

APPROVED

1 / 12 / 22

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
December 17, 2021**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan; John Corcoran; Russ Maguire,
Airport Manager

Meeting Called to Order: 3:30 PM

NCM, Matt McDonald from Norwood are recording the meeting.

PROJECTS

- AIP Project update, DuBois & King, Russ Maguire

Mr. Maguire updated the Commission on the projects in the absence of Jeff Adler. Runway 1028 preliminary design is underway. Borings and survey are complete on the project. Environmental assessment phase 2, the variance has been submitted. A public meeting is scheduled for December 20th. Taxiway D/Obstruction Removal Project. The contractor has tentatively planned on removing the trees off runway 28 approach end in January once the ground is frozen.

MINUTES

- 11/10/21 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

AIRPORT MANAGER'S REPORT

Mr. Maguire presented the Manager's report to the Commission. Mr. Maguire discussed how busy the airport has been.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

NEW BUSINESS

- MassDOT application for assistance, security camera system expansion

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to authorize the Airport Manager and the Chairman to sign the grant for enhanced security cameras.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

CORRESPONDENCE

- 11-19-21 letter to D. Abbott from R. Maguire re: authorized/unauthorized helicopter operating areas
- 11-19-21 letter to NC Transportation from R. Maguire re: authorized/unauthorized helicopter operating areas
- 11-19-21 letter to Boston Executive Helicopters, LLC from R. Maguire re: authorized/unauthorized helicopter operating areas
- 11-16-21 Conservation Commission order of conditions
- 11-11-21 letter from the Massachusetts Division of Fisheries and Wildlife
- 11-3-21 letter from Massachusetts DEP
- MassDOT application for assistance, security system expansion
- MassDEP major project certification, permit application

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to file the correspondence.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

OPEN MEETING LAW COMPLAINT

Attorney North advised the Commission that the open meeting law complaint should be discussed in executive session as posted.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn for the purposes of Executive Session for Purpose 3 to discuss strategy with respect to litigation, if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No 1:15-CV-13647-RGS; for Purpose 1 to discuss receipt of an Open Meeting Law complaint against the Norwood Airport Commission from Christopher Donovan, Sr.; and to discuss and approve 11/10/21 Executive Session Minutes.

The open session and executive session will be adjourned at the end of the executive session meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Adjourned for the purposes for Executive Session at 3:50 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:08 PM