

APPROVED

8/11/21

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
May 20, 2021**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Russ Maguire, Airport Manager

Meeting Called to Order: 3:31 PM

NCM is recording this meeting

Meeting via GoToMeeting

PROJECTS

- AIP Project update, DuBois & King
Mr. Maguire updated the Commission. The FAA grant application for permitting environmental assessment work, phase II of the Taxiway C relocation and runway 1735 paved safety area project, which was approved at the April 28th NAC meeting, was signed by the Chairman, sent to DuBois & King and forwarded to the FAA. The grant offer is still pending. The FAA grant application for Taxiway D relocation and removal of obstructions on runway approaches was approved at the April 28th NAC meeting, was signed by the Chairman, sent to DuBois & King and forwarded to the FAA. The grant offer is still pending.

MINUTES

- 4/28/21 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

AIRPORT MANAGER'S REPORT

Mr. Maguire discussed items not included in the written report. April 2021 was the busiest April in the past seven years. March was the same as well. Test pits were dug for the Environmental Assessment Phase 2 work. The Commission recognized the Airport manager and assistant manager on all the work they've done.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

NEW BUSINESS

- Payment request #6, AIP No. 3-25-0037-041-2020 (environmental assessment, phase I)

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to pay request No. 6 in the amount of \$22,899.46 to DuBois & King. This is 100% covered by FAA.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Flight Level request to address drainage improvements
Nick Burlingham representing Flight Level discussed the drainage improvements they would like to make pertaining to flooding of Building 6, and is requesting permission from the Commission for consent to proceed with the project and work with Mr. Maguire. Mr. Ryan requested that the plan be updated.

On a motion by Mr. Corcoran and seconded by Mr. Ryan, the Commission voted 2/0 by roll call to approve the drainage work to be done with conditions.

Mr. Corcoran: Yes

Mr. Ryan: Yes

(Mr. Sheehan lost remote connection.)

Mr. Ryan discussed the fact that he was approached by Norwood residents asking if it was true that the FBI and US Attorney's office were in attendance at a recent Airport Commission meeting. In the meeting packet that is available online, Aviation attorney sent a letter to BEH's attorney expressing Mr. Donovan's deeply concerning behavior at the April 7th Airport Commission meeting. Mr. Donovan logged in to the Go To Meeting format separately as US Attorney from the Boston office and the FBI Boston office. NAC attorneys have alerted the appropriate officials about these actions.

CORRESPONDENCE

- 4-26-21 letter from M. Peavey, of Aerial Productions, to R. Maguire, re: request for Department of Defense support
- 4-28-21 letter from R. Maguire to C. Donovan, of Boston Executive Helicopters, LLC (BEH), re: payment received for default and DC-3 apron/west apron leases, credit balance
- Payment request #6, AIP No. 3-25-0037-041-2020 (environmental assessment, phase I)
- 5-3-21 letter from Attorney M. Makarious, of the NAC, to Attorney E. Loeffler, of BEEH, re: Norwood Memorial Airport/BEH
- 5-6-21 letter from Attorney N. Burlingham, representing Flight Level, to the NAC, re: Flight Level request for authorization to address drainage improvements
- 5-7-21 letter from R. Maguire to J. Merck, of FAA, re: independent fee estimate and record of negotiations for the following grant project: taxiway D construction and removal of obstructions from runway approaches
- 5-7-21 letter from Attorney N. Hartzell, representing Flight Level, to Attorney M. Makarious, representing the NAC, re: Flight Level Norwood, LLC, et al v. Boston

Executive Helicopters, LLC, CA Nos. 15872CV00213 and 1582CV01637; and the 4-28-21 NAC meeting

- 5-11-21 email from T. McDonough, to R. Maguire, re: BMA payments in lieu of taxes

On a motion by Mr. Corcoran and seconded by Mr. Ryan, the Commission voted 2/0 by roll call to file all correspondence.

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn for the purposes of Executive Session for Purpose 3 to discuss strategy with respect to litigation, if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No 1:15-CV-13647-RGS;

- 4-28-21 executive session minutes

The open session and executive session will be adjourned at the end of the executive session meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Adjourned for the purposes for Executive Session at 3:52 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:02 PM