article 8-Capital Improvements- On motion of Selectman Donnelly, seconded by Selectman Grow, the Board voted unanimously to support this article, with Mr. Saad opposing the water towers project and Mr. Plasko expressing reservations about the street sweeper funding.

Article 9-Public Safety Staffing Study- On motion of Selectman Saad, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 10-Opioid Settlement Language- On motion of Selectman Donnelly, seconded by Selectman Saad, the Board

voted unanimously to support this article.

Article 11-Appropriating FY23 Meter Funds for Meter Replacement- On motion of Selectman Donnelly, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 12-Adjusting Budget to Appropriate FY24 Meter Funds for Meter Replacement- On motion of Selectman Donnelly, seconded by Selectman Saad, the Board voted unanimously to support this article.

Article 13-Curbside Composting Pilot Program- On motion of Selectman Plasko, seconded by Selectman Saad, the Board voted unanimously to support this article.

Article 14-Search for New Superintendent of Schools- On motion of Selectman Donnelly, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 15-Comprehensive Review of School Department Student Services- On motion of Selectman Donnelly, seconded by Selectman Saad, the Board voted unanimously to support this article.

Article 16-School Department Social-Emotional Enrichment Pilot Program- On motion of Selectman Donnelly, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 17-Establishing a New Revolving Fund for the Extended Day Program- On motion of Selectman Donnelly, seconded by Selectman Saad, the Board voted unanimously to support this article.

Article 18-Creation of Compensated Absences Fund- On motion of Selectman Donnelly, seconded by Selectman Plasko, the Board voted unanimously to support this article.

Article 19-Appropriation for Override Stabilization Fund On motion of Selectman Donnelly, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 20- Grant for Hawes Pool Repairs- On motion of Selectman Saad, seconded by Selectman Grow, the Board voted unanimously to support this article.

Article 21-Grant Corrections- On motion of Selectman Grow, seconded by Selectman Donnelly, the Board voted unanimously to support this article.

Article 22-Unpaid Bills- On motion of Selectman Donnelly,

seconded by Selectman Saad, the Board voted unanimously to support this article.

**4.3 Town Common Request: Circle of Hope Luminary Night**

Submitting request to use the Town Common and adjacent parking spaces on Washington Street on December 2, 2023, for their annual Luminary Night from 4:00pm until 7:00pm.

Motion to approve

*Moved by:* Amanda Grow

*Seconded by:* William Plasko

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

**4.4 Town Common Request: Menorah Lighting**

Submitting request to use the Town Common on December 10, 2023 for a Menorah Lighting Ceremony from 6:00pm until 7:30pm , and also to place the Menorah on the town Common from December 7, 2023 until December 15, 2023.

Motion to approve

*Moved by:* Amanda Grow

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

**4.5 Town Common and Road Closure Request: Norwood Post 70 Veterans' Day Parade**

Submitting road closure request from Mr. Ted Mulvehill for the annual American Legion Norwood Post 70 Veterans' Day Parade.

Motion to approve

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.6 **Road Closure Request: Halloween Hickory Street**

Submitting road closure request for October 31, 2023 from 3:00pm until 6:00pm for a neighborhood Halloween event to close a portion of Hickory Road from where it meets Spruce Road to where it meets Briarwood Lane.

Motion to approve

*Moved by:* Amanda Grow

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.7 **Hours Extension Request: Jake and Joes**

Submitting request from Jake N Joes, of 475 Providence Highway, for permission to open at 10:00am for a special guest and brunch with alcohol service for the Patriots vs Colts game on November 12, 2023.

Motion to approve

*Moved by:* Michael Saad

*Seconded by:* Robert Donnelly



**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.8 **One Day Liquor Permits Request: Hometown Arcade**

Submitting request for one day liquor permits for Hometown Arcade for the following events at their 61 Endicott Street Location:

Halloween Ghostly Gathering on October 28, 2023, from 5:00pm until 11:00pm with 150 guests expected.

Nuggest Night at the Arcade on November 4, 2023, from 5:00pm until 11:00pm with 150 guests expected.

Venom Launch Party with Stern Pinball on November 18, 2023, from 6:00pm until 11:00pm with 100 guests expected.

Nosky Family Citizenship Celebration Party on January 6, 2024, from 6:00pm until 11:00pm with 100 guests expected.

Motion to approve the Halloween Ghostly Gathering on October 28, 2023, from 5:00pm until 11:00pm with 150 guests expected during the date and hours applied for, either indoors or with a plan for control of access approved by the Norwood Police Department.

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

Motion to approve Nuggets Night at the Arcade on November 4, 2023, from 5:00pm until 11:00pm with 150 guests expected, either indoors only or with police approval for control of access.

*Moved by:* Michael Saad  
*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad  
**Carried 5-0**

Motion to approve Venom Launch Party with Stern Pinball on November 18, 2023, from 6:00pm until 11:00pm with 100 guests expected, either to take place indoors or with police approval for control of access.

*Moved by:* Robert Donnelly  
*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad  
**Carried 5-0**

Motion to approve Nosky Family Citizenship Celebration Party on January 6, 2024, from 6:00pm until 11:00pm with 100 guests expected with the condition of Zoning Board Approval, clarifying that Board approval doesn't supersede any Zoning or Building requirements. This event is to either to take place indoors or with police approval for control of access.

*Moved by:* William Plasko  
*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad  
**Carried 5-0**

4.9 **One Day Liquor Permit Request: Conroy Wedding Rehearsal Dinner**

Submitting one day liquor permit request from Andrea Conroy for a wedding rehearsal dinner event at Hometown Arcade, 61 Endicott Street, on October 27, 2023, from 5:30pm until 10:30pm with 100 guests expected.

Motion to approve

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.10 **One Day Entertainment Permit Request: West Roxbury Community Seniors**

Submitting request for the West Roxbury Community Seniors for a one day entertainment license for an event at the Chateau at 404 Boston Providence Turnpike for Thursday, November 30, 2023.

Motion to approve

*Moved by:* William Plasko

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.11 **Class II Auto Dealer License Amendment Request: Norwood Auto Sales and Service, Inc.**

Submitting request from Norwood Auto Sales and Service, Inc to amend their dealer's license to reflect a reversion to the previous owner's parking and auto storage map.

Motion to table this request, as it was withdrawn by the applicant.

*Moved by:* William Plasko  
*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.12 **Donation Acceptance: Traffic Peer Review**

For acceptance of the Board, a donation for peer review of the traffic report for a proposed development at 22 Everett Street in Westwood.

Motion to accept this donation under chapter 44-53A for its intended purpose

*Moved by:* William Plasko  
*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.13 **Cultural Council Appointments**

Appointments to be made to the Norwood Cultural Council after review and interview of all interested applicants.

Motion to appoint Lynda Bassett and Samuel Gonser to the Norwood Cultural Council.

*Moved by:* Robert Donnelly  
*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.14 **Norwood Community Media Requests**

Submitting requests for the Selectmen to request cable service drops and outlets in the Coakley Middle School construction.

Motion to refer this request to Selectman Plasko and Mr. Tolman for further work on this item.

*Moved by:* William Plasko

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.15 **Approval of Licenses**

2024 Liquor and Other Licenses for approval, contingent upon completed renewals and payment.

[2024 Licensing.docx](#) 

Motion to approve the licenses contingent upon completed renewals and payment.

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.16 **LATE AGENDA ITEM: Sale of General Obligation Bond Notes**

For signature of the Board

Voted: to approve the sale of the \$5,500,000 6.25 percent General Obligation Bond Anticipation Notes (Subject to Federal and Massachusetts Income Taxation) (the “Notes”) of the Town dated November 1, 2023, and payable November 1,

2024, to Fidelity Capital Markets, a division of National Financial Services LLC, at par and accrued interest, if any, plus a premium of \$3,960.00.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated October 13, 2023, and a final Official Statement dated October 19, 2023, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that any certificates or documents relating to the Notes

(collectively, the "Documents"), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a ".pdf" file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

*Moved by:* William Plasko

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert

**Carried 5-0**

**5. Memoranda**

Motion to file all memoranda 5.1-5.8.

*Moved by:* Robert Donnelly

*Seconded by:* William Plasko

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

5.1 **Five Year Forecast**

For information.

5.2 **Finance Commission Documents**

For information.

5.3 **Airport Updates**

For information.

5.4 **Comcast Channel Change**

For information.

5.5 **Fios Channel Notifications**

For information.

5.6 **Norwood Light Broadband**

Notification of third quarter payment

5.7 **Police report**

For information.

## 5.8 **Norwood Community Media Minutes**

For information.

## 6. **Manager's Update**

Mr. Mazzucco gave an update on the work of the Budget Balancing Committee, and their planning for the next five year projection. He gave an update on workers returning to the hospital. He also updated about the Sustainability Commission.

## 7. **Selectmen's Addenda**

Selectman Saad asked the Manager to follow up with a few items.

Selectman Grow reminded the public about National Prescription Drug Takeback Day and the Extreme Weather event at the library.

Selectman Plasko spoke about his history on the anniversary of his being elected to the Board of Selectmen for the first time.

Selectman Donnelly also spoke about the library's extreme weather event and the food forest event.

Chairman Lane wished everyone a happy and safe Halloween.

## 8. **Executive Session**

### 8.1 **Contract Negotiation with Non-Union Personnel**

Purpose 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with



nonunion personnel

Motion to go into executive session and return only for the purpose of adjournment

*Moved by:* Robert Donnelly

*Seconded by:* William Plasko

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

Motion to adjourn

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**