

APPROVED

9/9/20

**AIRPORT COMMISSION MEETING
SPECIAL BUSINESS MEETING
August 25, 2020**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Russ Maguire, Airport Manager

Meeting Called to Order: 3:48 PM

NCM is recording this meeting.

NEW BUSINESS

- Representation of the Norwood Airport Commission (NAC) in communications protocol meetings with Boston Executive Helicopters, LLC

A general release and settlement agreement was signed with BEH. Part 6 is a communications protocol where NAC meets for 18 months with BEH to go over operational issues and disagreements. The airport manager, a representative from NAC, a Selectmen liaison and a representative from BEH shall meet monthly in a good faith effort to discuss operational issues and resolve specific disagreements or disputes that may arise. Mr. Ryan would like the representative of the NAC be someone from the law firm of Anderson, Kreiger as the airport attorneys. Mr. Sheehan discussed that he saw a disturbing email and stated that he feels Bernie Cooper is the epitome of a public servant. He would hope that Mr. Cooper will receive a personal apology from the sender of the email. Mr. Makarios spoke with BEH's counsel, Eric Loeffler to let him know that this item was on the agenda today, and that the Select Board is considering a similar vote.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to appoint a representative for NAC from the law firm of Anderson, Kreiger.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Flight Level, Lots A, B, C hangar – modification request

Nick Burlingham and Bob Laurence from Flight Level discussed two items Flight Level would like feedback from the Commission on. The first item is, when the RFP came out the height of the hangar was limited to 28 feet. With the technical master plan update, it is conceivable that a taller building could be built there. Flight Level is constructing the building to accommodate solar panels. They would like to get as much height as possible. The second item has to do with hangar door size. The larger door requires more steel, and Flight Level would like a smaller door. The savings that go along with that Flight Level would like to apply to other parts of the building such as solar panels. Flight level would like an 80 foot door as opposed to a 96 foot door.

Peter Eichleay indicated that the reduced door size won't provide any limitation on what the bigger door would be able to accommodate. A larger door at 80% of the total building length would be a less reliable door, heavier than necessary and require more maintenance. The 80 foot length door is more suitable to the hangar.

Mr. Ryan – In May of 2019 the primary surface of 17/35 dictated the maximum height of the building to be 28 feet. Since then the primary surface calculation has changed because the width of the primary surface has been narrowed, and based on that the maximum building height can go from 28 feet to just over 65 feet. The tower would not want to lose visibility. Mr. Laurence indicated the height would be at or less than 35 feet. The frontage would still be the same.

Mr. Sheehan discussed the possibility that the door height doesn't meet the guidelines of the RFP and that this is a significant change and would like some guidance from legal counsel. Mr. Corcoran was concerned about the close proximity to the tower, and would like to make sure they don't have a problem with the line of sight of the helicopter pads. He also brought up that with the change of the door size if there are any fire protection requirements that might change.

Mr. Eichleay wanted to go on record stating reducing the size of the door was not just a cost cutting measure, but that it is the best thing for the hangar and the airport in that the larger door will be a maintenance and liability problem, and reducing it will not affect the number of aircraft that can go in, but will make the door more reliable.

On a motion by Mr. Corcoran and seconded by Mr. Sheehan, the Commission voted 3/0 to take this matter under advisement until the next meeting on September 9th.

Mr. Corcoran: Yes

Mr. Sheehan: Yes

Mr. Ryan: Yes

CORRESPONDENCE

- 8-20-20 letter from N. Burlingham of Flight Level, to the NAC re: modification requests for Lots A, B, C hangar
- 7-30-19 General Release and Settlement Agreement between Boston Executive Helicopters, LLC, the Norwood Airport Commission, et. al.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn the meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:00 PM