

APPROVED

10/27/21

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
September 8, 2021**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Russ Maguire, Airport Manager

Meeting Called to Order: 3:30 PM

NCM, Matt McDonald from Norwood Record and Chris Donovan from BEH are recording this meeting.

PROJECTS

- AIP Project update, DuBois & King, Mark Goodrich

The environmental assessment permit has been submitted to MassDEP. The wetland variance permit is scheduled to be submitted to MassDEP early October.

Construction Relocation of Taxiway D and removal of tree obstruction is scheduled to start construction the first week in October. There will be a pre-construction meeting with the contractor and airport in the next couple of weeks.

MINUTES

- 8/1/21 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes with corrections made.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

AIRPORT MANAGER'S REPORT

Mr. Maguire discussed a special event called Wing and Wheels on October 16, 2021, 10:00-1:00 p.m. The airport is working in conjunction with the Recreation Department and Flight Level. The airport will be fully operational during the tours. There will be games for children as well in the upper parking lot. There is online registration on the Recreation Department website.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

OLD BUSINESS:

- Initial commercial permit application, FY 2022, Blue Hill Helicopters (BHH)

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call extend the 2021 permit until the next meeting of the NAC.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Airport Commissioner position description

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to forward the final draft to the General Manager.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- MassDOT grant application for site work improvements

Mr. Maguire updated the Commission. The project is going to be included in the Town Meeting request on behalf of the Airport Department to get the local share for the project. Hopefully the Airport will get the 80% share from MassDOT. The total cost is \$247,500; local share is \$49,500.

NEW BUSINESS

- Southern Airways, service change

Mark Cestari from Southern Airways discussed the new schedule of flights. There will now be year-round daily flights from Norwood to Nantucket. Mr. Cestari also discussed future plans of Southern Airways at Norwood Airport.

CORRESPONDENCE

- BHH commercial permit application materials
- Airport Commissioner position description with Anderson Kreiger edits
- MassDOT grant application for site work improvements
- Norwood Airport capital improvement plant, updated

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to file the correspondence.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn for the purposes of Executive Session for Purpose 3 to discuss strategy with respect to litigation, if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No 1:15-CV-13647-RGS;

The open session and executive session will be adjourned at the end of the executive session meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Adjourned for the purposes for Executive Session at 3:57 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:11 PM